

### READ THIS FIRST

### This form must be completed in English. You may use blue or black ink.

**Please follow the guidance notes carefully** and complete all questions as indicated. If you run out of space, please use Part 9 – Additional Information.

The UK Border Agency may take a decision on your application based on the information contained here without interviewing you. Therefore please ensure you submit all relevant original documents (please see supporting documents guidance).

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

### IF YOUR MAIN REASON FOR VISITING THE UK IS TO SEE FAMILY YOU MUST COMPLETE THIS FORM.

If the main reason you are applying to come to the UK is as: a tourist or to visit friends you must complete VAF1A; a family visitor you must complete VAF1B; a business visitor/prospective entrepreneur you must complete VAF1C; a student visitor, you must complete VAF1D; an academic visitor, you must complete VAF1E; to get married or register for marriage/civil partnership, you must complete VAF1F; if you are a visitor in transit, you must complete VAF1H; a sports visitor, you must complete VAF1J; an entertainment visitor, you must complete VAF1K. If you are visiting the UK for any other reason then please complete VAF1A.

How long do you want your visa to be valid for? Put a cross	s (x) in the relevant box
6 months 1 year 2 years	5 years 10 years
What is the main purpose of your visit to the UK? >>>>	How long do you intend to stay in the UK?
Travel Dates On which date do you wish to travel to the UK? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	On which date will you leave the UK?
Part 1 About You Read Guidance, Part 1	
1.1 Given name(s) (as shown in your passport) >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	<b>1.2 Family name</b> (as shown in your passport)
<b>1.3 Other names</b> (including any other names you are known >>> by and/or any other names that you have been known by)	<b>1.4</b> Sex Put a cross (x) in the relevant box         Male       Female
<b>1.5 Marital status?</b> Single         Put a cross (x) in the relevant box       Divorced/Dissolved Partnership	Married/ Civil Partner       Unmarried Partner         Separated       Widowed/Surviving Civil Partner
1.6 Date of Birth         D       D       M       Y       Y       Y         1.8 Country of Birth       >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	1.7 Place of Birth 1.9 Nationality
1.10 Do you hold, or have you ever held, any other nationality or	nationalities? Put a cross (x) in the relevant box
Yes No If 'Yes' please provide details >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	

Part 2 Passport Information Read Guida	nce, Part 2
Enter details of the passport or travel document that you will	use to travel to the UK.
2.1 Current passport or travel document number >>>>>>>	2.2 Place of Issue
2.3 Issuing Authority >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	2.4 Date of Issue
2.5 Date of Expiry >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	<b>2.6</b> Is this your first passport? Put a cross (x) in the relevant box         Yes       No         If 'Yes' go to Part 3
2.7 Please give details of any previous passports, covering the la	ast 10 years, including where these passports are now.
Part 3 Your Contact Details Read Guidar	nce, Part 3
3.1 Your full residential address and postal code >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	3.2 How long have you lived at this address?
	3.3 Home (landline) telephone number
	3.4 Your mobile telephone number
3.5 Email address >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	3.6 Contact details if different from those given in question 3.1
Part 4 Your Family Read Guidance, Part	4
4.1 Father's given name(s) >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.2 Father's family name
4.3 Father's date of birth >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.4 Father's place and country of birth
D D M M Y Y Y Y	
4.5 Father's nationality/nationalities >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.6 Mother's given name(s)
4.7 Mother's family name >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.8 Mother's date of birth
	D D M M Y Y Y
4.9 Mother's nationality/nationalities >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.10 Mother's place and country of birth
4.11 Full name of spouse/partner (If single go to 4.16) >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	4.12 Spouse/partner's nationality/nationalities
4.13 Spouse/partner's date of birth >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	

4.14 Does your spouse/partner currently live with you at the >> address given in Question 3.1? Put a cross (x) in the relevant box         Yes       No       If 'No', please provide full details of where your spouse currently lives.	<ul> <li>4.15 Will your spouse/partner be travelling with you? Put a cross (x) in the relevant box Yes No</li> <li>4.16 Do you have any children? Put a cross (x) in the relevant box Yes No</li> <li>If 'No', please go to question 4.20</li> </ul>			
4.17 Please provide full details for each of your >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	A.18 Do all your children currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box			
Name Date of Birth	Yes No If 'No', please provide full details of where your children currently live.			
4.19 Please list any of your children who will be travelling >>> with you to the UK?	<ul> <li>4.20 Will any other children be travelling with you? Put a cross (x) in the relevant box</li> <li>Yes If 'Yes' go to 4.21 No If 'No' go to Part 5.</li> </ul>			
	h, Nationality, Your Relationship to Child, Your Relationship to their Parents			
Please note: If a child is travelling without their parents, h or legal guardian that they consent to the child's visit.	e/she should present written notification from the child's parent			
Part 5 Finances and Employment Rea	d Guidance, Part 5			
TO BE COMPLETED BY ALL APPLICANTS - Dependent chi	ldren should enter parents' details.			
5.1 What are your current personal circumstances? Put a cro	ss (x) in the relevant box			
Employed full time, please go to 5.2	Retired, please go to 5.9			
Employed part-time, please <b>go to 5.2</b>	Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then <b>go to 5.9</b>			
Self-employed, please go to 5.2	Other, please give details, then <b>go to 5.2</b>			
Unemployed, please <b>go to 5.9</b> Student, please give details of the course and institution you				
attend in the box provided; then <b>go to 5.2</b>				
Employment				
<b>5.2 What is your present work or job or occupation?</b> >>>>> If you are a student and you also work, please give details of your work. If you are a student and you do not also work, please <b>go to 5.9.</b>	>			
5.3 What is the name of the company or organisation you > work for?	>			
5.4 When did you start this job? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	>> D D M M Y Y Y Y			

5.5 What is your work address? >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	>>>>>>	5.6 What are your employer's telephone	numbers?
		5.7 What is your employer's email addre	ss?
5.8 Please give details of any additional job(s) or	occupation(s) v	you have	
	occupation(s) y		
5.9 Have you ever worked for any organisation of	a type (state o	r non-state) listed below? Put a cross (x) in a	the relevant box
Armed forces (including national service) Yes	No	Media	Yes No
Government (central or local) Yes	No	Public or civil administration	Yes No
Judiciary Yes	No	Security (including police and private security companies)	Yes No
If you have ticked 'yes' to any of the above, please pro- list. Include name of organisation, job title or rank and		every organisation that you have worked for the	
Income and Expenditure			
5.10 What is your total monthly income from all s of employment or occupation after tax?	ources >>>		
5.11 Do you receive income from any other source including friends or family? Put a cross (x) in the rel			
Yes No If 'Yes' please provide full details >>>	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		
5.12 Do you have savings, property or other income from stocks and shares)? Put a cross (x) in the relevant			
Yes No If 'Yes' please provide full details >>>	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		
5.13 How much of your total monthly income is g your family members and other dependants?	iven to >>>		
5.14 How much do you spend each month on livi	ng costs? >		
5.15 What money is available to you for your trip?	?>>>>>>>		
5.16 Who will pay for your travel to the UK? >>>>	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		
5.17 Who will pay for your expenses such as >>> accommodation and food?	>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		
<b>5.18 If someone other than yourself is paying for any part of this visit, how much money will they gi</b> Please also explain why they are paying for all or part of the second sec	ve you?		
5.19 What is the cost to you personally of your sta the UK?	y in >>>>>		
Part 6 Previous Applications An	nd Travel His	story Read Guidance, Part 6	
<b>6.1 Have you travelled to the UK in the last 10 yes</b> <i>Put a cross (x) in the relevant box</i>	ars?	Yes No If 'Yes' please provide de trips to the UK	tails of any
Date Destination	Purpose	Dura	tion

	avelled outside your coure UK, in the last 10 years' the relevant box		Yes	No	If 'Yes' please provide details of these trips
Date	Destination	Purpose			Duration
	ver been refused a visa f Put a cross (x) in the re</td <td></td> <td>Yes</td> <td>No</td> <td>If 'Yes' please provide full details</td>		Yes	No	If 'Yes' please provide full details
Date	Country	Reason			Reference number (for UK)
<b>6.4 Have you b</b> Put a cross (x) in	een granted any UK visa	s in the last 10 years?	Yes	No	If 'Yes' please provide details
Date	Purpose			Dur	ation Reference number
	een refused entry on arri Put a cross (x) in the relevar		Yes	No	If 'Yes' please provide details
Date	Reason				Reference number
required to leave	ver been deported, remo e any country, including t cross (x) in the relevant bo	the UK in the last	Yes	No	If 'Yes' please provide details
Date	Country	Reason			Reference number (for UK)
	hade an application to the K in the last 10 years? the relevant box	e Home Office to	Yes	No	If 'Yes' please provide details
Date	Reason for Applicat	ion			Granted/Refused If refused give reason Reference number
<b>6.8 Do you hav</b> Put a cross (x) in	e a UK National Insurance the relevant box	e number?	Yes	No	If 'Yes' please provide details
National Insurance		Reason for	getting a Na	ational Insu	rance number
	e any criminal conviction coffences)? Put a cross (x		Yes	No	If 'Yes' please provide details
Date	Country	Offence			Sentence
criminal offence	ever been charged in any for which you have not coffences)? Put a cross (x	yet been tried in court	Yes	No	If 'Yes' please provide details
Date	Country	Offence			

6.11 In times of either peace or war have you ever been >>> involved in, or suspected of involvement in, war crimes, crimes against humanity or genocide? <i>Put a cross (x) in the relevant box</i>	Yes No If 'Yes' please provide details in Part 9, Additional Information
6.12 Have you ever been involved in, supported, or >>>>> encouraged terrorist activities in any country? Have you, ever been a member of, or given support to an organisation that has been concerned in terrorism? <i>Put a cross (x) in the relevant box</i>	Yes No If 'Yes' please provide details in Part 9, Additional Information
6.13 Have you ever, by any means or medium, expressed >> views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts? <i>Put a cross (x) in the relevant box</i>	Yes No If 'Yes' please provide details in Part 9, Additional Information
6.14 Have you engaged in any other activities that might >>> indicate that you may not be considered a person of good character? Put a cross (x) in the relevant box	Yes No If 'Yes' please provide details in Part 9, Additional Information
Part 7 Travellers under the age of 18 Rea	ad Guidance, Part 7
ONLY TO BE COMPLETED BY APPLICANTS UNDER 18 (or par	rent/guardian on behalf of applicant)
7.1 Please provide full details about your parent(s)/guardian(s) in	n your home country
	e Number Email Address Relationship
<ul> <li>7.2 Will you be travelling to the UK alone? &gt;</li></ul>	Yes No If 'No' please complete 7.3. If 'Yes' please go to 7.4 s who will accompany you, including their passport numbers and
1)	2)
<b>7.4</b> Is the address you will be staying at a private address? > Put a cross ( <i>x</i> ) in the relevant box	Yes No If 'No' go to Part 8
7.5 Please provide full details about the person you >>>>>         will be staying with         Name       Address         Nationality       Relationship	7.6 If the person named in 7.5 is not a British Citizen or European Economic Area Citizen, please give details about what permission they have to be in the UK
	7.7 How long will you stay with this person?
	I

PLEASE NOTE: If a child is travelling without their parents, he/she should present written notification from the child's parent or legal guardian that they consent to the child's visit.

Part 8

### 8.1 If you are not a national of the country in which you are applying, what permission do you have to stay in that country? 8.2 Are you travelling with anyone? Put a cross (x) in the relevant box Yes No If 'Yes' please provide details of the people you are travelling with. If 'No', go to question 8.4 Yes No They don't need one Put a cross (x) in the relevant box 8.4 Please name the relative you will stay with and provide exact details of your relationship to them along with their full address (including postal code), contact telephone numbers (including country and area codes) and details of their permission to be in the UK Details of their permission to be in the UK are staying with 8.6 Will any other relatives be staying here at the same >>>> Yes No If 'Yes' please give details time as you? Put a cross (x) in the relevant box 8.7 What does the relative you are staying with do in the UK? Please give details of employment, study etc. 8.8 In the last two years has the relative that you are >>>>> Yes No If 'Yes' please give details staying with sponsored anyone else's visit to the UK? Put a cross (x) in the relevant box 8.10 Do you intend to visit any other relatives in the UK? >>> Yes If 'Yes' please give details No Put a cross (x) in the relevant box 8.11 Please provide the following details of all other close family members in the UK:

9.1 Is there any other information you wish to be considered as part of your application?

If you run out of space please use additional sheets of paper to provide	us with all the relevant information required as part of your application.
<b>9.2 Have you ever received medical treatment in the UK?</b> >> Put a cross ( <i>x</i> ) in the relevant box	Yes No If 'Yes' go to question 9.3
<b>9.3 Did you have to pay for the treatment?</b> >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Yes No
9.4 Where did you receive the treatment? Address:	Name of hospital/clinic/Doctor's surgery:
	Telephone number:

### Part 10 Declaration

I hereby apply for a transfer of a visa/entry clearance to the United Kingdom. The information I have given is complete and true to the best of my knowledge. I also declare that the photograph submitted with this form is a true likeness of me. I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the United Kingdom Diplomatic Mission handling my application.

I am aware that it is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not believe to be true, in order to obtain a visa/entry clearance to the UK. I am also aware that my application will be automatically refused and I may be banned from going to the UK for 10 years if I use a false document, lie or withhold relevant information. I may also be banned if I have breached immigration laws in the UK. I am further aware that should I use a false document, lie or withhold relevant information my details may be passed to law enforcement agencies.

I declare that the documents that I have supplied with this application are genuine and the statements I have made with this application are truthful. I understand that UK Border Agency (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application. I further understand that UK Border Agency (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and establish that I will comply or have complied with the terms of any visa granted.

I understand that I may be required to provide a record of my fingerprints and a photograph of my face ("biometric data") as part of my application. If I refuse to do so, my application may be treated as invalid and, if so, will not be considered further. (See Statutory Instrument 2006 No 1743 - The Immigration (Provision of Physical Data) Regulations 2006, Regulation 7(1)).

I understand that UK entry clearance applications may be handled by British Missions in other locations, including outside the country in which I have applied for entry clearance and that this may involve the transferring of my application and supporting documents to and from another Mission. I understand that the UK Border Agency will be responsible for transferring my application and supporting documents safely. I understand in these circumstances my application will still be handled in line with UK Border Agency published customer service standards.

I am aware that I may be billed for any medical treatment undertaken in the UK and that I do not have recourse to public funds during my stay in the UK.

I understand that all information provided by me will be processed by the UK Border Agency in accordance with the Data Protection Act 1998. I am aware that the UK Border Agency is the data controller in relation to the information provided by me in this application form. I am aware that the information I provide, including biometric data, will be treated in confidence, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the UK Border Agency or those bodies to perform their functions. Any disclosures will be in accordance with the Data Protection Act 1998. I also understand that the information provided by me may also be used for staff training purposes.

I also understand that the information provided by me, or information made available to UK Border Agency during the processing of my application, may be shared with my sponsor(s) or any person(s) acting on their behalf or any applicant linked to my application (for example to my spouse / partner if we apply for visas for a trip together) for the sole purpose of considering my application. I am aware that if there is any information I do not want you to disclose to them I will tell you by enclosing a letter with my supporting documentation. If such requests prevent you from making legitimate inquiries, my application may be refused.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the UK Border Agency with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the UK Border Agency website. I declare that the information given on this form is correct to the best of my knowledge and belief. I also consent to the processing of information provided by me by the UK Border Agency.

Δ	nn	lica	ant	's s	iar	nat	ure
	ΡΡ		an	33	iyi	ιαι	uic

No

Date							
D	D	Μ	Μ	Y	Υ	Y	Υ

Have you used an agent or representative to complete this application? *Put a cross (x) in the relevant box* 

Yes

Part 11

### **Supporting Documents**

Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit. Further guidance on supporting documents can be found on the UKBA web pages.

#### Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.

## 8.1 If you are not a national of the country in which you are applying, what permission do you have to stay in that country?

Please provide evidence of your immigration status if you are not a national in the country where you are applying, e.g. a residence permit, visa, green card

#### 8.2 Are you travelling with anyone?

Answer Yes/No. If 'Yes' please provide the full name, date of birth and nationality of the people you are travelling with. If you are travelling in a large group please just give the details of the group leader.

### 8.3 Do they already have a visa for the UK?

Answer Yes/No/They don't need one.

8.4 Please name the relative you will stay with and provide exact details of your relationship to them along with their full address (including postal code), contact telephone numbers (including country and area codes) and details of their permission to be in the UK

Please provide details as requested. If you are not staying with a relative please give details here of where you will stay during your visit.

### 8.5 Personal email address of the relative that you are staying with

Please note your relative may be contacted by email to provide consent for their personal details to be checked.

### 8.6 Will any other relatives be staying here at the same time as you?

Answer Yes/No. Please list the names of all other relatives who will be staying at the above address at the same time as you.

### 8.7 What does the relative you are staying with do in the UK? Please give details of employment, study etc.

Please provide details as requested

### 8.8 In the last two years has the relative that you are staying with sponsored anyone else's visit to the UK?

Answer Yes/No. Please list the names, dates of birth and nationalities of anyone who has been sponsored by your relative in the last two years.

### 8.9 When and where did you last see this relative?

Please provide full details of when and where you last saw this relative.

#### 8.10 Do you intend to visit any other relatives in the UK?

Answer Yes/No. If yes, please give exact details of your relationship to them along with their full address including postal code and contact numbers (including country and area codes).

# 8.11 Please provide the following details of all other close family members in the UK: Name; Nationality; Details of their permission to stay in the UK; Relationship; Address; Landline telephone number

The definition of a family member can be found below. Please provide details of all other close family members in the UK in the space provided, including name, nationality, permission to stay in the UK, relationship, address and landline telephone number. If you require more space please use Part 9 – Additional Information. If you have no other family members in the UK please state 'None'.

### Definition of a family member

A "member of the applicant's family" is any of the following persons

- (a) the applicant's spouse, father, mother, son, daughter, grandfather, grandmother, grandson, granddaughter, brother, sister, uncle, aunt, nephew, niece or first cousin; (NB: "first cousin" means, in relation to a person, the son or daughter of his uncle or aunt);
- (b) the father, mother, brother or sister of the applicant's spouse;
- (c) the spouse of the applicant's son or daughter;
- (d) the applicant's stepfather, stepmother, stepson, stepdaughter, stepbrother or stepsister; or
- (e) a person with whom the applicant has lived as a member of an unmarried couple for at least two of the three years before the day on which his application for entry clearance was made.

### In addition:

- Children adopted under an adoption order recognised in UK law are treated as if they are the natural children of the adoptive parents; and,
- The Immigration Appeals (Family Visitor) Regulations 2003 pre-date The Civil Partnership Act (2004). Civil partners are considered "a member of the applicant's family" in the same way as a spouse for the purposes of the Family Visitor Regulations