## **Attention:**

This form is provided for informational purposes only. Copy A appears in red, similar to the official IRS form. Do **not** file copy A downloaded from this website. The official printed version of this IRS form is scannable, but the online version of it, printed from this website, is not. A penalty may be imposed for filing forms that can't be scanned. See part O in the current General Instructions for Certain Information Returns for more information about penalties.

To order official IRS forms, call 1-800-TAX-FORM (1-800-829-3676) or <u>Order Information</u> <u>Returns and Employer Returns Online</u>, and we'll mail you the scannable forms and other products.

See IRS Publications 1141, 1167, 1179 and other IRS resources for information about printing these tax forms.

8383		CTED			
FILER'S name, street address, city or t foreign postal code, and telephone nur		1 Payments received for qualified tuition and related expenses	OMB No. 1545-1574	Tuition	
		<ul> <li>Amounts billed for qualified tuition and related expenses</li> </ul>	2015	Tuition Statement	
		\$	Form <b>1098-T</b>		
FILER'S federal identification no.	STUDENT'S social security number	3 Check if you have changed your reporting method for 2015		Copy A For	
STUDENT'S name		<b>4</b> Adjustments made for a prior year	5 Scholarships or grants	Internal Revenue Service Center	
		\$	\$	File with Form 1096.	
Street address (including apt. no.)		6 Adjustments to scholarships or grants for a prior year	7 Check this box if the amount in box 1 or 2 includes amounts for	For Privacy Act and Paperwork Reduction	
City or town, state or province, country, and ZIP or foreign postal code		\$	an academic period beginning January - March 2016 ►	Act Notice, see the 2015 General Instructions for	
Service Provider/Acct. No. (see instr.)	8 Check if at least half-time student	9 Check if a graduate student	10 Ins. contract reimb./refund	Certain Information Returns.	
Form 1098-T Do Not Cut or Separat	Cat. No. 25087J te Forms on This Page	www.irs.gov/form1098t e — Do Not Cut (	Department of the Treasury or Separate Forms		

		CTED			
FILER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number		1 Payments received for qualified tuition and related expenses \$	OMB No. 1545-1574		Tuition
		2 Amounts billed for qualified tuition and related expenses			Statement
		\$	Form <b>1098-T</b>		
FILER'S federal identification no. STUDENT'S social security number		3 If this box is checked, your educational institution			Сору В
		has changed its reporting me	ethod for 2015		For Student
STUDENT'S name		4 Adjustments made for a prior year	5 Scholarships or grar	its	This is important tax information
		\$	\$		and is being furnished to the
Street address (including apt. no.)		6 Adjustments to scholarships or grants for a prior year	7 Checked if the amou box 1 or 2 includes amounts for an acad		Internal Revenue Service. This form may be used to
City or town, state or province, country, and ZIP or foreign postal code		,,,,	period beginning Jar		complete Form 8863
		\$	March 2016 ►		to claim education credits. Give it to the
Service Provider/Acct. No. (see instr.)	8 Check if at least	9 Checked if a graduate	10 Ins. contract reimb.	/refund	tax preparer or use it to
	half-time student	student	\$		prepare the tax return.
Form <b>1098-T</b> (k	eep for your records)	www.irs.gov/form1098t	Department of the T	reasury -	Internal Revenue Service

## **Instructions for Student**

You, or the person who can claim you as a dependent, may be able to claim an education credit on Form 10400. This statement has been furnished to you by an eligible educational institution in which you are enrolled, or by an insurer who makes reimbursements or refunds of qualified tuition and related expenses to you. This statement may help you claim an education credit. To see if you qualify for a credit, and for help in calculating the amount of your credit, see Pub. 970, Tax Benefits for Education; Form 8863, Education Credits; and the Form 1040 or 1040A instructions.

Your institution must include its name, address, and information contact telephone number on this statement. It may also include contact information for a service provider. Although the filer or the service provider may be able to answer certain questions about the statement, do not contact the filer or the service provider for explanations of the requirements for (and how to figure) any education credit that you may claim.

Student's identification number. For your protection, this form may show only the last four digits of your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). However, the issuer has reported your complete identification number to the IRS. Account number. May show an account or other unique number the filer assigned to distinguish your account.

**Caution**. Education credits may only be claimed for qualified tuition and related expenses that were actually paid in 2015. Institutions may report either payments received during the calendar year in box 1 or amounts billed during the calendar year in box 2 and they may change their reporting method as reported in box 3. The amount shown in box 1 or box 2 may represent an amount other than the amount actually paid in 2015.

**Box 1.** Shows the total payments received in 2015 from any source for qualified tuition and related expenses less any reimbursements or refunds made during 2015 that relate to those payments received during 2015.

**Box 2.** Shows the total amounts billed in 2015 for qualified tuition and related expenses less any reductions in charges made during 2015 that relate to those amounts billed during 2015. **Box 3.** Shows whether your institution changed its method of reporting for 2015. It has

changed its method of reporting if the method (payments received or amounts billed) used for 2015 is different than the reporting method used for 2014. You should be aware of this change in figuring your education credits.

**Box 4.** Shows any adjustment made for a prior year for qualified tuition and related expenses that were reported on a prior year Form 1098-T. This amount may reduce any allowable education credit that you claimed for the prior year (may result in an increase in tax liability for the year of the refund). See "recapture" in the index to Pub. 970 to report a reduction in your education credit or tuition and fees deduction.

Box 5. Shows the total of all scholarships or grants administered and processed by the eligible educational institution. The amount of scholarships or grants for the calendar year (including those not reported by the institution) may reduce the amount of the education credit you claim for the year.

TIP. You may be able to increase the combined value of an education credit and certain educational assistance (including Pell Grants) if the student includes some or all of the educational assistance in income in the year it is received. For details, see Pub. 970. **Box 6.** Shows adjustments to scholarships or grants for a prior year. This amount may affect the amount of any allowable tuition and fees deduction or education credit that you claimed for the prior year. You may have to file an amended income tax return (Form 1040X) for the prior year.

**Box 7.** Shows whether the amount in box 1 or 2 includes amounts for an academic period beginning January-March 2016. See Pub. 970 for how to report these amounts. **Box 8.** Shows whether you are considered to be carrying at least one-half the normal full-time workload for your course of study at the reporting institution.

**Box 9.** Shows whether you are considered to be enrolled in a program leading to a graduate degree, graduate-level certificate, or other recognized graduate-level educational credential. **Box 10.** Shows the total amount of reimbursements or refunds of qualified tuition and related expenses made by an insurer. The amount of reimbursements or reducts or refunds for the calendar year may reduce the amount of any education credit you can claim for the year (may result in an increase in tax liability for the year of the refund).

Future developments. For the latest information about developments related to Form 1098-T and its instructions, such as legislation enacted after they were published, go to www.irs.gov/form1098t.

		CORRE	CTED			
FILER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number		1 Payments received for qualified tuition and related expenses	OMB No. 1545-1574			
			\$	2015		Tuition
			2 Amounts billed for qualified tuition and related expenses			Statement
			\$	Form <b>1098-T</b>		
FILER'S federal identification no.	STUDENT'S social security	y number	3 Check if you have changed y reporting method for 2015	our		Copy C For Filer
STUDENT'S name			4 Adjustments made for a prior year	5 Scholarships or gran	ts	
						For Privacy Act and
			\$	\$		Paperwork
Street address (including apt. no.)		6 Adjustments to scholarships or grants for a prior year	7 Check this box if the amount in box 1 or 2 includes amounts for		Reduction Act Notice, see the <b>2015 General</b>	
City or town, state or province, country, and ZIP or foreign postal code		\$	an academic period beginning January - March 2016 ►		Instructions for Certain Information Returns.	
Service Provider/Acct. No. (see instr.)	8 Check if at least	t	9 Check if a graduate	10 Ins. contract reimb./	refund	neturns.
	half-time studer	nt 🗌	student	\$		
Form <b>1098-T</b>	www.irs.gov/	'form1098t		Department of the Tr	reasury -	Internal Revenue Service

## **Instructions for Filer**

To complete Form 1098-T, use:

• the 2015 General Instructions for Certain Information Returns, and

• the 2015 Instructions for Forms 1098-E and 1098-T.

To order these instructions and additional forms, go to *www.irs.gov/form1098t* or call 1-800-TAX-FORM (1-800-829-3676).

**Caution.** Because paper forms are scanned during processing, you cannot file Forms 1096, 1097, 1098, 1099, 3921, 3922, or 5498 that you download and print from the IRS website.

**Due dates.** Furnish Copy B of this form to the student by February 1, 2016. For information on furnishing Form 1098-T electronically, see the separate *Specific Instructions for Form 1098-T*.

File Copy A of this form with the IRS by February 29, 2016. If you file electronically, the due date is March 31, 2016. To file electronically, you must have software that generates a file according to the specifications in Pub. 1220, Specifications for Electronic Filing of Forms 1097, 1098, 1099, 3921, 3922, 5498, and W-2G. The IRS does not provide a fill-in form option.

**Need help?** If you have questions about reporting on Form 1098-T, call the information reporting customer service site toll free at 1-866-455-7438 or 304-263-8700 (not toll free). Persons with a hearing or speech disability with access to TTY/TDD equipment can call 304-579-4827 (not toll free).