

2013 DUPLIN COUNTY, NORTH CAROLINA

Duplin County Tax Department
Business Division
PO Box 968, Kenansville, NC 28349
(910)296-2110

Listing Required by
January 31, 2013

Penalties will be assessed for late listing*

Account Number	Township	Town / Fire District	Business ID / Social Security Number
Name and Address Please make any corrections to name and address Name in which business was listed last Year:		Business Location Physical Location of Property Owner of Real Estate Date Business Year Ends: Date Business Began in Duplin Co: State of Incorporation: Type Of Business (Grocery Store, MFG, Beauty Shop, etc...)	
Filing Status (Check block that applies) <input type="checkbox"/> Corporation <input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Unincorporated Association <input type="checkbox"/> Other (Specify)		Filing Status (Check block that applies) <input type="checkbox"/> Retail <input type="checkbox"/> Wholesale <input type="checkbox"/> Manufacturing <input type="checkbox"/> Service <input type="checkbox"/> Leasing / Rental <input type="checkbox"/> Other (Specify)	
If out of business, complete this section only.		Date Business Operations Ceased: <input type="checkbox"/> Sold <input type="checkbox"/> Closed <input type="checkbox"/> Bankrupt <input type="checkbox"/> Other	
		Sold equipment/fixtures/supplies to: Date Sold:	

LISTINGS WITH INSUFFICIENT DETAILS OR MARKED "SAME AS LAST YEAR" WILL BE RETURNED AND ASSESSED PENALTIES UNLESS PROPERLY SUBMITTED DURING THE REGULAR LISTING PERIOD.

Schedule A - Supplies		Late List	Dept. Use Only
List all supplies in your possession January 1 (Inventories are exempt)		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Office Supplies		Valuation Summary	Assessed Value
Maintenance & Janitorial Supplies		A - Supplies	
Medical, Dental or Other Professional Supplies		B - Machinery & Equipment	
Beauty Shop & Barber Supplies		C - Vehicular Equipment	
Fuels Of All Kinds		D - Boats, Motors, Mobile Homes	
Equipment Spare Parts		CIP	
Linens, China, Silverware (Restaurants-Hotels)			
Other Supplies & Materials Not Held for Sale			
Total Supplies		Total	

EXTENSIONS

For reasons of good cause, extension time in which to list may be obtained by sending a written request in duplicate to the Tax Department by January 31. **Extensions will not be granted by telephone.** The written request must be postmarked by the US Postal Service by January 31 (not a postage meter). **This will only extend the listing period to March 15th.** If extension is granted and listing forms are not received by March 15th, the account will be marked as late filing and will be assessed a penalty.

List at 100% cost by year of acquisition.					include all fully depreciated assets in your possession				
Machinery & Equipment					Furniture & Fixtures				
Year Acquired	Prior Yr Cost	Additions	Deletions	Current Yr Cost	Year Acquired	Prior Yr Cost	Additions	Deletions	Current Yr Cost
2012	X		X		2012	X		X	
2011					2011				
2010					2010				
2009					2009				
2008					2008				
2007					2007				
2006					2006				
2005					2005				
2004					2004				
2003					2003				
2002					2002				
2001					Prior				
2000					TOTAL				
1999					Computer Equipment				
1998					Year Acquired	Prior Yr Cost	Additions	Deletions	Current Yr Cost
1997					2012	X		X	
Prior					2011				
TOTAL					2010				
Leasehold Improvements					2009				
Year Acquired	Prior Yr Cost	Additions	Deletions	Current Yr Cost	Prior				
2012	X		X		TOTAL				
2011					Other - to be used only with County approval				
2010					Year Acquired	Prior Yr Cost	Additions	Deletions	Current Yr Cost
2009					2012	X		X	
2008					2011				
2007					2010				
2006					2009				
2005					2008				
2004					2007				
2003					2006				
2002					2005				
2001					2004				
2000					2003				
1999					Prior				
Prior					TOTAL				
TOTAL					Construction In Progress				
Expensed Items - Capitalization Threshold					List total of all personal property expenditures in CIP account on January 1st, but not included above - itemize in schedule E				
Year Acquired	Prior Yr Cost	Additions	Deletions	Current Yr Cost	Total CIP : \$				
2012	X		X						
2011									
Prior									
Total									

Schedule C - Unregistered Vehicular Equipment - includes cars, trucks, tractors & trailers used in connection with this business. Also includes multi-year licensed vehicles (vehicles not required to have licenses renewed each year). Fork lifts, commercial and industrial type tractors must be listed under machinery equipment

Year	Make	Model or Series	Size	Vehicle Title Number	First 11 Characters Vehicle ID Number	List Body or Special Equip., etc...	100% Original Cost	Year Acquired	Department Use Only
TOTAL									

Exact name in which titled if different from business name:

Schedule D - Boats, Motors, Aircraft, and Mobile Homes/Office Owned January 1st.

Other equipment added after original purchase should be listed separately, attach schedule if necessary.

Type	Year	Make/Model	Size	Cost	Date Purchased	Identification (Name & No.)	Engine Type*	Location of Item (Marina, Airport, MH Park)	Department Use Only
Boat									
Motor		HP							
Boat									
Motor		HP							
Aircraft									
Aircraft									
Mobile Home			X						
Mobile Home			X						
* Note engine type: Inboard = INB Outboard = OB Inboard/Outboard = I/O									TOTAL

Schedule E- Acquisitions and/or Disposals

Machinery, Equipment, Furniture and Fixtures in the prior year (Attach schedule if necessary)

Acquisitions - Itemize in Detail	100% Original Cost Installed	Disposals - Itemize in Detail	Year Acquired	100% Original Cost

Schedule F - Additions and/or deletions to leasehold improvements in prior year

Itemize in detail. (Attach schedule if necessary)

Year Acquired

100% Original Cost

	Year Acquired	100% Original Cost

Owner of real estate where leasehold improvements are located:

Real Estate Improvements

During the past calendar year, did your business make improvements and/or other additions to real property owned by your business?

If yes, attach a separate schedule F-1 with information on such improvements. Yes No

Schedule G - Property in Your Possession on January 1, But Owned by Others

If you had in your possession any business machines, postage meters, machinery, equipment, furniture, fixtures, tools, signs, vending machines, etc...which are leased or oth

Name & Address of Owner	Description of Property	Date Of Lease	Monthly Payment	Length of Lease	Account or Lease No.	Selling Price New

Schedule H - Leased Motor Vehicles, Trailers, or Aircraft in your Possession on January 1.

(Attach additional schedule if necessary.)

Name & Address of Owner	Year	Make	Vehicle Identification Number	Date of Lease	List Body or Special Equipment mounted on Trucks Separately at 100% Cost	Selling Price New

Schedule I- Report By Persons Having Custody of Tangible Personal Property of Others

North Carolina GS 105-315 requires reporting of all personal property entrusted to you by others for storage, sale, rental or other business purpose to the tax assessor. Failure to report makes you liable for all applicable taxes plus a \$250 fine. (Attach Schedule if necessary)

Name & Address of Owner	Description of Property	Quantity	Value

Schedule J- Intangible Personal Property

Do you lease or rent real property from exempt owners, such as a church, local, state or federal government, an airport authority, university, or other exempt owner? If yes, include lease information below. Attach additional schedule if needed Yes No

Name and Address of Owner	Description of Property	Date of Lease	Monthly Payment	ACCT No.

Schedule K- Billboards - Outdoor Advertising Structures

Does your business own any billboards - outdoor advertising structures?

If yes, attach separate Schedule K-1 with requested information. Yes No

AFFIRMATION

LISTING MUST BE SIGNED BY A LEGALLY AUTHORIZED PERSON - Please check the capacity in which you are signing the affirmation.

For Individual Taxpayers Taxpayer Guardia Authorized Agent Other person having knowledge of and charged with the care of the person and property of the taxpayer.

For Corporations, Partnerships, Limited Liability Companies, Unincorporated Associations:

Principal Officer of the Taxpayer Title _____ Full-time employee of the taxpayer who has been officially empowered by a principal officer to list the property and sign the affirmation. Title _____

Authorized Agent. If this capacity is selected, I certify that I have NCDOR form AV-59 on file for this taxpayer: Yes No

Under penalties prescribed by law, I affirm that to the best of my knowledge and belief this listing, including any accompanying statements, inventories, schedules, and any other information is true and complete. (If this is signed by an individual other than the taxpayer, he affirms that he is familiar with the extent and true value of all of the taxpayer's property subject to taxation in this county and that his affirmation is based on all the information of which he has any knowledge.)

Signature

Date

Authorized Agent Address

Telephone Number

Fax Number

Email Address

Any individual who willfully makes and subscribes an abstract listing required by the Subchapter II of Chapter 105 of the North Carolina General Statutes which he does not believe to be true and correct as to every material matter shall be guilty of a Class 2 misdemeanor. (Punishable by imprisonment up to 6 months).