

1500 Scribner Avenue, NW

Grand Rapids MI 49504

January 14, 2014

The Board of County Road Commissioners of the County of Kent met in the Road Commission Offices.

The regular meeting was called to order by Commissioner Rambo, Chairman at 8:00 o'clock a.m.

Present: Commissioners Rambo, Groenleer, Morren, and Wahlfield, Managing Director Warren, Director of Finance Strauss, and Executive Secretary Martin.

Excused: Commissioner Malone.

Also present: Director of Engineering Harrall, Director of Maintenance and Local Construction Byrne, Director of Equipment Roose, Director of Traffic and Safety Haagsma, Assistant Director of Finance in charge of Purchasing Wiegerink, and Doug Stalsonburg, Exxel Engineering.

Commissioner Rambo introduced and welcomed David J. Morren as the newest member of the Board of County Road Commissioners of the County of Kent.

Managing Director Warren stated the first order of business would be to conduct elections of the Board Officers and Committee appointments.

It was moved by Commissioner Groenleer, seconded by Commissioner Wahlfield to **elect Commissioner Rambo as Board Chair.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

It was moved by Commissioner Wahlfield, seconded by Commissioner Morren  
**to elect Commissioner Groenleer as Board Vice-Chair.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Chairman Rambo recommended that Commissioner Groenleer serve on the Department of Public Works Board, Commissioner Morren serve on the M<sup>3</sup> Savings Committee, and Commissioner Wahlfield serve on the Fire Commission.

Moved by Commissioner Groenleer, seconded by Commissioner Morren that the Board members are appointed as recommended.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

There was no public comment.

The Board discussed minutes of the Board meeting held December 10, 2013.

Moved by Commissioner Morren, seconded by Commissioner Wahlfield that the minutes be approved as written.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren stated Bruce Bitely is retiring after forty-six years of service.

In recognition of Mr. Bitely's years of service, Chairman Rambo read the following resolution:

**Resolution of Recognition  
For  
Bruce Bitely**

**WHEREAS**, Bruce Bitely has faithfully and loyally served the interest of the Kent County Road Commission and public since June 3, 1968, and

**WHEREAS**, after working as a Seasonal, Laborer, Driver, Equipment Operator and Assistant District Foreman, Bruce assumed responsibilities as Assistant Director of Maintenance and continued in that role until retirement.

**NOW, THEREFORE BE IT RESOLVED** that the Board of County Road Commissioners of the County of Kent hereby honor and recognize Bruce Bitely for his service, commitment and contribution to the Kent County Road Commission; the Board wishes him the best of luck in retirement.

Moved by Commissioner Wahlfield, seconded by Commissioner Groenleer that the **Resolution of Recognition honoring Bruce Bitely is adopted.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren stated Tom Greenlee retired after forty-two years of service.

In recognition of Mr. Greenlee's years of service, Chairman Rambo read the following resolution:

**Retirement Resolution  
For  
Thomas Greenlee**

**WHEREAS**, Thomas Greenlee has faithfully and loyally served the interest of the Kent County Road Commission and public since December 2, 1971, and

**WHEREAS**, after working as a Laborer, Tom assumed responsibilities as a Driver and continued in that role for 43 years.

**NOW, THEREFORE BE IT RESOLVED** that the Board of County Road Commissioners of the County of Kent hereby honor and recognize Thomas Greenlee for his service, commitment and contribution to the Kent County Road Commission; the Board wishes him the best of luck in retirement.

Moved by Commissioner Wahlfield, seconded by Commissioner Groenleer that the **Resolution of Recognition honoring Tom Greenlee is adopted.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Director of Maintenance and Local Construction Byrne stated both Bruce and Tom were very good, positive, and steady employees.

The disbursements for the periods ended December 13, 2013 and December 27, 2013 were presented to the Board by Director of Finance Strauss. He stated Payroll included \$62,694.53 in overtime for the period ended December 13, 2013 and \$178,712.22 in overtime for the period ended December 27, 2013. There were no Construction Estimate payments for the period ended December 27, 2013 but the Construction Estimates for the period ended December 13, 2013 are as follows:

<b>Contractor</b>	<b>Project</b>	<b>Amount</b>
Michigan Department of Transportation	Knapp Street Structure	\$ 2,064.29
	Musketawa/White Pine	1,854.00
	14 Mile Road	38,584.83
Dean's Landscaping & Excavating, Inc.	Musketawa East Trailhead	11,584.13
<b>Total</b>		<b>\$54,087.25</b>

Director Strauss stated the Cash Receipts include the Michigan Transportation Fund receipts, which he will review shortly. The General Fund has \$14,341,649.85 remaining after approval of disbursements. There was \$14,408,093.34 in the General Fund a year ago.

Moved by Commissioner, seconded by Commissioner Groenleer that **Payroll of \$581,840.59, Construction Estimates of \$54,087.25, Accounts Payables of \$727,877.60, and Investments for the pay period ended December 13, 2013, and Payroll of \$748,315.97, Accounts Payables of \$1,141,958.37, and Investments for the pay period ended December 27, 2013,** are approved by the Board, and warrants ordered drawn for the same.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Director Strauss reviewed the Michigan Transportation Fund revenues for the Board that were collected in November 2013 and received in January 2014. He stated the funds received were \$2,363,433.00, a favorable variance of \$3,433.00 over budget. The year-to-date receipts are 3.4 percent over budget, but, the receipts are only slightly above what was received in 2000.

The report was received for information.

Managing Director Warren requested authorization to modify the Compensatory Time policy. He presented a memo from Director Byrne who stated that due to the heavy snowfall and winter conditions this year requiring more overtime than normal, the employees have requested to increase the hours that can be accumulated and used. Director Byrne added that the employees have been positive and willing to keep the traveling public safe.

Moved by Commissioner Wahlfield, seconded by Commissioner Morren that **the Kent County Road Commission Policy #303 Section 4 is changed to increase the maximum compensatory time hours accrued and used to 140 hours**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren stated the Road Commission has received a Summons and Complaint requesting to vacate a portion of Church Street and Oak Street within the Village of Segwun Plat in Lowell Township. Director of Engineering Harrall stated Kirby and Joanie Comeaux, the owners of property located at 2525 Segwun Avenue have petitioned to vacate portions of these paper streets. They are currently building a house northeasterly of the two unimproved platted streets and desire to obtain the additional land underlying the portions of Church Street and Oak Street. Staff has verified Lowell Township supports this request and therefore recommends your consent of this request.

Moved by Commissioner Morren, seconded by Commissioner Wahlfield that Staff is **authorized to file Consent to Vacation of portions of Church Street and Oak Street**, Village of Segwun Plat, Section 11, Lowell Township, as recommended by Staff.

Moved by Commissioner Groenleer, seconded by Commissioner that.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren requested support from the Board for the Staff to apply for Transportation Alternative funding for Vergennes Bridge No. 22 (Burroughs Street Bridge). He presented a letter of support from Grand Valley Metro Council.

Director Harrall stated the Burroughs Street Bridge over the Flat River is located approximately 0.3 mile east of Lincoln Lake Avenue in Section 26, Vergennes Township. The existing steel camelback through truss bridge was constructed in 1925 on Bellville Road over the Huron River in Wayne County. It was relocated to Kent County in 1995. This historic steel bridge is in need of preventative maintenance (cleaning and painting) which is eligible for Transportation Alternative Program (TAP) grant funding, though the Michigan Department of Transportation. Staff has prepared a grant application for \$328,100.00 (eighty percent TAP funds at \$262,480.00 / twenty percent Kent County Road Commission Local match at \$65,620.00). The application requires a resolution of support from the Board.

Commissioner Groenleer offered the following resolution in reference to Transportation Alternative Funding for Burroughs Street Bridge.

**Resolution for  
Transportation Alternative Funding  
Vergennes Bridge No. 22  
Burroughs Street Bridge**

**WHEREAS**, the Burroughs Street Bridge over the Flat River is in such condition as to warrant preventative maintenance, and

**WHEREAS**, this bridge has recently received State Historic designation making it eligible for Transportation Alternative Funding, and

**WHEREAS**, the Kent County Road Commission Engineering Division has prepared an application for Transportation Alternative Funding for the proposed repair work on this structure, and

**WHEREAS**, the Board of Road Commissioners of the County of Kent have reviewed the application and found it satisfactory.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of the Kent County Road Commissioners of the County of Kent hereby resolve that the Kent County Road Commission is hereby actively seeking participation by the Michigan Department of Transportation and the Federal Highway Administration in funding this project.

Moved by Commissioner Groenleer and seconded by Commissioner Morren that the Board **adopt the resolution for Transportation Alternative Funding** for the **preventative maintenance on Vergennes Bridge No. 22** (Burroughs Street Bridge), as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.



Managing Director Warren requested authorization to purchase right-of-way from Joseph M. Post, et al, for the 4 Mile Road improvement project. Director Harrall stated the property owners at 1647 – 4 Mile road have agreed to grant three drainage easements and temporary grading along their 4 Mile Road frontage (approximately a quarter of a mile) to accommodate the reconstruction and widening project along 4 Mile Road. Compensation includes \$2,500.00 for loss of trees and landscaping, \$100.00 for temporary grading, and \$440.00 for three drainage easements totaling 800 square feet (valued at \$0.55/square feet). The resulting total just compensation is \$3,040.00.

**DESCRIPTION OF TAKINGS:**

**A. Temporary Grading Permit \$2600.00 (Rounded)**

**Breakdown of Compensation:**

**Temporary Grading Permit Parcels-\$100.00**

- Parcel 1. 17 foot wide parcel from station 112+25/West property line to station 115+50
- Parcel 2. 12 foot wide parcel from station 115+50 to station 118+00
- Parcel 3. 5 foot wide parcel from station 118+00 to station 120+00
- Parcel 4. 10 foot wide parcel from station 120+00 to station 121+40
- Parcel 5. 7 foot wide parcel from station 122+60 to station 124+40

**Tree Removals throughout temporary grading limits-\$2,500.00**

**B. Drainage Easements -\$440.00 (Rounded)**

**Breakdown of Compensation:**

**Parcel-1** A twenty-foot wide drainage easement the centerline of which is described as:  
Commencing at a point on the south Section line of Section 34, Town 8 North, Range 12 west, Alpine Township, Kent County, Michigan, which is 908.0 feet westerly of the southeast Corner

of said Section 34 along said Section Line. Thence northerly 33.0 feet perpendicular to said section line to the north right-of-way line of 4 Mile Road and place of beginning of this Easement; Thence continuing northerly 20.0 feet perpendicular to said section line to the place of ending of said description. Parcel contains 400 square feet more or less and is subject to easements and restrictions of record.

**Parcel-2** A twenty-foot wide drainage easement the centerline of which is described as:

Commencing at a point on the south Section line of Section 34, Town 8 North, Range 12 west, Alpine Township, Kent County, Michigan, which is 470.0 feet westerly of the southeast Corner of said section 34 along said Section Line. Thence northerly 33.0 feet perpendicular to said section line to the north right-of-way line of 4 Mile Road and place of beginning of this Easement; thence continuing northerly 10.0 feet perpendicular to said section line to the place of ending of said description. Parcel contains 200 square feet more or less and is subject to easements and restrictions of record.

**Parcel-3** A twenty-foot wide drainage easement the centerline of which is described as:

Commencing at a point on the south Section line of Section 34, Town 8 North, Range 12 west, Alpine Township, Kent County, Michigan, which is 180.0 feet westerly of the southeast Corner of said section 34 along said Section Line. Thence northerly 33.0 feet perpendicular to said section line to the north right-of-way line of 4 Mile Road and place of beginning of this Easement; thence continuing northerly 10.0 feet perpendicular to said section line to the place of ending of said description. Parcel contains 200 square feet more or less and is subject to easements and restrictions of record.

<b>Total Just Compensation</b>	<b>\$3,040.00</b>
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Moved by Commissioner Wahlfield, seconded by Commissioner Groenleer that Staff is **authorized to purchase the above-described drainage easements and temporary grading along the frontage at 1647 – 4 Mile Road, NW**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren presented Boulder View Estates to the Board for final plat approval. Director Harrall stated Boulder View Estates is located north of Cannonsburg Road and east of Brewer Avenue in Section 24, Plainfield Township. The first phase of this residential plat has been constructed in accordance with the Kent County Road Commission's Public Street Standards and the approved plans. This phase includes one access on Cannonsburg Road and one access on Brewer Avenue, as well as twenty-nine lots. The developer Grand Rapids Gravel Company has provided surety in the amount of \$22,800.00 to cover final restoration items.

Moved by Commissioner Wahlfield, seconded by Commissioner Morren that **final plat approval for Boulder View Estates**, Section 24, Plainfield Township **is authorized** by the Board, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren presented a request to change the name of a portion of Railway Drive. Director Harrall stated Staff is recommending that the portion of Railway Drive (unplatted) between Homerich Avenue easterly to the west plat boundary of Railside West #3 be changed based upon the future platted street configuration. Staff's recommendation is based upon a request from the developer to rename this segment of

road "Conrail Drive". Presently there are no addresses assigned to this portion of Railway Drive and the developer owns all the property adjacent to the street.

The Board of County Road Commissioners of the County of Kent adopted the following resolution authorizing the street name change of that segment of Railway Drive, being un-platted, between the Knight County Drain and Homerich Avenue from 'Railway Drive' (un-platted) in the east half of Section 17, Byron Township to Conrail Drive.

**Resolution**  
**STREET NAME CHANGE**

**WHEREAS**, a petition was submitted to rename 'Railway Drive' (un-platted) located east from the Knight County Drain, also being the westerly boundary of the plat of Railside West No. 3, to Homerich Avenue, East half of Section 17, Byron Township (Town 5 North, Range 12 West), Kent County, Michigan, the petitioner is the proprietor of a proposed plat and desires to use the street name on a different street alignment,

**WHEREAS**, said petitioner is the proprietor of the proposed plat and the sole land owner having property frontage on that segment of 'Railway Avenue' (un-platted) located west from Knight County Drain to Homerich Avenue, East half of Section 17, Byron Township (Town 5 North, Range 12 West) has signed the petition in support of the street name change to Conrail Drive,

**WHEREAS**, the Byron Township supports the street name change to Conrail Drive,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of County Road Commissioners does hereby authorize the street name change to Conrail Drive from the Knight County Drain, also being the westerly boundary of the plat of Railside West No. 3, to

Homerich Avenue, East half of Section 17, Byron Township (Town 5 North, Range 12 West).

Moved by Commissioner Groenleer, seconded by Commissioner Morren that Staff is **authorized to change the name of the segment of Railway Drive**, being unplatted, between the Knight County Drain and Homerich Avenue from Railway Drive (unplatted) to **Conrail Drive**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren requested preliminary plat approval for the following:

1. **Copperfield #2**, Section 14, Byron Township.

Director Harrall stated Copperfield Plat #2 is located east of Burlingame Avenue and north of 84<sup>th</sup> Street in Section 14, Byron Township. The proposed street configuration of this phase was conceptually approved by the Board on August 13, 2013. The street layout extends two existing stub streets, Beaconsfield Street and Copperfield Street further east, forming a loop street with a 1400 foot permanent cul-de-sac extending southeasterly to service the eastern most portion of the plat. The second and final phase of this plat includes fifty-two lots, resulting in a total of eighty-three lots within the development. The developer is Koetje Builders and the engineer is Exxel Engineering.

Moved by Commissioner Groenleer, seconded by Commissioner Morren that preliminary plat approval is authorized for Copperfield #2, Section 14, Byron Township, as

recommended by Staff and subject to the following special conditions, requirements, and modifications:

1. Cul-de-sac length of  $\pm 1450$  feet is allowed since there are existing natural barriers restricting such connectivity.
2. All wetland mitigation, restrictions, and similar conditions and requirements shall be located outside limits of street right-of-ways.
3. Proprietor shall acquire termination of conservation easements in favor of the Board of County Road Commissioners within street right-of-ways.
4. Proprietor shall acquire termination of encumbrances, easements, restrictions, etc., in favor of the Board of County Road Commissioners within street right-of-ways. Proprietor shall acquire acceptable subordinations of existing mortgages, etc., in favor of the Board of County Road Commissioners within street right-of-ways.
5. The public walkway located between Lots 48 and 49 shall be maintained and operated by others.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

2. **Railside West #4**, Section 16, Byron Township.

Director Harrall stated that the Railside West Plat is located south of 76<sup>th</sup> Street and east of Homerich Avenue, in Section 16, Byron Township. Phase 4 of this residential plat proposes to extend Byron Depot Drive to the west, eliminating one temporary cul-de-sac and also proposes a new street (Amtrak Drive) to the north and west with a temporary cul-de-sac. In addition, the proposal includes building a new segment of Railway Drive with a permanent cul-de-sac. Staff has reviewed the layout and feels that the proposed permanent cul-de-sac **does not conform** to the Kent County Road Commission's Public Street Standards, specifically "General Street Layout":

*The layout of the streets in the proposed plat shall provide a continuous circuit for travel except when in the opinion of the Board of County Road Commissioners the lands to be subdivided are limited in area or are subject to a natural barrier.*

In the case of the permanent cul-de-sac proposed in Phase 4, there is no natural barrier or area limitation; therefore Staff recommends this street be extended north to intersect with Amtrak Drive. The developer agrees that they could extend the street (approximately 350 feet north) to eliminate the cul-de-sac; however, the cost to do this is estimated to be an additional \$150,000.00. In addition, the developer indicates that the cul-de-sac lots have greater sales value.

After considerable discussion, it was moved by Commissioner Groenleer that the **preliminary plat approval for Railside West #4 is tabled** and that the proprietor and/or their representative(s) and Road Commission Staff meet to modify the layout plan to meet Kent County Road Commission Requirements and Specifications for Plat Development requirements to provide a street layout that provides a continuous circuit for travel.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren requested that the Board confirm the Public Hearing dates for Local Road Projects listed below. He stated the projects have been advertised in the newspapers according to the Statute.

1. **Alaska Avenue improvement** from Valhalla Drive to 60<sup>th</sup> Street, Section 3, Caledonia Township.
2. **60 Street improvement** from Alaska Avenue to Buttrick Avenue, Section 3, Caledonia Township.

Moved by Commissioner Groenleer, seconded by Commissioner Morren that **Public Hearings are scheduled for the above-listed projects for Tuesday, February 11, 2014, in the Road Commission offices at 6:30 o'clock p.m.**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren requested authorization for Staff to attend conferences with expenses allowed.

1. International Slurry Surfacing Association **2014 Slurry Systems Workshop**, January 21-24, 2014, Orlando, Florida.

Director Byrne is requesting authorization to attend the Workshop. Expenses include airfare, hotel, registration, and meals.

2. **CONEXPO/CON-AGG**, March 4-8, 2014, Las Vegas, Nevada.

Director Roose is requesting authorization to attend the Conference. Expenses include airfare, hotel, registration, and meals.

3. National Association of County Engineers **Annual Conference**, Baton Rouge, April 13-17, 2014.

Director Harrall is requesting authorization to attend the Conference. Expenses include travel, hotel, registration, and meals.

Moved by Commissioner Morren, seconded by Commissioner Groenleer that **Staff is authorized to attend the above-listed Conferences** with expenses allowed, as recommended by Staff.



Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Assistant Director of Finance in charge of Purchasing Wiegerink requested authorization to award bids as follows:

1. Purchase of **one 2014 tandem axle tilt utility trailer.**

Staff is recommending **award to AIS Construction Equipment Corporation,** lowest responsive and responsible bidder, at a **total cost of \$10,295.00.**

2. Purchase of **2014 requirements of hot pour rubber sealer and concrete joint repair material,** as needed with a one year renewal option.

Twelve vendors were sent the invitation to bid but only three vendors responded. Staff recommends **award to Ersco Construction Supply,** lowest responsive and responsible bidder able to provide all the requested items at the following costs:

- Meadows #3405 sealer picked up \$0.54/pound
- Meadows #3405 sealer delivered 0.55/pound
- Fiber – cut \$1.25/lft
- Dowel – epoxy \$4.85/each
- Hot Rod – cut \$0.34/lft
- Mesh \$8.25/sy

3. Purchase of **H1 modified aggregate** (limestone) for stockpiling at the District Complexes, as needed for 2014, with a one-year renewal option.

Staff recommends **award to Verplank Trucking Company** at an **average cost of \$21.35 per ton delivered** to the District Complexes and an **average cost of \$16.27 per ton picked up** at their facility.

4. Purchase of **2014 requirements of geosynthetics and geotextiles,** as needed, with a one-year renewal option.

Staff is recommending **award to both lowest responsive and responsible bidders – CSI Geoturf, Inc., and Hanes GEO Components**, buying in the best interest of the Road Commission and taking into consideration the cost, availability of material, project location, and pickup or delivery timing.

5. Purchase of **2014 requirements of turf blankets and grass seed**, as needed with a one year renewal option.

The invitation to bid was sent to eleven vendors and three vendors responded. Staff recommends **award to “all bidders” – CSI Geoturf, Inc., Hanes GEO Components, and Etna Supply Company**, buying in the best interest of the Road Commission and taking into consideration the cost, availability of material, project location, and pickup or delivery timing. As material is needed for projects, the items will be purchased at the lowest cost taking into consideration product availability.

Moved by Commissioner Wahlfield, seconded by Commissioner Morren that **Staff is authorized to award bids as recommended.**

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Assistant Director of Finance Wiegerink requested authorization to advertise for bids on the following:

1. Purchase of **one tractor with cab and mounted side and rear flail mowers. Bids to be received on a date to be determined.**
2. **Contract #14-02:** Rental of one eight-foot self-propelled asphalt paver for six months a year for a two-year period with an additional two-year renewal option. **Bids to be received Thursday, February 13, 2014.**

3. **Contract #14-06:** Dust control services (well brine furnished and applied on gravel roads), as needed, in various Townships within Kent County for 2014 with two one-year renewal options. **Bids to be received Thursday, February 13, 2014.**
4. **Contract #14-16:** Rental of two mowers for three years (2014, 2015, and 2016). **Bids to be received Thursday, February 13, 2014.**

Moved by Commissioner Groenleer, seconded by Commissioner Wahlfield that Staff is **authorized to advertise for bids on the above list with bids to be received until 8:30 o'clock a.m. on the dates listed**, as recommended by Staff.

Motion carried by the following vote:

Yeas: Commissioners Rambo, Groenleer, Morren, and Wahlfield—4.

Nays: 0.

Managing Director Warren asked Director Byrne to provide a status report on Winter Maintenance activities and spending to-date. Director Byrne stated on the Primary and Local roads, \$2,024,860.00 has been spent year-to-date out of the \$4,000,000.00 budget. On the Michigan Department of Transportation roads, \$2,241,312.00 has been spent year-to-date out of the \$2,963,500.00 budget. Season to date snowfall is 53 inches – average yearly snowfall is 74 inches.

Managing Director Warren asked Director of Buildings and Equipment Roose to report on the results of the online auction. Director Roose stated the online sale of excess equipment was held November 19, 2013. Total sales were \$22,468.00 – less commission, listing, and set-up fees resulted in total net proceeds of \$22,067.40.

Managing Director Warren stated Grand Valley Metro Council has invited the Road Commission Board members and him to participate in a community issues forum

facilitated by the Center for Michigan on February 20, 2014, 10:30 o'clock a.m. at the Metro Health Campus. Increased funding for roads is expected to be a major topic of discussion.

Managing Director Warren reminded the Board members of the Public Hearings scheduled for 6:30 o'clock p.m. tonight in the Road Commission offices.

Chairman Rambo thanked the Road Commission employees for their accomplishments and hard work over the past few weeks. He commended all the employees! The Board members joined him in his appreciation.

Chairman Rambo thanked Bill Stellin for his years of service as a Kent County Road Commissioner. The Board members joined him in his appreciation.

Chairman Rambo also welcomed David Morren as the new Road Commissioner.

There being no further business to come before the Board, the meeting was adjourned at 9:46 o'clock a.m.

Respectfully submitted,

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John L. Strauss, Secretary