

SAMPLE

Authorization to Speak on Behalf of Mortgagee Name and Intent to Short Sell

Lender
P.O Box 1234
Rapid City, SD 57709-6172

Acct Number XXXXXX

Property Address
1234 Main Street
Spring Valley, CA 91977

To Whom It May Concern:

Please allow this correspondence as notice that I intend to initiate the short sale process immediately and as authorization for my Realtor, Name, to speak to Lender name on my behalf.

Sincerely,

Mortgagee Name

Realtor Info
Realtor Name
Company
Direct/Text
Fax
Email
Address
City, State Zip
Licensee Info

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Direct/Text
Fax
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