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**Jefferson Parish  
Application Committee  
Kenner, Louisiana**

**RECEIVED  
LEGISLATIVE AUDITOR  
2008 MAR 10 AM 11:12**

TRANSMITTAL LETTER

ANNUAL FINANCIAL STATEMENT

March 7, 2008

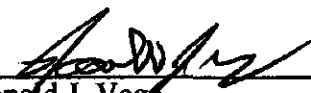
Office of Legislative Auditor  
Attention: Ms. Suzanne Elliott  
Engagement Manager  
1600 North Third Street  
Post Office Box 94397  
Baton Rouge, LA 70804-9397

Dear Ms. Elliott:

In accordance with Louisiana Revised Statute 24:513 please find enclosed the instructions, Affidavit and Revenue Certification Form and annual financial statement for the Jefferson Parish Application Committee. Please complete all forms that are applicable. The annual financial statements (pages 4 & 5), where required, are for the year ended December 31, 2007. The financial statements include all funds under the control and oversight of the committee, prepared on the cash basis of accounting.

Please note that the balance of funds are being turned over to the 24<sup>th</sup> JDC and the Clerk of Court, Parish of Jefferson, State of Louisiana, since the Clerk of Court has taken over the duties of the Jefferson Parish Application Committee.

Sincerely,

  
\_\_\_\_\_  
Ronald J. Vega  
Chairperson

Enclosure

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3/26/08

**Jefferson Parish  
Application Committee**

March 7, 2008

**Instructions:** Please choose the selection below that best describes your agency and fill out the corresponding portion on the Affidavit form, page 1. Fill out the financial statement forms, if appropriate, on pages 2 & 3. The report should be sent to us no later than March 31, 2008.

X     *A. Revenues and Expenditures are incurred and reported. Fill out this page, the transmittal letter, page 1- section A and the revenue certification, as well as pages 2 and 3.*  
In accordance with Louisiana Revised Statutes 24:513 and 24:514, enclosed are the sworn annual financial statements and affidavit for the application committee, as of and for the year ended December 31, 2007. The accompanying financial statements have been prepared on the cash basis of accounting.


**Or**

—     *B. No Revenues or Expenditures are incurred. Fill out this page, the transmittal letter and section B of page 1.*  
Enclosed is the affidavit stating that the referenced application committee has received no revenues and has had no expenditures for the year ended December 31, 2007, and is therefore not required to file financial statements with the Legislative Auditor's Office.

**Or**

—     *C. Revenues and Expenditures are incurred and reported with another entity. Fill out this page, the transmittal letter and section C of page 1.*  
For the referenced application committee, all revenues and expenditures are -reported and audited with the (circle one) Clerk of Court/Custodian of Notarial Records or with another entity (name of entity) \_\_\_\_\_, for the year ended December 31, 2007. The committee is therefore not required to file financial statements with the Legislative Auditor's Office.

Sincerely,

  
\_\_\_\_\_  
Ronald J. Vega  
Chairperson

**Jefferson Parish  
Application Committee**

.....

**AFFIDAVIT**

A. Personally came and appeared before the undersigned authority, Ronald J. Vega, (officer), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of Jefferson Parish Application Committee as of December 31, 2007, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements. *Please complete the revenue certification portion below.*

**REVENUE CERTIFICATION –Fill out for selection A only**

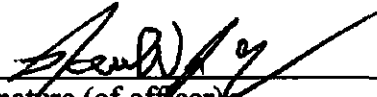
In addition, Ronald J. Vega, (officer), who, duly sworn, deposes and says that Jefferson Parish Application Committee received \$50,000 or less in revenues and other sources for the year ended December 31, 2007, and accordingly, is not required to have an audit for the previously mentioned year.

Or


B. Personally came and appeared before the undersigned authority, \_\_\_\_\_ (officer), who, duly sworn, deposes and says that the \_\_\_\_\_ Parish Application Committee *received no revenues and had no expenses for the year ended December 31, 2007*, and accordingly, is not required to provide its financial statements to the Legislative Auditor for the previously mentioned year.

Or

C. Personally came and appeared before the undersigned authority, \_\_\_\_\_ (officer), who, duly sworn, deposes and says that all the revenues and expenditures of the \_\_\_\_\_ Parish Application Committee are reported and audited with the (circle one) Clerk of Court / Custodian of Notarial Records or with another entity \_\_\_\_\_ for the year ended December 31, 2007, and accordingly, is not required to provide its financial statements to the Legislative Auditor for the previously mentioned year.

  
\_\_\_\_\_  
Signature (of officer)

Sworn to and subscribed before me (notary public) this 7 day of March, 2008.

  
\_\_\_\_\_  
NOTARY PUBLIC (Signature and Seal) NATALIE K. SEE  
LA. BAR # 20767

\*\*\*\*\*

Please Complete this Section:

Officer's Name	<u>Ronald J. Vega</u>
Street or P.O. Box	<u>3329 Florida Avenue</u>
City, State Zip	<u>Kenner, Louisiana 70065</u>
Telephone No.	<u>504-469-6699</u>
Fax No. / e-mail	<u>504-467-1866</u>

**Ronald J. Vega**  
**Chairperson of the Jefferson Parish**  
**Application Committee**

**Balance Sheet, December 31,2007**

	<u>General Fund</u>
<b>ASSETS</b>	
1. Cash and cash equivalents on hand	\$31,199.35
2. Investments (fair value) on hand	_____
3. Office furnishings (Cost of desks, etc.)	_____
4. Equipment (Cost of fax machine, etc.)	_____
<b>5. Total Assets</b>	<b>\$31,199.35</b>
<b>LIABILITIES AND FUND BALANCE</b>	
Liabilities:	
6. Cash overdraft	\$ _____
7. Salaries payable	_____
8. Accounts payable	_____
9. Other liabilities—	_____
<b>10.Total Liabilities</b>	<b>\$ -0-</b>
<b>11.Fund balance (<i>From line 20, Statement B</i>)</b>	<b>\$31,199.35</b>
<b>12.Total Liabilities and Fund Balance</b>	<b>\$31,199.35</b>

Note: Total Assets should equal total liabilities and fund balance.

**Statement B**

**Ronald J. Vega**  
**Chairperson of the Jefferson Parish**  
**Application Committee**

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended December 31, 2007**

**General  
Fund**

**CASH RECEIPTS**

1. Examination fees collected	<u>\$ 3,745.00</u>
2. Interest earned	<u>\$ 186.32</u>
3. Other receipts (describe):New Attorney/ Transfers	<u>\$ 6,150.00</u>
4. Non-Attorney Transfers/Bond Renewal	<u>\$ 1,750.00</u>
5.Dual Commission/Name Change	<u>\$ 560.00</u>
7. Total cash receipts	<u><b>\$12,391.93</b></u>

**OFFICE DISBURSEMENTS**

8.Salaries paid	<u>\$ 9,216.55</u>
9.Fees paid to proctors	<u>\$</u>
10. Materials and supplies (stationery, postage, etc.)	<u>\$ 1,840.70</u>
11. Travel and related charges	<u></u>
12. Capital outlay (cost of purchases of equipment, etc.)	<u></u>
13. Other disbursements (describe):Rent	<u>\$ 8,200.00</u>
14. Phone	<u>\$ 783.78</u>
15.Bank Service Charge	<u>\$ 116.69</u>
16. Refunds	<u>\$ 140.00</u>
17.Total office disbursements	<u><b>\$20,261.72</b></u>

18. Increase or (decrease) in fund balance (Line 7 less line 17)	<u>\$ (7870.40)</u>
19. Fund Balance at the beginning of the year (Ending fund balance from last year's report)	<u>\$39,069.75</u>
20. Fund Balance (deficit) at end of the year (Add lines 18 & 19 ) This amount also goes on line 11, Statement A	<u><b>\$31,199.35</b></u>