



**MARK A. LUNN**

Ventura County Clerk and Recorder  
800 South Victoria Avenue Ventura, CA 93009-1260  
(805) 654-2263 Website: [recorder.countyofventura.org](http://recorder.countyofventura.org)

TO: All Customers

SUBJECT: Affidavit of Identity Form Requirement (SB 1467)

Effective January 1, 2015, pursuant to Senate Bill 1467 (Chapter 400), the Ventura County Clerk and Recorder's Office will require a completed Affidavit of Identity form to accompany the 2015 Fictitious Business Name Statement. When an agent presents a Fictitious Business Name Statement for filing, a notarized statement signed by the registrant declaring the registrant has authorized the agent to submit the filing on their behalf is required.

- a. **In-Person:** Registrants are required to present a completed FBN Statement, show a valid government issued identification and complete the Affidavit of Identity form.
- b. **Mail-in:** Registrants are required to submit a completed FBN Statement, and a notarized Affidavit of Identity form.
- c. **Other:** Persons presenting an FBN Statement in person on behalf of the registrant must present a valid government issued identification, complete an Affidavit of Identity form and present a notarized statement signed by the registrant declaring the registrant has authorized the agent to submit the filing on their behalf.
- d. If the registrant is a corporation, a limited liability company, limited partnership, or a limited liability partnership, submit documentary evidence issued by the Secretary of State (SOS) indicating the current existence and good standing of that business entity.  
(A current print out from the Secretary of State may be acceptable)

This requirement has been made in accordance with the legislative amendment of Business and Professions Code sections 17901, 17913, 17916, 17922, 17923, 17927, and 17929. SB 1467 – Chapter 400



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**PLEASE READ CAREFULLY BEFORE PAYING THE FILING FEE**

- The customer is responsible for searching the business name before filing.
- Once the Fictitious Business Name (FBN) is filed, you must begin the publishing process within 30 days from the file date. **PLEASE GIVE THE NEWSPAPER ADEQUATE TIME TO PREPARE THE AD.** You must publish once a week for four consecutive weeks. The Clerk's Office will provide you with an adjudicated newspaper list.
- Once you file your **FBN**, the Clerk's Office cannot refund your money.
- Once you have left the Clerk's Office after you have filed your **FBN**, we cannot make **ANY** changes to your filing. Any changes you need to make will cause a new filing and filing fee. **NO EXCEPTIONS.**
- When completing the form, please **PRINT CLEARLY IN BLACK / BLUE INK ONLY.**
- The Clerk's Office cannot tell you what name you can or cannot use except as provided in Business and Professions code 17910.5 sections (a) and (c).
- The Clerk's Office cannot assist you in determining how your business is to be conducted.

***The clerk will review the final instructions with you before you leave our office.***



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### **INFORMATION FOR ALL INDIVIDUALS AND FIRMS OPERATING UNDER FICTITIOUS NAMES:**

#### **REQUIREMENTS FOR FILING FICTITIOUS BUSINESS NAME STATEMENT**

Chapter 5 (commencing with Section 17900) of Part 3 of Division 7 of the Business and Professions Code, requires the filing of a Fictitious Business Name Statement.

##### **WHO MUST FILE (17910 B&PC)**

Every individual, partnership and other associations and corporations who regularly transact business for profit in this state under a fictitious business name.

##### **DEFINITIONS OF A FICTITIOUS BUSINESS NAME (17900 B&PC)**

**FOR INDIVIDUALS:** A name that does not include the surname of the individual. A name that suggests existence of additional owners (such words as "Company," "& Company," "& Sons," "& Associates," "Brothers," but not words that merely describe the business being conducted).

**FOR PARTNERSHIPS or other associations of persons other than a limited partnership:** A name that does not include a surname of each general partner or a name that suggests existence of additional owners (such as "Company," "Brothers," etc.). In the case of an unincorporated association other than a partnership, a "general partner" means a person whose liability in the business is substantially the same as a general partner (17901 B&PC). **Limited Partnerships** – any name other than the name of the limited partnership as on file with the Secretary of State.

**FOR CORPORATIONS and LIMITED LIABILITY COMPANIES:** Any name other than the corporation name stated in its articles of incorporation; or articles of organization of a limited liability company.

**ORGANIZATIONS NOT INCLUDED (17911 B&PC):** Non-profit corporations or associations such as churches, labor unions, fraternal, and charitable organization, non-profit hospitals, etc.; and, real estate investment trust with permits under Section 23000 of the Corporation Code.

##### **WHEN TO FILE (17910 B&PC)**

The statement must be filed not later than 40 days from the time business commences to be transacted.

##### **WHERE TO FILE (17915 B&PC)**

The fictitious business name statement shall be filed with the County Clerk of the County in which the registrant has his/her principal place of business. If he/she has no place of business in California, it shall be filed with the County Clerk of Sacramento County.

##### **PUBLICATION (17917 B&PC)**

Within thirty days after the statement is filed, the registrant will publish it in a newspaper of general circulation in the county in which the principal place of business is located. "The newspaper selected for the publication of the statement should be one that circulates in the area where the business is to be conducted." (Section 17917(b), Business and Professions Code)

If the county has no newspaper of general circulation, it will be published in an adjoining county. If the registrant does not have a place of business in the state, publication will be made in Sacramento County.

An affidavit of publication shall be filed with the County Clerk within 30 days after the completion of publication.

## **EXPIRATIONS (17920 B&PC)**

Unless the statement expires earlier under subdivision (b) or (c), a fictitious business statement expires five years from the date it is filed with the County Clerk. The new statement does not need to be re-published if there has been no change in the information contained in the statement previously filed.

**A statement expires 40 days after any change in the facts set forth in the statement except that a change in the residence address of an individual, general partner, or trustee does not cause the statement to expire.**

**A statement expires when an abandonment has been filed.**

## **ABANDONMENTS (17922 B&PC)**

A person who has filed a fictitious business name statement *shall*, upon ceasing to transact business in this state under that fictitious name, file a statement of abandonment, and publish the abandonment in the same manner as the fictitious business name statement and file an affidavit of publication. Forms for this purpose are available in the County Clerk's Office.

## **WITHDRAWAL OF GENERAL PARTNER (17923 B&PC)**

A general partner in a partnership having a statement on file may file a statement of withdrawal, publish and file an affidavit of publication. (Publication is not required if dissolution of the partnership has been published pursuant to the Corporations Code.) Forms for this purpose are available in the County Clerk's Office.

## **TRUSTEES, GUARDIANS, ADMINISTRATORS, ASSIGNEES AND PURCHASERS (17919 B&PC)**

Whenever failure to comply with this law would preclude taking legal action to recover monies due, a trustee in bankruptcy, an administrator of the estate, an assignee or purchaser of the business may file the fictitious name statement.

## **FEES**

The fee for filing a fictitious business name statement is \$53.00 for the first fictitious name plus \$10.00 for each additional fictitious name on statement and doing business at same address. This fee covers the cost of one registrant and a certified copy of the filed statement. Additional registrants are \$10.00 each.

The fee for filing a statement of abandonment is \$39.00 for one business name and \$10.00 each additional business name.

The fee for filing a statement of withdrawal from partnership is \$39.00 for one business name and \$10.00 each additional business name. Certified copies of any statement on file will be furnished for a fee of \$2.00.

*There are no provisions in the Business and Professions Code for amending or correcting a filed Statement.* Therefore, it is the applicant's responsibility to ensure all spelling is correct and legible, and all information is complete. Once the document is filed, NOTHING on the document can be changed. **No refunds will be given.**

## **DISCLAIMER**

**The office of the County Clerk assumes no responsibility for the above interpretations of statutes affecting the fictitious business name statement. See Chapter 5 (commencing with Section 17900), Part 3 of Division 7 of the Business and Professions Code.**

## **ADDRESS OF COUNTY CLERK**

### **Ventura Location:**

Ventura County Clerk and Recorder  
800 S. Victoria Avenue  
Ventura, CA 93009-1260  
(805) 654-2263 Website: [recorder.countyofventura.org](http://recorder.countyofventura.org)  
Office hours: Monday thru Friday 8:00 a.m. - 5:00 p.m.

### **Thousand Oaks Location:**

2100 E. Thousand Oaks Blvd.  
Thousand Oaks, CA 91362  
(805) 449-2157 Website: [recorder.countyofventura.org](http://recorder.countyofventura.org)  
Office hours: Monday, Tuesday, Wednesday and Thursday 9:00 a.m. - 3:00 p.m.

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### Fictitious Business Name Statement Publication Requirements

After filing a fictitious business name statement, registrant **MUST** determine whether California Law requires publication of the statement.

**California Business & Professions Code 17917** reads as follows:

(a) Within 30 days after a fictitious business name statement has been filed pursuant to this chapter, the registrant shall cause a statement in the form prescribed by subdivision (a) of Section 17913 to be published pursuant to Section 6064 of the Government Code in a newspaper of general circulation in the county where the fictitious business name statement was filed or, if there is no such newspaper in that county, in a newspaper of general circulation in an adjoining county. If the registrant does not have a place of business in this state, the notice shall be published in a newspaper of general circulation in Sacramento County. (b) Subject to the requirements of subdivision (a), the newspaper selected for the publication of the statement should be one that circulates in the area where the business is to be conducted. (c) If a refiling is required because the prior statement has expired, the refiling need not be published unless there has been a change in the information required in the expired statement, provided the refiling is filed within 40 days of the date the statement expired. (d) An affidavit showing the publication of the statement shall be filed with the county clerk where the fictitious business name statement was filed within 30 days after the completion of the publication.

If publishing is required to complete your Fictitious Business Name (FBN) filing, you are **required** (pursuant to Business & Professions Code 17917 and Government Code 6064) to do the following:

1. Publish the FBN Statement, Abandonment, or Withdrawal in an adjudicated newspaper of general circulation in Ventura County. Adjudicated newspapers that are authorized to publish legal notices in Ventura County are listed on the reverse side of these instructions.
  - a. The first date of publication **MUST be within 30 days** of the date the document was **FILED** with the Ventura County Clerk and Recorder.
  - b. The statement must be published **once a week for four consecutive weeks, with at least five days between each publication date**, not counting the actual dates published.
  - c. The newspaper selected should be one that circulates in the area where the Fictitious Business Name Statement was filed.
  - d. Check the newspaper to ensure accuracy. If a correction is required it **MUST be corrected within the 30 day period**.
2. File the proof of publication with the County Clerk. The proof of publication is an affidavit from the newspaper, showing that the Statement, Abandonment, or Withdrawal was published on the four publication dates indicated.
  - a. The proof of publication must be filed with the County Clerk within 30 days of the last date of publication. **This is the registrant's responsibility.** The County Clerk's office hours are Monday through Friday 8:00 a.m. to 5:00 p.m.
  - b. The proof of publication may be mailed to the County Clerk at the address shown above. The proof of publication **must arrive within the 30-day time period**.
  - c. We recommend that, after **15 days following the fourth publication date**, you visit our Web-site at <http://recorder.countyofventura.org> to verify that the proof of publication has been filed.

**If these requirements are not met, the County Clerk's Office will not file the proof of publication and the FBN filing will not be complete.**

# Adjudicated Newspapers of General Circulation in Ventura County

(In accordance with Government Code 6000 et sec.)

This list is provided as a courtesy to those who are required to cause publication of fictitious business name statement information. No representation is made as to the validity of the judgment other than the name of the newspaper. It is believed that this list represents all of the adjudicated newspapers that have requested to be contained on this list and that are currently in publication with the County of Ventura. Any corrections or changes should be referred to the County Clerk's Office (805) 654-2263. The publication deadlines listed below are subject to change without notice. **It is the registrant's responsibility to verify the newspapers publication deadlines.** For your information and guidance, please read the instructions and excerpts from the Business & Professions Code, which appears on the front side of this form.

**Phone Numbers and Addresses are subject to change without notice.**

## **El Vida Newspaper**

(805) 483-1008  
FAX: (805) 483-6233  
130 Palm Drive, Oxnard, CA 93030,  
Attn: Legal Notices  
Published weekly on Thursday,  
Deadline: 5:00 p.m. Tuesday  
[www.vidanewspaper.com](http://www.vidanewspaper.com)

## **Fillmore Gazette**

(805) 524-2481  
P.O. Box 865 Fillmore, CA 93016  
408 Orchard Street Fillmore, CA 93015  
Published weekly on Thursday,  
Deadline: 3:00 p.m. Tuesday  
[www.fillmoregazette.com](http://www.fillmoregazette.com)

## **Ojai Valley News**

(805) 646-1476  
FAX: (805) 646-4281  
P.O. Box 277  
Ojai, CA 93024  
408 Bryant Circle, Suite A  
Ojai, CA 93023  
Attn: Linda  
Published semiweekly on  
Wednesday and Friday,  
Deadline: Noon Mon. for Wed.  
& Noon Wed. for Fri.

## **Santa Paula Times**

(805) 525-1890  
FAX (805) 309-2278  
120 Davis Street  
Santa Paula, CA 93060  
Published semiweekly on  
Wednesday & Friday.  
Deadline: Noon Mon. for Wed.  
& Noon Wed. for Fri.  
[santapaulatimes@gmail.com](mailto:santapaulatimes@gmail.com)

## **Tri-County Sentry**

(805) 983-0015  
FAX: (805) 983-0018  
1200 N Ventura Rd Suite G  
Oxnard, CA 93030 Attn: Legal Notice  
Published weekly on Friday  
Deadline: 12 p.m. Wednesday  
[www.tricountysentry.com](http://www.tricountysentry.com)

## **Ventura County Reporter**

(805) 648-2244 Extension 200  
FAX: (805) 648-2245  
700 E Main Street,  
Ventura, CA 93001 Attn: Tori  
Published weekly on Thursday  
Deadline: 3:00 p.m. Monday  
[www.vcreporter.com](http://www.vcreporter.com)

## **Ventura County Star**

(805) 437-0347 or 437-0065  
P.O. Box 6006, Camarillo, CA 93011  
550 Camarillo Center Drive,  
Camarillo, Ca 93010  
Published daily,  
Deadline: 11:00 a.m. 3 business days  
prior to publication

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**FICTITIOUS BUSINESS NAME STATEMENT**

Return Mailing Address		
Name:		
Address:		
City:	State:	Zip Code:

Registrar-Recorder/County Clerk's Filing Stamp

1. Submit the original FBN Statement and Affidavit of Identity with original signature(s).
2. Filing fee \$53.00 for the first business and owner name, plus an additional \$10.00 for each additional business name and/or owner name on the same statement.
3. Mail a check or money order to the address above. Provide a self-addressed stamped envelope.  
**See FBN Packet, available on our website, for additional instructions and requirements.**

**THE FOLLOWING PERSON(S) IS (ARE) DOING BUSINESS AS:** (attach additional page(s) if required)

**Please type or print legibly**

<b>1</b>	1 <sup>st</sup> Fictitious Business Name			
	2 <sup>nd</sup> Fictitious Business Name			
	Street Address of Principal Place of Business (P.O. Box or PMB are not acceptable)		City	State
	County of Principal Place of Business		State of Incorporation/Organization (If Corporation/LLC/LLP)	
<b>2</b>	Full name of 1 <sup>st</sup> Registrant Individual/ Corporation/Limited Liability Company			
	Residence Address of 1 <sup>st</sup> Registrant (P.O. Box or PMB are not acceptable)		City	State
<b>3</b>	Full name of 2 <sup>nd</sup> Registrant Individual/ Corporation/Limited Liability Company			
	Residence Address of 2 <sup>nd</sup> Registrant (P.O. Box or PMB are not acceptable)		City	State
<b>4</b>	<b>This Business is conducted by: (check only one)</b>			
	<input type="checkbox"/> An Individual <input type="checkbox"/> A Limited Liability Partnership <input type="checkbox"/> Married Couple <input type="checkbox"/> A General Partnership <input type="checkbox"/> An Unincorporated Assoc. other than a Partnership <input type="checkbox"/> State or Local registered domestic partners <input type="checkbox"/> A Limited Partnership <input type="checkbox"/> A Corporation <input type="checkbox"/> Joint Venture <input type="checkbox"/> A Limited Liability Company <input type="checkbox"/> Copartners <input type="checkbox"/> A trust			
<b>5</b>	The registrant commenced to transact business under the fictitious business name or names listed above on _____ <b>Insert N/A if you have not yet begun to transact business.                      Cannot be a future date                      (Enter date or N/A)</b>			
<b>6</b>	<b>I declare that all information in this statement is true and correct.</b> (A registrant who declares information as true any material matter pursuant to Section 17913 of Business and Professions Code that the registrant knows to be false is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000).)			
	Print Name of Registrant _____ (Print name as it appears above on the statement)			
	Signature of Registrant _____ Print name of Signor _____ Print Title of Person Signing _____ (If Corporation/LLC/LLP/LP) (If Corporation/LLC/LLP/LP)			

NOTICE- In accordance with subdivision (a) of Section 17920, a fictitious name statement generally expires at the end of five years from the date on which it was filed in the office of the county clerk, except, as provided in subdivision section 17920, where it expires 40 days after any change in the facts set forth in the statement pursuant to section 17913 other than a change in residence address or registered owner. A new fictitious business name statement must be filed before the expiration. The filing of this statement does not of itself authorize the use in this state of a fictitious business name in violation of the rights of another under Federal, State, or Common Law (see section 14411 ET SEQ., Business and Professions Code).  
This statement was filed with the County Clerk of Ventura on the date indicated by the file stamp above.

**See reverse side for instructions**

## INSTRUCTIONS FOR COMPLETION OF STATEMENT

Business and Professions Code Section 17913:

### Section 1

- (a) Insert the fictitious business name or names
- (b) Only those businesses operated at the same address and under the same ownership may be listed on one statement
- (c) If the registrant has a place of business in this state, insert the **street address, city, state, zip code, and county** of his or her **principal** place of business in this state. Corporations, LLC/LLP enter the state of incorporation organization
- (d) If the registrant has no place of business in this state, insert the **street address and county** of his or her **principal** place of business outside this state and file with the Clerk of Sacramento County (B&P 17915)
- (e) Mail Box and Post Office Box Numbers **are not acceptable** as a business address when used alone without a street address

### Section 2 & 3

- (a) If the registrant is an **individual**, insert his or her full name and residence address
- (b) If the registrants are a **married couple**, insert the full name and residence address of both parties to the marriage
- (c) If the registrant is a **general partnership, copartnership, joint venture, limited liability partnership, or unincorporated association other than a partnership**, insert the full name and residence address of each general partner
- (d) If the registrant is a **limited partnership**, insert the full name and residence address of each general partner
- (e) If the registrant is a **limited liability company**, insert the name and address of the limited liability company, as set out in its articles of organization on file with the CA Secretary of State, and the state of organization
- (f) If the registrant is a **trust**, insert the full name and residence address of each trustee
- (g) If the registrant is a **corporation**, insert the name and address of the corporation, as set out in its articles of incorporation on file with the CA Secretary of State, and the state of incorporation
- (h) If the registrants are **state or local registered domestic partners**, insert the full name and residence address of each domestic partner

### Section 4

- (a) Check whichever of the terms listed on the front of the form best describes the nature of the business

### Section 5

- (a) Insert the date on which the registrant first commenced to transact business under the fictitious business name or names listed, if already transacting business under that name or names
- (b) Insert N/A if you have not yet commenced to transact business under the fictitious business name or names listed

### Section 6

Business and Professions Code Section 17914

The statement shall be signed as follows:

- (a) If the registrant is an individual, by the individual
- (b) If the registrants are a married couple, by either party to the marriage
- (c) If the registrant is a general partnership, limited partnership, limited liability partnership, copartnership, joint venture, or unincorporated association other than a partnership, by a general partner
- (d) If the registrant is a limited liability company, by a manager or officer
- (e) If the registrant is a trust, by a trustee
- (f) If the registrant is a corporation, by an officer
- (g) If the registrant is a state or local registered domestic partnership, by one of the domestic partners

Business and Professions Code Section 17915

The fictitious business name statement **shall** be filed with the clerk of the county in which the registrant has his or her **principal place** of business in this state or, if the registrant has no place of business in this state, with the Clerk of Sacramento County. Nothing in this chapter shall preclude a person from filing a fictitious business name statement in a county other than that where the principal place of business is located, as long as the requirements of this subdivision are also met.

Business and Professions Code Section 17917

Publication for Original, New Filings (renewal with change in facts from previous filing), or Refile

- (a) Within 30 days after a fictitious business name statement has been filed, the registrant shall cause it to be published in a newspaper of general circulation in the county where the fictitious business name statement was filed or, if there is no such newspaper in that county, in a newspaper of general circulation in an adjoining county. If the registrant does not have a place of business in this state, the notice shall be published in a newspaper of general circulation in Sacramento County. The publication must be once a week for four successive weeks and an affidavit of publication must be filed with the county clerk where the fictitious business name statement was filed within 30 days after the completion of the publication.
- (b) If a refiling is required because the prior statement has expired, the refiling need **not** be published, unless there has been a change in the information required in the expired statement, provided the refiling is filed **within 40 days** of the date the statement expired.

Business and Professions Code Section 17922

Abandonment of Fictitious Business Name

- (a) Upon ceasing to transact business in this state under a fictitious business name that was filed in the previous five years, a registrant who has filed a fictitious business name statement **shall** file a statement of abandonment of use of fictitious business name. The statement of abandonment shall be executed in the same manner as a fictitious business name statement, excluding the requirements of subdivisions (d), (e), and (f) of Section 17913 and shall be filed with the county clerk of the county in which the registrant has filed the fictitious business name statement. The statement shall be published in the same manner as a fictitious business name statement and an affidavit showing its publication shall be filed with the county clerk after the completion of publication.

Business and Professions Code Section 17930

Any person who executes, files, or publishes any statement under this chapter, knowing that such statement is false, in whole or in part, shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not to exceed one thousand dollars (\$1,000).



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**Additional Names- Fictitious Business Name Statement/Affidavit of Identity**

Page \_\_\_\_\_ of \_\_\_\_\_

Enter date registrant began transact business

**List Additional Fictitious Business Name(s) Below**

(Enter N/A if not yet begun to business)

3) Fictitious Business Name	
4) Fictitious Business Name	
5) Fictitious Business Name	
6) Fictitious Business Name	
7) Fictitious Business Name	

\_\_\_\_\_  
**Full name of Registrant (Individual)/ Corporation/Limited Liability Company**

\_\_\_\_\_  
Residence Address (P.O. Box or PMB are not acceptable)                      City                      State                      Zip Code

\_\_\_\_\_  
**Full name of Registrant (Individual)/ Corporation/Limited Liability Company**

\_\_\_\_\_  
Residence Address (P.O. Box or PMB are not acceptable)                      City                      State                      Zip Code

\_\_\_\_\_  
**Full name of Registrant (Individual)/ Corporation/Limited Liability Company**

\_\_\_\_\_  
Residence Address (P.O. Box or PMB are not acceptable)                      City                      State                      Zip Code

\_\_\_\_\_  
**Full name of Registrant (Individual)/ Corporation/Limited Liability Company**

\_\_\_\_\_  
Residence Address (P.O. Box or PMB are not acceptable)                      City                      State                      Zip Code

\_\_\_\_\_  
**Full name of Registrant (Individual)/ Corporation/Limited Liability Company**

\_\_\_\_\_  
Residence Address (P.O. Box or PMB are not acceptable)                      City                      State                      Zip Code



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**AFFIDAVIT OF IDENTITY**

In accordance with Section 17913 of the California Business and Professions Code, the following information is required to file a Fictitious Business Name Statement.

This affidavit must be signed in the presence of a Deputy County Clerk or a Notary Public

If the registrant is a corporation, a limited liability company, or a limited liability partnership, the county clerk will require evidence issued by the Secretary of State indicating the current existence and good standing of that business entity.

Name of Business \_\_\_\_\_

Registrant Name \_\_\_\_\_

Print Full Complete Name (e.g. First, Middle, Last or Corp./LLC/LLP)

Registrant Address \_\_\_\_\_  
Street Address

City

State

Zip Code

I, \_\_\_\_\_ certify under penalty of perjury under the laws of the State of California  
(Print Name)

that I am the registrant / authorized signor who has signed this Fictitious Business Name Statement and I am authorized to submit said statement to the County Clerk's Office for filing. I understand that if I willfully make a false statement on this affidavit, I may be guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000.00).

I declare that all information in this statement is true and correct.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, \_\_\_\_\_  
(Registrant Signature)

**\*If the registrant is a corporation, a limited liability company, a limited partnership, or a limited liability partnership, the county clerk will require evidence issued by the Secretary of State indicating the current existence and good standing of that business entity.**

**For Clerk's Use ONLY:**

**Name of person appearing at the time of filing:** \_\_\_\_\_

**ID Checked:** ☐ Driver's License ☐ Identification Card ☐ Passport ☐ Other \_\_\_\_\_

**TO BE COMPLETED BY REGISTRANT**

In accordance with Section 17913 of the California Business and Professions Code, the following information is required to file a Fictitious Business Name Statement.

The statement below must be signed by the registrant and notarized prior to being submitted by mail or a third party

I, \_\_\_\_\_, certify under penalty of perjury under the laws of the State of California that I am  
(Print Name of Registrant/Signor on Statement)  
the registrant / authorized signor who has signed this Fictitious Business Name Statement and I am authorized to submit said statement to the County Clerk's Office for filing. I understand that if I willfully make a false statement on the affidavit, I may be punished by a fine not to exceed one thousand dollars (\$1,000.00). I also declare that I am authorizing the agent listed below to submit the Fictitious Business Name Statement on my behalf.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, \_\_\_\_\_  
(Signature of Registrant/Signor on Statement)

**TO BE COMPLETED BY NOTARY PUBLIC**

**A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.**

State of California )  
 ) ss.  
County of )

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,

by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s)  
(Name of person appearing)

who appeared before me, \_\_\_\_\_.  
(Signature of Notary Public)

(Notary Seal)

**TO BE COMPLETED BY AUTHORIZED AGENT**

In accordance with Section 17913 of the California Business and Professions Code, the following information is required to file a Fictitious Business Name Statement.

This affidavit must be signed in the presence of a Deputy County Clerk

Agent Name \_\_\_\_\_  
(First Name) (Last Name)

Name of Business \_\_\_\_\_

I, \_\_\_\_\_, certify under penalty of perjury under the laws of the State of California that I am the authorized agent filing this Fictitious Business Name on behalf of the registrant.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, \_\_\_\_\_  
(Signature of Authorized Agent)

**For Clerk's Use ONLY:**

**Name of person appearing at the time of filing:** \_\_\_\_\_

**ID Checked:** ☐ Driver's License ☐ Identification Card ☐ Passport ☐ Other \_\_\_\_\_