

**CENTER FOR COMMUNITY PARTNERSHIPS
EMORY UNIVERSITY**

**COMMUNITY PARTNERSHIP GRADUATE FELLOWSHIPS
APPLICATION FOR 2014-2015**

To apply for a CFCP Fellowship:

Please submit the following electronically:

- Cover letter (as a Word document or PDF named Lastname_Firstname_CoverLetter)
- CFCP Application form (as a Word document or PDF named Lastname_Firstname_App)
- Curriculum vitae (as a Word document or PDF named Lastname_Firstname_CV)
- Written permission for the CFCP to access your transcript in OPUS (named Lastname_Firstname_OPUSPermission)
- Two letters of recommendation submitted directly to the CFCP (see address below) in a sealed envelope with the recommender's signature across the seal. At least one letter must be from a faculty member who has direct and firsthand knowledge about your proficiency and performance in the area for which you are applying (Teaching, Research, or Partnerships and Project Management.)
- Other supporting materials as applicable (named Lastname_Firstname_Support)

Submit all items, except letters of recommendation, as attachments to a single email to Rhonda Thompson at emoryrct@gmail.com.

Letters of recommendation should be mailed to the following address:

Ms. Rhonda Thompson
Office Manager, Center for Community Partnerships
Mailstop 8812-004-1AA
750 Commerce Drive
Atlanta, GA 30322

APPLICATION DEADLINE: February 14, 2014

**CENTER FOR COMMUNITY PARTNERSHIPS
COMMUNITY PARTNERSHIP GRADUATE FELLOWS APPLICATION**

Name

Local Address:

Contact information:

()

()

Home

Work

City

State

ZIP

E-mail

Fellowship Type preference:

Engaged Teaching Fellow (CBSC, Sustainability-Related Teaching)

Imagining America Fellow

Engaged Research Fellow

Community Partnerships Fellow

(Indicate 1st, 2nd, 3rd choice or
choose a single option)

Fellowship preference:

Summer (Research or Community Partnership Fellows only)

9 month: September-May

12 month: June-May

12 month: September-August

Undergraduate education:

School

Major

Degree

Date

Postgraduate education:

School

Department

Degree

Date

Have you completed your:

Graduate coursework Yes No

Date completed/projected

Comprehensive exams Yes No

Date completed/projected

Dissertation prospectus Yes No

Date completed/projected

Expected graduation date

Have you won external funds for your dissertation research? Yes No

If yes, please describe

LANGUAGE SKILLS – To Be Completed by All Applicants

Please list any foreign languages you have studied and rate your proficiency in each:

| | Near-fluent | Good | Functional | Beginner |
|---------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <i>Language #1:</i> | | | | |
| <i>Speak</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Read</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Write</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Language #2:</i> | | | | |
| <i>Speak</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Read</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Write</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Language #3:</i> | | | | |
| <i>Speak</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Read</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Write</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Community Experience – To Be Completed by All Applicants

Please describe current or previous community-benefiting activities in which you are/were engaged, perhaps as a volunteer, paid staff person, as part of an undergraduate or graduate course, or as part of a research project. These may include, but are not limited to, tutoring, mentoring, coaching, teaching, service provision, program or project management, research (assessment, evaluation, etc.)

TEACHING HISTORY – To be completed by applicants for Engaged Teaching Fellowships and Imagining America Fellowship (required for Teaching Fellowships, preferred for IA Fellowship)

Have you completed TATTO requirements? Yes No Date Completed _____

If yes, what courses did you TA or co-teach as part of this program?

Number Title

Have you held the Dean's Teaching Fellowship? Yes No

If yes, what courses did you teach as a Dean's Teaching Fellow?

Number Title

Have you taught other courses at Emory? Yes No

If yes, what courses did you teach?

Number Title

Have you taught courses at other universities? Yes No

If yes, what courses did you teach?

School Department/Course

Do you have experience with theory-practice learning or service-learning pedagogies, either through one of the courses listed above or through other experiences? Yes No

If yes, please describe your experiences with these pedagogies below.

Interest in specific fellowship: Please briefly describe any particular interest or expertise that you have related to the Community Building Fellows Program, the environment or sustainability, or Graduation Generation (education and community partnerships).

COMPUTING SKILLS – To be completed by applicants for Engaged Research and Community Partnerships Fellowships

Please rate your proficiency in the following areas/programs:

| | | | | | |
|------------------------------------|--------------------------|-----------------------------------|--|---|--|
| | Never used | Can create PDFs | Can create bookmarks and hyperlinks in PDF; can utilize comment and edit tools | Can create forms and utilize advanced features, including Distiller | Can configure database to collect data from forms |
| Application | | | | | |
| Adobe Acrobat | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | |
| | Never Used | Entered data, used basic formulas | Create spreadsheets with formulae; can create charts and graphs | Can create complex linked spreadsheets with complex formulae; work with pivot tables and charts | All advanced skills plus import data from other programs or from forms |
| Spreadsheet | | | | | |
| Microsoft Excel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | |
| | Never Used | Basic Familiarity, entered data | Can design tables, queries, forms and reports | Can design complex joins, some SQL | Highly Skilled: write own complex analytical processes |
| Database | | | | | |
| Microsoft Access | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| My SQL | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| FileMaker Pro | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | |
| | Never Used | Create basic projects | Create projects with multiple formatting settings | Advanced: Multiple projects leveraging advanced features | Highly skilled: professional product production |
| Graphics/Desktop Publishing | | | | | |
| Microsoft Publisher | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Adobe Photoshop | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| InDesign | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| LaTeX | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Quark | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | |
| | Never Used | Basic webpage | Created site(s) with linked webpages, some formatting | Multilayered pages with interactive features | Professional quality websites |
| Web Design | | | | | |
| Dreamweaver | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Flash/Flex | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| HTML | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| PHP | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Javascript | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Adobe Illustrator | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | | |

COMPUTING SKILLS – To be completed by applicants for Engaged Research Fellows

| | | | | | |
|---|--------------------------|-----------------------------------|--|---|---|
| Qualitative Data Analysis | Never Used | Basic skill, entered data | Create queries, design data collection instruments | Advanced: created analytical frameworks and use advanced features | Expert: Complex design and analysis |
| MaxQDA | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| NVivo | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ask SAM | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Statistical Packages | Never Used | Use pulldown menus | Primarily use menu features, some syntax | Use syntax almost exclusively; advanced analysis | Write advanced syntax (e.g. loops) |
| SPSS | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| SAS | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| STATA | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| GIS (Geographic Information Systems) | Never Used | Basic familiarity, some geocoding | Created maps from datasets of one or two variables | Mapping of several variables, advanced design features | highly-detailed multivariate maps with complex spatial analysis |
| Maptitude | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ARCGIS | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

COMPUTING Languages – To be completed by applicants for Engaged Research Fellows

Please identify any computer languages (e.g. JAVA, etc.) you have used and please describe your level of proficiency with or how you have used each one.

RESEARCH SKILLS – To Be Completed by Applicants for Engaged Research Fellowships

Please rate your level of expertise with each of the following:

Survey Research

- No experience
- Beginner – have composed basic survey instruments; computed mostly univariate statistics
- Intermediate – Complete survey design; bivariate and/or multivariate statistics
- Advanced – Familiar with advanced sampling techniques (e.g., oversampling) and/or imputation techniques
- Expert – Can compute survey weights; experienced at analyzing weighted data

Census Data for Small Areas

- No experience
- Beginner – have used American Fact Finder or other published reports (e.g., demographic profiles)
- Intermediate – Experienced with American Fact Finder or published reports; know differences among data releases
- Advanced – Have used the full SF tables; familiar with the concepts of “summary level”
- Expert – Expert user of full SF tables

Focus Group Research

- No experience
- Beginner – have served as a facilitator; familiar with basic methodology

- Intermediate – Have composed moderator’s guides, written analyses/reports of focus groups
- Advanced – Experienced at composing moderator’s guides and/or experienced as a focus group moderator
- Expert – Highly experienced focus group moderator and extensive analyses of focus groups

Semi-structured Interviewing

- No experience
- Beginner – have conducted interviews with pre-developed questions
- Intermediate – Developed interview questions and conducted interviews; wrote reports/analyses of data
- Advanced – Experienced with interview question development and interviewer training; complex analyses
- Expert – Highly experienced as lead or co-lead researcher with extensive experience as above

Participant Observation

- No experience
- Beginner – have been trained to observe participants
- Intermediate – Conducted own participant observation research, familiar with strategies to reduce bias
- Advanced – Developed observation protocols and have trained and managed observers
- Expert – Highly experienced with participant observation protocol development and analysis of results

For each of the above research methodologies in which you have expertise, please briefly describe your experience with each methodology on an attached sheet (i.e. scope of project, setting, amount of time, use in dissertation, etc.)

Project Management and Other Skills – To be completed by applicants for Community Partnerships and Engaged Teaching Fellowships

Please indicate whether or not you have experience with the following activities then briefly describe that experience below.

- | | | |
|--------------------------------|--|-----------------------|
| Grant-writing | <input type="checkbox"/> Yes <input type="checkbox"/> No | Please describe below |
| Conference/event-planning | <input type="checkbox"/> Yes <input type="checkbox"/> No | Please describe below |
| Volunteer placement/management | <input type="checkbox"/> Yes <input type="checkbox"/> No | Please describe below |
| Project management | <input type="checkbox"/> Yes <input type="checkbox"/> No | Please describe below |
| Audio production | <input type="checkbox"/> Yes <input type="checkbox"/> No | Please describe below |
| Video production | <input type="checkbox"/> Yes <input type="checkbox"/> No | Please describe below |
| Other | <input type="checkbox"/> Yes <input type="checkbox"/> No | Please describe below |