



CITY OF SPRINGFIELD

CODE ENFORCEMENT

3529 East 3rd Street Springfield, Florida 32401

(850) 872-7570 Ext. 107 (850) 747-5663 Fax



Preliminary Manufactured Building / Home Inspection Application

Inspection Number: _____ Wind Zone Rating _____ (Minimum II) Re-Inspection Yes No

Name of Applicant Current Address Phone Number

Current location of the manufactured home/building to be inspected. Purposed location/address for placement of the manufactured home/building.

Name of Installer Florida License Number Phone Number

Name of selling agency or person Current Address Phone Number

Make/Model Year Residential / Commercial Serial Number(s)

Physical Description (color, etc.) Width / Length HUD Number(s) Single Double Triple

____ (Initials) **Section 46-2:** It shall be unlawful to place or set up any manufactured building or home, either temporarily or permanently, on private or commercial property, without such manufactured building or home having first undergone a **preliminary point of sale inspection** carried out by an agent of the city.

____ (Initials) At the time of inspection; ALL homes must have a legible **Data Plate Compliance Certificate** and ALL **HUD decal(s) must be visible** as well as the **installers certificate decal** as defined and pursuant to Florida State Statute 320.8249 (13) **PRIOR to installation.** Replacement Data Plate Certificates can be obtained from www.ibts.org.

I do hereby request the City of Springfield Code Enforcement to perform a **“point of sale preliminary inspection”** on the above manufactured building/home. It is my intent to submit a separate application for a development permit to place the building/home at the above stated location within the City of Springfield. I understand the fees for performing this inspection are non-refundable, non-transferable and that such fees **must be paid before the inspection will take place.**

I understand this **PRELIMINARY INSPECTION** is to ensure the manufactured home/building is in compliance of the City of Springfield Code of Ordinances. I understand this inspection is **NOT A BUILDING PERMIT nor does it constitute approval of placement of any structure. All building permit steps following the “point of sale preliminary inspection” will be completed by the Building Official; EPCI, which is located at the Callaway City Hall Building Department or can be reached at 850-874-9347.**

I understand a Department of Motor Vehicles issued decal registering the home as RP (*Real Property designation is through the county property appraiser after structure is accessed*) OR yearly registration; is **REQUIRED** as defined by Florida State Statute 320.081. Decals can be obtained through the Bay County Tax Collector’s Office. Successful completion of the preliminary inspection will be valid for thirty (30) days, after which time a new inspection will be required.

I agree to the following fees: Within five (5) mile radius of Springfield - \$50.00. Outside five mile radius of Springfield - \$50.00 plus \$1.00per mile of travel outside drive mile radius. Re-inspection fees are the same rate. No utilities of any kind will be connected to the structure and a **Certificate of Occupancy will NOT be issued until the structure has satisfactorily passed ALL phases of the permitting process through the Building Official.** ****** Incomplete applications will not be processed. ******

Signature of Applicant Date Fee Paid (including mileage) \$ _____ Collected by _____