



TRIUMF Individual Training Plan

TO BE COMPLETED BY SUPERVISOR

Trainee Name:	
Position Title:	
Division:	
Section/Group:	
Start Date:	
End of Term Date:	

Instructions to Supervisors:

Check all courses that the person above is required to complete. The Safety Orientation is required for all workers and has been checked for you already. See the course descriptions on the back of this form for more detail about each course. Please submit the completed form as soon as possible to the QA & Training Manager.

Course	Required	Course	Required
Safety Orientation	<input type="checkbox"/>	PET Lab Access	<input type="checkbox"/>
Radiation Protection	<input type="checkbox"/>	Fall Arrest	<input type="checkbox"/>
Radioactive Calibration Sources	<input type="checkbox"/>	Electrical Safety & Lockout	<input type="checkbox"/>
WHMIS	<input type="checkbox"/>	Transportation of Dangerous Goods	<input type="checkbox"/>
Forklift	<input type="checkbox"/>	Fire Extinguisher Operation	<input type="checkbox"/>
Crane Operator	<input type="checkbox"/>	Laser Safety	<input type="checkbox"/>
Industrial Rigging	<input type="checkbox"/>	Work Permits	<input type="checkbox"/>
Cryogenics Safety	<input type="checkbox"/>		

Supervisor Name:	Date:
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Course Descriptions

1. Safety Orientation

This online course introduces new workers to the major safety concerns and procedures at TRIUMF. It is mandatory that all workers issued a site access card complete this training at least once every 5 years.

To access the course please visit:

<http://www.triumf.ca/quality-management/training>

3. Radioactive Calibration Sources

This online course is required training for anyone using or procuring a radioactive calibration source.

To access the course please visit:

<http://www.triumf.ca/quality-management/training>

5. Forklift

Required training for anyone operating forklifts on site.

Contact: OHS at local 7495 for more information

7. Industrial Rigging

Required training for anyone working as a rigger on the overhead cranes.

Contact: OHS at local 7495 for more information

9. Fall Arrest

This is required training where a worker's job may involve work at a height (a) from which a fall of 3 m (10 ft) or more may occur, or (b) where a fall from a lesser height involves unusual risk of injury.

Contact: OHS at local 7495 for more information

11. Transportation of Dangerous Goods

Transport Canada requires that any person who handles, offers for transport or transports dangerous goods must be adequately trained to do so. Retraining is required every 2 years (air) and every 3 years (surface)

Contact: Roxana Ralea at local 7444 for more information

13. Laser Safety

This online training is required training for anyone working with or around lasers.

To access the course please visit:

<http://www.triumf.ca/quality-management/training>

15. Cryogenics Safety

This online training is required for anyone working with liquefied gases.

To access the course please visit:

<http://www.triumf.ca/quality-management/training>

2. Radiation Protection

Required training for all staff designated as a Nuclear Energy Worker (NEW). A NEW is anyone who, in the course of his or her work, may receive a dose of radiation greater than the regulatory limit for the public. Retraining is required every 5 years.

Contact: RPG at local 7661 for more information

4. WHMIS

The Workplace Hazardous Materials Information System (WHMIS) provides specific health and safety information about hazardous materials in the workplace. This computer-based training is required for anyone working with controlled products. Many commonly used products fall into this category.

Contact: OHS at local 7495 for more information

6. Crane Operator

This is required training for anyone operating a TRIUMF crane.

Contact: OHS at local 7495 for more information

8. PET Lab Entry

This is required training for anyone requiring access to the PET (Nuclear Medicine) Labs.

Contact: Mike Adam at local 7527 for more information

10. Electrical Safety and Lockout

The basic electrical safety training is may be taken by anyone on site. Lockout training is required prior to anyone applying an electrical lockout. Retraining is required every 5 years.

To access the course please visit:

<http://www.triumf.ca/quality-management/training>

12. Fire Extinguisher Operation

This is voluntary training for anyone wishing to learn more about the safe use of fire extinguishers.

Contact: OHS at local 7495 for more information

14. Work Permits

This online training is required for anyone performing controlled work as well as all operations staff, RPG staff and facility coordinators.

To access the course please visit:

<http://www.triumf.ca/quality-management/training>