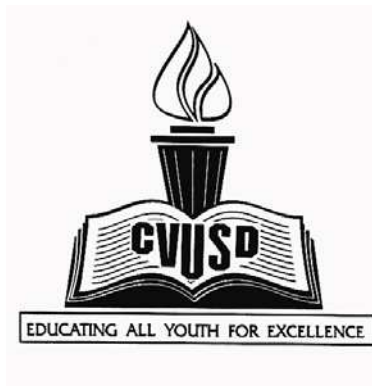


**CASTRO VALLEY UNIFIED  
SCHOOL DISTRICT**



**REGULAR MEETING OF THE  
BOARD OF EDUCATION  
MARCH 26, 2015**

*Revised*

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT  
4400 Alma Avenue, Castro Valley, CA. 94546**

**MEETING OF THE BOARD OF EDUCATION  
Regular Meeting District Office Board Room  
4400 Alma Ave., Castro Valley, CA 94546**

**THURSDAY, MARCH 26, 2015 – 7:00 P.M.**

**Call to Order/Roll Call (Open Meeting) - 6:00 p.m.**  
**Adjourn to Closed Session - 6:00 p.m.**  
**Reconvene to Open Session - 7:00 p.m.**

**AGENDA**

- I. OPEN MEETING – Vice President Loss** **Open Meeting**
- A. Call to Order**  
*Vice President Loss will call to order the Regular Meeting of the Board of Education at 6:00 p.m.*
- B. Public Comment regarding Closed Session Items**  
*The public will have the opportunity to comment on Closed Session Agenda Items.*
- C. Adjourn to Closed Session**  
*The board will adjourn to Closed Session to discuss items in II-A.*
- II. CLOSED SESSION** **Closed Session**
- A. Personnel Report – See Agenda Item IX-C**  
*The board will review the Personnel Report and take action in IX-C.*
- a. Public Employment pursuant to Government Code § 54956.9**
- b. Resignations**
- c. Discipline/Dismissal/Release pursuant to Education Code 44909, 44929.1, and 44954**
- III. RECONVENE TO OPEN SESSION** **Open Meeting**
- A. Reconvene to Open Session**  
*Vice President Loss will reconvene the Regular Meeting of the Board of Education at 7:00 p.m.*
- B. Pledge of Allegiance**  
*Jensen Ranch Elementary School Student Maggie Lee will lead those present in the Pledge of Allegiance.*
- C. Report out from Closed Session**  
*Vice President Loss will report out any action taken in Closed Session.*
- D. Approval of Agenda** **ACTION**  
*Vice President Loss will ask if there are any changes to the agenda and for a motion to approve the agenda.*
- E. Mission Statement**  
*Trustee Banther will read the District Mission Statement.*

**PUBLIC COMMENT**

**Public  
Comment**

At a board meeting, the public may comment on items within the subject matter jurisdiction of the Board of Education.

- For items on the agenda, the public may comment at the time the board considers the agenda item after staff has made its presentation.
- For items not on the agenda, the public may comment under “Public Comment,” in Agenda Item VII.

The board requests that individuals who would like to address the board complete a “Request to Speak” form and submit it to the Board President prior to the start of the agenda item. At the discretion of the Board President, speaker forms may be accepted after the start of the agenda item.

The board shall allot 30 minutes of public comment on each agenda item. With the consensus of the board, the Board President may increase or decrease the time allowed for public comment and/or the amount of time for individual speakers. Individual speakers are asked to limit their comments to no more than three minutes unless the time is adjusted.

Under “Public Comment,” if the number of speakers exceeds the allotted time, “Public Comment” may be continued after “Reports, Discussion and Action Items.”

To comply with the Brown Act, the board may listen to comments from the speakers under “Public Comment,” but can neither discuss nor take action on the issues presented.

The board fully supports the concept of civil discourse at its meetings, which requires everyone to respect all participants and their points of view and experiences.

**IV. STUDENT BOARD MEMBER REPORT**

**Information**

Student Board Member Spencer Dong will provide a report to the Board of Education on school-related activities and events which do not require discussion or action.

**V. SCHOOL REPORT, PRESENTATIONS AND RECOGNITIONS**

A. School Report – Jensen Ranch Elementary School

**Presentation**

**Presenter – Dustin Gacherieu, Principal - (15 mins.)**

B. Recognition of Jensen Ranch Elementary School Student - Maggie Lee

**Recognition**

**Presenter – Student Board Member Spencer Dong - (5 mins.)**

C. Recognition of Jensen Ranch Elementary School Volunteer - Sarah Deigert

**Recognition**

**Presenter – Trustee Theodore - (5 mins.)**

- 
- VI. CALIFORNIA SCHOOLS EMPLOYEES ASSOCIATION AND CASTRO VALLEY TEACHERS ASSOCIATION REPORTS**
- A. California Schools Employees Association (CSEA) Report **Information**  
*CSEA President Arlene Cristobal will update the board on the organization's activities.*
  - B. Castro Valley Teachers Association Report (CVTA) Report **Information**  
*CVTA President Alicia Gholami will update the board on the organization's activities.*
- VII. PUBLIC COMMENT** **Public Comment**
- The public may comment on topics not on the agenda and within the subject matter jurisdiction of the board. To comply with the Brown Act, the board may listen to comments from the speakers under Public Comment but can neither discuss nor take action on the issues presented. Public Comment may be continued in Agenda Item XI, if the time is extended by the Board President.
- VIII. PUBLIC HEARING** **Public Hearing**
- A. **PUBLIC HEARING:** Adjustments in Compensation for Members of California School Employees Association (CSEA), Chapter 52, and for Members of the District Management, Supervisory, and Confidential Staff\*  
*The board will hold a Public Hearing regarding adjustments in Compensation for Members of California School Employees Association (CSEA), Chapter 52, and for Members of the District Management, Supervisory, and Confidential Staff.*
- IX. CONSENT ITEMS – Vice President Loss (3 mins.)** **ACTION**
- The board will consider approving the following items with one motion.**
- A. Approve Purchase Order Report for March 3, 2015, through March 17, 2015\*
  - B. Approve New and Closed Positions on the Request for Personnel Action Board Report as of March 17, 2015\*
  - C. Approve Personnel Report\*
  - D. Classified, Management, and Confidential Employee Salary Schedule \*
  - E. Implement the Increase to the Superintendent's Salary\*
  - F. Approve Budget Adjustments #36 - #41\*
  - G. Adopt the Minutes of the Special Board Meeting of March 16, 2015\*
  - H. Approve Upcoming District-Sponsored Overnight Trips\*
- X. REPORTS, DISCUSSION AND ACTION ITEMS**
- A. Report on Student Success Team (SST) Processes and Procedures\* **Report**  
*Mary Boyle, Assistant Superintendent of Educational Services will provide an update on the SST Processes and Procedures.*
  - B. Approve Facility Use Fee Increase for 2015-2016\* **ACTION**  
*The board will consider increasing the facility use fees for 2015-2016.*
  - C. Purchasing Department Update\* **Report**  
*David Pimental, Director of Purchasing will provide a department update.*
  - D. Sale of the Bond; Final Savings to Taxpayers\* **Report**  
*Justin Rich, Vice President at KNN Public Finance will present the highlights and results of the Bond sale.*
  - E. Declaration of Need for Fully Qualified Educators for the Period of July 1, 2015 – June 30, 2016\* **ACTION**  
*The board will consider adopting a declaration of need for fully qualified educators.*

- 
- X. REPORTS, DISCUSSION AND ACTION ITEMS Cont'd**
- F. Certify that the Conditions Set Forth in Title 5, Sections 5593 and 5594 have been met (Qualifications of Athletic Coaches)\* **ACTION**  
*The board will consider certifying the qualifications of athletic coaches.*
- G. Adopt Resolution 47 - 14/15, Excuse the Absence of President John Barbieri on March 12, 2015\* **ACTION**  
*The board will adopt a resolution excusing the absence of President Barbieri on March 12, 2015.*
- H. Adopt the Minutes of the Regular Board Meeting of March 12, 2015\* **ACTION**  
*The board will consider adopting the Minutes of the March 12, 2015 board meeting.*
- XI. PUBLIC COMMENT** **Public Comment**  
Public Comment may be continued from Agenda Item VII, if time was extended by the Board President. No new speaker forms will be accepted under this agenda item.
- XII. SUPERINTENDENT'S REPORT** **Information**  
The Superintendent will report on various district events, activities, and issues that do not require board action.
- XIII. BOARD MEMBER COMMENTS/REPORTS** **Information**  
Board Members will report on various district events, meetings, activities, and issues that do not require board action.
- XIV. ADJOURNMENT** **Adjournment**  
\*Exhibit  
Recess to be called at the discretion of the board. Meetings of the board shall adjourn on or before 11:00 p.m. unless approved otherwise by a majority vote of the board.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (510) 537-3000 ext. 1211. Seventy-two hours notification preceding the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

**AGENDA**

**ITEM**

**VIII**

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACKUP**

**Board Meeting of March 26, 2015**

**To: Jim Negri, Superintendent**

**From: Sherri Beetz, Assistant Superintendent of Human Resources**

**Subject: Public Hearing: Adjustments in Compensation for Members of California School Employees Association (CSEA), Chapter 52, and for Members of the District Management, Supervisory, and Confidential Staff**

**Background:**

The board will hold a Public Hearing regarding adjustments in Compensation for Members of California School Employees Association (CSEA), Chapter 52, and for Members of the District Management, Supervisory, and Confidential Staff. California School Employees Association (CSEA), Chapter 52 has language in their collective bargaining agreement, commonly referred to as “me too” language, that stipulates that “the District agrees to provide an overall percentage rate increase equal to the greatest overall percentage rate raise, bonus, or any other form of monetary compensation granted to any recognized collective bargaining unit within the Castro Valley Unified School District.”

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Public Hearing

**AGENDA**

**ITEM**

**IX**



**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Candi Clark, Assistant Superintendent of Business Services**

**SUBJECT: Approve Purchase Order Reports for March 3, 2015 through  
March 17, 2015**

**Background:**

The Purchasing Department is responsible for informing the board at each board meeting of purchases and expenditures made by the district since the previous board meeting.

**Financial Implications:**

As indicated in the Purchase Order Reports.

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board approve the Purchase Order Reports for March 3, 2015 through March 17, 2015.

Fund :010 GENERAL FUND-UNRESTRICTED Site :000 DISTRICT-WIDE

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152764	102053	010436	COAST TO COAST COMPUTER	03/11/2015	Ink cartridges	03/11/2015		Y
	1.		010-0000-0-0000-0000-9320-00-0000-000-00-0000	2,994.19				
			TOTAL AMOUNT	2,994.19 *				
152765	102057	000139	OFFICE DEPOT BUSINESS SERVICES	03/11/2015	Ink cartridges	03/11/2015		Y
	1.		010-0000-0-0000-0000-9320-00-0000-000-00-0000	1,542.45				
			TOTAL AMOUNT	1,542.45 *				
			* Account Break	4,536.64 ***				

Fund :010		GENERAL FUND-UNRESTRICTED										Site :100	DISTRICT OFFICE				
NUMBER	REQ NO	VE NO	VENDOR NAME										PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS				
152754	102040	009161	ACCENT ON LANGUAGES INC									03/11/2015	Translation services	03/06/2015		Y	
	1.	010-0600-0-0000-2490-5800-10-0310-100-00-1000										6,000.00	P				
		TOTAL AMOUNT										6,000.00	*				
152770	101993	007263	CALIFORNIA TRITECHNICAL									03/11/2015	Website Maintenance	03/03/2015		Y	
	1.	010-0000-0-0000-7200-5800-32-0000-100-00-1420										12,000.00					
		TOTAL AMOUNT										12,000.00	*				
152771	102055	000028	CALIF NEWSPAPER PARTNERSHIP									03/11/2015	Legal Advertisements	03/11/2015		Y	
	2.	010-0000-0-0000-7200-5810-31-4005-100-00-1400										223.20	F				
		TOTAL AMOUNT										223.20	*				
152789	102068	006980	STUART RENTAL COMPANY INC									03/11/2015	CAHSEE Table/Chair Rental	03/11/2015		Y	
	1.	010-0000-0-0000-3160-5610-20-0210-100-00-1500										4,432.50					
		TOTAL AMOUNT										4,432.50	*				
152792	102066	008359	NCS PEARSON INC									03/11/2015	OLSAT	03/11/2015		Y	
	1.	010-0000-0-1110-1000-4311-20-0210-100-00-1500										6,833.05					
		TOTAL AMOUNT										6,833.05	*				
152798	102081	008675	AMAZON.COM LLC									03/11/2015	iPad Case/Cover/Stand	03/12/2015		Y	
	1.	010-0000-0-1110-1000-4300-20-0210-100-00-1500										457.48					
		TOTAL AMOUNT										457.48	*				
152800	102059	001223	ACOE - ALAMEDA COUNTY OFFICE									03/11/2015	2015 Spelling Bee	03/11/2015		Y	
	1.	010-0000-0-1110-1000-5800-20-0000-100-00-1500										360.00					
		TOTAL AMOUNT										360.00	*				
152805	102071	010435	DPREP INC									03/11/2015	Campus Monitor Training Course	03/12/2015		Y	
	1.	010-0000-0-0000-7200-5210-40-4002-100-00-1600										289.00	F				
		TOTAL AMOUNT										289.00	*				

Fund :010 GENERAL FUND-UNRESTRICTED Site :100 DISTRICT OFFICE

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152809	102097	001879	SHAMROCK COPIER EQUIPMENT	03/11/2015	Estimated copier expenses	03/16/2015		Y
	1.		010-0000-0-0000-7100-4314-10-4010-100-00-1000	250.00				
	2.		010-0000-0-0000-7100-4314-11-4011-100-00-1000	250.00				
			TOTAL AMOUNT	500.00	*			

\* Account Break 31,095.23 \*\*\*

Fund :010 GENERAL FUND-UNRESTRICTED Site :192 MAINT, OPER & TRANS

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152741	102041	008403	PALMER HAMILTON LLC	03/11/2015	Cafeteria Table Latch Kits	03/09/2015		Y
	1.		010-0000-0-0000-8100-4300-34-0000-192-00-1430	1,131.40				
			TOTAL AMOUNT	1,131.40 *				
152782	102025	002039	BEN'S SIGN CO	03/11/2015	Open PO Signage	03/06/2015		Y
	1.		010-0000-0-0000-8100-5800-33-0000-192-00-1430	300.00				
			TOTAL AMOUNT	300.00 *				
152807	102061	004847	HULL, BRENT	03/11/2015	Consultant Bus training	03/11/2015		Y
	1.		010-0000-0-0000-3600-5800-35-0000-192-00-1430	1,000.00				
			TOTAL AMOUNT	1,000.00 *				
			* Account Break	2,431.40 ***				

Fund :010 GENERAL FUND-UNRESTRICTED Site :194 PURCHASING/WAREHOUSE

NUMBER	REQ NO	VE NO	VENDOR NAME				PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP				
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS		
152771	102055	000028			CALIF	NEWSPAPER	PARTNERSHIP		03/11/2015	Legal	Advertisements		03/11/2015		Y
	1.	010-0000-0-0000-7200-5810-36-4009-194-00-1440							239.36				F		
		TOTAL AMOUNT							239.36			*			
152808	102063	000032			ALHAMBRA	NATIONAL	WATER CO		03/11/2015	Water	service		03/11/2015		Y
	1.	010-0000-0-0000-8100-4300-36-4009-194-00-1440							200.00						
		TOTAL AMOUNT							200.00			*			
		* Account Break							439.36			***			

Fund :010 GENERAL FUND-UNRESTRICTED Site :211 CASTRO VALLEY ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152758	102047	008675	AMAZON.COM LLC	03/11/2015	Cords for Elmo Projectors	03/09/2015		Y
	1.		010-0846-0-1110-1000-4300-00-0000-211-00-2010	78.40				
			TOTAL AMOUNT	78.40 *				
152799	102065	000271	LAKESHORE LEARNING MATERIALS	03/11/2015	Classroom Carpet for Rm 1	03/11/2015		Y
	1.		010-0846-0-1110-1000-4400-00-0000-211-00-2010	593.96				
			TOTAL AMOUNT	593.96 *				
			* Account Break	672.36 ***				

Fund :010 GENERAL FUND-UNRESTRICTED Site :212 CHABOT ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME					PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP			
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS		
152719	101994	000271			LAKESHORE	LEARNING						03/11/2015	privacy partitions	03/04/2015	Y
	1.				010-1100-0-1110-1000-4300-00-0000-212-00-2120							52.05			
					TOTAL AMOUNT							52.05	*		
					* Account Break							52.05	***		



Fund :010 GENERAL FUND-UNRESTRICTED Site :213 MARSHALL ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME					PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP			
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS		
152759	101999	000139			OFFICE	DEPOT	BUSINESS	SERVICES				03/11/2015	Woodward/Burt	03/04/2015	Y
	1.	010-1100-0-1110-1000-4300-00-0000-213-00-2040						679.02				679.02	*		
		TOTAL AMOUNT						679.02					*		
		* Account Break						679.02					***		

Fund :010 GENERAL FUND-UNRESTRICTED Site :214 PALOMARES ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152786	102050	008675	AMAZON.COM LLC	03/11/2015	Thermometer for Health Office	03/10/2015		Y
	1.		010-0846-0-0000-3140-4300-00-0000-214-00-2050	43.59				
			TOTAL AMOUNT	43.59 *				
			* Account Break	43.59 ***				

Fund :010 GENERAL FUND-UNRESTRICTED Site :217 INDEPENDENT ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME				PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP				
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS		
152795	102073	010431				CLIFFORD B. CARNES						03/11/2015	Phys Ed Workshop	03/12/2015	Y
	1.					010-0000-0-1110-1000-5210-20-3756-217-00-1500						139.00			
						TOTAL AMOUNT						139.00	*		
						* Account Break						139.00	***		

Fund :010 GENERAL FUND-UNRESTRICTED Site :335 CANYON MIDDLE SCHOOL

NUMBER	REQ NO	VE NO	VENDOR NAME				PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP				
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS		
152783	102044	009616	PTM	DOCUMENT	SYSTEMS	INC						03/11/2015	Canyon report cards	03/09/2015	Y
	1.	010-0846-0-0000-2700-5800-00-0000-335-00-3210										691.84			
		TOTAL AMOUNT										691.84	*		
152803	102077	006645	APPLE	COMPUTER	INC							03/11/2015	Keyboard for W Franklin-Willis	03/12/2015	Y
	1.	010-1100-0-1110-1000-4300-00-0000-335-00-3210										53.41			
		TOTAL AMOUNT										53.41	*		
152804	102078	008675	AMAZON.COM	LLC								03/11/2015	Health Office supplies	03/12/2015	Y
	1.	010-1100-0-0000-3140-4300-00-0000-335-00-3210										49.79			
		TOTAL AMOUNT										49.79	*		
		* Account Break										795.04	***		

Fund :010 GENERAL FUND-UNRESTRICTED Site :432 CASTRO VALLEY HIGH SCHOOL

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152743	101996	008675	AMAZON.COM LLC	03/11/2015	Cart for Wood Shop	03/04/2015		Y
	1.		010-0000-0-6000-1000-4300-00-1350-432-00-4310	509.47				
			TOTAL AMOUNT	509.47 *				
152744	101997	008675	AMAZON.COM LLC	03/11/2015	Printer Supplies for Graphics	03/04/2015		Y
	1.		010-0000-0-1110-1000-4300-00-1356-432-00-4310	420.97				
			TOTAL AMOUNT	420.97 *				
152746	102016	008675	AMAZON.COM LLC	03/11/2015	Speaker sys for PE Dept (tech)	03/05/2015		Y
	1.		010-1100-0-1110-1000-4300-00-0000-432-00-4310	243.07				
			TOTAL AMOUNT	243.07 *				
152755	101989	003218	BYOG - BUILD YOUR OWN GARMENT	03/11/2015	Apparel printing for PE Dept	03/03/2015		Y
	1.		010-1100-0-0000-2700-5800-00-0000-432-00-4310	150.00				
			TOTAL AMOUNT	150.00 *				
152756	102008	008675	AMAZON.COM LLC	03/11/2015	Class supplies - Spec Ed	03/05/2015		Y
	1.		010-1100-0-1110-1000-4300-00-0000-432-00-4310	67.32				
			TOTAL AMOUNT	67.32 *				
			* Account Break	1,390.83 ***				

Fund :020 GENERAL FUND-RESTRICTED Site :100 DISTRICT OFFICE

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152780	102035	000381	PRO-ED INC	03/11/2015	Materials for Wendy Braga	03/06/2015		Y
	1.		020-9010-0-5001-3120-4300-22-1414-100-00-1560	568.82				
			TOTAL AMOUNT	568.82 *				
152801	102051	000378	PEARSON EDUCATION	03/11/2015	Forms for Wendy Braga-Creeksid	03/10/2015		Y
	1.		020-9010-0-5001-3120-4300-22-1414-100-00-1560	1,210.83				
			TOTAL AMOUNT	1,210.83 *				
152802	102052	000902	MANSON WESTERN CORPORATION	03/11/2015	Test Booklet for W. Braga	03/10/2015		Y
	1.		020-9010-0-5001-3120-4300-22-1414-100-00-1560	95.20				
			TOTAL AMOUNT	95.20 *				
			* Account Break	1,874.85 ***				

Fund :020 GENERAL FUND-RESTRICTED Site :192 MAINT, OPER & TRANS

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			

152750	102026	006970	FOOTHILL LOCKSMITHS INC	03/11/2015	Open PO Locksmith service	03/06/2015		Y
	1.		020-8150-0-0000-8100-4300-33-0000-192-00-1430	201.00				
	2.		020-8150-0-0000-8100-5660-33-0000-192-00-1430	99.00				
			TOTAL AMOUNT	300.00	*			

\* Account Break 300.00 \*\*\*

Fund :020 GENERAL FUND-RESTRICTED Site :211 CASTRO VALLEY ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152757	102003	006416	REALLY GOOD STUFF	03/11/2015	Literature Circles- 3rd Grade	03/04/2015		Y
	1.		020-9015-0-1110-1000-4300-00-0000-211-00-2010	43.82				
			TOTAL AMOUNT	43.82 *				
152796	102074	008675	AMAZON.COM LLC	03/11/2015	Scented Stickers for RTI	03/12/2015		Y
	1.		020-3010-0-1110-1000-4300-00-0000-211-00-2010	115.00				
			TOTAL AMOUNT	115.00 *				
			* Account Break	158.82 ***				



Fund :020 GENERAL FUND-RESTRICTED Site :212 CHABOT ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME					PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP			
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS		
152742	101995	008675		AMAZON.COM	LLC							03/11/2015	LED lights	03/04/2015	Y
	1.			020-9015-0-1110-4100-4300-00-0000-212-00-2120				194.89				194.89	*		
				TOTAL AMOUNT											
				* Account Break				194.89					***		

Fund :020 GENERAL FUND-RESTRICTED Site :213 MARSHALL ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152784	102006	010427	STEVE SESKIN	03/11/2015	Character Music Assembly	03/05/2015		Y
	1.		020-9010-0-1110-1000-5800-00-1401-213-00-2040	900.00	F			
			TOTAL AMOUNT	900.00	*			
152788	102069	000139	OFFICE DEPOT BUSINESS SERVICES	03/11/2015	Supplies for class	03/12/2015		Y
	1.		020-6300-0-1110-1000-4300-00-0000-213-00-2040	143.31				
			TOTAL AMOUNT	143.31	*			
			* Account Break	1,043.31	***			

Fund :020 GENERAL FUND-RESTRICTED Site :215 PROCTOR ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152790	102043	001197	REGENTS OF UC BERKELEY	03/11/2015	Field trip admission	03/09/2015		Y
	1.		020-9010-0-1110-1000-5871-00-1400-215-00-2070	1,080.00	F			
			TOTAL AMOUNT	1,080.00 *				
152797	102080	008675	AMAZON.COM LLC	03/11/2015	Materials for classroom	03/12/2015		Y
	1.		020-6300-0-1110-1000-4300-00-0000-215-00-2070	377.70				
			TOTAL AMOUNT	377.70 *				
			* Account Break	1,457.70 ***				

Fund		GENERAL FUND-RESTRICTED										Site	INDEPENDENT ELEMENTARY				
NUMBER	REQ NO	VE NO	VENDOR NAME										PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS				
152724	102001	010373			BAY AREA CHILDREN'S THEATRE							03/11/2015	Field Trip	03/04/2015	03/10/2015	Y	
	1.	020-9010-0-1110-1000-5871-00-1400-217-00-2030										336.00	F				
		TOTAL AMOUNT										336.00	*				
152725	102002	000602			HAYWARD AREA RECREATION AND							03/11/2015	Field trip	03/04/2015	03/10/2015	Y	
	1.	020-9010-0-1110-1000-5871-00-1400-217-00-2030										282.00	F				
		TOTAL AMOUNT										282.00	*				
152726	102004	008675			AMAZON.COM LLC							03/11/2015	Assorted readers	03/04/2015		Y	
	1.	020-6300-0-1110-1000-4200-00-0000-217-00-2030										1,405.01					
		TOTAL AMOUNT										1,405.01	*				
152729	102018	002353			HAYWARD AREA FORUM FOR							03/11/2015	Field trip	03/05/2015	03/10/2015	Y	
	1.	020-9010-0-1110-1000-5871-00-1400-217-00-2030										140.00	F				
		TOTAL AMOUNT										140.00	*				
152787	102070	009241			CHABOT SCHOOL PARENTS CLUB							03/11/2015	Field trip	03/12/2015		Y	
	1.	020-9010-0-1110-1000-5871-00-1400-217-00-2030										300.00	F				
		TOTAL AMOUNT										300.00	*				
152793	102064	000462			TREIBLES OFFICE PRODUCTS							03/11/2015	Laminator	03/11/2015		Y	
	1.	020-9010-0-1110-1000-4400-00-1401-217-00-2030										1,775.60					
		TOTAL AMOUNT										1,775.60	*				
		* Account Break										4,238.61	***				

Fund :020 GENERAL FUND-RESTRICTED Site :218 STANTON ELEMENTARY

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152722	101986	000673	SCHOLASTIC	03/11/2015	Books for classroom	03/03/2015		Y
	1.		020-6300-0-1110-1000-4200-00-0000-218-00-2080	238.00				
			TOTAL AMOUNT	238.00 *				
152723	101987	008675	AMAZON.COM LLC	03/11/2015	Book for classroom	03/03/2015		Y
	1.		020-6300-0-1110-1000-4200-00-0000-218-00-2080	8.88				
			TOTAL AMOUNT	8.88 *				
152728	102017	000790	EDGEWOOD PRESS INC	03/11/2015	Student folders	03/05/2015		Y
	1.		020-9015-0-1110-1000-5800-00-0000-218-00-2080	799.51				
			TOTAL AMOUNT	799.51 *				
152776	102023	008675	AMAZON.COM LLC	03/11/2015	Portable Tape Recorder	03/05/2015		Y
	1.		020-3010-0-1110-1000-4300-00-0000-218-00-2080	53.27				
			TOTAL AMOUNT	53.27 *				
152778	102028	004934	READ NATURALLY	03/11/2015	Replacement cassettes	03/06/2015		Y
	1.		020-3010-0-1110-1000-4300-00-0000-218-00-2080	9.52				
			TOTAL AMOUNT	9.52 *				
152779	102030	008359	NCS PEARSON INC	03/11/2015	Comprehension Plus	03/06/2015		Y
	1.		020-3010-0-1110-1000-4300-00-0000-218-00-2080	1,601.84				
			TOTAL AMOUNT	1,601.84 *				
			* Account Break	2,711.02 ***				

Fund :020 GENERAL FUND-RESTRICTED Site :335 CANYON MIDDLE SCHOOL

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152718	101988	001968	SAFEWAY STORES INC	03/11/2015	Admin Meeting Supplies	03/03/2015		Y
	1.		020-9015-0-0000-2700-4325-00-0000-335-00-3210	170.00	P			
			TOTAL AMOUNT	170.00	*			
152745	102007	008675	AMAZON.COM LLC	03/11/2015	Instructive book for Admin	03/05/2015		Y
	1.		020-9015-0-0000-2700-4200-00-0000-335-00-3210	15.20				
			TOTAL AMOUNT	15.20	*			
152761	102000	003989	BART - BAY AREA RAPID TRANSIT	03/11/2015	Leif Bostrom field trip fares	03/04/2015		Y
	1.		020-9015-0-1110-1000-5871-00-0000-335-00-3210	81.96	F			
			TOTAL AMOUNT	81.96	*			
152762	102020	004231	HOME DEPOT COMMERCIAL ACCOUNT	03/11/2015	Eden Garden Grant Supplies	03/05/2015		Y
	1.		020-9010-0-1110-1000-4300-00-1407-335-00-3210	300.00				
	2.		020-9015-0-1110-1000-4300-00-0000-335-00-3210	6.28				
			TOTAL AMOUNT	306.28	*			
152763	102021	008851	TECH MUSEUM OF INNOVATION INC	03/11/2015	Tickets for Tech Museum Field	03/05/2015		Y
	1.		020-9037-0-3800-1000-5871-00-0000-335-00-3210	200.00				
			TOTAL AMOUNT	200.00	*			
			* Account Break	773.44	***			

Fund :020 GENERAL FUND-RESTRICTED Site :337 CREEKSIDE MIDDLE SCHOOL

NUMBER	REQ NO	VE NO	VENDOR NAME				PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP					
LN	Fnd	Resc	Y	Goal	Func	Objt	DP	Cost	Ste	C2	Magr	AMOUNT	STATUS			
152785	102042	008120		RIVAR'S	INC							03/11/2015	Choir shirt	03/09/2015	Y	
	1.	020-9011-0-1110-4100-4300-20-3647-337-00-1500										41.16				
		TOTAL AMOUNT										41.16	*			
		*	Account Break										41.16	***		

Fund :020 GENERAL FUND-RESTRICTED Site :432 CASTRO VALLEY HIGH SCHOOL

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152748	101985	008675	AMAZON.COM LLC	03/11/2015	Supplies for AP Testing	03/03/2015		Y
	1.		020-9010-0-1110-1000-4300-00-1415-432-00-4310	255.16				
			TOTAL AMOUNT	255.16 *				
152752	102033	010425	RESTOCKIT INC	03/11/2015	Class supplies - Special Ed	03/06/2015		Y
	1.		020-6300-0-1110-1000-4300-00-0000-432-00-4310	141.36				
			TOTAL AMOUNT	141.36 *				
152753	102038	010430	ALANCO EQUIPMENT INC	03/11/2015	Wood Shop equipment service	03/06/2015		Y
	1.		020-3550-0-3800-1000-5640-00-0000-432-00-4310	450.89				
			TOTAL AMOUNT	450.89 *				
152791	102067	004932	J W PEPPER AND SON INC	03/11/2015	Music materials	03/11/2015		Y
	1.		020-9011-0-1110-4100-4300-20-3642-432-00-1500	1,000.00				
			TOTAL AMOUNT	1,000.00 *				
			* Account Break	1,847.41 ***				



Fund :040 GENERAL FUND-SELPA Site :100 DISTRICT OFFICE

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152739	101990	004889	HANDWRITING WITHOUT TEARS INC	03/11/2015	Conference and materials	03/03/2015	03/10/2015	Y
	1.		040-6500-0-5050-2200-5800-23-2410-100-80-1560	1,684.74	F			
	2.		040-6500-0-5050-2200-4300-23-2410-100-80-1560	3,455.09	F			
			TOTAL AMOUNT	5,139.83	*			
152740	101991	010288	PYRAMID EDUCATIONAL CONSULTANT	03/11/2015	Presenter and handouts	03/03/2015	03/10/2015	Y
	1.		040-3311-4-5001-2100-5800-23-0000-100-80-1560	1,642.62	F			
	2.		040-3311-4-5001-2100-4300-23-0000-100-80-1560	232.88	F			
			TOTAL AMOUNT	1,875.50	*			
152781	101992	008675	AMAZON.COM LLC	03/11/2015	Nested Tool Steps-Low Incident	03/03/2015		Y
	1.		040-6500-0-5050-2100-4300-23-2410-100-80-1560	189.00				
			TOTAL AMOUNT	189.00	*			
152794	102014	010428	ADAPTIVEMALL.COM LLC	03/11/2015	Tilt bench - Low Incident	03/05/2015		Y
	1.		040-6500-0-5050-2100-4300-23-2410-100-80-1560	446.88				
			TOTAL AMOUNT	446.88	*			
			* Account Break	7,651.21	***			

Fund :110 ADULT EDUCATION FUND Site :541 CV ADULT & CAREER EDUCATION

NUMBER	REQ NO	VE NO	VENDOR NAME	PO DATE	PO DESCRIPTION	DATE ENT	DATE PAID	AP
LN	Fnd	Resc	Y Goal Func Objt DP Cost Ste C2 Magr	AMOUNT	STATUS			
152727	102005	008675	AMAZON.COM LLC	03/11/2015	Flash Drives	03/04/2015		Y
	1.		110-0390-0-4110-1000-4300-00-1516-541-00-5410	14.16				
	2.		110-0390-0-4110-2700-4300-00-1511-541-00-5410	42.48				
			TOTAL AMOUNT	56.64	*			
152747	102019	008675	AMAZON.COM LLC	03/11/2015	ESL Books/Workbooks	03/05/2015		Y
	1.		110-3905-0-4110-1000-4300-00-1530-541-00-5410	440.44				
	2.		110-3905-0-4110-1000-4200-00-1530-541-00-5410	2,769.88				
			TOTAL AMOUNT	3,210.32	*			
152751	102032	002560	CASAS	03/11/2015	Conference Registration	03/06/2015		Y
	1.		110-3913-0-4110-2100-5210-00-1529-541-00-5410	475.00	F			
			TOTAL AMOUNT	475.00	*			
			* Account Break	3,741.96	***			
				68,308.90	***			
				68,308.90	***			
			GRAND TOTAL	68,308.90	*****			
			COUNT	70				

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Candi Clark, Assistant Superintendent of Business Services**

**SUBJECT: Approve New and Closed Positions on the Request for Personnel Action Board Report as of March 17, 2015**

**Background:**

Position control refers to a system of tracking information based on positions rather than employees. A fully functioning position control system helps districts maintain accurate budget projections, employee demographic data and salary and benefit information. The system is fully integrated with payroll and budget modules, and will be used to update the budget at each reporting period. The process enables staff to capture the requests for new positions, as well as changes to existing positions.

**Financial Implications:**

As indicated in the Request for Personnel Action Board Report.

**Staffing Implications:**

As indicated in the Request for Personnel Action Board Report.

**Recommendation:**

Staff recommends that the board approve the New and Closed Positions on the Request for Personnel Action Board Report as of March 17, 2015.

**REQUEST FOR PERSONNEL ACTION BOARD REPORT**

As of 03/17/15

POS #	Pos. Title	Action/Comment	FTE	Budget code			Projection Amount		Health bonus	Total Impact (+)/(-)	Total
				Fund	Resource	Site	Gross	Ben%: Cert(14.48) CI(23.571)			
#130 (Re-Open)	CNS Asst.	Increasing Hours	0.4063	130	5310	CMS	8,311.01	1,958.99		10,270.00	
<b>Total decrease in Cafeteria Fund balance (increase in deficit spending)</b>										<b>\$10,270.00</b>	
#4673 (Re-Open)	SE Teacher	End Contractor; Hire Teacher	1.0000	020	6500	Alma	51,971.85	7,525.52	6,000.00	65,497.37	
#4532	SE Acct. Technician	Close on 3/1/15	(0.5000)	020	6500	D. O.	(21,384.18)	(5,040.47)	(3,000.00)	(29,424.65)	
New	SE Program Analyst	Replace SE Acct. Technician	0.4000	020	6500	D. O.	20,843.66	4,913.06	3,000.00	28,756.72	
New	IA-SH/LH	1:1 Assistant SD: 3/16/15	0.8250	020	6500	CVHS	12,235.82	2,884.11	4,500.00	19,619.93	
<b>Total decrease in Unrestricted General Fund balance (decrease in General Fund contribution to special education)</b>										<b>\$84,449.37</b>	
New	SE Program Analyst	SEPLA Program	0.6000	040	6500	D. O.	31,265.50	7,369.59	3,000.00	41,635.09	
<b>No impact on District Fund balance. Funding is from SEPLA program.</b>										<b>\$41,635.09</b>	

Board Meeting Date: March 26, 2015

Approval by: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

IMPORTANT : At least a majority of the members must sign

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Sherri Beetz, Assistant Superintendent of Human Resources**

**SUBJECT: Approve Personnel Report**

**Background:**

The Human Resources Department is responsible for reporting to the board the status of certificated and classified personnel within the district that includes employment, status changes, discipline/dismissal/release, and resignations.

**Financial Implications:**

Per Salary Schedule placement

**Staffing Implications:**

As indicated in the Personnel Report

**Recommendation:**

Staff recommends that the board approve the attached Personnel Report.

# I. CERTIFICATED PERSONNEL REPORT

March 26, 2015

Name	Effective Date	Location	Comments
<b>A. Appointment/Employment:</b>			
Bayley, Adam	03/05/2015	District	Substitute Teacher
Springman, Matthew	02/27/2015	District	Substitute Teacher
Wilson, Jamie	03/16/2015	CVHS	.4 FTE Temporary Counselor
<b>B. Resignation/Retirement:</b>			
Johnson, Pamela	06/17/2015	Jensen	
Kerner, Sherry	06/17/2015	Proctor	
Matthews, Connie	06/18/2015	Vannoy	
Ortiz, Nikole	06/17/2015	CVE	
Petit, Talia	03/06/2015	Creekside	
Thiele, Aidan	06/01/2015	Creekside	
Wilkerson, Sarah	06/30/2015	Spec Svcs	
<b>C. Status Change:</b>			
Bowers, Summer	2015/2016	Jensen	.8 FTE Leave of Absence
Creedon, Jill	8/24/15-1/4/16	Proctor	1.0 FTE Leave of Absence
Torres, Monica	2015/2016	Jensen	.2 FTE Phase In Retirement – Reduced Workload
<b>D. Discipline/Dismissal/Release per Ed Code 44929.21, 44909 &amp; 44954 Effective June 30, 2015</b>			
Wilson, Jamie	2015/2016	.4 FTE Counselor	

**Castro Valley Unified School District**  
**Personnel Report**  
March 26, 2015

**II. CLASSIFIED PERSONNEL**

<u>Name</u>	<u>Effective Date</u>	<u>Location</u>	<u>Comments</u>
<b>A. <u>Appointment/Employment</u></b>			
Baker, Marcus	03/19/15	Stanton	Buildings & Grounds Worker
Eshtehar, Jasmine	03/17/15	D.O.	Substitute School Secretary
Kalkman, James	03/11/15	D.O.	Substitute Bus Driver

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Sherri Beetz, Assistant Superintendent of Human Resources**

**SUBJECT: Classified, Management, and Confidential Employee Salary Schedule**

**Background:**

On January 30, 2015, the district reached agreement with the Castro Valley Teachers Association (CVTA) regarding several articles in the collective bargaining agreement, including an increase to salary and benefits. In alignment with the negotiated agreement with the teachers, staff is recommending the same compensation package for classified, management, supervisory and confidential employees. This recommendation would include a 5% salary increase retroactive to January 1, 2015.

The classified bargaining unit, California School Employees Association (CSEA) Chapter 52, negotiated what is commonly known as a “Me Too” clause when the district reached agreement with them last year. As part of their negotiated agreement, their members received 1% salary increase effective July 1, 2014, with the understanding that they would receive the same amount as the certificated unit, CVTA, once the CVTA collective bargaining agreement was negotiated and settled. The 5% increase to the classified bargaining unit will be calculated to reflect the value of 5% on January 1, less the 1% that they have already received. Once calculations are complete, all employees will receive an increase equivalent to 5% effective January 1, 2015.

**Financial Implications:**

The tentative agreement includes a 5% salary increase effective January 1, 2015. This agreement will result in an increased expense to the general fund in the amount of \$397,037.

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board approve the attached Classified, Management, Supervisory, and Confidential Salary schedules reflecting the increase in salary and benefits.



Castro Valley Unified School District  
**2015-2016**  
 Management Salary Schedule

Job Title	Range No	*	Full Time Work Days	Full Time Sick Leave	Full Time Step A	Full Time Step B	Full Time Step C	Full Time Step D	Full Time Step E	Full Time Step F
Occupational Therapist	125		196	10	72688.70	76367.96	80235.40	84297.52	88562.95	93046.85
Operations Supervisor	125	**	225	12	72688.70	76367.96	80235.40	84297.52	88562.95	93046.85
Supervisor, Maintenance	125	**	225	12	72688.70	76367.96	80235.40	84297.52	88562.95	93046.85
Psychologist	129		194	10	80235.40	84297.52	88562.95	93046.85	97758.95	102705.73
Director of Nutrition Services	131	**	225	12	84297.52	88562.95	93046.85	97758.95	102705.73	107906.66
Director, Purchasing&Warehousing	131	**	225	12	84297.52	88562.95	93046.85	97758.95	102705.73	107906.66
Behavior Specialist	133		196	10	88562.95	93046.85	97758.95	102705.73	107906.66	113369.32
Assistant Principal, Adult & Career Education	134		210	11	90778.95	95373.16	100202.06	105275.37	110603.92	116202.85
Teaching Principal	134		200	16	90778.95	95373.16	100202.06	105275.37	110603.92	116202.85
Coordinator Assessment, Interventions, Technology	134		210	11	90778.95	95373.16	100202.06	105275.37	110603.92	116202.85
Coordinator, Curriculum Specialist	134	*	210	12	90778.95	95373.16	100202.06	105275.37	110603.92	116202.85
Coordinator, Special Education	134	*	210	11	90778.95	95373.16	100202.06	105275.37	110603.92	116202.85
Assistant Principal, Middle School	135		205	11	93046.85	97758.95	102705.73	107906.66	113369.32	119107.76
Assistant Principal High School	138		210	11	100202.06	105275.37	110603.92	116202.85	122087.29	128268.06
Associate Principal, Middle School	138		220	12	100202.06	105275.37	110603.92	116202.85	122087.29	128268.06
Principal Elementary School	138		205	16	100202.06	105275.37	110603.92	116202.85	122087.29	128268.06
Principal, Alternative School	138		205	16	100202.06	105275.37	110603.92	116202.85	122087.29	128268.06
Director, Technology	139	**	225	12	102705.73	107906.66	113369.32	119107.76	125139.28	131472.55
Director, Maintenance/Operations, Transportation	139	**	225	12	102705.73	107906.66	113369.32	119107.76	125139.28	131472.55
Director of Facilities/Construction	139	**	225	12	102705.73	107906.66	113369.32	119107.76	125139.28	131472.55
Director, Business Services	139	**	225	12	102705.73	107906.66	113369.32	119107.76	125139.28	131472.55
Associate Principal, High School	141	**	225	12	107906.66	113369.32	119107.76	125139.28	131472.55	138130.26
Principal, Middle School	141		210	16	107906.66	113369.32	119107.76	125139.28	131472.55	138130.26
Director, Adult & Career Education	142	**	225	16	110603.92	116202.85	122087.29	128268.06	134759.23	141581.33
Director, Student Services	143	**	225	16	113369.32	119107.76	125139.28	131472.55	138130.26	145121.08
Principal, High School	144		215	16	116202.85	122087.29	128268.06	134759.23	141581.33	148750.59
Director, Special Education /SELPA	146	**	225	16	122087.29	128268.06	134759.23	141581.33	148750.59	156281.08
Assistant Superintendent Human Resources	157	**	225	16	160187.45	168297.62	176826.33	185773.58	195186.96	205053.48
Assistant Superintendent Education Services	157	**	225	16	160187.45	168297.62	176826.33	185773.58	195186.96	205053.48
Assistant Superintendent Business Services/CBO	157	**	225	16	160187.45	168297.62	176826.33	185773.58	195186.96	205053.48

\*May, with pre-approval of supervisor, work 15 additional days at daily rate of pay

**Salary Proration**

\*\* a. All employees on annual basis shall have any proration based on the basis of 260 days divided into the annual salary to determine the daily rate.

b. All employees on daily bases shall have any proration based on number of work days divided into annual salary to determine daily rate

**Fringe Benefits**

a. a. All full time employees will be entitled to a "Cafeteria Plan" Health and Welfare Benefit Package in the amount of \$6,000 per year. Effective 7/1/2013

b. A \$50,000 life insurance policy

c. An income protection plan

d. Longevity incentive provided to full-time management personnel at range 131 or higher with continuous service in CVUSD. 1% 5-9 years; 2% 10-14 years; 3% 15+ years

e. Cabinet Members, Principals, Director of Adult School, Coordinator of Curriculum, and Director of Technology, Pupil Services, and Special Education – District paid ACSA dues. (Suspended since 2010-2011)

f. Associate Principals, Assistant Principals – District Paid ACSA dues. (Suspended since 2010-2011)

g. Certificated Management – Masters Degree \$1956 Doctorate Degree \$2925 (Limited to one increment)

**Castro Valley Unified School District  
Confidential Personnel Salary Schedule  
Effective 1/1/15**

Job Title	Range No *	Full Time Work Days	Full Time Sick Leave	Full Time Step A	Full Time Step B	Full Time Step C	Full Time Step D	Full Time Step E	Full Time Step F
Administrative Secretary W/O Shorthand	314	Annual	12	\$56,175.27	\$59,021.78	\$62,007.80	\$ 65,149.56	\$68,445.97	\$71,911.10
Certificated Personnel Assistant W/O Shorthand	314	Annual	12	\$56,175.27	\$59,021.78	\$62,007.80	\$65,149.56	\$68,445.97	\$71,911.10
Classified Personnel Assistant W/O Shorthand	314	Annual	12	\$56,175.27	\$59,021.78	\$62,007.80	\$65,149.56	\$68,445.97	\$71,911.10
Administrative Secretary with Shorthand	316	Annual	12	\$59,021.78	\$62,007.80	\$65,149.56	\$68,445.97	\$71,911.10	\$75,551.43
Certificated Personnel Assistant with Shorthand	316	Annual	12	\$59,021.78	\$62,007.80	\$65,149.56	\$68,445.97	\$71,911.10	\$75,551.43
Classified Personnel Assistant with Shorthand	316	Annual	12	\$59,021.78	\$62,007.80	\$65,149.56	\$68,445.97	\$71,911.10	\$75,551.43
Secretary to the Superintendent	319	Annual	12	\$63,559.76	\$66,775.05	\$70,155.82	\$73,708.55	\$77,439.73	\$81,359.08

Paid Holidays Days  
Annual Employees 16

Paid Vacation Days  
0 - 4 Years of employment 10  
5 - 9 Years of employment 15  
10 - 20 Years of employment 20  
21 years of employment and beyond 22

Longevity/Professional Growth Increments as in CSEA contract are available to currently employed confidential employees.

Salary Proration All employees on an annual basis shall have any pro-ration based on 260 days divided into the annual salary to determine the rate.

Fringe Benefits

- a. All employees will be entitled to a "Cafeteria Plan" Health and Welfare Benefits Package in the amount of \$6,000 per year.
- b. A \$50,000 term life insurance policy.
- c. An income protection plan

Castro Valley Unified School District						
Classified Monthly salary increase						
Step	STEP A	STEP B	STEP C	STEP D	STEP E	
1	1,486.03	1,560.33	1,638.35	1,720.27	1,806.28	
2	1,523.18	1,599.34	1,679.31	1,763.27	1,851.44	
3	1,561.26	1,639.32	1,721.29	1,807.35	1,897.72	
4	1,600.30	1,680.31	1,764.33	1,852.54	1,945.17	
5	1,640.30	1,722.32	1,808.43	1,898.85	1,993.80	
6	1,681.31	1,765.37	1,853.64	1,946.32	2,043.64	
7	1,723.33	1,809.50	1,899.97	1,994.97	2,094.72	
8	1,766.42	1,854.74	1,947.47	2,044.85	2,147.09	
9	1,810.57	1,901.10	1,996.16	2,095.97	2,200.76	
10	1,855.84	1,948.63	2,046.06	2,148.37	2,255.79	
11	1,902.24	1,997.35	2,097.22	2,202.08	2,312.18	
12	1,949.80	2,047.29	2,149.65	2,257.13	2,369.99	
13	1,998.54	2,098.47	2,203.39	2,313.56	2,429.24	
14	2,048.50	2,150.93	2,258.47	2,371.39	2,489.96	
15	2,099.71	2,204.69	2,314.93	2,430.67	2,552.21	
16	2,152.20	2,259.81	2,372.80	2,491.44	2,616.01	
17	2,206.00	2,316.30	2,432.11	2,553.72	2,681.40	
18	2,261.15	2,374.20	2,492.91	2,617.56	2,748.44	
19	2,317.67	2,433.55	2,555.23	2,682.99	2,817.14	
20	2,375.62	2,494.40	2,619.12	2,750.07	2,887.58	
21	2,435.00	2,556.75	2,684.59	2,818.82	2,959.76	
22	2,495.88	2,620.67	2,751.70	2,889.29	3,033.75	
23	2,558.28	2,686.19	2,820.50	2,961.52	3,109.60	
24	2,622.24	2,753.35	2,891.02	3,035.57	3,187.35	
25	2,687.79	2,822.18	2,963.29	3,111.46	3,267.03	
26	2,754.98	2,892.73	3,037.37	3,189.24	3,348.70	
27	2,823.86	2,965.06	3,113.31	3,268.97	3,432.42	
28	2,894.46	3,039.19	3,191.15	3,350.70	3,518.24	
29	2,966.83	3,115.17	3,270.93	3,434.48	3,606.20	
30	3,041.01	3,193.06	3,352.71	3,520.34	3,696.36	
31	3,117.03	3,272.88	3,436.53	3,608.35	3,788.77	
32	3,194.96	3,354.71	3,522.45	3,698.57	3,883.50	
33	3,274.84	3,438.58	3,610.51	3,791.04	3,980.59	
34	3,356.71	3,524.55	3,700.78	3,885.81	4,080.11	
35	3,440.63	3,612.66	3,793.29	3,982.96	4,182.11	
36	3,526.64	3,702.97	3,888.12	4,082.53	4,286.66	
37	3,614.81	3,795.55	3,985.33	4,184.59	4,393.82	
38	3,705.18	3,890.44	4,084.96	4,289.21	4,503.67	
39	3,797.81	3,987.70	4,187.09	4,396.44	4,616.27	
40	3,892.76	4,087.40	4,291.77	4,506.36	4,731.67	
41	3,990.07	4,189.58	4,399.06	4,619.01	4,849.96	
42	4,089.82	4,294.31	4,509.03	4,734.48	4,971.20	
43	4,192.07	4,401.67	4,621.75	4,852.84	5,095.48	
44	4,296.87	4,511.71	4,737.30	4,974.16	5,222.87	
45	4,404.29	4,624.51	4,855.73	5,098.52	5,353.44	
46	4,514.40	4,740.12	4,977.13	5,225.98	5,487.28	
47	4,627.26	4,858.62	5,101.55	5,356.63	5,624.46	
48	4,742.94	4,980.09	5,229.09	5,490.55	5,765.08	
49	4,861.51	5,104.59	5,359.82	5,627.81	5,909.20	
50	4,983.05	5,232.21	5,493.82	5,768.51	6,056.93	

Castro Valley Unified School District						
Classified Hourly salary increase						
Step	STEP A	STEP B	STEP C	STEP D	STEP E	
1	8.58	9.00	9.45	9.93	10.42	
2	8.78	9.23	9.69	10.18	10.68	
3	9.00	9.46	9.93	10.43	10.95	
4	9.23	9.69	10.18	10.69	11.22	
5	9.46	9.94	10.44	10.96	11.50	
6	9.70	10.19	10.70	11.23	11.79	
7	9.94	10.44	10.96	11.51	12.08	
8	10.19	10.70	11.24	11.80	12.39	
9	10.45	10.97	11.52	12.09	12.69	
10	10.71	11.24	11.80	12.39	13.02	
11	10.98	11.52	12.10	12.70	13.34	
12	11.25	11.81	12.40	13.03	13.67	
13	11.53	12.11	12.71	13.35	14.01	
14	11.82	12.41	13.03	13.68	14.37	
15	12.11	12.72	13.36	14.02	14.72	
16	12.41	13.04	13.69	14.38	15.10	
17	12.72	13.36	14.03	14.73	15.47	
18	13.05	13.70	14.38	15.11	15.85	
19	13.37	14.05	14.74	15.48	16.25	
20	13.70	14.39	15.11	15.86	16.65	
21	14.05	14.75	15.49	16.26	17.08	
22	14.40	15.12	15.87	16.66	17.51	
23	14.76	15.50	16.27	17.09	17.94	
24	15.13	15.89	16.68	17.52	18.39	
25	15.51	16.28	17.09	17.95	18.85	
26	15.90	16.69	17.53	18.40	19.32	
27	16.29	17.10	17.96	18.86	19.80	
28	16.70	17.54	18.41	19.33	20.29	
29	17.11	17.97	18.87	19.81	20.80	
30	17.55	18.42	19.35	20.31	21.32	
31	17.99	18.88	19.83	20.81	21.86	
32	18.43	19.36	20.32	21.34	22.40	
33	18.89	19.84	20.83	21.87	22.96	
34	19.37	20.33	21.35	22.41	23.54	
35	19.85	20.84	21.88	22.98	24.13	
36	20.35	21.36	22.43	23.56	24.73	
37	20.85	21.89	23.00	24.14	25.35	
38	21.37	22.45	23.57	24.74	25.98	
39	21.91	23.01	24.16	25.37	26.63	
40	22.46	23.58	24.76	26.00	27.30	
41	23.02	24.17	25.38	26.65	27.99	
42	23.60	24.77	26.01	27.31	28.68	
43	24.18	25.40	26.67	28.00	29.40	
44	24.79	26.03	27.33	28.69	30.13	
45	25.41	26.68	28.02	29.41	30.89	
46	26.04	27.35	28.71	30.15	31.66	
47	26.70	28.03	29.43	30.91	32.45	
48	27.36	28.73	30.17	31.68	33.26	
49	28.05	29.45	30.92	32.47	34.09	
50	28.75	30.19	31.70	33.28	34.94	

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Sherri Beetz, Assistant Superintendent of Human Resources**

**SUBJECT: Implement the Increase to the Superintendent's Salary**

**Background:**

August 7, 2014, the Board completed the annual evaluation of Superintendent Jim Negri. With the satisfactory evaluation, Superintendent Negri was entitled to a \$7,000 annual salary increase effective July 1, 2014. Superintendent Negri and the board mutually agreed to postpone the contractual salary increase until negotiations were completed with the certificated bargaining unit, Castro Valley Teachers Association (CVTA).

The district concluded negotiations with CVTA on January 30, 2015, On March 9, 2015, the district also concluded negotiations with the California School Employees Association (CSEA) Chapter 52 to formalize their salary increase for the remainder of the 2014-15 school year. Management employees are not represented by a union. For the last several years, it has been the board's practice to grant the same increase to management employees as all other bargaining units. The Management and Confidential Salary Schedules reflecting the same increase as certificated and classified employees, which is included in Agenda Item IX.D. Certificated, Classified and Management employees have been granted a salary increase of 5% retroactive to January 1.

Since negotiations and collective bargaining agreements have been settled with all represented and non-represented employee groups, Superintendent Negri is now entitled to his salary increase of \$7,000 retroactive to July 1, 2014 as agreed upon by the Board on August 7, 2014.

**Financial Implications:**

This agreement will result in an increased expense to the general fund in the amount of \$7,000.

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board approve the salary increase of \$7,000 for Superintendent Negri in accordance with his contract.

CASTRO VALLEY UNIFIED SCHOOL DISTRICT

Superintendent's Employment Contract Addendum

August 7, 2014

The Employment Contract of Jim Negri shall be modified to include the following language:

Term

2014-2017

Salary

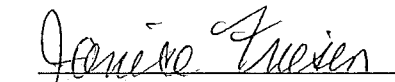
Commencing July 1, of each year, and upon completion of a satisfactory evaluation, the superintendent's salary shall annually advance one step each school year as noted below. This action shall maintain for the Superintendent a salary schedule similar to other district personnel. Upon approval of the Board, the revised schedule below reflects an annual increase of \$7,000 per year as reflected in the salary schedule. The salary of the Superintendent will continue to increase by \$7,000 per year as noted in the salary schedule below.

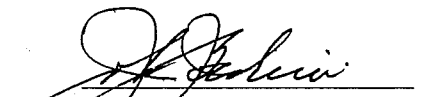
For the 2014-2015 school year, the superintendent and Board have agreed that Mr. Negri will not receive the annual increase until negotiations are completed with the bargaining units.

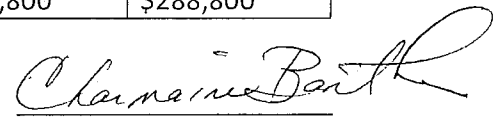
SUPERINTENDENT'S SALARY SCHEDULE

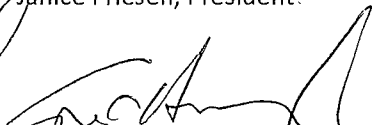
Effective July 1, 2014

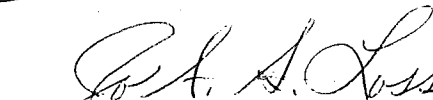
2013-2014 With 3% increase	2014-2015 Prior to settlement with other bargaining units	2014-2015 Upon settlement with the bargaining units	2015-2016	2016-2017
\$267,800	\$267,800	\$274,800	\$281,800	\$288,800

  
Janice Friesen, President.

  
John J. Barbieri, Vice President

  
Charmaine Banther, Trustee

  
Gary Howard, Trustee

  
Jo. A.S. Loss, Trustee

  
Jim Negri, Superintendent

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Candi Clark, Assistant Superintendent of Business Services**

**SUBJECT: Approve Budget Adjustments #36 - #41**

**Background:**

California Education Code section 42123 requires School District budgets be “itemized to set forth the necessary revenues and expenditures in each fund to operate the public schools of the district as authorized by law.” Pursuant to the application of the above referenced code, Castro Valley Unified School District prepares an annual budget that is adopted by the board of Education and subsequently amended, as necessary. As the adopted budget is amended, it is referred to as the “approved budget”.

The Unrestricted General Fund reflects an increase to local revenue and corresponding expenditures to account for an increase in local donations received. In addition, the Unrestricted General Fund also reflects an increase to professional/consulting services to account for a projected increase to graduation expenses. The Restricted General Fund reflects an increase to local revenue and corresponding expenditures to account for an increase in local donations received. In addition, the Restricted General Fund reflects adjustments to Federal revenue to align the budget with updated grant amounts for NCLB programs. The Restricted General Fund was also adjusted to correct prior year carryover amounts. The Adult Education Fund reflects an increase to revenue and expenditures to account for additional grant revenue received in 2014-2015.

Additionally, budgets for various programs are being reclassified between the different categories. These reclassifications do not result in an overall increase or decrease to the total budget for each program.

**Financial Implications:**

As indicated on the attached worksheets.

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board approve Budget Adjustments #36 - #41.

**REQUEST TO INCREASE / DECREASE BUDGET  
FOR CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

Karen Monroe  
County Superintendent of Schools  
313 West Winton Avenue  
Hayward, California 94544-1198

Castro Valley, California  
March 26, 2015

Pursuant to the provisions of the Education Code Section 42602, we, the undersigned, constituting a majority of the members of the governing board of the above-named school district, do hereby transmit this resolution requesting an increase in our official budget of Fiscal Year 2014-15 for the Unrestricted General Fund February 2015 activity.

<u>INCOME APPROPRIATION</u>	<u>ACCOUNT NO</u>	<u>AMOUNT</u>
See Attached		\$ 45,580.53

<u>EXPENDITURE APPROPRIATION</u>	<u>ACCOUNT NO</u>	<u>AMOUNT</u>
See Attached		\$ 45,580.53

Respectfully submitted,

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\_\_\_\_\_  
\_\_\_\_\_

**IMPORTANT** - At least a majority of the members must sign.



Castro Valley Unified School District  
**REQUEST TO INCREASE / DECREASE BUDGET**  
 Unrestricted General Fund - February 2015

<u>Revenue Appropriation</u>	<u>Account</u>	<u>Amount</u>
All Other Local Revenue	8699	\$ 46,462.53
From Reserves	9780	\$ (882.00)
TOTAL		\$ 45,580.53

<u>Expenditure Appropriation</u>	<u>Account</u>	<u>Amount</u>
Materials and Supplies	4300	\$ 13,534.03
Noncapitalized Equipment	4400	\$ 600.00
Rentals, Leases, Repairs, and Noncapitalized Improvements	5600	\$ 7,000.00
Transfer of Direct Costs - Interfund	5750	\$ 2,350.00
Professional/Consulting Services	5800	\$ 22,978.50
Transfers of Indirect Costs	7310	\$ (882.00)
TOTAL		\$ 45,580.53

Explanation

## 1 Budget Increase/Decrease:

CVHS Drama	\$ 41,087.50
Local Donations	\$ 5,375.03
To Reserves	\$ (882.00)
TOTAL	\$ 45,580.53

**REQUEST TO INCREASE / DECREASE BUDGET  
FOR CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

Karen Monroe  
County Superintendent of Schools  
313 West Winton Avenue  
Hayward, California 94544-1198

Castro Valley, California  
March 26, 2015

Pursuant to the provisions of the Education Code Section 42602, we, the undersigned, constituting a majority of the members of the governing board of the above-named school district, do hereby transmit this resolution requesting an increase in our official budget of Fiscal Year 2014-15 for the Restricted General Fund February 2015 activity.

INCOME APPROPRIATION	ACCOUNT NO	AMOUNT
See Attached		\$ 164,846.60

EXPENDITURE APPROPRIATION	ACCOUNT NO	AMOUNT
See Attached		\$ 164,846.60

Respectfully submitted,

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**IMPORTANT** - At least a majority of the members must sign.

Castro Valley Unified School District  
**REQUEST TO INCREASE / DECREASE BUDGET**  
 Restricted General Fund - February 2015

<u>Revenue Appropriation</u>	<u>Account</u>	<u>Amount</u>
All Other Federal Revenue	8290	\$ 13,315.00
All Other Local Revenue	8699	\$ 151,531.60
TOTAL		\$ 164,846.60

<u>Expenditure Appropriation</u>	<u>Account</u>	<u>Amount</u>
Books and Other Reference Materials	4200	\$ 895.00
Materials and Supplies	4300	\$ (14,093.00)
Noncapitalized Equipment	4400	\$ 68,291.82
Travel and Conferences	5200	\$ 491.00
Professional/Consulting Services	5800	\$ 95,179.78
Transfers of Indirect Costs	7310	\$ 882.00
To Reserves	9780	\$ 13,200.00
TOTAL		\$ 164,846.60

Explanation

## 1 Budget Increase/Decrease:

NCLB: Title I, Part A, Basic Grants, Low-Income, and Neglected	\$ 3,345.00
NCLB: Title II, Part A, Teacher Quality	\$ 118.00
NCLB: Title III, Immigrant Education Program	\$ (117.00)
NCLB: Title III, Limited English Proficiency (LEP)	\$ (371.00)

## 2 Donations

Local Donations	\$ 161,871.60
TOTAL	\$ 164,846.60

**REQUEST TO INCREASE / DECREASE BUDGET  
FOR CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

Karen Monroe  
County Superintendent of Schools  
313 West Winton Avenue  
Hayward, California 94544-1198

Castro Valley, California  
March 26, 2015

Pursuant to the provisions of the Education Code Section 42602, we, the undersigned, constituting a majority of the members of the governing board of the above-named school district, do hereby transmit this resolution requesting an increase in our official budget of Fiscal Year 2014-15 for the Adult Education Fund February 2015 activity.

<u>INCOME APPROPRIATION</u>	<u>ACCOUNT NO</u>	<u>AMOUNT</u>
See Attached		\$ 65,000.00

<u>EXPENDITURE APPROPRIATION</u>	<u>ACCOUNT NO</u>	<u>AMOUNT</u>
See Attached		\$ 65,000.00

Respectfully submitted,

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**IMPORTANT** - At least a majority of the members must sign.

Castro Valley Unified School District  
**REQUEST TO INCREASE / DECREASE BUDGET**  
 Adult Education Fund - February 2015

<u>Revenue Appropriation</u>	<u>Account</u>	<u>Amount</u>
All Other Local Revenue	8699	\$ 65,000.00
TOTAL		\$ 65,000.00

<u>Expenditure Appropriation</u>		
Materials and Supplies	4300	\$ 5,350.00
Noncapitalized Equipment	4400	\$ 6,000.00
Transfer of Direct Costs - Interfund	5750	\$ (2,350.00)
Professional/Consulting Services	6200	\$ 36,000.00
Communications	6400	\$ 20,000.00
TOTAL		\$ 65,000.00

Explanation

1 Budget Increase/Decrease:

Local Donations - CARH Grant

	\$ 65,000.00
TOTAL	\$ 65,000.00

**REQUEST TO INCREASE / DECREASE BUDGET  
FOR CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

Karen Monroe  
County Superintendent of Schools  
313 West Winton Avenue  
Hayward, California 94544-1198

Castro Valley, California  
March 26, 2015

Pursuant to the provisions of the Education Code Section 42602, we, the undersigned, constituting a majority of the members of the governing board of the above-named school district, do hereby transmit this resolution requesting an increase in our official budget of Fiscal Year 2014-15 for the Unrestricted General Fund February 2015 activity.

<u>RESERVES</u>	<u>ACCOUNT NO</u>	<u>AMOUNT</u>
	9780	\$ 15,000.00

<u>EXPENDITURE APPROPRIATION</u>	<u>ACCOUNT NO</u>	<u>AMOUNT</u>
Professional/Consulting Services	5800	\$ 15,000.00

Explanation: Extra graduation expenses

Respectfully submitted,

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IMPORTANT** - At least a majority of the members must sign.

**REQUEST TO INCREASE / DECREASE BUDGET  
FOR CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

Karen Monroe  
County Superintendent of Schools  
313 West Winton Avenue  
Hayward, California 94544-1198

Castro Valley, California  
March 26, 2015

Pursuant to the provisions of the Education Code Section 42602, we, the undersigned, constituting a majority of the members of the governing board of the above-named school district, do hereby transmit this resolution requesting an increase in our official budget of Fiscal Year 2014-15 for the Restricted General Fund February 2015 activity.

RESERVES	ACCOUNT NO	AMOUNT
	9870	\$ (23.16)

EXPENDITURE APPROPRIATION	ACCOUNT NO	AMOUNT
Materials and Supplies	4300	(23.16)

Explanation: Correction to carryover

Respectfully submitted,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IMPORTANT** - At least a majority of the members must sign.

**REQUEST FOR INTRA-BUDGET TRANSFER**  
**FOR CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

Karen Monroe  
County Superintendent of Schools  
313 West Winton Avenue  
Hayward, California 94544-1198

Castro Valley, California  
March 26, 2015

Pursuant to the provisions of the Education Code Sections 42600, we, the undersigned, constituting a majority of the members of the governing board of the above-named school district, do hereby transmit this resolution requesting transfers in the amount and between the classifications of our official budget of Fiscal Year 2014-15 for the following funds:

Unrestricted and Restricted General, Adult Education Funds- February 2015

Transfer from Budget Classification	Amount	Transfer to Budget Classification	Amount
See Attached	\$ 37,247.20	See Attached	\$ 37,247.20

Respectfully submitted,

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IMPORTANT** - At least a majority of the members must sign.



Castro Valley Unified School District  
**REQUEST FOR INTRA-BUDGET TRANSFER**  
February 2015

<b>Fund</b>	<b>Object</b>	<b>Debit</b>		<b>Credit</b>		<b>Balance</b>
01	2400	\$	10,000.00	\$	-	\$ (10,000.00)
01	5800	\$	-	\$	10,000.00	\$ 10,000.00
	TOTAL	\$	10,000.00	\$	10,000.00	\$ -

Castro Valley Unified School District  
**REQUEST FOR INTRA-BUDGET TRANSFER**  
 February 2015

<b>Fund</b>	<b>Object</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
02	2100	\$ -	\$ 10.00	\$ 10.00
02	4200	\$ -	\$ 3,228.00	\$ 3,228.00
02	4300	\$ 26,799.20	\$ 15,158.20	\$ (11,641.00)
02	4400	\$ -	\$ 1,744.00	\$ 1,744.00
02	5200	\$ 448.00	\$ 659.00	\$ 211.00
02	5800	\$ -	\$ 6,448.00	\$ 6,448.00
<b>TOTAL</b>		\$ 27,247.20	\$ 27,247.20	\$ -

**Budget Revision Summary - Unrestricted General Fund  
February 2015**

Object	Approved Budget as of 2/26/15	Increase (Decrease)	Revised Budget as of 3/26/15
<b>Revenue</b>			
Revenue Limit Sources	8010-8099 62,249,860.00		62,249,860.00
Federal Revenues	8100-8299 0		0
Other State Revenues	8300-8599 1,365,524.00		1,365,524.00
Other Local Revenues	8600-8799 1,242,043.32	46,462.53	1,288,505.85
<b>TOTAL, REVENUES</b>	<b>64,857,427.32</b>	<b>46,462.53</b>	<b>64,903,889.85</b>
<b>Expenditures</b>			
Certificated Salaries	1000-1999 33,977,395.29		33,977,395.29
Classified Salaries	2000-2999 8,738,830.10	-10,000.00	8,728,830.10
Employee Benefits	3000-3999 8,300,855.45		8,300,855.45
Books and Supplies	4000-4999 2,792,794.64	14,134.03	2,806,928.67
Services, Other Oper	5000-5999 4,835,067.51	57,328.50	4,892,396.01
Capital Outlay	6000-6999 39,307.00		39,307.00
Other Outgo	7100-7299 823,401.48		823,401.48
Direct Supp/Indirect	7300-7399 -761,849.83	-882.00	-762,731.83
Debt Services	7400-7499 505,088.00		505,088.00
<b>TOTAL EXPENDITURES</b>	<b>59,250,889.64</b>	<b>60,580.53</b>	<b>59,311,470.17</b>
<b>Other Financing Sources/Uses</b>			
Interfund Transfers			
a) Transfers In	8910-8929 0		0
b) Transfers Out	7610-7629 -60,507.13		-60,507.13
Other Sources/Uses			
a) Sources	8930-8979 0		0
b) Uses	7630-7699 0		0
Contributions	8980-8999 -8,516,189.06		-8,516,189.06
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>	<b>-8,576,696.19</b>		<b>-8,576,696.19</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>-2,970,158.51</b>	<b>-14,118.00</b>	<b>-2,984,276.51</b>

**Budget Revision Summary - Restricted General Fund  
February 2015**

Object	Approved Budget as of 2/26/15	Increase (Decrease)	Revised Budget as of 3/26/15
<b>Revenue</b>			
Revenue Limit Sources	8010-8099	260,017.00	260,017.00
Federal Revenues	8100-8299	2,839,617.00	13,315.00 2,852,932.00
Other State Revenues	8300-8599	6,940,375.00	6,940,375.00
Other Local Revenues	8600-8799	802,973.61	151,531.60 954,505.21
<b>TOTAL, REVENUES</b>	<b>10,842,982.61</b>	<b>164,846.60</b>	<b>11,007,829.21</b>
<b>Expenditures</b>			
Certificated Salaries	1000-1999	7,001,867.74	7,001,867.74
Classified Salaries	2000-2999	5,009,402.81	10.00 5,009,412.81
Employee Benefits	3000-3999	2,252,002.54	2,252,002.54
Books and Supplies	4000-4999	2,500,981.90	48,401.66 2,549,383.56
Services, Other Oper	5000-5999	5,135,094.26	102,329.78 5,237,424.04
Capital Outlay	6000-6999	55,646.85	55,646.85
Other Outgo	7100-7299	5,000.00	5,000.00
Direct Supp/Indirect	7300-7399	371,366.83	882.00 372,248.83
Debt Services	7400-7499	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>22,331,362.93</b>	<b>151,623.44</b>	<b>22,482,986.37</b>
<b>Other Financing Sources/Uses</b>			
Interfund Transfers			
a) Transfers In	8910-8929	0.00	0.00
b) Transfers Out	7610-7629	0.00	0.00
Other Sources/Uses			
a) Sources	8930-8979	0.00	0.00
b) Uses	7630-7699	0.00	0.00
Contributions	8980-8999	8,553,938.60	8,553,938.60
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>	<b>8,553,938.60</b>	<b></b>	<b>8,553,938.60</b>
<b>Net Increase (Decrease) in Fund Balance</b>	<b>-2,934,441.72</b>	<b>13,223.16</b>	<b>-2,921,218.56</b>

**Budget Revision Summary - Adult Education Fund  
February 2015**

Object	Approved Budget as of 2/26/15	Increase (Decrease)	Revised Budget as of 3/26/15
<b>Revenue</b>			
Revenue Limit Sources	8010-8099	1,967,500.00	1,967,500.00
Federal Revenues	8100-8299	237,303.00	237,303.00
Other State Revenues	8300-8599	40,000.00	40,000.00
Other Local Revenues	8600-8799	1,402,742.00	65,000.00 1,467,742.00
<b>TOTAL, REVENUES</b>		<b>3,647,545.00</b>	<b>65,000.00</b> <b>3,712,545.00</b>
<b>Expenditures</b>			
Certificated Salaries	1000-1999	1,680,448.78	1,680,448.78
Classified Salaries	2000-2999	819,611.92	819,611.92
Employee Benefits	3000-3999	537,068.33	537,068.33
Books and Supplies	4000-4999	391,854.04	11,350.00 403,204.04
Services, Other Oper	5000-5999	429,068.58	-2,350.00 426,718.58
Capital Outlay	6000-6999	60,000.00	56,000.00 116,000.00
Other Outgo	7100-7299	0	0
Direct Supp/Indirect	7300-7399	250,835.00	250,835.00
Debt Services	7400-7499	0.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>4,168,886.65</b>	<b>65,000.00</b> <b>4,233,886.65</b>
<b>Other Financing Sources/Uses</b>			
Interfund Transfers			
a) Transfers In	8910-8929	63,401.13	63,401.13
b) Transfers Out	7610-7629	0	0
Other Sources/Uses			
a) Sources	8930-8979	0	0
b) Uses	7630-7699	0	0
Contributions	8980-8999	0	0
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>		<b>63,401.13</b>	<b>63,401.13</b>
<b>Net Increase (Decrease) in Fund Balance</b>		<b>-457,940.52</b>	<b>-457,940.52</b>

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Members of the Board of Education**

**FROM: Jim Negri, Superintendent**

**SUBJECT: Adopt Minutes of Special Board Meeting March 16, 2015**

**Background:**

It is the responsibility of the Secretary to the Board of Education to submit a written record of all meetings held by the board. The Minutes of the Special Board Meeting March 16, 2015, are being presented for adoption.

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board adopt the Minutes of the Special Board Meeting held March 16, 2015.

CASTRO VALLEY UNIFIED SCHOOL DISTRICT  
4400 Alma Avenue, Castro Valley, CA 94546

SPECIAL MEETING OF THE BOARD OF EDUCATION HELD AT  
THE DISTRICT OFFICE, 4400 ALMA AVENUE,  
CASTRO VALLEY

March 16, 2015

President Barbieri called Open Session to order in the Board Room at the District Office at 6:00 p.m. Roll call found the following members to be present.

Open  
Meeting

Members Present: Banther, Barbieri, Howard, Loss, Theodore  
Members Absent: None

Staff Present: Aimee Cayere, Secretary

Trustee Howard moved to approve the agenda as presented. Trustee Theodore seconded the motion. The board voted 5-0-0-0, to approve the agenda as presented. Ayes: Banther, Barbieri, Howard, Loss, Theodore. Noes: None. Abstain: None. Absent: None.

Approval  
of Agenda

Dr. Wendell Chun and Dr. Rick Brewer presented the board with Superintendent Search Planning Booklets. These confidential booklets will be turned in at the end of the search process. Dr. Chun and Dr. Brewer went through the booklet explaining the timeline for the search process. The board discussed the timeline and made the following adjustments:

Superintendent  
Search Process  
and Timeline

- The Special Board meeting scheduled for April 9 at 6:00 p.m. will be held at the home of Vice President Loss, 18003 Center Street, Castro Valley, CA 94546.
- A Special Board meeting will be held May 16 at 9:00 a.m. at the district office to determine the candidates to review and finalize the interview questions.

The schedule for the Community Input meetings was discussed and determined that Open Community forums will be held on Monday, March 23 at 6 p.m. and Tuesday, March 24 at 10 a.m. Aimee Cayere will work on coordinating the following:

- Send letters to CVTA, CSEA, Cabinet members, Community members, the Castro Valley Forum, Parent Leadership Council and posted on the district website.
- Create survey to be posted on the district website and send via email.
- Send survey and letter to school sites for all sites to send a Constant Contact message to parents.
- Superintendent Constant Contact message with survey and public forum meeting information.
- Surveys to be printed for all upcoming board meetings in English, Spanish and Simplified Chinese.

Dr. Chun and Dr. Brewer reviewed all interview questions. The board agreed on the questions.

Trustee Howard motioned to approve the timeline as proposed with the changes discussed in the meeting. Trustee Theodore seconded the motion. The board voted 5-0-0-0, to approve the superintendent search timeline. Ayes: Banther, Barbieri, Howard, Loss, Theodore. Noes: None. Abstain: None. Absent: None.

President Barbieri called for Public Comment. There were no comments from the public.

Public Comments

The meeting adjourned at 7:36 p.m.

Adjournment

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Jim Negri, Superintendent and Secretary to the  
Board of Education



**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Mary Boyle, Assistant Superintendent, Educational Services**

**SUBJECT: Approve Upcoming District-Sponsored Overnight Trip**

**Background:**

Board Policy 6153 School Sponsored Trips requires Board of Trustees approval of “Category 2” overnight student trips. Listed below is one overnight trip for students at Castro Valley High School.

1. DECA International Career Development Conference Competition (April 24-29, 2015)

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board approve the upcoming district-sponsored overnight trip.

## CASTRO VALLEY UNIFIED SCHOOL DISTRICT

4400 ALMA AVENUE • P.O. BOX 2146 • CASTRO VALLEY, CALIFORNIA 94546 • (510) 537-3000 • Fax (510) 886-7529

## REQUEST/AUTHORIZATION FOR FIELD TRIP

(Page 1 of 2)

Required Form – District-Sponsored Event (Attendance Voluntary)Castro Valley High School DECA

School Name

Requests for study trips (page 1 of this form & school bus request, if needed) must be **submitted to the principal at least 45 days in advance of the trip** for one-day trips, **two (2) months in advance for overnight study trips, three (3) months in advance for out-of state trips and four (4) months in advance for out-of-state trips**. Page 2 of this form and all other requests, including insurance forms and parent permission slips, **must** be processed 30 days before the trip. The Principal will be responsible for processing the overnight and out-of-state requests through the Educational Services Department. **Attach a detailed itinerary.**

**Check One:**

One Day, School Day     One Day, Non-School Day     Overnight Trip, No. of Nights     Out of State Trip

Name of Field Trip: DECA International CDC      Approx. Number of Students: 13

Educational benefit/purpose of trip: Students have qualified for competition at the international level against 17,000 other students from all over the globe. They will represent the state of CA DECA Association.

Destination(s): Orlando, FL

Street Address (of destination): Hilton, 6001 Destination Parkway, Orlando, FL 32819

Date(s) of Study Trip: April 24-29, 2015

Departure Time: TBD      Return Time: TBD

Person in Charge: Michelle Stephens      Cell Phone #: 510-326-4130

Other Adults on Trip: Michael Kentris

Transportation:

Walking     Private Vehicle

Commercial Transportation Air  
(Transportation Dept. must be notified if Chartered Bus)

District Bus  
(Request for Use of School Bus/Field Trip form must be completed)

Meals:

No Meals Needed

Class Field Trip Lunch Order Form Attached  
(Form must be completed 3 weeks prior to Field Trip)

Approx. cost per student \$1200.00      Means of financing trip Fundraising/grants/sponsorship

Provisions for students not participating substitute teacher

What prior contacts have been made with the place the group is visiting? planning and organizing with state advisor, a tentative agenda is in place and has a list of all times and locations for the International Conference Competition

Signature of Sponsoring Teacher: [Signature]      Date: 3/11/15

Approved by Principal: [Signature]      Date: 3/10/15

**Overnight study trips must have the approval of the Superintendent or designee.**

Permission Granted

Permission Denied

Date 3/12/15

Signature of Superintendent/Designee [Signature]

**AGENDA**

**ITEM**

**X**

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Mary Boyle, Assistant Superintendent of Educational Services**

**SUBJECT: Report on Student Success Team (SST) Processes and Procedures**

**Background:**

Castro Valley Unified School District is committed to ensuring student success. Toward that end, a Student Success Team (SST) on each site functions to address the needs of students who are not demonstrating success in academic, social/emotional, attendance or behavior areas through typical classroom supports.

In November 2014, a district-wide SST Task Force was convened to review the district SST processes and forms. Previously, a team had met in 2011 and had done some initial work in these areas, but the work did not include sufficient representatives to ensure endorsement and deployment. The November 2014 team reflected over 30 representatives from district and site administration, general education, special education, certificated, and classified staff. The work was focused around a single purpose: To create a systematic process for offering and documenting early and appropriate interventions resulting in identifying and implementing appropriate general education supports for individual student success.

The results of the Task Force are impressive. The process for SST support was defined as was the tiered method of support for interventions and forms were revised and standardized. Staff at all sites have been trained on the new SST processes and forms; all forms are now available for staff use in fillable/writable PDF format on the district intranet; and sites are developing and/or refining their Response to Intervention (RtI) programs.

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Information only

## CVUSD Student Success Team (SST) Task Force

November, 2014

Thank you for volunteering to be a part of this important work group! We have broad representation which will afford us excellent dialogue as we work together to provide for the needs of our students.

Mary Boyle, Co-Chair	Asst Supt, Educational Services
Rinda Bartley, Co-Chair	Director, Student Services
Charlene Okamoto	Director, Special Education
Karena Doan	Counselor, Creekside Middle School
Audrey Fong	Coordinator, Elementary Curriculum
Lisa Garcia	Principal, Proctor Elementary
Denise Hohn	Principal, Castro Valley Elementary
Greg Ko	Principal, Vannoy Elementary
Jesse Woodward	Principal, Marshall Elementary
Jennifer Tomita	Principal, Stanton Elementary
Suzy Williams	Principal, Redwood High School
Dustin Gacherieu	Principal, Jensen Ranch
Jason Whiteman	Asst Principal, Canyon Middle
Erica Ehmann	Asst Principal, Creekside Middle
Gerald McMullin	Coordinator, Assessment & Technology
Marian Meadows	Social Worker, District
Jamie Lee Kordes	Program Specialist, Special Education
Maureen Kennedy	Program Specialist, Special Education
Kerry Brown	School Psychologist
Eloise Rodgers	School Psychologist
Mindy Castro	RSP, CVHS
Cindy Bonar	RSP, Proctor
LeeAnn Chinn	EL Teacher, CMS
Kristin Koeller	RtI Specialist
Lisa Schoffner	Teacher, Marshall Elementary
Rebecca Shaw	Teacher, Jensen Ranch
Pam Johnson	Teacher, Jensen Ranch
Kamla Birusingh	Teacher, Proctor
Cristin Johnston	Behavior Specialist
Kevin Kachadourian	Behaviorist

### Meeting Dates: 3:30 – 5:00 in SDC Room

(Most are 1<sup>st</sup> Mondays)

September 15	December 1	March 2
October 6	January 5	April 20 (if needed)
November 3	February 2	

(w/ Special Ed Thrives! )

**GOAL:** Revision of SST process and forms for districtwide standardization to support student learning.



# Rtl and SST Combined Flow Chart

**Purpose – To create a systematic process for offering and documenting early and appropriate interventions resulting in identifying and implementing appropriate general education supports for individual student success.**

## Student At-Risk For:

1. Behavior/Social/Emotional
2. Academic
3. Attendance
4. Health – (May consider immediate Health Plan; SST or 504 Referral)

**NOTE:** Parent Request for Special Ed/504 – Schedule SST within 15 days to respond.

**NOTE:** Student already on IEP/504 – go through IEP/504 Team (not SST) for concerns.

## TIER 1 – Initial Intervention Strategies (Support) (Site-Developed; Flexibility; “Loose”)

- High quality 1<sup>st</sup> instruction/PBIS processes w/differentiation
- Classroom level interventions/ accommodations – **document with checklists/data sheets**
- Parent/teacher conference (Learning Plan/ Intervention Plan)
- PLC/ Team discussions
- 6-8 week Tier 1 intervention cycle; monitor & adjust at 3 weeks
- PLC/ Team data analysis/additional support

## TIER 1 – Follow-Up

If progress being made, no further action required; Continue interventions

## TIER 2 – SST Referral (District-Standardized; “Tight”)

- SST Checklist and relevant forms completed and submitted to Site SST Coordinator along with AERIES/OARS CRUNCHER reports
- SST Team meets, if appropriate (best practice – facilitated by general education teacher)
- Parent notification of meeting, attendance invitation required

## TIER 2 – Rtl Implementation (Supplement)

- Secondary level interventions based on SST
- Increase interventions, assessments, 4 week cycles or less, multiple interventions
- Use of support staff, specialists, pull-out groups, possible shared RSP time
- Implementation of SST SMART Goals

## TIER 2: Rtl Follow-Up SST

- Watch and consult
- Further accommodations
- Add new goals as needed (EL Pre-Referral Checklist)
- Parent contact/inclusion

## TIER 2 – Rtl Follow-Up

If progress being made, no further action required; Continue interventions

## TIER 3 – Rtl Analysis (Supplant)

- Possible supplant curriculum/class
- Possible assessment to determine eligibility for special education services
- Other referrals



**Dear Parents and Guardians:**

We know students are most successful when there is a cooperative effort between parents and school personnel. In a spirit of shared responsibility, the Student Success Team meets at school, exploring and problem solving, in order to help students. Parents and students are an important part of this team.

**What is the student success team?** The Student Success Team (SST) is a process of regular education. The team reviews individual student’s concerns and plans ways of handling those concerns in the regular classroom.

**How is a student selected to be discussed at the SST?** Usually the classroom teacher (or the principal) indicates that the student’s behavior, social, emotional, academic, attendance or health needs may not be adequately met under existing circumstances. Parents may also request an SST if they have a concern.

**Will anything have been done to help a child before the SST?** Yes, usually the teacher has already made some accommodations in the classroom.

**What does “accommodation” mean?** Accommodations are measures taken to support individual and diverse student needs. Some examples of accommodations are:

- change of seating
- use of diagnostic materials
- visual/auditory aids in giving instruction
- cross-age tutors
- shortened assignments
- change of group
- additional time
- additional health services and referral

**How many people will be at the SST?** The team will always include parents, the teacher and sufficient staff to review the student’s needs. Members of our current team may also include our Resource Specialist, School Psychologist, Nurse or Speech Language Pathologist.

**Are there any other staff members who might be present?** Other staff who maybe present are: Speech and Language Specialist, School Nurse and other specialists.

We look forward to meeting with you to develop a program that will meet the needs of your child.

Our SST meeting for \_\_\_\_\_ will be held:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
SST Coordinator Date

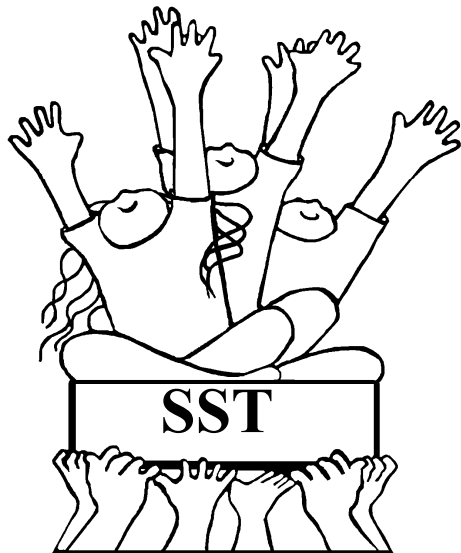
\_\_\_\_\_  
Principal Date

# Student Success Team

## What is the Student Success Team (SST)?

Students are most successful where there is a strong spirit of cooperation between home and school.

Based on our shared responsibility, the SST meets at school to explore possibilities and strategies that will best meet the educational needs of your student.



# How does it work?

## The Process:

Students are typically referred by the classroom teacher, but any member of the school staff may request support from the SST for a student whose learning, behavior or emotional needs are not being met under existing circumstances.

Prior to the first formal SST meeting, teachers and parents/guardians will have communicated to review classroom accommodations that enhance learning for your student. An accommodation may be as simple as a change in seating location, a daily assignment sheet, or an increase in the use of visual teaching aids. Sometimes a simple change can make a big difference for your student.



# What can you expect?

## Accommodations:

Any accommodation that has been tried or is currently in place will be discussed with you at the SST meeting. Using this information, the team can suggest further steps to help your student.

## The Student Success Team Meeting:

Your student's teacher(s) and other staff members will come prepared with information about your student. Information may include work samples, attendance records or assessment results. All information will be listed on the **Student Success Team Plan**.

## The SST Plan will address the areas of:

- Student Strengths
- Known Information
- Areas of Concern
- Actions: 1 – 3 Goals
- Strategies & Responsibilities
- Follow Up Meeting Date



## What happens next?

At the end of the meeting, a follow up date will be scheduled to review progress. You will be invited to meet again with members of the SST to evaluate changes and growth in your student.

## What is the Role of the Parent/Guardian in the SST Process?

The parent/guardian:

- provides valuable information and another viewpoint for planning an effective program
- shares your student's strengths and concerns with school staff
- participates in the development of a positive intervention plan for your student

**Please let your child's teacher/counselor know if an interpreter/translator is needed at the SST Meeting.**

## Language (if other than English):

\_\_\_\_\_

Previous schooling experiences outside of the United States: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Parent/Guardian Preparation Questionnaire

My child's strengths are (interests, hobbies, skills): \_\_\_\_\_

\_\_\_\_\_

Concerns for my child are: \_\_\_\_\_

\_\_\_\_\_

What motivates my child is: \_\_\_\_\_

\_\_\_\_\_

Expectations I have for my child are: \_\_\_\_\_

\_\_\_\_\_

## Student Questionnaire

My strengths are: \_\_\_\_\_

\_\_\_\_\_

Things I like about school are: \_\_\_\_\_

\_\_\_\_\_

My concerns are: \_\_\_\_\_

\_\_\_\_\_

### At Home

Ways my family helps me: \_\_\_\_\_

\_\_\_\_\_

### My Future

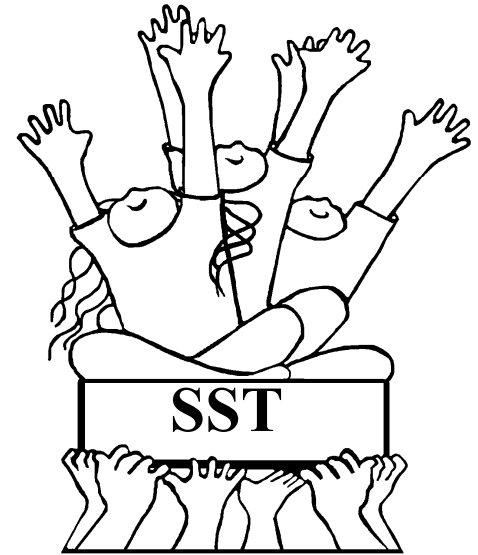
When I finish high school I want to \_\_\_\_\_

\_\_\_\_\_

Jobs I would enjoy are: \_\_\_\_\_

\_\_\_\_\_

# STUDENT SUCCESS TEAM



**Parents/Guardians • School • Community**

**Parent/Guardian Brochure**

Castro Valley Unified School District  
4400 Alma Avenue  
Castro Valley, CA 94546  
510-537-3000



# CVUSD STUDENT SUCCESS TEAM (SST) REFERRAL CHECKLIST

Student Name \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

SST Coordinator \_\_\_\_\_

Date \_\_\_\_\_ Referring Teacher \_\_\_\_\_

**TIER 1: Initial Intervention Strategies**

Team Meeting #1; 6-8 Weeks of Interventions and/or Individual Learning Plan (ILP); Team Mtg #2  
(May use Instructional Support Team Background and Concerns & IST Intervention Plan Forms or other site forms.)

Date: \_\_\_\_\_  Check

Date: \_\_\_\_\_  Check

**TIER 2: SST Referral**

1. Complete this Checklist
2. Attach Form #2a below & Forms #2b-g, as needed, as well as relevant AERIES / OARS / CRUNCHER Reports and give packet to SST Coordinator

To: SST Coordinator  Check

Date: \_\_\_\_\_

(Required)

- 2a. Interventions Attempted - General Form

Original to SST Coordinator  Check

(As needed)

- 2b. Student Intervention Log
- 2c. Interventions Attempted – ELA
- 2d. Interventions Attempted – MATH
- 2e. Interventions Attempted – BEHAVIOR/ATTENDANCE
- 2f. Behavior/Productivity Scale
- 2g. EL Language vs Disability (3 pages)

Original to SST Coordinator  Yes  N/A

Original to SST Coordinator  Yes  N/A

Original to SST Coordinator  Yes  N/A

Original to SST Coordinator  Yes  N/A

Original to SST Coordinator  Yes  N/A

Original to SST Coordinator  Yes  N/A

**TIER 2: SST Coordinator – SST needed?**

Yes  No

If yes, see below. If no, SST Coordinator keeps copy and returns packet to teacher with suggestions.

3. SST Parent/Guardian Letter & Trifold to Parent/Guardian

Provided by Teacher to Parent/Guardian if SST is scheduled  Yes

**SST Coordinator use only:**

Date Received from Teacher: \_\_\_\_\_

SST Coordinator Initials: \_\_\_\_\_

4. Pre-SST Meeting \_\_\_\_\_

Original in file, copy to teacher  Yes  No

5. SST Meeting with Parent/Guardian (if needed) \_\_\_\_\_

Original in file, signed by parent/guardian; copy to parent/guardian & teacher  Yes  No

6. Follow Up SST with Parent/Guardian (if needed) \_\_\_\_\_

7. File SST Packet in Cum \_\_\_\_\_

- The Site SST Coordinator will keep a copy of current SST's in a centralized location for easy accessibility and reference.
- The Site SST Coordinator will notify current year teacher(s) of each student in their class(es) who had an SST within the previous school year.
- A new SST packet needs to be completed each school year for students with continuing needs.
- A series of three (3) SST's should generally be completed prior to consideration for special education testing.

# Tier 1 – Instructional Support Team (IST) Background and Concerns

(Use as appropriate – May use other site forms)

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

DOB: \_\_\_\_\_ Native Language: \_\_\_\_\_ Date of meeting: \_\_\_\_\_

Student Strengths: \_\_\_\_\_

## **Student Concerns: Check greatest areas of difficulty**

### Learning Skills Concerns

- \_\_\_\_\_ Short attention span
- \_\_\_\_\_ Following directions
- \_\_\_\_\_ Listening/attending
- \_\_\_\_\_ Organizational skills
- \_\_\_\_\_ Class participation
- \_\_\_\_\_ Beginning/maintaining a task
- \_\_\_\_\_ Difficulty generalizing
- \_\_\_\_\_ Incomplete homework/ classroom work

Notes:

### Speech/Language Skills Concerns

- \_\_\_\_\_ Difficulty expressing ideas verbally
- \_\_\_\_\_ Oral comprehension
- \_\_\_\_\_ Difficulty learning new vocabulary
- \_\_\_\_\_ Low vocabulary or word retrieval problems
- \_\_\_\_\_ Articulation of speech (list specific sounds below)
- \_\_\_\_\_ Voice quality concerns (raspy, breathy, etc.)
- \_\_\_\_\_ Fluency of speech (stuttering?)
- \_\_\_\_\_ Grammar/sentence structure

Notes:

### Memory Concerns

- \_\_\_\_\_ Difficulty retaining information over a short time
- \_\_\_\_\_ Difficulty retaining information over a longer time
- \_\_\_\_\_ Rote memory

Notes:

### Reading Concerns

- \_\_\_\_\_ Concepts about print
- \_\_\_\_\_ Phonemic awareness:
  - rhyming  sound-symbol  blending  segmenting
- \_\_\_\_\_ Decoding:  vowels  blends  syllabication
- \_\_\_\_\_ Sight word recognition
- \_\_\_\_\_ Comprehension:  facts  inferencing/predicting
- \_\_\_\_\_ Reading Fluency: Score: \_\_\_\_\_ w.p.m.

Notes:

### Writing Concerns

- \_\_\_\_\_ Sentence structure
- \_\_\_\_\_ Grammar
- \_\_\_\_\_ Punctuation
- \_\_\_\_\_ Spelling:  vowels  blends  segmenting syllables
- \_\_\_\_\_ Organization and focus
- \_\_\_\_\_ Editing
- \_\_\_\_\_ Penmanship

Notes:

### Math Concerns

- \_\_\_\_\_ Addition:  basic  regrouping
- \_\_\_\_\_ Subtraction:  basic  regrouping
- \_\_\_\_\_ Multiplication:  facts  2 or more numbers
- \_\_\_\_\_ Division:  facts  2 or more numbers
- \_\_\_\_\_ Place value
- \_\_\_\_\_ Fractions
- \_\_\_\_\_ Algebraic functions
- \_\_\_\_\_ Measurement and Geometry
- \_\_\_\_\_ Math reasoning/word problems (separate from reading concerns)

Notes:

### Behavior Concerns

- \_\_\_\_\_ Assumes no responsibility for actions
- \_\_\_\_\_ Does not follow school/classroom rules
- \_\_\_\_\_ Poor peer relations
- \_\_\_\_\_ Follows inappropriate peer models
- \_\_\_\_\_ Appears to lack respect for authority
- \_\_\_\_\_ Appears to engage in task-avoidance behaviors
- \_\_\_\_\_ Appears tired/ listless
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Cries often
- \_\_\_\_\_ Seeks constant teacher/peer attention
- \_\_\_\_\_ Rejects help or does not seek help
- \_\_\_\_\_ Leaves seat often
- \_\_\_\_\_ Appears passive/ uninvolved
- \_\_\_\_\_ Disrupts class
- \_\_\_\_\_ Seeks ways to leave classroom
- \_\_\_\_\_ Difficulty with transitions

Notes:

## **Tier 1 – IST Intervention Plan**

(Use as appropriate – May use other site forms)

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

**Example:**

**Area of Concern:** *Reading decoding & fluency*

**Intervention:** *RTI Star Lab: decoding group*

**Frequency:** *5 times week*      **Pre-Intervention Data:** *CORE: 19/21 consonant sounds; 3/5 short vowels, 0/5 long vowels; 3/15 CVC words*

**Duration:** *12 weeks*      **Post Intervention Data:** *CORE: 21/21 consonant sounds; 5/5 short vowels, 3/5 long vowels; 11/15 CVC words*

**Area of Concern:** \_\_\_\_\_

Intervention/Accommodation: \_\_\_\_\_ Start Date \_\_\_\_\_

Frequency: \_\_\_\_\_/day \_\_\_\_\_/week \_\_\_\_\_/month      Duration: \_\_\_\_\_ weeks

Pre-Intervention Data: \_\_\_\_\_

Student Progress/Post Intervention Data: \_\_\_\_\_

**Area of Concern:** \_\_\_\_\_

Intervention/Accommodation: \_\_\_\_\_ Start Date \_\_\_\_\_

Frequency: \_\_\_\_\_/day \_\_\_\_\_/week \_\_\_\_\_/month      Duration: \_\_\_\_\_ weeks

Pre-Intervention Data: \_\_\_\_\_

Student Progress/Post Intervention Data: \_\_\_\_\_

**Area of Concern:** \_\_\_\_\_

Intervention/Accommodation: \_\_\_\_\_ Start Date \_\_\_\_\_

Frequency: \_\_\_\_\_/day \_\_\_\_\_/week \_\_\_\_\_/month      Duration: \_\_\_\_\_ weeks

Pre-Intervention Data: \_\_\_\_\_

Student Progress/Post Intervention Data: \_\_\_\_\_

**Notes:**

Follow-Up Date: \_\_\_\_\_

**CVUSD STUDENT SUCCESS TEAM REFERRAL & PLAN**



(Referring Person completes top section only, attaches relevant printouts/checklists, turns in to site SST Coordinator, for consideration of SST.)

Student: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_ Referral Date: \_\_\_\_\_

Gender: \_\_\_\_\_ Parent/Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_ Previously Retained? \_\_\_\_\_

Primary Language: \_\_\_\_\_ Ethnicity: \_\_\_\_\_ EL:  NO  YES RFEP:  NO  YES (US Entry Date: \_\_\_\_\_) CVUSD Entry Date: \_\_\_\_\_

Previous SST?  NO  YES, Date(s): \_\_\_\_\_ Summer School?  NO  YES, Date(s): \_\_\_\_\_

Vision Date: \_\_\_\_\_  PASS  FAIL Wears Glasses?  NO  YES Hearing Date: \_\_\_\_\_  PASS  FAIL

FOR ANY AREAS OF CONCERN, ATTACH ACCOMMODATION/INTERVENTION CHECKLISTS, OARS/AERIES/CRUNCHER REPORTS, ATTENDANCE/ACHIEVEMENT/GRADE REPORTS

Attendance Concerns?  NO  YES Behavior Concerns?  NO  YES Language Arts Concerns?  NO  YES Math Concerns?  NO  YES

SST COORDINATOR: SST Needed?  NO  YES If no, return to Referring Person with specific suggestions If yes, SST Meeting Date: \_\_\_\_\_

STRENGTHS	KNOWN INFORMATION	AREAS OF CONCERN	ACTIONS: 1 – 3 SMART GOALS - Specific; Measurable; Attainable; Reasonable; Timely	STRATEGIES & RESPONSIBILITY
				<p>PARENT: What can I do at home to support the 1 – 3 short-term SMART goals?</p> <p>TEACHER: What can I do in the classroom to support the 1 – 3 short-term SMART goals?</p> <p>STUDENT: What can I do at home and at school to support the 1 – 3 SMART goals?</p>

SIGNATURES:

\_\_\_\_\_  
PARENT Date TEACHER Date STUDENT Date ADMINISTRATOR Date OTHER Date

FOLLOW-UP MEETING DATE: \_\_\_\_\_ Time: \_\_\_\_\_

**TIER 1**  
**INTERVENTIONS ATTEMPTED – GENERAL**  
(Required)



Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

**Please check the accommodations that you have implemented:**

**Environment/Behavior:**

- Clearly defined limits
- Reminders of rules
- Behavior contract/plan (attach copy)
- Change seating/Preferred seating
- Change groups
- Reduce distractions
- Special area to work
- Frequent breaks
- Study carrel for independent work
- Reminder to go for medication
- Supervision during unstructured times (lunch, break, recess)
- Other: \_\_\_\_\_

**Teaching Techniques:**

- Repeat instructions, assignments
- Consistent rules and consequences
- Individual / small group instruction
- Cross-age tutor (TA)
- Encourage classroom participation
- Teach note taking and study skills
- Strategies instruction
- Verbal praise
- Check for understanding
- Use of visual aids
- Highlighted materials for emphasis
- Offer choices
- Cues / Prompts
- Provide immediate feedback
- Sheltered English/SDAIE
- Other: \_\_\_\_\_

**Request for Assistance**

- Conference with parents
- Confer with other school staff
- Home/School communication
- Other

**Curriculum / Materials:**

- Study aids/manipulatives
- Peer to read materials
- Highlighted materials for emphasis
- High-interest reading materials
- Use of calculator
- Recorded materials / Textbooks
- Learning games
- Other: \_\_\_\_\_

**Assignments:**

- Individual contracts
- Daily assignment sheet
- Use of tape recorder
- Shortened assignments
- Shortened tests
- Extended time on homework
- Extended time on tests
- Assignment notebook / calendar
- Study buddy
- Teacher lecture notes
- Preview of test questions
- Oral exams
- Scribe
- Other: \_\_\_\_\_

**EL Strategies**

- Buddy/partner to check student is on task
- Teacher gives one-step instructions
- Teacher allows increased wait time
- Primary language materials for context
- Primary language glossary
- Printed sentence/language frames
- Increased vocabulary assistance with frequent comprehension checks



# STUDENT INTERVENTION LOG

Date: \_\_\_\_\_ School: \_\_\_\_\_

Student Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Age: \_\_\_\_\_ Grade: \_\_\_\_\_ Referring Teacher: \_\_\_\_\_

SMART goal:		
Date Initiated	Interventions Implemented	Outcomes
SMART goal:		
Date Initiated	Interventions Implemented	Outcomes
SMART goal:		
Date Initiated	Interventions Implemented	Outcomes
SMART goal:		
Date Initiated	Interventions Implemented	Outcomes
SMART goal:		
Date Initiated	Interventions Implemented	Outcomes

Additional Comments:

# Tier 1 - INTERVENTIONS ATTEMPTED - ENGLISH LANGUAGE ARTS (ELA)

(Use as Appropriate – It is not necessary to fill all areas)



Student Name \_\_\_\_\_ School/Grade \_\_\_\_\_ Date \_\_\_\_\_

*Check all intervention PROGRAMS that have been previously implemented:*

- |   |  |
|---|--|
| <input type="checkbox"/> After School Tutoring                        | <input type="checkbox"/> Small Group Intervention                  |
| <input type="checkbox"/> Out of Class Small Group Instruction         | <input type="checkbox"/> Academic Plan for Success (Middle School) |
| <input type="checkbox"/> Previous Special Education Services          | <input type="checkbox"/> English Language Development Program      |
| <input type="checkbox"/> Elective Support Class (CAHSEE/Intervention) | <input type="checkbox"/> Other: _____                              |

Accommodation/Intervention	Started	Duration	Frequency	Successful?	Why or Why Not?
ELA Differentiated Instruction (Explain)					
ELA Differentiated Assignments (Explain)					
ELA Phonemic Awareness Activities (Explain)					
ELA Fluency Practice (Explain)					
ELA Additional Spelling Practice (Explain)					
ELA Graphic Organizers (Explain or attach)					
ELA Peer Support (Explain)					
ELA Comprehension Support (Explain)					
ELA Vocabulary Support (Explain)					
ELA Other: (Explain)					

**Add narrative pages as necessary to explain any parts of this form.**



# Tier 1 - INTERVENTIONS ATTEMPTED – MATHEMATICS

(Use as Appropriate – It is not necessary to fill all areas)



Student Name \_\_\_\_\_ School/Grade \_\_\_\_\_ Date \_\_\_\_\_

*Check all intervention PROGRAMS that have been previously implemented:*

- |   |  |
|---|--|
| <input type="checkbox"/> After School Tutoring                        | <input type="checkbox"/> Small Group Intervention                  |
| <input type="checkbox"/> Out of Class Small Group Instruction         | <input type="checkbox"/> Academic Plan for Success (Middle School) |
| <input type="checkbox"/> Previous Special Education Services          | <input type="checkbox"/> English Language Development Program      |
| <input type="checkbox"/> Elective Support Class (CAHSEE/Intervention) | <input type="checkbox"/> Other: _____                              |

Accommodation/Intervention	Started	Duration	Frequency	Successful?	Why or Why Not?
MATH Differentiated Instruction (Explain)					
MATH Differentiated Assignments (Explain)					
MATH Visual Aids (Explain)					
MATH Flash Cards (Explain)					
MATH Fact Practice (Explain)					
MATH Manipulatives (Explain)					
MATH Peer Support (Explain)					
MATH Conceptual Understanding Support (Explain)					
MATH Other: (Explain)					

**Add narrative pages as necessary to explain any parts of this form.**

# Tier 1 – INTERVENTIONS ATTEMPTED – BEHAVIOR/ATTENDANCE

(Use as Appropriate – It is not necessary to fill all areas)



Student Name \_\_\_\_\_ School/Grade \_\_\_\_\_ Date \_\_\_\_\_

*Check all intervention PROGRAMS that have been previously implemented:*

- |  |   |
|--|---|
| <input type="checkbox"/> Caring About Kids                                   | <input type="checkbox"/> Behavior/Attendance Support Plan |
| <input type="checkbox"/> Group Counseling                                    | <input type="checkbox"/> Individual Counseling            |
| <input type="checkbox"/> County Programs                                     | <input type="checkbox"/> Other: _____                     |
| <input type="checkbox"/> SARB Letters <input type="checkbox"/> SARB Contract | <input type="checkbox"/> Other: _____                     |
| <input type="checkbox"/> Parent Ed/Support Programs: _____                   | <input type="checkbox"/> Other: _____                     |

Accommodation/Intervention	Started	Duration	Frequency	Successful?	Why or Why Not?
Frequent Breaks/Use of Safe Place/Person (Explain)					
Reward System (Explain)					
Special Area to Work (Explain)					
Attendance or Behavior Contract (Explain)					
Schedule/Class Change (Explain)					
Homework Plan (Explain)					
Home/School Communication Log (Explain)					
Parent Attend School with Child (Explain)					
Other (Explain)					

Add narrative pages as necessary to explain any parts of this form.



## Tier 1 – BEHAVIOR/PRODUCTIVITY SCALE

(Use as Appropriate)

Student Name \_\_\_\_\_ School/Grade \_\_\_\_\_ Date \_\_\_\_\_

Behavior	Always	Frequently	Sometimes	Rarely	Never
Brings required supplies to class					
Follows directions w/o prompting					
Keeps pace with lectures					
Contributes to discussions					
Is able to focus on instructions and classroom activities					
Completes in class assignments on time					
Plans, organizes and turns in class / home work					
Completes assignments w/o accommodations					
Work is legible					
Prepares / studies for tests					
Completes tests w/o accommodations					
Compares to average student in overall productivity					

### Overall Social/Behavioral Functioning Performance

Behavior	Always	Frequent	Some	Rarely	Never
Is disruptive					
Is impulsive					
Is inattentive					
Is aggressive					
Repeatedly breaks school rules					
Rejected/ignored by peers					
Is chronically absent / tardy					
Other:					

***Teachers: You may attach a narrative to more fully explain any parts of this form if necessary.***

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Candi Clark, Assistant Superintendent of Business Services**

**SUBJECT: Approve Facility Use Fee Increase for 2015-2016**

**Background:**

On May 24, 2007, the Board approved a Facility Use Handbook effective July 1, 2007. Since that time, the district has only increased the fees in 2009 and 2014. Staff has reviewed facility use fees contained in the Handbook and has determined that many of the fees, particularly for outdoor facilities, are out of market compared to neighboring school facilities. Attached is a Comparison of Facility Use Fees and Current/Proposed Fees for 2014-2015 and 2015-2016. As a point of reference, this chart shows the average of fees charged by Fremont, Newark, Pleasanton, San Leandro, San Lorenzo, and San Ramon Valley.

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board approve the Facility Use Fee Increases for 2015-2016.

Facility Use Fees - Proposed

Rates in Dollars per Hour (unless noted)	Fremont USD		Newark USD		Pleasanton USD		San Leandro USD		San Lorenzo USD		San Ramon Valley USD		Comparables Average		CVUSD 2014-2015 Current		CVUSD 2015-2016 Proposed	
	2014-2015		2014-2015		2014-2015		2014-2015		2014-2015		2014-2015							
	Direct Cost	Fair Market	Direct Cost	Fair Market	Direct Cost	Fair Market	Direct Cost	Fair Market	Direct Cost	Fair Market	Direct Cost	Fair Market	Direct Cost	Fair Market	Direct Cost	Fair Market	Direct Cost	Fair Market
Class B/II: Direct Cost																		
Class C/III: Fair Market Rental																		
<b>Class A: No Fees</b>																		
Board Room (District Office)									9.40	20.79	23.00	70.00	16.20	45.40	22.00	54.00	22.00	54.00
Classroom/Conference Room - ALL	9.93	55.95	11.51	46.03	7.48	29.94	10.20	24.00	9.40	20.79	13.00	52.00	10.25	38.12	11.00	32.00	11.00	32.00
Classroom (Science/ Computer Lab/Mat Rm)	12.01	67.17									18.00	38.00	15.01	52.59	13.00	38.00	13.00	38.00
Courtyard															N/C	2.10	N/C	2.10
Garden Area															N/C	2.10	N/C	2.10
Gymnasium (Secondary)			34.53	143.86	43.65	173.35	25.00	62.20	20.79	52.79	70.00	185.00	38.79	123.44	32.00	97.00	39.00	159.00
Kitchen (Sup. Required - 2 hour minimum)	23.24	74.60	49.49	197.95	16.84	67.35			66.62	76.55			39.05	104.11	22.00	65.00	39.00	73.00
Library, Elementary	9.93	56.47	28.77	92.07	9.98	39.28			13.84	26.40	18.00	46.00	16.10	52.04	18.00	48.00	18.00	48.00
Library, Secondary			35.96	115.09							18.00	46.00	26.98	80.55	22.00	65.00	22.00	65.00
Multipurpose Rm., Elem.			28.77	103.58	14.97	59.86	26.00	32.50	20.79	40.21	46.00	81.00	28.30	67.55	22.00	65.00	22.00	65.00
Multipurpose Rm., Secondary			51.79	207.15	19.95	80.44					46.00	86.00	37.59	117.67	27.00	92.00	50.00	115.00
Multipurpose Rm. Annex (CVHS)															22.00	65.00	50.00	115.00
Parking Lot (use and utilities)	10.29	15.43							12.61	26.40			11.45	20.92	11.34	20.50	11.34	20.50
Restroom Facilities Only					6.25	24.33					18.00	23.00	12.13	23.67	3.10	9.30	3.10	9.30
Theater (Secondary) (CMS D-11)	70.73	186.49	51.79	207.15							70.00	144.00	64.17	179.21	35.73	107.47	64.00	179.00
Tennis Courts (MS)	8.04	15.43	7.19	35.96									7.62	25.70	7.53	25.53	7.53	25.53
Tennis Courts (CVHS)			12.06	48.24	8.00	16.00					12.00	46.00	10.69	36.75	7.83	28.81	11.00	37.00
Track (no Lights)					17.46	69.84							17.46	69.84				
Stadium (Field and/or Track) No Lights*			69.05	138.10	62.36	62.36	43.00	74.00	41.04	117.99	58.00	232.00	54.69	124.89	40.00	120.00	54.00	124.00
Stadium (Field and/or Track) With Lights			143.86	215.78	87.31	87.31	87.00	120.50			115.00	624.00	108.29	261.90	87.00	250.00	108.00	262.00
Blacktop Area	10.29	15.43									12.00	28.00	11.15	21.72	0.00	0.00	0.00	0.00
Soccer Fields (grass)	7.84	32.12	28.77	80.56	19.02	62.36	13.75	55.00	12.61	26.40	23.00	58.00	17.50	52.41	16.50	30.00	21.00	52.00
Field with Track	7.84	38.53							12.61	26.40	23.00	66.00	14.48	43.64				
Elem/Middle Baseball Fields	6.01	25.69					7.50	30.00	12.61	26.40			8.71	27.36	12.25	37.00	12.25	37.00
Soccer/Football Middle School (Synthetic)									35.91	102.60			35.91	102.60				
Baseball High School			11.51	35.96	7.48	29.94			20.52	41.04	23.00	58.00	15.63	41.24	16.50	30.00	16.50	41.00
Softball High School					6.25	24.95			15.39	30.78			10.82	27.87	16.50	30.00	16.50	30.00
Field Type A - Other than youth leagues															8.25	24.75	8.25	24.75
Field Type B - Other than youth leagues															12.25	37.00	12.25	37.00
Field Type C - Other than youth leagues															16.50	30.00	16.50	30.00
Fields - Youth Leagues (football/soccer)											12.00	28.00	12.00		4.05		4.05	
Fields - Youth Leagues (baseball/softball)											18.00	52.00	18.00		2.70		2.70	

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Candi Clark, Assistant Superintendent of Business Services**

**SUBJECT: Purchasing Department Update**

**Background:**

Director of the Purchasing Department, David Pimental, will provide an update regarding the following items:

- Office Depot Just in Time (JIT) - Transition to new The Cooperative Purchasing Network (TCPN) contract and an overview of anticipated savings;
- Office Depot Just in Time (JIT) - The Cooperative Purchasing Network (TCPN) rebate eligible for next year;
- Office Depot Just in Time (JIT) - Expanded printing services to support sites with increased copying and costs; and
- Looking ahead to next fiscal year to transition and build on Quintessential School Solutions (QSS) usage. Helping to prepare for a new fiscal year with the system.

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Information Only

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Candi Clark, Assistant Superintendent of Business Services**

**SUBJECT: Sale of the Bond and Final Savings to Taxpayers**

**Background:**

On February 5, 2015, the Castro Valley Unified School District and its staff successfully sold \$38.1 million of 2015 General Obligation Refunding Bonds to refinance bonds it sold in 2005, 2006, and 2007.

With interest rates in the municipal bond market near 30-year lows, the district was able to take advantage of extremely attractive market conditions to save millions for its taxpayers. The transaction will generate cash flow savings to the District's taxpayers of approximately \$9.3 million through 2037 or approximately \$405,000 per year.

Justin Rich, Vice President at KNN Public Finance will present the highlights and results of the Bond sale.

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Information Only



# Castro Valley Unified School District

2015 General Obligation Refunding Bonds  
March 26, 2015

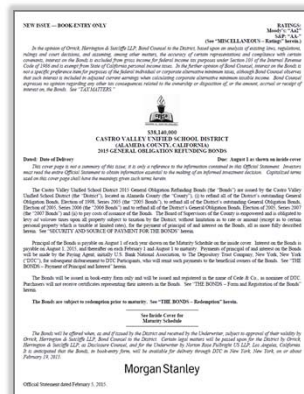


1300 Clay Street, Suite 1000, Oakland, CA 94612  
phone 510-839-8200 fax 510-208-8282  
A Division of Zions Public Finance, Inc.

## Bond Sale Highlights

Congratulations! The District successfully refunded three series of general obligation bonds from its Measure C (Election of 1998) and Measure B (Election of 2005) authorizations.

2015 General Obligation Refunding Bonds	
Par Amount	\$38,140,000
Sale Date	February 5, 2015
Close Date	February 19, 2015
Present Value Savings (\$)	\$7,150,292
<b>Present Value Savings (%)</b>	<b>16.63%</b>
True Interest Cost (TIC)	2.96%
Estimated Tax Rate Savings	\$23.45 annually for median homeowner (based on FY 2014/15 assessed values).
Type of Sale	Negotiated with Morgan Stanley
Purpose	To refund three series of outstanding general obligation bonds on a current basis, including: <ul style="list-style-type: none"> <li>Election of 1998, Series 2005</li> <li>Election of 2005, Series 2006</li> <li>Election of 2005, Series 2007</li> </ul>



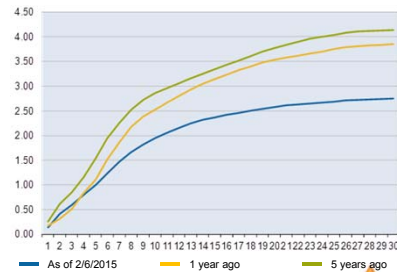


## Bond Market Update

- The bond market has been strong in the past year, although it has gone through erratic periods due to a number of factors, including:
  - Anticipated Federal Reserve actions;
  - Global instability (political and economic);
  - Actual municipal price levels; and
  - Supply and demand factors.
- The day the District priced its transaction, the market was anticipating economic news (January employment report); the following day rates rose in almost every maturity.
- Despite a rising rate environment, the District was able to achieve greater savings than previously estimated—present value savings increased by approximately \$900,000 since financing information was presented to the Board on January 14, 2015.

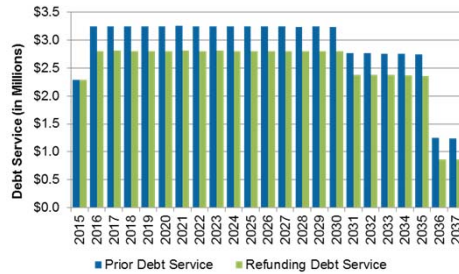
“AAA” Municipal Market Daily Index Comparison

AAA MMD Municipal Yields				
Year		Index (2/6/2015)	1-Week Change	1-Month Change
2016	1-yr	0.14%	~	~
2020	5-yr	1.00%	+0.06%	-0.24%
2025	10-yr	1.95%	+0.23%	+0.06%
2030	15-yr	2.37%	+0.24%	+0.16%
2035	20-yr	2.58%	+0.23%	+0.12%
2040	25-yr	2.69%	+0.24%	+0.08%
2045	30-yr	2.75%	+0.25%	+0.08%



## Debt Service Comparison

- Through this refinancing, property owners in the District will save over \$9.3 million (or \$7.15 million in today’s dollars) over the life of the bonds.
- The term (or length) of the bonds remains the same as the prior bonds.
- The savings equate to estimated taxpayer savings of \$23.45 annually, or more than \$500 over the term of the bonds, for the median homeowner in the District (based on fiscal year 2014/15 assessed values).



Debt Service Comparison

Period Ending 8/1	Prior Debt Service	Refunding Debt Service	Savings
2015	\$2,288,150.63	\$2,283,892.50	\$4,258.13
2016	3,250,843.76	2,807,450.00	443,393.76
2017	3,247,408.26	2,810,550.00	436,858.26
2018	3,245,926.26	2,799,750.00	446,176.26
2019	3,251,493.76	2,807,350.00	444,143.76
2020	3,248,575.02	2,803,850.00	444,725.02
2021	3,256,087.52	2,817,100.00	438,987.52
2022	3,249,725.02	2,806,300.00	443,425.02
2023	3,250,436.26	2,808,500.00	441,936.26
2024	3,245,931.26	2,808,100.00	437,831.26
2025	3,247,965.00	2,805,100.00	442,865.00
2026	3,246,098.76	2,802,150.00	443,948.76
2027	3,244,098.76	2,801,400.00	442,698.76
2028	3,241,783.76	2,801,150.00	440,633.76
2029	3,245,140.02	2,801,150.00	443,990.02
2030	3,238,553.76	2,798,150.00	440,403.76
2031	2,771,668.76	2,385,150.00	386,518.76
2032	2,764,793.76	2,382,400.00	382,393.76
2033	2,758,318.76	2,375,150.00	383,168.76
2034	2,755,781.26	2,373,400.00	382,381.26
2035	2,742,868.76	2,358,000.00	384,868.76
2036	1,245,200.00	859,800.00	385,400.00
2037	1,241,287.50	858,000.00	383,287.50
<b>Total</b>	<b>\$67,278,114.61</b>	<b>\$57,953,842.50</b>	<b>\$9,324,272.11</b>

Prior Debt Service	Refunding Debt Service	Nominal Savings	Net Present Value Savings
\$67,278,115	\$57,953,843	\$9,324,272	\$7,150,292



## Costs of Issuance

- Section 15146(c) of the Education Code requires that after a bond sale and closing, actual cost information be provided to the governing Board and to the public.

Castro Valley Unified School District		
2015 General Obligation Refunding Bonds		
Costs Related to Bond Issuance		
Item	Company	Cost
<b>Underwriter's Compensation</b>		
Underwriter's Discount	Morgan Stanley	\$190,700
<b>Other Costs of Issuance</b>		
Bond Counsel Expenses	Orrick	\$62,500
Financial Advisor Expenses	KNN Public Finance	52,500
Rating	Moody's Investor Service	25,000
Rating	Standard & Poor's	25,000
Paying/Escrow Agent	US Bank	1,585
Printing	AVIA Communications	875
Contingency		10,890
<i>Subtotal (Other Costs of Issuance)</i>		<i>\$183,350</i>
<b>Total Costs of Issuance</b>		<b>\$374,050</b>



**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Sherri Beetz, Assistant Superintendent of Human Resources**

**SUBJECT: Adopt Declaration of Need for Fully Qualified Educators**

**Background:**

Each year, the state requires a Declaration of Need for Fully Qualified Educators be adopted by the Board of Education, if there is a possibility that the district may have to employ teachers with Waivers, Short Term Staff Permit (STSP) or the Provisional Internship Permit (PIP). Teachers may need an Emergency Crosscultural, Language and Academic Development (CLAD), Bilingual, Crosscultural, Language and Academic Development (BCLAD), Resource Specialist, Intern Teacher, Limited Assignment Permits, if they possess out-of-state credentials, have California credentials and are teaching in an additional subject area, or are in a program for a credential in a high need area. These waivers are not used for the Class Size Reduction Program. The adoption of this declaration must be an agenda item and cannot be part of the consent calendar.

Upon advice from the Alameda County Office of Education, the district has prepared said declaration for all subject areas which allows maximum flexibility for the district.

**Financial Implications:**

None

**Staffing Implications:**

The Declaration of Need for Fully Qualified Educators ensures ongoing operation of classroom activities when an Emergency CLAD, BCLAD, Resource Specialist, Intern Teacher, Limited Assignment Permits, Waivers, Short Term Staff Permit or Provisional Internship Permit is necessary to meet credentialing requirements.

**Recommendation:**

Staff recommends that the board adopt the Declaration of Need for Fully Qualified Educators for the period July 1, 2015, through June 30, 2016.



State of California  
 Commission on Teacher Credentialing  
 Certification, Assignment and Waivers Division  
 1900 Capitol Avenue  
 Sacramento, CA 95811-4213

Telephone:  
 (888) 921-2682  
 Email: credentials@ctc.ca.gov  
 Website: www.ctc.ca.gov

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2015/16  
 Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Castro Valley USD District CDS Code: 01-61150  
 Name of County: Alameda County CDS Code: 01

By submitting this annual declaration, the district is certifying the following:

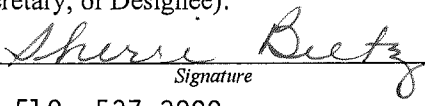
- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 03 / 26 / 15 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2016.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Sherri Beetz</u>		<u>Assistant Superintendent HR</u>
<small>Name</small>	<small>Signature</small>	<small>Title</small>
<u>510 888-9758</u>	<u>510 537-3000</u>	<u>3/27/2015</u>
<small>Fax Number</small>	<small>Telephone Number</small>	<small>Date</small>
<u>4400 Alma Avenue, Castro Valley, Ca 94546</u>		
<small>Mailing Address</small>		
<u>sbeetz@cv.k12.ca.us</u>		
<small>E-Mail Address</small>		

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_  
 Name of State Agency \_\_\_\_\_  
 Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_/\_\_\_/\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2016.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	5
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization:	
<input checked="" type="checkbox"/> Resource Specialist	2
<input type="checkbox"/> Teacher Librarian Services	
<input type="checkbox"/> Visiting Faculty Permit	

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	-
Single Subject	5
Special Education	6
TOTAL	11

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?  Yes  No

If no, explain. District doesn't have the funding to create/support a program

Does your agency participate in a Commission-approved college or university internship program?  Yes  No

If yes, how many interns do you expect to have this year? 5

If yes, list each college or university with which you participate in an internship program.

Brandman, CSEB, St. Marys, SJSU, SFSU

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If no, explain why you do not participate in an internship program.

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**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Jim Negri, Superintendent**

**FROM: Dr. Sherri Beetz, Assistant Superintendent of Human Resources**

**SUBJECT: Certify that the Conditions Set Forth in Title 5, Sections 5593 and 5594 have been met (Qualifications of Athletic Coaches)**

**Background:**

The Personnel Department has verified that all temporary athletic team coaches have met the required coaching qualifications and competencies. Those qualifications and competencies include: coaching philosophy consistent with school/district/board goals; sport psychology; sport pedagogy; sport physiology; sport management; and sound planning and goal setting. In addition, coaches must complete CPR training, concussion training, first aid training, and rules training.

Staff is notifying the Board that the coaches recommended for hire have met the qualifications and competencies required by Title 5 Sections 5593 and 5594.

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

**Staff recommends that the board certify that the conditions set forth in Title 5 Sections 5593 and 5594 have been met.**

**2014/2015  
CERTIFICATION  
OF TEMPORARY ATHLETIC TEAM COACHES**

TO STATE BOARD OF EDUCATION

The school district shall certify to the State Board of Education that the provisions of Title 5, Section 5593 have been met.

LOCAL SCHOOL BOARD CERTIFICATION

The Castro Valley Unified School District Board of Education hereby certifies that the school district has met the conditions set forth in Title 5, Section 5593 and 5594.

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Vice President/Clerk of the Board,  
Castro Valley Unified School District, Board of Trustees

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Date



**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Members of the Board of Education**

**FROM: Jim Negri, Superintendent**

**SUBJECT: Adopt Resolution 47 - 14/15, Excuse the Absence of President John Barbieri on March 12, 2015**

**Background:**

Education Code §35120 and Board Bylaw 9250 require the board to adopt a resolution to excuse the absence of a trustee from a board meeting, so that the board member may receive the compensation provided for in the Education Code.

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board adopt Resolution 47 - 14/15, Excuse the Absence of President John Barbieri on March 12, 2015.

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**RESOLUTION 47 - 14/15**

**EXCUSE THE ABSENCE OF PRESIDENT JOHN BARBIERI ON  
MARCH 12, 2015**

**WHEREAS**, Education Code § 35120 and Board Bylaw 9250 allows each member of the Board of Education to receive a monthly compensation as provided for in law; and

**WHEREAS**, Education Code § 35120 and Board Bylaw 9250 pro-rates the monthly compensation if a board member is absent; and

**WHEREAS**, Education Code § 35120.9(c) states *A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board;* and

**WHEREAS**, Board Bylaw 9250 is based on Education Code § 35120,

**THEREFORE, IT BE RESOLVED** that the Castro Valley Unified School District Board of Education finds that the absence of President John Barbieri for the board meeting of March 12, 2015, meets the conditions in Education Code § 32150 and Board Bylaw 9250 and is therefore excused,

**PASSED AND ADOPTED** by the Board of Education of the Castro Valley Unified School District, Alameda County, State of California, on March 26, 2015, by the following vote:

	Ayes	Noes	Abstain	Absent
Charmaine Banther	_____	_____	_____	_____
John Barbieri	_____	_____	_____	_____
Gary Howard	_____	_____	_____	_____
Jo A. S. Loss	_____	_____	_____	_____
Dot Theodore	_____	_____	_____	_____

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Board of Education, Castro Valley Unified School District  
County of Alameda, State of California

**CASTRO VALLEY UNIFIED SCHOOL DISTRICT**

**BOARD MEETING AGENDA BACK-UP**

**Board Meeting of March 26, 2015**

**TO: Members of the Board of Education**

**FROM: Jim Negri, Superintendent**

**SUBJECT: Adopt Minutes of Regular Board Meeting March 12, 2015**

**Background:**

It is the responsibility of the Secretary to the Board of Education to submit a written record of all meetings held by the board. The Minutes of the Regular Board Meeting March 12, 2015, are being presented for adoption.

**Financial Implications:**

None

**Staffing Implications:**

None

**Recommendation:**

Staff recommends that the board adopt the Minutes of the Regular Board Meeting held March 12, 2015.

CASTRO VALLEY UNIFIED SCHOOL DISTRICT  
4400 Alma Avenue, Castro Valley, CA 94546

REGULAR MEETING OF THE BOARD OF EDUCATION HELD AT  
THE DISTRICT OFFICE, 4400 ALMA AVENUE,  
CASTRO VALLEY

March 12, 2015

Vice President Loss called Open Session to order in the Board Room at the District Office at 6:00 p.m. Roll call found the following members to be present. Open Meeting

Members Present: Banther, Howard, Loss, and Theodore  
Members Absent: Barbieri

There were no Public Comments regarding Closed Session Items. Closed Session

At 6:00 p.m., the meeting recessed to Closed Session.

Staff Present: Jim Negri, Superintendent  
Rinda Bartley, Director of Student Services  
(Present for Agenda Item II-A only)

Dr. Sherri Beetz, Assistant Superintendent, Human Resources (Join  
Closed Session at 6:10 p.m.)

Mary Boyle, Assistant Superintendent, Educational Services (Join  
Closed Session at 6:10 p.m.)

Dr. Candi Clark, Assistant Superintendent, Business Services (Join  
Closed Session at 6:10 p.m.)

At 7:00 p.m., the Board reconvened in Open Session in the Board Room. Open Session

Staff Present: Jim Negri, Superintendent  
Dr. Sherri Beetz, Assistant Superintendent, Human Resources  
Mary Boyle, Assistant Superintendent, Educational Services  
Dr. Candi Clark, Assistant Superintendent, Business Services

Others Present: Aimee Cayere, Secretary  
Spencer Dong, Student Board Representative

Canyon Middle School student Alayna Chinn led those present in the Pledge of Allegiance. Salute

Vice President Loss reported the following actions were taken during Closed Session. Report Out:  
Closed Session

On a motion by Trustee Banther and seconded by Trustee Theodore in Stipulated Expulsion Case #03-14/15 to approve the contract for expulsion until the end of the 2014-2015 school year. The motion was passed on a 4-0-0-1 vote. Ayes: Banther, Howard, Loss, Theodore. Noes: None. Abstain: None. Absent: Barbieri.

Vice President Loss announced that President Barbieri was excused from the meeting because he was out of town. Vice President Loss would serve as Acting President and Trustee Howard was appointed as the Acting Clerk.

Trustee Banther moved to approve the agenda with an amended Personnel Report and amended Meeting Minutes of the March 4, 2015 meeting. Trustee Howard seconded the motion. The motion was passed on a 4-0-0-1 vote. Ayes: Banther, Howard, Loss, Theodore. Noes: None. Abstain: None. Absent: Barbieri.

Approval  
of Agenda

The Castro Valley Unified School District Mission Statement was read by Trustee Theodore.

Mission  
Statement

Student Board Member Spencer Dong announced upcoming events at various school sites.

Student Board  
Report

Principal of Canyon Middle School, Matthew Steinecke presented to the Board how Condors SOAR above and beyond Canyon, and described the purpose of the presentation as “To show our programs that are above and beyond the general program. **Safety Organization Achieving Goals Respect.**” Mr. Steinecke introduced staff members to discuss the programs at Canyon.

Canyon Middle  
School Report

Assistant Principal Doris De La Torre presented the Positive Behavioral Interventions and Supports (PBIS) program. Currently, Canyon will be receiving a site visit from the Gold Ribbon School certification based on the PBIS program. Canyon will have full implementation of PBIS Tier 1 and Tier 2 by end of the 2015 school year, student reward systems are in place - SOAR tickets, bi-weekly raffles, and regular collection and analysis of behavioral data.

Assistant Principal, April Wong updated the board on Technology. Canyon has implemented chromebooks in the classrooms, Google Apps for Education, Robotics Club once a week, and conduct a morning broadcast on UStream to all the classrooms on campus.

Assistant Principal, Jason Whiteman presented after school tutoring and Saturday school. After school tutoring provides academic support to those students struggling in their classes. During this time the teachers are careful monitoring student progress and the students grades. Mr. Whiteman mentioned that Canyon has later busing available so students can stay for after school tutoring.

Ria Panjwani, Alayna Chinn, and Kylie Rojas talked about AVID, Puente Club, Castro Valley Outreach, Parade of Lights, We Day, and EL Field Trips.

On behalf of the Governance Team, Student Board Member Spencer Dong presented Alayna Chinn with a certificate of recognition for being an outstanding student for displaying strong organizational skills, enthusiasm, creativity, hard work, and positivity.

Student  
Recognition:  
Alayna Chinn

On behalf of the Governance Team, Trustee Banther presented Linda and Chris Jones with a certificate of recognition as an outstanding volunteer for their contributions to the students, parents, and staff of Canyon Middle School.	Volunteer Recognition: Linda & Chris Jones
No member of the California School Employees Association was present to report to the Board.	CSEA Report
Alicia Gholami, President of the Castro Valley Teachers Association, did not have an update for the board.	CVTA Report
Vice President Loss called for Public Comments on Non-Agenda Items. There were no comments from the public.	Public Comment
Trustee Banther moved to adopt the Consent Agenda as listed below. Trustee Howard seconded the motion. The motion was passed on a 4-0-0-1 vote. Ayes: Banther, Howard, Loss, Theodore. Noes: None. Abstain: None. Absent: Barbieri.	Consent Agenda
Approved Purchase Order Report for February 17, 2015, through March 3, 2015, as follows:	Purchase Orders
<u>Purchase Orders:</u>	<u>Purchase Orders:</u>
152603	152617
152608	152625-152647
152610	152649-152692
152612	151977
152695	
152697	
152698	
Approved New and Closed Positions on the Request for Personnel Action Board Report as of March 4, 2015	Personnel Action Board Report
Approved Amended Personnel Report	Personnel Report
Accepted Donations to the District	Donations
Adopted Resolution 44 - 14/15, Disposal of Obsolete and/or Surplus Property	Res. 44 - 14/15
Adopted Resolution 45 – 14/15, Authorization to Solicit Bids for the Removal and Replacement of the Roofs at the Castro Valley High School, Wing 800 and the District Office	Res. 45 - 14/15
Approved Upcoming District-Sponsored Overnight Trip	District-Sponsored Overnight Trip
Approved Out-of-State Conference Request for ASCD Annual Conference in Houston, TX	Out-of-State Conference

Approved Special Education Compromise and Release Agreement for OAH Case No. XXXXXX0726 Special Education Compromise and Release

Approved Special Education Compromise and Release Agreement for OAH Case No. XXXXXX0728 Agreements

Adopted the Minutes of the Regular Board Meeting of February 26, 2015 Minutes: February 26, 2015

Adopted the Minutes of the Special Board Meeting of March 4, 2015 Minutes: March 4, 2015

Trustee Banther read Resolution 46 - 14/15, Declaring April 2015 to be Public Schools Month. On a motion by Trustee Theodore, seconded by Trustee Howard, the board voted to adopt Resolution 46 - 14/15, Declaring April 2015 to be Public Schools Month. The motion was passed on a 4-0-0-1 vote. Ayes: Banther, Howard, Loss, Theodore. Noes: None. Abstain: None. Absent: Barbieri. Res. 46 - 14/15

Linda Granger, Superintendent of the Eden Area ROP, reviewed the 2013-2014 data with the board including the following; enrollment by pathway, support for work based learning, support for career pathways, and the funding model for ROP. Ms. Granger mentioned that currently a high school diploma is not enough for graduating students and the ROP programs give students their start each year in exciting and rewarding careers through secondary Career-Technical Education (CTE) courses. Eden Area Regional Occupational Program (ROP)

Castro Valley high school students are enrolled in ROP programs—both on the high school campuses as well as at the ROP Center. The ROP’s focus of college and career has given many Castro Valley Unified high. Student Joshuah Ferrwel reviewed the welding program in which he is currently enrolled at ROP.

Jennifer Kline spoke about her experience with ROP. Ms. Kline heard about ROP eight years ago, but it wasn’t until her job at the College and Career Center at Castro Valley High School where she truly understood the importance and opportunities it provides for the students. Ms. Kline thanked the board for supporting the ROP program at the high school, but suggested having ROP classes in the morning as well as the current afternoon. Currently, the program is only offered in the afternoon and students that participate in after school athletics, drama, etc., do not have the ability to take ROP classes. Public Comment

Marian Meadows, Social Worker/PBIS Coach for Student Services, gave the board an update on Positive Behavioral Interventions and Supports (PBIS) for the district. Ms. Meadows gave an overview of the program, where the program and district are today, and the next steps for the district. The board is interested in seeing data for PBIS within the district. Since the programs are new, the district is still gathering data to compare. Once the data is available, Ms. Meadows will bring the data back to the board for review. Positive Behavioral Interventions and Supports (PBIS)

After an overview of the Executive Summary of the Second Interim Report by Dr. Candi Clark, Assistant Superintendent of Business Services, on a motion by Trustee Howard, seconded by Trustee Banther, the board voted to certify the Financial Condition/Second Interim Report for 2014-2015 with a positive certification. The motion was passed on a 4-0-0-1 vote. Ayes: Banther, Howard, Loss, Theodore. Noes: None. Abstain: None. Absent: Barbieri.

Financial  
Condition/Second  
Interim Report for  
2014-2015

Trustee Howard opened the discussion regarding a vision or strategic planning process for the board. Trustee Howard would like the board to discuss what the board sees for the future of CVUSD. The board agreed to work on this vision as part of the superintendent search process. After the discussion, it was determined, the board is looking for a vision - where the district wants to go and what type of superintendent will get the district there. The board will talk with Education Leadership Services at the March 16 Special Board meeting to discuss further.

Visioning /  
Strategic Planning  
Process

Superintendent, Jim Negri, gave a brief update on the superintendent search schedule and mentioned the Special Board Meeting scheduled for March 16 at 6 p.m..

Superintendent  
Search

Superintendent Negri's Report:

- Attended Assemblyman Quirk's Education meeting.
- Attended Supervisor Miley's monthly TAC meeting.
- Attended the African American Parent Network event at Canyon Middle School.
- Visited several school.
- Participated in Read Across America at Jensen Ranch Elementary School.

Superintendent  
Report

Board Comments:

Board Comments

Trustee Theodore

- Attended the League of Women Voters event with Trustee Howard and Superintendent Negri.
- Attended the Spaghetti dinner for Music Parents' Society.
- Attended the LCAP meeting at Stanton Elementary School.
- Attended the Youth to Youth Conference.

Trustee Howard

- Attended the League of Women Voters event with Trustee Theodore and Superintendent Negri.
- Attended the Eden Area ROP Board Meeting.
- Attended the LCAP meeting at Proctor and Stanton Elementary Schools.

Trustee Banther

- Attended the SEPLA meeting on March 9.



Vice President/Clerk Loss

- Attended Read Across America at Jensen Ranch Elementary School.

The meeting adjourned at 9:22 p.m

Adjournment

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Jim Negri, Superintendent and Secretary to the  
Board of Education

**MARCH 26, 2015**

**Board of Education Meeting**