

**REAL ESTATE  
ADDENDUM**

BUSINESS APPLICANT	APPLICATION DATE
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What name is the property going to be titled in \_\_\_\_\_

Property Address: (attach legal description) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_Describe Property (Include location, size, age, building material, layout, type and conditions of improvements, land area, access, parking, and any other pertinent or appropriate information): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type:

- ☐ Commercial (type & size)    ☐ Office \_\_\_\_\_ sf    ☐ Office Warehouse \_\_\_\_\_ sf    ☐ Retail \_\_\_\_\_ sf  
   ☐ Other \_\_\_\_\_ sf    ☐ Industrial \_\_\_\_\_ sf
- ☐ Personal Residence  
☐ Other Residential                      ☐ 1-4 Family                      ☐ Multi-family (# of units \_\_\_\_\_)    ☐ Other \_\_\_\_\_  
☐ Agricultural                              ☐ Homestead                      ☐ Non-Homestead                      Acres \_\_\_\_\_

Complete for all requests:

Purchase Price	\$ _____	Source of Down Payment: _____
Down Payment	\$ _____	
Tax Assessed Value	\$ _____	

For the refinance of real estate or secured by existing real estate, please complete the following:

Date Purchased	_____	Cost of improvements made after purchase \$ _____
Current Market Value	\$ _____	Description of those improvements _____
Prior Liens	\$ _____	_____

**ADDITIONAL REQUIREMENTS:**

- ☐ Purchase Agreement (if purchasing real estate or building)  
☐ Copy of Lease Agreements  
☐ Copy historical income & expense information (Schedule E of Tax Returns)  
☐ Most recent property tax statement (if refinancing real estate or secured by existing real estate)  
☐ Recent environmental report or appraisal (if available)

**IN ADDITION, THE FOLLOWING IS NEEDED FOR CONSTRUCTION REQUESTS:**

- ☐ Sworn Construction Statement (if proceeds are for construction cost)  
☐ Copy of plans, specifications and cost breakdown (if proceeds are for construction cost)

This Application Addendum form is hereby incorporated by reference in the business loan application completed by the Business Applicant identified above.