

## CONVENTIONAL LOAN DELIVERY CHECKLIST

**BORROWER** \_\_\_\_\_ **PROGRAM** \_\_\_\_\_ **OHIO HOUSING FINANCE AGENCY** \_\_\_\_\_

<b>ORIGINATING LENDER</b> _____	<b>Indicate</b>	<b>Fannie Mae</b>		<b>SFC</b>
<b>CONTACT</b> _____	<b>PRODUCT:</b>	MCM 97 / 100		480
<b>PHONE</b> _____		MCM COM SOL		481
<b>LOAN NUMBER (USBHM)</b> _____		Conv (Standards)		n/a
		BOND	X	088
		HOME POSSIBLE 97/100		
		HP NEIGHBORHOOD SOL		

THE 3 DOCUMENTS LISTED BELOW ARE REQUIRED FOR MORTGAGE BROKERS ONLY

- OHIO HOMEBUYERS' PROTECTION ACT INFORMATIONAL DOCUMENT
- CLOSING DISCLOSURE FORM
- ACKNOWLEDGEMENT OF RECEIPT OF HOME MORTGAGE LOAN INFORMATION DOCUMENT

CUSTOMER IDENTIFICATION NOTICE (PATRIOT ACT) FOR USBHM UNDERWRITTEN LOANS ONLY

ORIGINAL NOTE & 1 COPY (ENDORSED TO U.S. Bank N.A.)  
 NAME AFFIDAVIT (IF APPLICABLE) 2 COPIES

**REQUIRED SECOND MORTGAGE DOCUMENTATION (IF APPLICABLE)**

ORIGINAL NOTE & 1 COPY (PAY TO THE ORDER OF "THE OHIO HOUSING FINANCE AGENCY")  
 MORTGAGE / DEED OF TRUST (2 COPIES)

TAX EXEMPT RIDER (MORTGAGE ADDENDUM) REQUIRED / CONDO-PUD-1-4 FAMILY RIDER (IF APPLICABLE) 2 COPIES  
 ASSIGNMENT OF MORTGAGE (2 COPIES) ASSIGNED TO U.S. Bank N.A.

FIRST PAYMENT LETTER (WITH PAYMENT BREAKDOWN - FIRST PAYMENT DATE)

HUD-1 & AGGREGATE ESCROW ANALYSIS DISCLOSURE (2 COPIES)  
 DPA SOURCE MUST BE DISCLOSED ON HUD-1  
 DPA ACKNOWLEDGEMENT FORM

Hazard Insurance Loss Payee Clause & Address  
 U.S. BANK N.A.  
 its successors and or assigns as  
 their interest may appear.  
 c/o U.S. Bank Home Mortgage  
 P.O. Box 7298  
 Springfield, OH 45501-7298

COPY OF TITLE COMMITMENT OR SHORT FORM TITLE POLICY (2 COPIES)  
 TAX CERTIFICATION - 2 COPIES (PROOF OF PAYMENT IF APPLICABLE)

HAZARD INSURANCE POLICY OR BINDER WITH 1 YR. PROOF OF PAYMENT(2 COPIES)  
 MORTGAGEE CLAUSE LETTER (HAZARD/FLOOD) (2 COPIES)

FLOOD CERTIFICATION & DISCLOSURES (2 COPIES) MUST BE LIFE OF LOAN AND TRANSFERABLE TO USBHM  
 FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE) 2 COPIES  
 WIND/HAIL INSURANCE ( IF APPLICABLE) 2 COPIES

COPY OF BUYDOWN AGREEMENT (IF APPLICABLE) 2 COPIES

SIGNED MI CERTIFICATE / EVIDENCE OF PAYMENT TO MI COMPANY (2 COPIES)

COPY OF W-9 FOR PRIMARY BORROWER

IRS FORM 4506 OR 8821 (FOR SELF-EMPLOYED BORROWERS ONLY OR IF UNDERWRITER REQUESTS)

FINAL TRUTH-IN-LENDING (SIGNED AND DATED AT CLOSING)

NOTICE OF POTENTIAL RECAPTURE TAX

FINAL TYPED LOAN APPLICATION (MUST BE SIGNED BY INTERVIEWER AND BORROWERS)

BORROWER AUTHORIZATION FOR REFERRAL TO COUNSELING (REQUIRED ON ALL COMMUNITY LENDING PRODUCTS)  
 HOMEBUYER COUNSELING CERTIFICATE

SURVEY (IF NO ALTA 9)

ASSURANCE /CERTIFICATE OF COMPLETION  
 TERMITE REPORT / SOIL TREATMENT GUARANTEE IF REQUIRED FOR STATE

COMPLIANCE OR ERRORS & OMISSIONS AGREEMENT

1008 (Fannie Mae) or 1077 (Freddie Mac) UNIFORM UNDERWRITING TRANSMITTAL  
 UNDERWRITER'S APPROVAL WITH COPIES OF CONDITIONS IF APPLICABLE

**CREDIT UNDERWRITING PACKAGE**

INITIAL LOAN APPLICATION	<input type="checkbox"/>
INITIAL TRUTH-IN-LENDING	<input type="checkbox"/>
DU / LP FINDINGS/UW APPROVAL	<input type="checkbox"/>
PURCHASE AGREEMENT	<input type="checkbox"/>
FINAL INSPECTIONS	<input type="checkbox"/>
GOOD FAITH ESTIMATE	<input type="checkbox"/>

<input type="checkbox"/>	APPRAISAL
<input type="checkbox"/>	CREDIT REPORTS
<input type="checkbox"/>	NOTICE OF SALE ASSIGNMENT OF SERV. RIGHTS/RESPA
<input type="checkbox"/>	VOE'S
<input type="checkbox"/>	VOD'S OR ALT. DOCUMENTS

**FILE DELIVERY INFORMATION**

**Loan File Delivery Address**  
 U.S. Bank Home Mortgage - MRBP Division  
 17500 Rockside Road  
 Bedford, OH 44146  
 Attn: MRBP Operations Department

**BORROWER PAYMENT INFORMATION**

**Borrower Payment Address**  
 U.S. Bank Home Mortgage  
 P.O. Box 468002  
 Bedford, OH 44146-8002  
 www.usbankhomemortgage.com

**RD LOAN DELIVERY CHECKLIST**

**BORROWER** \_\_\_\_\_ **PROGRAM** OHIO HOUSING FINANCE AGENCY

**ORIGINATING LENDER** \_\_\_\_\_

**CONTACT** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**LOAN NUMBER (USBHM)** \_\_\_\_\_

THE 3 DOCUMENTS LISTED BELOW ARE REQUIRED FOR MORTGAGE BROKERS ONLY

- OHIO HOMEBUYERS' PROTECTION ACT INFORMATIONAL DOCUMENT**
- CLOSING DISCLOSURE FORM**
- ACKNOWLEDGEMENT OF RECEIPT OF HOME MORTGAGE LOAN INFORMATION DOCUMENT**

**CUSTOMER IDENTIFICATION NOTICE (PATRIOT ACT) FOR USBHM UNDERWRITTEN LOANS ONLY**

**ORIGINAL NOTE & 1 COPY (ENDORSED TO U.S. Bank N.A.)**

**NAME AFFIDAVIT (IF APPLICABLE) 1 COPY**

**REQUIRED SECOND MORTGAGE DOCUMENTATION (IF APPLICABLE)**

- ORIGINAL NOTE & 1 COPY (PAY TO THE ORDER OF "THE OHIO HOUSING FINANCE AGENCY")**
- MORTGAGE / DEED OF TRUST (2 COPIES)**
- DPA ACKNOWLEDGEMENT FORM (1 COPY)**
- TAX EXEMPT RIDER (MORTGAGE ADDENDUM) REQUIRED / CONDO-PUD RIDER (IF APPLICABLE) 2 COPIES**
- ASSIGNMENT OF MORTGAGE (2 COPIES) ASSIGNED TO U.S. Bank N.A.**

**FIRST PAYMENT LETTER (WITH PAYMENT BREAKDOWN - FIRST PAYMENT)**

**HUD-1 & AGGREGATE ESCROW ANALYSIS DISCLOSURE (2 COPIES)**

**DPA SOURCE MUST BE DISCLOSED ON HUD-1**

- COPY OF TITLE COMMITMENT OR SHORT FORM TITLE POLICY & 1 COPY**
- TAX CERTIFICATION (2 COPIES) PROOF OF PAYMENT IF APPLICABLE**
- HOMEBUYER EDUCATION CERTIFICATE (IF APPLICABLE)**

- HAZARD INSURANCE POLICY W/ 1 YR. PROOF OF PAYMENT & 1 COPY**
- MORTGAGEE CLAUSE LETTER (HAZARD/FLOOD) (2 COPIES)**

**Hazard Insurance Loss Payee Clause & Address**

**U.S. BANK N.A.**

its successors and or assigns as their interest may appear.

c/o U.S. Bank Home Mortgage

P.O. Box 7298

Springfield, OH 45501-7298

- FLOOD CERTIFICATION & DISCLOSURES (2 COPIES) MUST BE LIFE OF LOAN AND TRANSFERABLE TO USBHM**
- FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE) & 1 COPY**
- WIND/HAIL INSURANCE (IF APPLICABLE)**

**COPY OF W-9 FOR PRIMARY BORROWER**

**IRS FORM 4506 OR 8821**

- FINAL TYPED LOAN APPLICATION W/ SIGNATURES & CAIVRS# TO APPEAR ON SIGNATURE LINE (SIGNED BY INTERVIEWERS & BORROWERS)**
- CAIVRS #**
- RD CONDITIONAL COMMITMENT WITH SIGNATURES - RD 1980-18**
- EXECUTED RD REQUEST FOR SFH LOAN GUARANTY - RD 1980-21**
- GUARANTEED LOAN CLOSING REPORT - 1980-19**
- FMHA 1980-11**
- LOAN MUST BE RD INSURED IF LOAN IS OLDER THAN 90 DAYS FROM CLOSING**

- SURVEY (IF REQUIRED OR CHARGED FOR ON HUD-1)**
- FINAL TRUTH-IN-LENDING (SIGNED AND DATED AT CLOSING)**

**WARRANTY OF COMPLETION / TERMITE REPORT / SOIL TREATMENT GUARANTEE**

**NOTICE OF POTENTIAL RECAPTURE TAX**

**COMPLIANCE OR ERRORS & OMISSIONS AGREEMENT**

**CREDIT UNDERWRITING PACKAGE**

- INITIAL LOAN APPLICATION**
- INITIAL TRUTH-IN-LENDING**
- DU FINDINGS/UW APPROVAL**
- COPIES OF UW CONDITIONS**
- PURCHASE AGREEMENT**
- FINAL INSPECTIONS**
- GOOD FAITH ESTIMATE**

- APPRAISAL**
- CREDIT REPORTS**
- VOE'S**
- VOD'S OR ALT. DOCUMENTS**
- NOTICE OF SALE ASSIGNMENT OF SERV. RIGHTS/RESPA**

**RD DOCUMENTS**

- THERMAL REQUIREMENTS AND COMPLIANCE STANDARDS**
- WARRANTY COVERAGE**
- WATER QUALITY CHECK**
- EVIDENCE OF INSPECTED WASTEWATER SYSTEM**
- DEFICIENCIES CORRECTED**
- PROPERTY SOUND & FUNCTIONALLY ADEQUATE & QUALIFIED II**

**RD NEW CONSTRUCTION**

- CONSTRUCTION INSPECTION REPORT**
- FINAL INSPECTION**
- RD 1924-25**
- RD 1924-19**
- RD 400-3**
- RD 1048**
- CERTIFIED PLANS & SPECS & BUILDER WARRANTY**
- FORM 410-9 OR 410-10 PRIVACY ACT**
- EEO CLAUSE 400-1 OR 400-6 EOA**

**FILE DELIVERY INFORMATION**

**Loan File Delivery Address**  
 U.S. Bank Home Mortgage - MRBP Division  
 17500 Rockside Road  
 Bedford, OH 44146  
 Attn: MRBP Operations Department

**BORROWER PAYMENT INFORMATION**

**Borrower Payment Address**  
 U.S. Bank Home Mortgage  
 P.O. Box 468002  
 Bedford, OH 44146-8002  
 www.usbankhomemortgage.com

## FHA LOAN DELIVERY CHECKLIST

**BORROWER** \_\_\_\_\_ **PROGRAM OHIO HOUSING FINANCE AGENCY** \_\_\_\_\_

**ORIGINATING LENDER** \_\_\_\_\_

**CONTACT PHONE** \_\_\_\_\_

**LOAN NUMBER (USBHM)** \_\_\_\_\_

THE 3 DOCUMENTS LISTED BELOW ARE REQUIRED FOR MORTGAGE BROKERS ONLY

- OHIO HOMEBUYERS' PROTECTION ACT INFORMATIONAL DOCUMENT
- CLOSING DISCLOSURE FORM
- ACKNOWLEDGEMENT OF RECEIPT OF HOME MORTGAGE LOAN INFORMATION DOCUMENT

CUSTOMER IDENTIFICATION NOTICE (PATRIOT ACT) FOR USBHM UNDERWRITTEN LOANS ONLY

ORIGINAL NOTE & 1 COPY (ENDORSED TO U.S. Bank N.A.)  
 NAME AFFIDAVIT (IF APPLICABLE) 2 COPIES

**REQUIRED SECOND MORTGAGE DOCUMENTATION (IF APPLICABLE)**

- ORIGINAL NOTE & 1 COPY (PAY TO THE ORDER OF "THE OHIO HOUSING FINANCE AGENCY")
- MORTGAGE / DEED OF TRUST (2 COPIES)
- APPLICABLE RIDER / CONDO-PUD-1-4 FAMILY RIDER (IF APPLICABLE) 2 COPIES
- ASSIGNMENT OF MORTGAGE (2 COPIES) ASSIGNED TO U.S. Bank N.A.

FIRST PAYMENT LETTER (WITH PAYMENT BREAKDOWN - FIRST PAYMENT DATE)

HUD-1 & AGGREGATE ESCROW ANALYSIS DISCLOSURE (2 COPIES)

DPA SOURCE MUST BE DISCLOSED ON HUD-1

DPA ACKNOWLEDGEMENT FORM

COPY OF TITLE COMMITMENT OR SHORT FORM TITLE POLICY (2 COPIES)

TAX CERTIFICATION - 2 COPIES (PROOF OF PAYMENT IF APPLICABLE)

Hazard Insurance Loss Payee Clause & Address  
 U.S. BANK N.A.  
 its successors and or assigns as  
 their interest may appear.  
 c/o U.S. Bank Home Mortgage  
 P.O. Box 7298  
 Springfield, OH 45501-7298

HAZARD INSURANCE POLICY OR BINDER WITH 1 YR. PROOF OF PAYMENT(2 COPIES)

MORTGAGEE CLAUSE LETTER (HAZARD/FLOOD) (2 COPIES)

FLOOD CERTIFICATION & DISCLOSURES (2 COPIES) MUST BE LIFE OF LOAN AND TRANSFERABLE TO USBHM

FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE) 2 COPIES

WIND/HAIL INSURANCE ( IF APPLICABLE) 2 COPIES

SPECIFIC POWER OF ATTORNEY (POA) - 2 Copies

COPY OF W-9 FOR PRIMARY BORROWER

IRS FORM 4506

FINAL TRUTH-IN-LENDING (SIGNED AND DATED AT CLOSING)

FINAL TYPED LOAN APPLICATION (MUST BE SIGNED BY INTERVIEWER AND BORROWERS)

MORTGAGE CREDIT ANALYSIS WORKSHEET (MCAW)

HUD 92900A- DIRECT ENDORSEMENT APPROVAL

LOAN MUST BE FHA INSURED IF OLDER THAN 90 DAYS FROM CLOSING

SURVEY (IF NO ALTA 9)

COMPLIANCE OR ERRORS & OMISSIONS AGREEMENT

**CREDIT UNDERWRITING PACKAGE**

- INITIAL LOAN APPLICATION
- INITIAL TRUTH-IN-LENDING
- UW APPROVAL / DU Findings
- FINAL INSPECTIONS
- GOOD FAITH ESTIMATE
- COPIES OF UW CONDITIONS

- APPRAISAL
- CREDIT REPORTS
- NOTICE OF SALE ASSIGNMENT OF SERV. RIGHTS/RESPA
- VOE'S
- VOD'S OR ALT. DOCUMENTS
- PURCHASE AGREEMENT

**FILE DELIVERY INFORMATION**

**Loan File Delivery Address**  
 U.S. Bank Home Mortgage - MRBP Division  
 17500 Rockside Road  
 Bedford, OH 44146  
 Attn: MRBP Operations Department

**BORROWER PAYMENT INFORMATION**

**Borrower Payment Address**  
 U.S. Bank Home Mortgage  
 P.O. Box 468002  
 Bedford, OH 44146-8002  
 www.usbankhomemortgage.com

## OPPORTUNITY LOAN DELIVERY CHECKLIST

<b>BORROWER</b>		<b>PROGRAM</b>	<b>OHIO HOUSING OPPORTUNITY LOAN REFINANCE PROGRAM</b>
<b>ORIGINATING LENDER</b>			
<b>CONTACT</b>			
<b>PHONE</b>			
<b>LOAN NUMBER (USBHM)</b>			

THE 3 DOCUMENTS LISTED BELOW ARE REQUIRED FOR MORTGAGE BROKERS ONLY

	<b>OHIO HOMEBUYERS' PROTECTION ACT INFORMATIONAL DOCUMENT</b>
	<b>CLOSING DISCLOSURE FORM</b>
	<b>ACKNOWLEDGEMENT OF RECEIPT OF HOME MORTGAGE LOAN INFORMATION DOCUMENT</b>

	<b>RIGHT OF RESCISSION</b>
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	<b>ORIGINAL NOTE (1 COPY) ENDORSED TO U.S. Bank N.A.</b>
	<b>NAME AFFIDAVIT (IF APPLICABLE) 2 COPIES</b>

**REQUIRED SECOND MORTGAGE DOCUMENTATION (IF APPLICABLE)**

	<b>ORIGINAL NOTE &amp; 1 COPY (PAY TO THE ORDER OF "THE OHIO HOUSING FINANCE AGENCY")</b>
	<b>MORTGAGE / DEED OF TRUST (2 COPIES)</b>
	<b>APPLICABLE RIDER / CONDO-PUD-1-4 FAMILY RIDER (IF APPLICABLE) 2 COPIES</b>
	<b>ASSIGNMENT OF MORTGAGE (2 COPIES) ASSIGNED TO U.S. Bank N.A.</b>

	<b>FIRST PAYMENT LETTER (WITH PAYMENT BREAKDOWN - FIRST PAYMENT DATE)</b>
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	<b>HUD-1 &amp; AGGREGATE ESCROW ANALYSIS DISCLOSURE (2 COPIES)</b>
	<b>DPA SOURCE MUST BE DISCLOSED ON HUD-1</b>
	<b>DPA ACKNOWLEDGEMENT FORM</b>

	<b>COPY OF TITLE COMMITMENT OR SHORT FORM TITLE POLICY (2 COPIES)</b>
	<b>TAX CERTIFICATION - 2 COPIES (PROOF OF PAYMENT IF APPLICABLE)</b>

Hazard Insurance Loss Payee Clause & Address  
 U.S. BANK N.A.  
 its successors and or assigns as  
 their interest may appear.  
 c/o U.S. Bank Home Mortgage  
 P.O. Box 7298  
 Springfield, OH 45501-7298

	<b>HAZARD INSURANCE POLICY OR BINDER WITH 1 YR. PROOF OF PAYMENT(2 COPIES)</b>
	<b>MORTGAGEE CLAUSE LETTER (HAZARD/FLOOD) (2 COPIES)</b>

	<b>FLOOD CERTIFICATION &amp; DISCLOSURES (2 COPIES) MUST BE LIFE OF LOAN AND TRANSFERABLE TO USBHM</b>
	<b>FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE) 2 COPIES</b>
	<b>WIND/HAIL INSURANCE ( IF APPLICABLE) 2 COPIES</b>

	<b>SIGNED MI CERTIFICATE / EVIDENCE OF PAYMENT TO MI COMPANY (2 COPIES)</b>
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	<b>COPY OF W-9 FOR PRIMARY BORROWER</b>
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	<b>IRS FORM 4506</b>
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	<b>FINAL TRUTH-IN-LENDING (SIGNED AND DATED AT CLOSING)</b>
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	<b>FINAL TYPED LOAN APPLICATION (MUST BE SIGNED BY INTERVIEWER AND BORROWERS)</b>
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	<b>BORROWER AUTHORIZATION FOR REFERRAL TO COUNSELING (REQUIRED ON ALL COMMUNITY LENDING PRODUCTS)</b>
	<b>HOMEBUYER COUNSELING CERTIFICATE</b>

	<b>SURVEY (IF NO ALTA 9)</b>
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	<b>COMPLIANCE OR ERRORS &amp; OMISSIONS AGREEMENT</b>
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	<b>1008 (Fannie Mae) or 1077 (Freddie Mac) UNIFORM UNDERWRITING TRANSMITTAL</b>
	<b>UNDERWRITER'S APPROVAL WITH COPIES OF CONDITIONS IF APPLICABLE</b>

**CREDIT UNDERWRITING PACKAGE**

INITIAL LOAN APPLICATION	
INITIAL TRUTH-IN-LENDING	
UW APPROVAL	
FINAL INSPECTIONS	
GOOD FAITH ESTIMATE	

APPRAISAL	
CREDIT REPORTS	
NOTICE OF SALE ASSIGNMENT OF SERV. RIGHTS/RESPA	
VOE'S	
VOD'S OR ALT. DOCUMENTS	

**FILE DELIVERY INFORMATION**

**Loan File Delivery Address**  
 U.S. Bank Home Mortgage - MRBP Division  
 17500 Rockside Road  
 Bedford, OH 44146  
 Attn: Operations Department

**BORROWER PAYMENT INFORMATION**

**Borrower Payment Address**  
 U.S. Bank Home Mortgage  
 P.O. Box 468002  
 Bedford, OH 44146-8002  
 www.usbankhomemortgage.com

## VA LOAN DELIVERY CHECKLIST

**BORROWER** \_\_\_\_\_ **PROGRAM** OHIO HOUSING FINANCE AGENCY

**ORIGINATING LENDER** \_\_\_\_\_

**CONTACT** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**LOAN NUMBER (USBHM)** \_\_\_\_\_

THE 3 DOCUMENTS LISTED BELOW ARE REQUIRED FOR MORTGAGE BROKERS ONLY

**OHIO HOMEBUYERS' PROTECTION ACT INFORMATIONAL DOCUMENT**

**CLOSING DISCLOSURE FORM**

**ACKNOWLEDGEMENT OF RECEIPT OF HOME MORTGAGE LOAN INFORMATION DOCUMENT**

**CUSTOMER IDENTIFICATION NOTICE (PATRIOT ACT) FOR USBHM UNDERWRITTEN LOANS ONLY**

**ORIGINAL NOTE & 1 COPY (ENDORSED TO U.S. Bank N.A.)**

**NAME AFFIDAVIT (IF APPLICABLE) 1 COPY**

**REQUIRED SECOND MORTGAGE DOCUMENTATION (IF APPLICABLE)**

**ORIGINAL NOTE & 1 COPY (PAY TO THE ORDER OF "THE OHIO HOUSING FINANCE AGENCY")**

**MORTGAGE / DEED OF TRUST (2 COPIES)**

**DPA ACKNOWLEDGEMENT FORM (1 COPY)**

**TAX EXEMPT RIDER (MORTGAGE ADDENDUM) REQUIRED / PUD RIDER (IF APPLICABLE) 2 COPIES**

**ASSIGNMENT OF MORTGAGE (2 COPIES) ASSIGNED TO U.S. Bank N.A.**

**FIRST PAYMENT LETTER (WITH PAYMENT BREAKDOWN - FIRST PAYMENT DATE)**

**HUD-I & AGGREGATE ESCROW ANALYSIS DISCLOSURE (2 COPIES)**

**DPA SOURCE MUST BE DISCLOSED ON HUD-1**

**COPY OF TITLE COMMITMENT OR SHORT FORM TITLE POLICY & 1 COPY**

**TAX CERTIFICATION & 1 COPY**

**HOMEBUYER EDUCATION CERTIFICATE (IF APPLICABLE)**

**Hazard Insurance Loss Payee Clause & Address**  
**U.S. BANK N.A.**  
**Its successors and or assigns as**  
**their interest may appear.**  
**c/o U.S. Bank Home Mortgage**  
**P.O. Box 7298**  
**Springfield, OH 45501-7298**

**HAZARD INSURANCE POLICY WITH 1 YR. PROOF OF PAYMENT & 1 COPY**

**MORTGAGEE CLAUSE LETTER (HAZARD/FLOOD) 2 COPIES** →

**FLOOD CERTIFICATION & DISCLOSURES (2 COPIES) MUST BE LIFE OF LOAN AND TRANSFERABLE TO USBHM**

**FLOOD INSURANCE BINDER WITH 1 YR. PROOF OF PAYMENT (IF APPLICABLE) & 1 COPY**

**WIND/HAIL INSURANCE (IF APPLICABLE)**

**BUYDOWN AGREEMENT (IF APPLICABLE) 2 COPIES**

**COPY OF W-9 FOR PRIMARY BORROWER**

**IRS FORM 4506 OR 8821**

**FINAL TYPED LOAN APPLICATION (MUST BE SIGNED BY INTERVIEWER AND BORROWERS)**

**SURVEY (IF REQUIRED OR CHARGED FOR ON HUD-1)**

**FINAL TRUTH-IN-LENDING (SIGNED AND DATED AT CLOSING)**

**TERMITE REPORT / SOIL TREATMENT GUARANTEE**

**NOTICE OF POTENTIAL RECAPTURE TAX**

**VERIFICATION OF PAID VA FUNDING FEE (ON HUD ACCEPTABLE)**

**VA26-1866A - CERTIFICATE OF COMMITMENT**

**VA26-1843 - VA CERTIFICATE OF REASONABLE VALUE, IF APPLICABLE**

**VA26-6393 - LOAN ANALYSIS**

**VA1820-26 - REPORT & CERTIFICATION OF LOAN DISBURSEMENT**

**LOAN MUST BE VA INSURED IF OLDER THAN 90 DAYS FROM CLOSING**

**COMPLIANCE OR ERRORS & OMISSIONS AGREEMENT**

**CREDIT UNDERWRITING PACKAGE**

INITIAL LOAN APPLICATION	
INITIAL TRUTH-IN-LENDING	
DU FINDINGS/UW APPROVAL	
COPIES OF UW CONDITIONS	
PURCHASE AGREEMENT	
FINAL INSPECTIONS	
GOOD FAITH ESTIMATE	


APPRAISAL

CREDIT REPORTS

VOE'S

VOD'S OR ALT. DOCUMENTS

NOTICE OF SALE ASSIGNMENT OF SERV. RIGHTS/RESPA

**FILE DELIVERY INFORMATION**

**Loan File Delivery Address**  
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 17500 Rockside Road  
 Bedford, OH 44146  
 Attn: MRBP Operations Department

**BORROWER PAYMENT INFORMATION**

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