

Incident Qualification and Certification

Individual Employee New Account

# Required field	Header Info	ormation	
# Social Security Number		Employment Kind (Career, Career Seasonal, Casual Hire, Temporary, Volunteer)	
# First Name		Fitness Rating (Arduous, Moderate, Light, None)	
# Last Name		Fitness Date (MM/DD/YYYY)	
Middle Initial		Medical Date (Date of Most Recent Medical Exam - MM/DD/YYYY)	
Org Code		Group (IMT Member and Team name)	
Unit Code		IRDP Incident Responder Development Plan (Y/N)	
# Birth Date			

Incident Qualification Card (only the jobs you anticipate working)				
Qualifie	Qualified Jobs		Jobs	
Job Code	Job Code	Job Code	Job Code	
JOB CODE = Four digit code for the job performed (ex.: FFT2 = Firefighter Type 2)				

Training administered within IQCS will automatically be applied to the individual's record when the course session is completed

Employee Training Entry					
Course Code	Date Completed (MM/DD/YY)	Course Code	Date Completed (MM/DD/YY)		
EXAMPLE: S190	02/04/04				

EMPLOYEE SIGNATURE	DATE	
SUPERVISOR	DATE	

	EMP	LOYEE	WILD	LAND A	ND PRESO	CRIBED	FIRE E	XPERIENCE
Job Code	Incident Performed on (Event Code)	Arrival Date MM/DD/YY	State	Operational Periods (Shifts)	Management Type or Complexity Level (See Below)	Fuel Type (See Below)	Fire Size (See Below)	Incident Name Fire code/ Fire number if known
FFT2	WF	07/21/00	NM	19	1	3	G	EXAMPLE

ICS Management Types	Complexity Levels	Fuel Type (select primary carrier)	Fire Sizes (in acres)
TYPE A - national area command team assigned TYPE 1 - national type 1 team assigned TYPE 2 - regional type 2 team assigned TYPE 3 - extended attack with multiple resources TYPE 4 - initial attack TYPE 5 - initial attack with very few resources	TYPE 1 TYPE 2 TYPE 3 (For Prescribed Fires)	1 - grass 2 - shrub 3 - timber 4 - slash	A .125 B .26 - 9.9 C 10 - 99.9 D 100 - 299.9 E 300 - 999.9 F 1,000 - 4,999.9 G 5,000 +

Task Books

Initiated, But Not Completed				
Event Code	Job Code	Initiated Date		
Example: WF	Example: FFT1	Example: MM/DD/YYYY		

Initiated And Completed				
Job Code, and Initiated Date	Job Code, and Initiated Date	Job Code, and Initiated Date		
Example: WF-FFT1 MM/DD/YYYY				
Final Evaluator	Final Evaluator	Final Evaluator		
Example: Last Name, First Name, Middle Initial				
Title	Title	Title		
Example: Station Manager				
Home Unit	Home Unit	Home Unit		
Example: NMNPA, Northern Pueblos Agency				
Phone Number	Phone Number	Phone Number		
Example: 801-354-5678				
Certifier's Empl ID	Certifier's Empl ID	Certifier's Empl ID		
Example: This Person Must Be In The IQCS Data Base				
Title	Title	Title		
Example: District FMO				
Home Unit	Home Unit	Home Unit		
Example: ORWSA, Warm Springs Agency				
Phone Number	Phone Number	Phone Number		
Example: 801-456-9875				
Certification Date	Certification Date	Certification Date		
Example: MM/DD/YYYY				