


Board of Behavioral Sciences

1625 North Market Blvd., Suite S200, Sacramento, CA 95834
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www.bbs.ca.gov



LICENSED MARRIAGE AND FAMILY THERAPIST REQUEST FOR EXAMINATION OR RE-EXAMINATION

APPROPRIATE FEE MUST ACCOMPANY THIS FORM

Make check payable to - Behavioral Sciences Fund

ALLOW AT LEAST 4-6 WEEKS TO RECEIVE NOTICE OF ELIGIBILITY

For Office Use Only
Cashiering No.

TYPE OF EXAM REQUESTED (fees are not refundable):

- STANDARD WRITTEN - \$100.00**
- WRITTEN CLINICAL VIGNETTE- \$100.00**

(Type or print clearly in ink)

1. SSN or ITIN*:		2. BBS File Number:	
3. Legal name**:		3. Legal name**:	
Last	First	Middle	
4. Maiden name and/or any other alias			
5. Address of Record***:		Number and Street	
City		State	Zip Code
Is this a new address? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, we will update our records accordingly.			
6. Business Telephone:		7. Residence telephone:	
		8. E-Mail Address (optional):	

SINCE YOU FILED YOUR LAST APPLICATION OR REQUEST FORM:

- A. Have you been convicted of, pled guilty to, or pled nolo contendere to any misdemeanor or felony in the United States, its territories, or a foreign country? Convictions dismissed under sections 1203.4, 1203.4a, or 1203.41 of the Penal Code (or equivalent non-California law) must be disclosed. If you have obtained a dismissal of such a conviction, submit a certified copy of the court order.

Yes No

If YES, you must complete Part A of the "Background Statement" form, available on the Board's website. You must disclose convictions even if previously reported to the Board. However, it is not necessary for you to resubmit documentation previously on file. Instead, provide a written statement indicating that you believe the information is already on file.

DO NOT INCLUDE:

- Offenses prior to your 18th birthday
- Charges dismissed under section 1000.3 of the Penal Code
- Convictions under sections 11357(b), (c), (d), (e) or section 11360(b) of the Health and Safety Code which are two (2) years or older
- Traffic violations for which a fine of \$500 or less was imposed
- Infractions

Applicant Name: Last	First	Middle
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B. Is any criminal action pending against you, or are you currently awaiting judgment and sentencing following entry of a plea or jury verdict?

Yes No

DO NOT INCLUDE:

- Traffic violations for which a fine of \$500 or less was imposed
- Infractions

If YES, you must complete Part B of the "Background Statement" form, available on the Board's website.

C. Have you been denied a professional license ("license" includes registrations, certificates, or other means to engage in practice) OR had a professional license privilege suspended, revoked, or otherwise disciplined, OR voluntarily surrendered any such license in California or any other state or territory of the United States, or by any other governmental agency or a foreign country?

Yes No

If YES, you must complete Part C of the "Background Statement" form, available on the Board's website. Disclosure is required even if previously reported to the Board. However, it is not necessary for you to resubmit documentation previously on file. Instead, provide a written statement indicating that you believe the information is already on file.

D. Does your current use of chemical substances in any way impair or limit your ability to conduct with safety to the public the practice of marriage and family therapy?

Yes No

If YES, you must complete Part D of the "Background Statement" form, available on the Board's website.

NOTE: Knowingly providing false information or omitting pertinent information may be grounds for denial of this application.

Signature of Applicant

Date

** Disclosure of your taxpayer identification number is mandatory. You may provide either your Social Security Number, Federal Employer Identification Number, or Individual Taxpayer Identification Number, as applicable. Section 30 of the Business and Professions Code (BPC) and Public Law 94-455 (42 USCA 405 (c) (2) (c)) authorizes collection of these tax identification numbers. Your tax identification number will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with section 17520 of the Family Code, or for verification of licensure or examination status by a licensing or examination entity which utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your tax identification number, your application for initial or renewal license will not be processed AND you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.*

***BPC section 4982(b) gives the board the right to refuse to issue any registration or license, or may suspend or revoke the license or registration of any registrant or licensee if the applicant secures the license or registration by fraud, deceit, or misrepresentation on any application for licensure or registration submitted to the board.*

**** The address you enter on this application is public information and will be placed on the Internet pursuant to BPC section 27. If you don't want your home or work address available to the public, provide an alternate mailing address.*

EXPEDITED PROCESSING – MILITARY SPOUSE/PARTNER AND HONORABLY DISCHARGED VETERANS ONLY

The board is required to expedite the licensure process for (1) an applicant who is a honorably discharged veteran of the U.S. Armed Forces or (2) an applicant whose spouse or partner is an active duty member of the U.S. Armed Forces and meets other criteria pursuant to BPC section 115.5. Download the request form from the Board's website and include it ON TOP OF your Request for Re-Examination form.

IMPORTANT INFORMATION FOR RE-EXAM APPLICANTS

ABANDONMENT OF LICENSURE APPLICATION. In accordance with Title 16, California Code of Regulations section 1806, an application shall be deemed abandoned in any of the following circumstances:

- The applicant fails to sit for the standard written examination within one (1) year after being notified of initial eligibility to take the standard written examination;
- The applicant fails to sit for the clinical vignette examination within one (1) year of being notified of passing the standard written examination; or,
- An applicant fails to retake an exam within one (1) year from the date applicant was notified of failing.

To re-open an abandoned application, you must submit a new application, fee and all required documentation, as well as meet all current requirements in effect at the time the new application is submitted.

TESTING ACCOMMODATIONS. All exam sites are physically accessible to individuals with disabilities. Pursuant to Title II of the Americans with Disabilities Act (ADA) and California law, the Board will provide reasonable accommodations to qualified candidates with mental disabilities, physical disabilities, or medical conditions which substantially limits their ability to take the exam. The Board will not provide accommodations that fundamentally alter the measurement of the skills or knowledge the examination is intended to test.

Accommodations will not be provided at the examination site unless prior approval by the Board has been granted. **A candidate who seeks an accommodation has the responsibility to make the request and provide documentation substantiating the need for accommodation at the time of submission of the application for the examination.** The information supplied to substantiate a candidate's request for an accommodation will be kept confidential to the extent provided by law. Any request for accommodation (except for accommodations requiring a physically accessible examination site) must be submitted to the Board on the forms prescribed by the Board. If you wish to submit a request for accommodation, the forms are available on the Board's website, or you may contact us directly to request the form be mailed to you.

The Board does not discriminate on the basis of disability in employment or in admission and access to its programs or activities. The Executive Officer has been designated to coordinate and carry out this agency's compliance with the nondiscrimination requirements of Title II of the ADA. Information concerning the provisions of the ADA, and the rights provided hereunder, are available from the ADA coordinator.

EXAM RESTRUCTURE COMING JANUARY 1, 2016

Effective January 1, 2016, the Board's examination process will be changing as follows. For specific information on these changes, see the [Exam Restructure FAQ](#) available on the Board's website.

- **Registrants Must Take a California Law and Ethics Exam:**
If you hold an intern registration, you will be required to take a California Law and Ethics Exam while a registrant (unless you have already passed the Standard Written). A registration will not be renewable until the exam has been taken.
- **Passing Score Required for Subsequent Registrations:**
Applications Postmarked After January 1, 2017: Applicants will no longer be able to obtain a subsequent intern registration (second or third number, etc.) without first **passing** the California Law and Ethics Exam.
Applications Postmarked After January 1, 2016: Applicants may be issued a subsequent registration number without passing the California Law and Ethics exam. However, such applicants must **pass the exam prior to the first registration renewal**. The subsequent registration cannot be renewed until the exam has been passed.
- **Standard Written Exam Replaced by a California Law and Ethics Exam**
- **Clinical Vignette Exam Replaced by a California Clinical LMFT Exam**