

COMMUNITY AGREEMENT TEMPLATE

Letter of Agreement to provide analysis of Special Flood Hazard Area in Embankment-Impacted Area

I/We, the undersigned, have received the letter from the Department of Homeland Security, Federal Emergency Management Agency (FEMA) dated **(Date of Followup to Draft Work Map Meeting Letter)**, and FEMA Procedure Memorandum No. 51, *Guidance for Mapping of Non-Levee Embankments Previously Identified as Accredited*. We understand that FEMA is in the process of producing a Digital Flood Insurance Rate Map (DFIRM) and Flood Insurance Study (FIS) report for **(County or Community Name)**; that the embankment known as **(Name of Embankment)** does not meet the definition of a levee as found in the National Flood Insurance Program (NFIP) regulations cited at Title 44, Chapter 1, Section 59.1, Code of Federal Regulations (44 CFR 59.1).; and that the areas impacted by the embankment are likely subject to the 1-percent-annual-chance (base) flood.

We have technical justification that the analysis FEMA has produced for the embankment-impacted area requires further analysis. Further, we commit to improve upon the FEMA analysis and mapping of the Special Flood Hazard Area in the area impacted by the embankment. We understand that this analysis and mapping must be completed within 10 months from **[Date 30 Days After Draft Work Map Meeting Date]**, the date this agreement is due, and submitted to FEMA Region **[Region #]** in order to be incorporated into the upcoming Revised Preliminary DFIRM.

We understand that the analysis and mapping must meet FEMA *Guidelines and Specification for Flood Hazard Mapping Partners* and any applicable Procedure Memorandums. Following submission of the analysis results and mapping, we understand that we may be required to coordinate with FEMA to resolve any technical issues so that the results of the analysis may be incorporated into the Revised Preliminary DFIRM. We understand and agree that the purpose of this analysis is to improve the FEMA analysis and not to undertake improvements to the non-levee embankment.

We hereby submit to FEMA, within 30 days of **[Date of the Draft Work Map Meeting]**, our agreement to provide FEMA with the necessary analysis results and mapping to revise the information shown in the embankment-impacted area. This information will allow FEMA to move forward with the DFIRM and FIS report for **(County or Community Name)** 12 months after this agreement is due. We fully understand that if complete analysis results and mapping are not provided within 10 months, FEMA will proceed with issuing the Revised Preliminary DFIRM panels based on the analysis and draft work maps and data discussed at the **[Date of Draft Work Map Meeting]**, meeting.

We also understand that if the analysis results and mapping are provided to FEMA Region **[Region #]** within **16 months after [Date of Draft Work Map Meeting]**, FEMA will review and incorporate them into the final DFIRM panels, but not the Revised Preliminary DFIRM panels. We also understand that FEMA will process any submission received after this date as a map revision in accordance with Part 65 of the NFIP

regulations and will incorporate the results of the analysis into the DFIRM after the revised preliminary DFIRM and FIS report become final.

Community CEO _____ (signature)
_____ (print)

Date: _____

Other (if applicable) _____ (signature)
_____ (print)

Date: _____

Attachments –Technical justification to improve FEMA analysis