

Grant Proposal Writing Course Scholarship Application



The State Office of Rural Health is offering scholarships to participate in an online “Grant Proposal Writing” course offered by Fort Hays State University. The scholarship will provide full reimbursement of the course enrollment fee (\$175).

Who is eligible? The scholarship is available to staff serving Idaho Critical Access Hospitals, Rural Health Clinics, Federally Qualified Health Centers, and Free Medical Clinics. Eligible applicants also include rural non-profit EMS agencies, rural health grant writers, foundation staff, residency programs, and network representatives serving Idaho’s rural health organizations. *State of Idaho employees are not currently eligible for this scholarship program.*

More about the course: Fort Hays State University offers a two-month, online grant proposal writing course that involves no travel. Students 1) study a 100 page training manual, 2) watch a video of the teacher discussing the most important points in the manual, 3) answer study questions, 4) prepare parts of fictitious proposals, 5) interact with other students through the computer, 6) receive messages from the teacher through the computer, 7) ask the teacher questions by phone before taking a certification test, and 8) take the certification test through the computer. This course will be completed in students' homes and/or offices. The cost is \$175 per person. The grant proposal writing training program is housed within the Fort Hays State University, Department of Sociology and Social Work, where grant writing courses have been taught since 1986.

When can I take the course? The next eight-week course begins on **February 12, 2014.**

How do I apply for the scholarship? Complete a scholarship application form and submit it to the State Office of Rural Health **prior** to the class start date of February 12, 2014. Applicants will be contacted within 1-2 business days with an approval or denial of the scholarship request. Applicants will be approved on a “first-come, first-serve” basis.

What happens after receiving the approval? Applicants contact Fort Hays State University to enroll in the course. After completing the course, the applicant submits the Invoice & Evaluation Report, and a copy of the “Certificate of Completion” for the course to the State Office of Rural Health for reimbursement. Individuals who do not successfully complete the course will not receive reimbursement.

Course registration: <http://www.fhsu.edu/sociology/university-grant-writing-certification-program/>

Questions? For additional information, please contact:

Jason Helsley
State Office of Rural Health
Phone: (208) 332-7363
Email: helsleyj@dhw.idaho.gov

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1) Applicant: _____ Date: _____

Organization: _____

Address: _____

City: _____ Zip: _____

Student's Name: _____

Email: _____

Phone: _____ Fax: _____

Taxpayer ID # (If organization is to be reimbursed): _____

Social Security # (If student is to be reimbursed): _____

Scholarship request:

Total scholarship request: \$ _____ (limit \$175)

This scholarship provides reimbursement of the enrollment fee to participate in the "Grant Proposal Writing" course offered online by Fort Hays State University from February 12, 2014 to April 9, 2014. Successful course completion is required to receive reimbursement.

Applicants must submit a copy of their "Certificate of Completion" and the Invoice & Evaluation Report requesting reimbursement to the State Office of Rural Health after completing the course.

Reimbursement requests must be received by May 3, 2014.

Signature: _____

Please submit applications, via email, fax or post, to:

Jason Helsley
State Office of Rural Health
450 W. State St. - 4th floor
PO Box 83720
Boise, ID 83720-0036
Phone: (208) 332-7363
Fax: (208) 332-7262
Email: helsleyj@dhw.idaho.gov

Grant Proposal Writing Course Scholarship – Invoice & Evaluation Report

*Due upon course completion, and not later than May 3, 2014
(This form and a copy of your certificate of completion are required for reimbursement)*

1) Applicant: _____ Date: _____
Organization: _____
Taxpayer ID # (If organization is to be reimbursed): _____
Social Security # (If student is to be reimbursed): _____
Address: _____
City: _____ Zip: _____
Student's Name: _____
Email: _____
Phone: _____ Fax: _____

2) Course Evaluation:

- a. What did you learn from this course? _____

- b. Please add your comments regarding this course: _____

- c. Would you recommend that the State Office of Rural Health offer this opportunity to others in the future? ☐ Yes ☐ No

3) Scholarship reimbursement request: \$ _____ (limit \$175)

Invoice to request reimbursement/scholarship for successfully completing online "Grant Proposal Writing" course offered at Fort Hays State University from 02/12/14 – 04/09/14.

You must submit a copy of your "Certificate of Completion" with this report.

Signature: _____

