

STATE OF GEORGIA DEPARTMENT OF TRANSPORTATION
APPLICATION FOR VEGETATION MANAGEMENT PERMIT
AT OUTDOOR ADVERTISING SIGNS
 FORM FH-0402

Incomplete or inaccurate applications will be returned without the application fee. Please review application for accuracy prior to submittal. Rejected applications must be resubmitted. Please see Appendix E for a step by step checklist to assist in completing the application.

PART 1 – APPLICANT INFORMATION

Customer Information:

Original ODA PERMIT #: _____ Side A ☐ or B ☐ Original Permitted Date: _____

Sign Company Name/Applicant: _____ Customer ID: _____

Contact Person: _____ Contact Telephone Number: _____

Contact E-mail: _____

Mailing Address: _____

City, State, ZIP Code: _____

Property Owner Information:

Property Owner Name: _____

Mailing Address: _____

City, State, ZIP Code: _____

Telephone Number: _____ E-mail: _____

PART 2 – SIGN LOCATION & DESCRIPTION INFORMATION

State Route No. _____, County _____, Municipality (if applicable) _____;

Latitude/Longitude (decimal degrees, ex: 33.00000, -84.00000) : Latitude: _____ / Longitude: _____

Will you be using a credit voucher to offset the contributory fees? Yes ☐ No ☐ If yes, how much? _____

Will you or other companies be cutting adjacent signs? Yes ☐ No ☐ Unknown ☐ If yes, list other permit #s: _____

Top of sign is _____ feet high, relative to the road or base of sign. Sign required to be lowered? Yes ☐ No ☐

****Please notify Department of Sign Lowering within 60 days from the final cut for release of all Performance Bonds**

PART 3 – VEGETATION MANAGEMENT PLAN (Submit with non-refundable \$400 Application Fee per Viewing Zone)

1. **ATTACHMENT #1:** Submit time/date stamped color photographs of the entire Viewing Zone [minimum of six (6) photos with different vantage points, including one photograph of the **existing permit tag**].
2. **ATTACHMENT #2:** Submit Viewing Zone Inventory Sheet (existing trees, completed by a certified Arborist/Forester).
3. **ATTACHMENT #3:** Submit the name and a copy of the ISA Arborist certification or the Georgia Forester registration.
4. **ATTACHMENT #4:** For chemical use, submit name & copy of certification number of person responsible for application.
5. **ATTACHMENT #5:** Submit completed Summary of Tree Values Worksheet. A \$500 minimum flat fee is required for performing any work on the Right of Way. This minimum includes any and all work which affects trees or shrubs under four (4) inches in diameter in the Target View Zone. Reference **Appendices B-1 & B-2** for average density and removal and pruning tree values.
6. **ATTACHMENT #6** Submit Initial Work Proposal
7. **Part 1:** Submit Vegetation Management Activity Schedule
8. **Part 2:** Submit Environmental Impact Plan Checklist
9. **Part 3:** Submit Sedimentation and Pollution Control Sketch, as applicable.
10. **Part 4:** Submit Notice of Intent, if applicable.
11. **ATTACHMENT #7:** Submit Certification of Sign Height
12. **ATTACHMENT #8:** Submit COPY of Credit Voucher for Sign Removal, if applicable.
13. Submit copy of W-9 form if a Customer ID has not been assigned to the sign company.

PART 4 – APPLICANT CERTIFICATION AND NOTARIZATION**CONDITIONS OF PERMIT FOR VEGETATION MANAGEMENT**

The following conditions shall be applicable to all vegetation management permits, or parts thereof, issued by the Department.

General Terms:

- **Post all permits on the site in clear view from the roadway when the work is being performed.** Accomplish all work during daylight hours. Perform no work at night, on Saturdays, Sundays, or State designated holidays. Perform work in accordance with the PERMIT conditions listed on the permit.
- The permittee shall give the Department a minimum of forty-eight (48) hours' notice prior to beginning any site visits or work under this schedule inclusive of initial staking of the View Zone. Unauthorized activity on state's rights of way is illegal. In addition, the permittee shall notify the Department Maintenance Office indicated on the permit at least five (5) working days in advance of CHANGES to starting the proposed work.
- **For an individual cut site, the initial work shall be continuous and shall be completed in ten (10) working days. If cutting continuous sites, the number of working days shall be addressed in the work proposal and approved by the Outdoor Advertising Office.** Uncontrollable conditions, such as weather, will be considered by the Department when adhering to the ten (10) working day requirement. Upon completion of the initial work and subsequent maintenance activities, the permittee shall notify the Area Permit Inspector for a compliance inspection.
- Perform all work in accordance with the FHWA Manual on Uniform Traffic Control Devices (MUTCD) or the diagram in Appendix D – VM Activity Traffic Control. Any signs used must be of rigid, one-piece construction covered with suitable sheeting and legend (engineering grade). Roll-up type signs may be used if they meet MUTCD Standards. Equip all signs with flags. A Traffic Control Plan will be required when any work requires lane closure(s). No stored equipment shall be located within thirty (30) feet of the edge of the travel way.
- Provide performance bonds in the amount determined by the Department to run concurrently with the Permit and released upon satisfactory completion of all work and lowering of any sign over seventy-five (75) feet in height. **The permittee must notify the Outdoor Advertising Office of the sign lowering completion.**
- The permittee shall indemnify, defend, and hold harmless the Department and all of its officers, agents, and employees or subcontractors during the performance of vegetation management or mitigation work as approved by the permit, whether direct or indirect, and whether to any person or property to which the Department or said parties may be subject, except that neither the permittee nor any of its subcontractors will be liable under this Article for damages arising out of the injury or damage to persons or property directly caused or resulting from the negligence of the Department or any of its offices, agents, or employees.
- The permittee will be held responsible for any damage on the right of way and repair to access areas, such as re-stabilization of slopes and replanting grass.
- Any damage to vegetation which is to remain, to highway fences, signs, paved areas, or other facilities shall be repaired or replaced by the permittee to the satisfaction of the Department. All trimmings and debris shall be removed from the right of way and disposed of in areas provided by the permittee on a daily basis. No burning or burying shall be permitted on the right of way. Trimmings may be chipped (3 inch diameter) and evenly distributed (**maximum three (3) inch depth**) within the Target View Zone on non-mowable slopes (if they exist) and if acceptable to the Area Permit Inspector.
- Nothing in these rules shall be construed to give permission to anyone to construct or maintain sign structures from the right of way.
- The permittee shall comply with the Department policies on Utility Notification Requirement.
- The permittee shall be responsible for determining and notifying all other uses of the right of way.
- **Issuance of a Vegetation Management Permit by the Department does not relieve the permittee from any local or other jurisdictional requirements.**
- Failure to comply with all the requirements specified in the permit, unless otherwise mutually resolved, will result in immediate revocation of the permit and forfeiture of any or the entire performance bond as determined by the State Maintenance Engineer.
- For all sites, the vegetative management requirements in the current edition of the vegetation management at outdoor advertising signs policy (# 6170-1) on file in the general office of the Department of Transportation, is made a part hereof by reference, and all provisions shown in the appendices, or attached hereto, during any land clearing/disturbing activity and maintenance of the permittee's Viewing Zone within the right of way.
- Access to the site shall be only from the mainline unless otherwise approved by the Department.
- The permittee may only use those pesticides on the right of way which the Department has approved on the permittee's vegetative maintenance schedule.
- It is the permittee's responsibility to verify the limits of right of way for maintenance of Viewing Zone of the permittee's sign authorized hereby.
- No inherent or retained right or privilege of any abutting property owner is affected by this schedule, nor is the Department responsible for any claim which may develop between the permittee and any property owner concerning use of the right of way.
- The provisions of this schedule are regulatory and not contractual. No interest or right of an outdoor sign vegetative management permittee granted by this schedule may be transferred to another except by written consent of the Department. The vegetative maintenance schedule may be revoked at the pleasure of the Department upon written notice to the permittee.
- A vegetation management permit must be displayed in a location clearly visible from the nearest travel lane during any vegetation management activities.

02-04-2015

Permit # _____ A ☐ or B ☐

- A release of the applicant's vegetation bond is contingent on the applicant providing the Department with six photographs clearly depicting the completed vegetation management activity within the viewing zone.
- For signs that must be lowered, verification that the sign has been lowered to 75 feet or less, as measured from the base of the sign or crown of the adjacent roadway to which the sign is permitted, whichever is higher, must be provided from a licensed, professional engineer or licensed land surveyor.
- A release of the applicant's sign lowering bond is contingent upon the sign being lowered within 60 days of the vegetation removal and providing certification of the new height of the lowered sign. **The sign owner must notify the Outdoor Advertising Office when a sign has been lowered.**

Erosions Control Terms:

- An erosion and sedimentation plan is always required.
- Vegetation Management (VM) activity is considered construction activity and not silviculture for the purposes of work on the Department right of way.
- All land-disturbing activities must follow the Georgia Erosion and Sedimentation Act. A land disturbing activity, which is equal to or greater than one (1) acre, is covered under, and requires compliance with, the State's National Pollutant Discharge Elimination System (NPDES) Permit Number GAR100001 for Stand Alone Construction Projects.
- No tree removal or pruning shall take place within an environmentally sensitive area, wetland, or body of water; unless the applicant provides documentation that no land disturbance of any kind will occur. Additionally, the Department may reject a permit application if the permit review determines the proposed vegetation removal will jeopardize the stability of the slope or compromise erosion and sedimentation control.
- If the project or contiguous projects are equal to or greater than one acre a Notice of Intent (NOI) will need to be filed with the local jurisdiction for coverage under the National Pollutant Discharge Elimination System (NPDES) permit.

Completion reports and performance bonds will not be signed off on until the disturbed area is stabilized and BMPs or other erosion and sedimentation control measures are removed. I, _____ hereby certify that I am familiar with the information contained in this application and that to the best of my knowledge this information **is complete and accurate** and that the sign meets all requirements of Chapter 32-6 of the Georgia Code **and all erosion and sedimentation control plans are accurate and BMPs will be met. I further certify** that the sign, if over seventy-five (75) feet high, will be lowered within sixty (60) days of vegetation management activity. I have read and agreed to the Conditions of Permit of this application. Further, I understand that I am responsible for acquiring any local or other jurisdictional documentation and/or permits that may be legally required before performing the activities described herein. I have read and comprehend the Department's vegetation management at outdoor advertising signs policy, current edition.

Agent of Applicant Signature

Date

Sworn and subscribed before me this ____ day of _____, ____ by _____ (name of affiant).

He/She is personally known to me or has produced _____ as identification.
(Type of identification)

Signature of Notary

Notary's Printed Name

My commission expires

(SEAL)

PART 5 – VERIFICATION & RECOMMENDATION (To be completed by GDOT)

Comments / Conditions of permit (may include site specific issues to discuss with Area Permit Inspector during preconstruction site visit:

Total Contributory Value: \$ _____

Vegetation Performance Bond/Sureties Requirement: \$ _____

Sign Lowering Bond/Sureties Requirement (if applicable, per structure): \$ _____

Copy of Notice of Intent (NOI) Attached (if applicable): Yes ☐ No ☐

_____ Outdoor Advertising Office or Designee

Date: _____

PART 6

To be signed by PERMITTEE only after Parts 4 and 5 have been completed by GDOT and returned to applicant:

I agree with all provision/conditions
of the permit approval documents:

_____ Agent of Applicant Signature

_____ Date

ATTACHMENTS TO APPLICATION FOR VEGETATION MANAGEMENT

The following must be included with your application:

Attachment 1: Photographs of View Zone

Time/Date stamped, color photographs of the entire Viewing Zone [minimum of six (6) photos with different vantage points, including one photograph of the existing permit tag] taken within six (6) weeks of the application date. The photographs shall depict a clear representative overview of all the vegetation within the Viewing Zone.

Attachment 2: The Viewing Zone Inventory Sheet:

It shows the Target View Zone and the tree sizes and quantities that are to be removed or pruned. Trees in the Target View Zone shall be quantified and sized in a separate chart, as provided on the inventory sheet, from those trees outside of the Target View Zone that are proposed for pruning. The certified Arborist or Forester is responsible for guaranteeing the information on the inventory sheet is complete and accurate.

Attachment 3: ISA Arborist Certification Or Forester Georgia Registration

Name and copy of the ISA Arborist certification or the Forester Georgia registration.

Attachment 4: Chemical Applicator Name and Certification Number

If chemical use is proposed, submit name & certification no. of person responsible for its use & direct site supervision.

Attachment 5: Summary of Tree Values Worksheet. Contribution Value Fee total per Viewing Zone:

There is a minimum flat fee of \$500 for vegetation management work on the right of way. This minimum fee includes all work which affects vegetation under four (4) inches in diameter in the Target View Zone. Fees for removal and pruning of vegetation four (4) inches in diameter and above are shown in Appendix B-2.

Attachment 6: The Work Proposal for Vegetation Management

The Work Proposal is a comprehensive description of the proposed activity within the Target View Zone. This proposal includes four parts: Part 1: The Work Activity Plan, Part 2: The Environmental Impact Checklist, Part 3: The Erosion and Sedimentation Sketch and, Part 4: The approved NOI for land disturbance of one (1) acre or more.

- **Part 1:** The Work Plan must include site specific details on the way the cut will be performed.
- **Part 2:** The Environmental Impact Checklist indicates potential environmental impact, further documentation must occur before a vegetation management permit can be issued. If the Department determines potential environmental impact, the applicant may be required to hire a professional, prequalified by the Department, to complete further studies.
- **Part 3:** The Sedimentation and Erosion Control Sketch sheet for detailed information on Best Management Practices per the GSWCC 'Greenbook' erosion control measures. Part 3 is to be provided with the application when proposed land disturbing activity will be less than one (1) acre in size.
- **Part 4:** The approved Notice of Intent (NOI) and Sedimentation and Erosion Control Plan providing coverage under the State's National Pollutant Discharge Elimination System (NPDES) Permit. Part 4 is provided with the application when proposed land disturbing activity will be equal to or greater than one (1) acre.

Attachment 7: Sign Height Certification Form

Certification of Sign Height, or Local Government Certification for Restrictions on Lowering a Sign. Use for initial sign height and final sign height (if sign must be lowered). If the local government does not allow sign lowering, the waiver portion of this form **must** be completed **prior** to the submittal of the application.

Attachment 8: Credit Voucher

If a Credit Voucher for Sign Removal is to be used, provide a COPY of the credit voucher with the initial application. The original will have to be surrendered when provisional approved documents, contributory check, and bond are submitted. Credit Vouchers may be used to offset Contributory Value Fee amounts that exceed \$ 4,000.00 for any given Viewing Zone.

-Copy of W-9 Form if no Customer ID has been assigned.

*-Renewal fees shall be paid every September 1st of the year following permit issuance. An Annual Renewal Work Plan shall be submitted **with the renewal fee each year**. The permittee must give a minimum of forty-eight (48) hours' notice to the Area Permit Inspector for any on-site maintenance. The State Outdoor Advertising Office or designee will review the renewal work plan and create a placard that must be picked up by the permittee at the Area office. **The placard must be displayed on-site during any maintenance activity.***

ATTACHMENT #1

Color Photographs of Entire Viewing Zone

Six (6) time/date stamped, color photographs of the Viewing Zone with different vantage points of the entire Viewing Zone, including one photograph of the existing permit tag taken within six (6) weeks of the application date. The photographs shall depict a clear representative overview of all the vegetation within the Viewing Zone. All applications without a photograph of the existing permit tag will be returned as incomplete.

Insert Thumbnail images of Photos of the Site Here

Outdoor Advertising Structure Permit #: _____ Applicant/Outdoor Advertising Company: _____

State Route No.: _____ County: _____ GPS Coordinates: _____ / _____

☐ Sign Face Direction A ☐ Sign Face Direction B

Target View Zone		Trees Overhanging, but Outside Target View Zone		Size	TVZ: Place protective barrier fencing around all hardwood trees in excess of 75 years of age. Mark with yellow striped tape if pruning is proposed.	
Hardwoods	Non-Hardwoods	Hardwoods	Non-Hardwoods		Circle Average Density: Low / Medium / High	Circle one: Inside MPO / Outside MPO
4		4		4		
6		6		6		
8		8		8		
10		10		10		
12		12		12		
14		14		14		
16		16		16		
18		18		18		
20		20		20		
22		22		22		
24		24		24		
26		26		26		
28		28		28		
30		30		30		
32		32		32		
34		34		34		
36		36		36		
The TVZ inventory is depicted accurately. All hardwood trees in excess of 75 years of age have been identified and fenced.					Prepared by: _____	
					Signature: _____	

Instructions for Completing Attachment # 2

1. Prior to Completing Attachment #2:
 - a. Notify the Department a minimum of forty-eight (48) hours prior to any site visit or fieldwork. (Contact the Outdoor Advertising website or office to find out who you should notify at the Area Office level)
 - b. Stake the Viewing Zone and the Target View Zone on site.¹ (See Appendices A-2, A-2, A-3, and A-4 for illustrations.)
 - c. Once the zones are dimensioned and staked, the applicant may make a paint mark along the edge of pavement delineating the boundaries of the viewing zone and target viewing zone. The applicant may then remove the stakes between the edge of pavement and natural tree line.
2. Complete information at top of sheet. Indicate sign location relative to the GPS Coordinates.
3. Circle the sign face direction that applies – A or B. If a company is submitting two applications with overlapping Viewing Zones, the trees found in the overlapping Target View Zones should be accounted for in the application for sign face direction “A” and indicated in the notes. Additional staking and marking may be necessary for field reviews.
4. The rectangular diagram on Attachment #2 represents a typical five hundred (500) foot long Viewing Zone. The five hundred (500) foot length of the Viewing Zone is scaled at 1” = 60’. The width is not to scale.
 - a. Enter width of the distance from the edge of pavement to the right of way line in the space provided on the left side of the rectangular diagram.
 - b. In the rectangular area, delineate and dimension the continuous Target View Zone that has been staked out onsite. The length of the Target View Zone shall not exceed a continuous two hundred fifty (250) foot horizontal parallel distance at the state right of way boundary or three hundred fifty (350) foot horizontal parallel distance at the edge of the road.
 - c. In the rectangular area, delineate and dimension any site features such as bridges, bodies of water, environmentally sensitive areas (ESAs), wetlands, guardrail, walls, kudzu, etc. If another outdoor advertising sign is located closer than five hundred (500) feet of your sign face direction, write the word, “SIGN”, above the right of way line at the approximate distance from your sign face.
5. For vegetation four (4) inches in diameter and greater enter numbers of hardwoods and non-hardwoods in the charts for the Target View Zone. Enter the number of hardwoods or non-hardwoods proposed for pruning that overhang the Target View Zone, but are outside the Target View Zone next to the applicable size. If no vegetation is to be disturbed outside the Target View Zone, do not fill in the chart for tree inventory labeled ‘Outside Target View Zone’.
 - a. Trees shall be measured at dbh (diameter breast height).
 - b. Two-inch classes are used for tree sizes, with a six (6) inch tree measuring 5.0 to 6.99. See Appendix B-1 for the Classes and the diameter ranges in which they fall.
 - c. Place protective barrier fencing around all hardwood trees in excess of 75 years of age. Mark with yellow striped tape if pruning is proposed.
6. Indicate Average Density. Average the number of trees, four (4) inches in diameter and greater, in five random ten-foot by ten-foot square plots within the Target View Zone. See Appendix B-1 to assign Low, Medium, or High density to the site.
7. Indicate inside or outside a Metropolitan Planning Organization (MPO).
8. Provide the quantity of hardwood trees greater than 75 years of age which are identified in the field with protective fencing. (Increment boring on trees shall not occur unless approved by GDOT.)
9. Include any pertinent notes.
10. The preparing Arborist’s/Forester’s name and signature are required.

¹

- a. Stakes shall be a minimum thirty-six (36) inches wooden stake topped with Orange flagging tape and/or spray painted with orange paint. Install stakes for the Target View Zone at a maximum of ten (10) feet on center. If the stakes are damaged at any time, re-establish the stake line immediately.
- b. Use yellow striped flagging for vegetation pruning identification.
- c. Place protective barrier fencing around drip line of trees to be retained prior to field review.

ATTACHMENT #3

Copy of Arborist/Forester Certification

The arborist/forester is required in the permit process to provide unbiased information on the application. If the arborist/forester is being paid by the applicant for any other purpose than the inventory work required for application submittal, a conflict of interest is created.

To avoid a conflict of interest, the arborist/forester who inventories any Viewing Zone for an applicant shall not be involved in any way with the vegetation removal on any of that applicant's Viewing Zones. This includes any financial gain or tie to the applicant removing vegetation, except to the extent that the applicant compensates the arborist/forester for the service of inventorying the Viewing Zone(s).

The arborist/forester must disclose to the Georgia Department of Transportation any business, family relations, or other personal interest that could influence their professional judgment on the vegetation management Viewing Zone(s) or gives the appearance of a possible conflict of interest.

Increment boring on trees shall not occur unless approved by GDOT.

(Attachment #3 to be provided by permittee)

Insert Proof of Certification Here

ATTACHMENT #4
Copy of Pesticide Applicator License

(Attachment #4 to be provided by permittee only if any pesticide applications are proposed)
(A General Commercial Pesticide Certification and Category 27 are required)

Insert Proof of Pesticide Certification Here

ATTACHMENT #5 SUMMARY OF TREE VALUES WORKSHEET

(One worksheet per Viewing Zone)

HARDWOODS

(See Attachment # 2 for Existing Tree Counts)

Totals

Tree Dia. (Class)	Removal Values from Appendix B-2	Number of trees to be removed	Removal Value	Pruning Values from Appendix B-2	Number of trees to be pruned	Pruning Value	
4	\$		\$	\$		\$ -	
6	\$		\$	\$		\$ -	
8	\$		\$	\$		\$ -	
10	\$		\$	\$		\$ -	
12	\$		\$	\$		\$ -	
14	\$		\$	\$		\$ -	
16	\$		\$	\$		\$ -	
18	\$		\$	\$		\$ -	
20	\$		\$	\$		\$ -	
22	\$		\$	\$		\$ -	
24	\$		\$	\$		\$ -	
26	\$		\$	\$		\$ -	
28	\$		\$	\$		\$ -	
30	\$		\$	\$		\$ -	
32	\$		\$	\$		\$ -	
34	\$		\$	\$		\$ -	
36	\$		\$	\$		\$ -	
Total			\$		+	\$ -	Hardwood Total
						\$	\$

PINES/NON-HARDWOODS

(See Attachment # 2 for Existing Tree Counts. See the Voucher Credit form for available credit for permit Contributory Value fees over \$ 4,000.00)

Tree Dia. (Class)	Removal Values from Appendix B-2	Number of trees to be removed	Removal Value	Pruning Values from Appendix B-2	Number of trees to be pruned	Pruning Value	
4	\$		\$	\$		\$	
6	\$		\$	\$		\$	
8	\$		\$	\$		\$	
10	\$		\$	\$		\$	
12	\$		\$	\$		\$	
14	\$		\$	\$		\$	
16	\$		\$	\$		\$	
18	\$		\$	\$		\$	
20	\$		\$	\$		\$	
22	\$		\$	\$		\$	
24	\$		\$	\$		\$	
26	\$		\$	\$		\$	
28	\$		\$	\$		\$	
30	\$		\$	\$		\$	
Total			\$		+	\$	Pine/non-Hardwood Total
						\$	\$

Vegetation Management Work on the right of way ----- **Minimum initial flat fee of \$500**
 (Fee includes all removal of vegetation less than four (4) inches in diameter in the Target View Zone.)

\$ 500.00**Total Contributory Value \$**

ATTACHMENT #6 - INITIAL WORK PROPOSAL FOR VEGETATION MANAGEMENT
 PERMIT # _____ View Zone A ☐ or B ☐ COUNTY: _____ STATE ROUTE #: _____

An on-site pre-construction meeting with the Area Permit Inspector is mandatory for each permit. It is the sign company's responsibility to make sure that all issues are discussed including, but not limited to: damaged or missing fences, dead trees, broken drains or culverts, traffic control, chemical use and erosion control. The sign company will be held responsible and liable for any site issues that arise during the completion inspection.

Provide contact information for the sign company representative who will attend the pre-construction meeting. If the designated sign company representative changes prior to or during the activity, notify the Area Permit Inspector immediately with new contact information. (The Foreman does NOT qualify as the sign company representative.)

Company Representative Name: _____ Phone #: _____

Provide contact information for your designated, English speaking, foreman. The foreman shall remain on site during all vegetation management activity that takes place after the pre-construction meeting. **If the designated foreman changes prior to or during the activity, notify the Area Permit Inspector immediately with new contact information. The Area Permit Inspector must change the foreman name on the Permit Placard and initial the change.**

Foreman Name: _____ Phone #: _____

PART 1: INITIAL VEGETATION MANAGEMENT ACTIVITY: (Check the box for each activity proposed at the site and provide appropriate information describing the activity)
☐
TREE REMOVAL: (Provide the tree removal method, equipment to be used, method of tree protection for trees to remain, method of access for work within the Viewing Zone, method of disposal of all debris. Indicate the method of identifying trees to remain.)

☐
PRUNING: (Describe the pruning proposed, method of pruning, equipment to be used, method of tree protection for trees to remain.)

☐
METHOD OF PROTECTION OF HARDWOOD TREES 75 YEARS OR OLDER: _____

☐
GRASSING: (List the type of grass, installation and maintenance methods proposed, and condition/treatment of site at completion.)

☐
MULCHING: (On non-mowable slopes only - a maximum of 3 inch mulch chips, 3 inches deep may be acceptable)

☐
ADDITIONAL INFORMATION: (Provide any additional information regarding the work plan that is proposed for this site and any proposed disturbance of adjacent areas.)

☐
CHEMICAL CONTROL: (Complete only if herbicides/pesticides are proposed for use on the right of way)

PRODUCTS TO BE USED _____

RATE(S) OF APPLICATION _____

METHOD(S) OF APPLICATION _____

REASON(S) FOR THE PROPOSAL OF CHEMICAL CONTROL _____

PESTICIDE APPLICATOR'S LICENSE #/NAME _____

ATTACHMENT #6 - INITIAL WORK PROPOSAL FOR VEGETATION MANAGEMENT**PART 2: THE ENVIRONMENTAL IMPACT PLAN**
 PERMIT # _____ View Zone: A ☐ B ☐ COUNTY: _____ STATE ROUTE #: _____

No herbicide use or land disturbance shall take place within any marked Environmental Sensitive Area (ESA), wetland, body of water, or stream buffer.

Due to the potential impact of Environmental Areas additional Best Management Practices (BMP's) are required to ensure the Environmental Areas are not impacted from land disturbance activities and to prevent any potential soil erosion and sedimentation. In most of these areas, trees proposed to be removed require hand cutting. In most of these areas, no herbicides may be used. If Environmental Areas are identified on site, please identify them below and explain what BMP's and actions will be taken to ensure minimum impact and no soil erosion or sedimentation issues.

ENVIRONMENTAL IMPACT CHECKLIST AREA TYPE OF POTENTIAL IMPACT	COLUMN A Identified?		COLUMN B Vegetation or trees proposed for removal or pruning?	
	YES	NO	YES	NO
Marked Environmental Sensitive Areas (ESAs) -- are areas on the right of way with known endangered or rare species. Known areas are marked by the Department with ESA signs at a maximum of five hundred (500) feet. [If the Viewing Zone is within fifty (50) feet of an identified ESA, check the YES box under Column 'A'. If tree removal or pruning is proposed within an ESA, check the YES box under Column 'B'. Indicate the location(s) and BMP's to be taken on the attached Sedimentation and Pollution Control Sketch.] No herbicide or ground disturbance shall occur within an ESA. Only handwork may occur.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wetlands -- are generally those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. [If the Viewing Zone is within fifty (50) feet of a wetland, check the YES box under Column 'A'. If tree removal or pruning is proposed within a wetland, check the YES box under Column 'B'. Indicate the location(s) and BMP's to be used on the Sedimentation and Pollution Control Sketch.] No herbicide or ground disturbance shall occur within wetlands. Only handwork may occur.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bodies of Water / Stream Buffers -- May include perennial or intermittent streams, creeks, rivers, canals, lakes, etc. Perennial bodies of water have water flowing year-round. Intermittent bodies of water may not have water flowing year-round. [If the Viewing Zone is within twenty-five (25) feet of a warm body stream or if it is within fifty (50) feet of a cold water stream, check the YES box under Column 'A'. If tree removal or pruning is proposed within bodies of water/stream buffers, check the YES box under Column 'B'. Indicate the location(s) and BMP's to be taken on the attached Sedimentation and Pollution Control Sketch.] No herbicide or ground disturbance shall occur within bodies of water/stream buffers. Only handwork may occur. Once the final stabilization of the site is achieved, a buffer may be thinned or trimmed of vegetation as long as protective vegetative cover remains to protect water quality and aquatic habitat and a natural canopy is left in sufficient quantity to keep shade on the stream bed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drains and Culverts -- Drains and culverts that are found on or along many Department rights of way. [If the Viewing Zone is within twenty-five (25) feet of a drain or culvert, check the YES box under Column 'A'. If tree removal or pruning is proposed within twenty-five (25) feet of a drain or culvert, check the YES box under Column 'B'. Approved herbicides and ground disturbance may occur. On the attached Sedimentation and Pollution Control Sketch Sheet, indicate the location(s) and BMP's to be taken to protect and preserve the existing structures from any damage.]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ALERT

If ground disturbance or herbicides are proposed within marked Environmental Sensitive Areas (ESA's), Wetlands, or Bodies of Water/Stream Buffers, further studies by the applicant must occur before the Department may consider issuing a vegetation management permit for the viewing zone. Please provide the following with your application:

A determination letter and supporting documents from a prequalified professional stating the proposed environmental impacts (i.e. ground disturbance or herbicide use and clean up) are in accordance with all Federal, State or Local Government codes, policies, rules and regulations. Such determination will include the submittal of any additional permits, stream buffer variances, and/or other identified restrictions documenting approval to proceed with vegetation management activities within the Target View Zone of the billboard in question. The professional to complete such further studies will be prequalified by the Department in the following Area Class: 1.06e, Ecology.

The Department requires construction contractors, architectural and engineering consultants, and others providing certain specialty service for the Department to be prequalified for the work they are proposing to perform. All such consultants must adhere to the guidelines set forth by the Department before being considered a prequalified consultant. Complete Prequalification information, including a current list of qualified firms can be found using the link below:

<http://www.dot.ga.gov/doingbusiness/prequalification/consultants/Pages/default.aspx>

If the Department determines potential environmental impact not indicated by the applicant, the applicant may be required to hire a prequalified professional to complete further studies as per Statement 2 above.

The occurrence of invasive plant species will not require additional documentation, but will require the applicant to remove it and apply chemical control according to this policy. Issuance of a Vegetation Management Permit by the Department does not relieve the permittee from any local or other jurisdictional requirements.

In the event the permittee through any cause fails to perform or violates any of the terms, conditions or provisions of the Vegetation Management Permit, they may be subject to terms and penalties found in O.C.G.A. Section 32-6-75, Section 9 of the GDOT Policy 6170-1, and the Federal Clean Water Act (CWA).

Part 3: Sedimentation and Pollution Control Sketch - less than one (1) acre

Vegetation Management Permits are a construction/land disturbing activity. All land-disturbing activities less than an acre must follow the Georgia Erosion and Sedimentation Act, which requires Best Management Practices (BMPs) in accordance with the Manual for Erosion and Sedimentation in Georgia "Green Book",

http://gaswcc.georgia.gov/sites/gaswcc.georgia.gov/files/Manual_for_Erosion_and_Sediment_Control_in_Georgia_Sixth_Edition_2014_%28rev2%29.pdf. At a minimum, BMPs should be designed, installed, and maintained to stand up to a 25-year rainfall event.

Part 3 includes a Viewing Zone Sheet that shall be used for the Sedimentation and Pollution Control Sketch required with the application for a permit with less than one (1) acre of land disturbance. On the provided sketch, draw and label erosion and sedimentation control measures to be used onsite and identify the location of any Environmental Areas addressed in Part 2. (On the sketch use the BMP symbols found in the Field Manual for Erosion and Sedimentation Control in Georgia, http://gaswcc.georgia.gov/sites/gaswcc.georgia.gov/files/field_manual_4ed.pdf.) Provide a detailed description of erosion and sedimentation control measures to be used and maintained on site before, during, and after the vegetation cut.

A design professional that has completed the appropriate certification courses approved by the Georgia Soil and Water Conservation Commission in accordance with the provisions of O.C.G.A. 12-7-19, is encouraged but not required for preparing a Sedimentation and Pollution Control Sketch in Part 3.

If a Vegetation Management Application's proposed land disturbing activity is equal to or greater than one (1) acre, or if adjacent Vegetation Management Applications propose a contiguous land disturbing activity that will be equal to or greater than one (1) acre, Part 4 of this application is required to be used in lieu of Part 3.

For existing Vegetation Permits: If a proposed construction/land disturbing activity plan changes to equal one acre or greater than one (1) acre, a permittee(s) may request to revise Attachment 6 of their Permit. Part 4 of Attachment 6 will be required prior to any work. Revising Attachment #6 does not extend the existing vegetation management permit which is only valid for one year from issuance.

The Department's acceptance of the sketch, with an approved application, is not a guarantee that all BMPs are or will be adequate during vegetation management activity and until final acceptance of the site. It is the permittee's responsibility to adhere to and follow the Georgia Erosion and Sedimentation Act.

PART 3: SEDIMENTATION AND POLLUTION CONTROL SKETCH - less than one (1) acre

Outdoor Advertising Structure Permit #.: _____

Applicant/Outdoor Advertising Company: _____

State Route No.: _____

County: _____

GPS Coordinates: _____ / _____

0'

50'

100'

150'

200'

250'

300'

350'

400'

450'

500'

Land Distance Width:

Edge of Pavement

ROW Line

0'

50'

100'

150'

200'

250'

300'

350'

400'

450'

500'

Sign Face Direction A

Sign Face Direction B

- [illegible]

ATTACHMENT #6**INITIAL WORK PROPOSAL FOR VEGETATION MANAGEMENT****PART 4: THE ENVIRONMENTAL IMPACT AND EROSION CONTROL PLAN - MORE THAN ONE ACRE**

Vegetation Management Permits are a construction/land disturbing activity. A land disturbing activity, which is equal to or greater than one (1) acre, requires coverage under the State's National Pollutant Discharge Elimination System (NPDES) Permit Number GAR100001 for Stand Alone Construction Projects. Applicants desiring coverage under the general NPDES Permit must submit a Notice of Intent (NOI) to the Environmental Protection Division (EPD) or the Local Governing Authority in order to receive authority to discharge storm water from the construction site.

For Vegetation Management Applications:

If a Vegetation Management Application's proposed land disturbing activity is equal to or greater than one (1) acre, an applicant must include an approved Notice of Intent (NOI) and an approved Erosion, Sedimentation and Pollution Control Plan as Part 4 of Attachment #6.

For Adjacent Vegetation Management Applications:

If adjacent Vegetation Management Applications propose a contiguous land disturbing activity that will be equal to or greater than one (1) acre, an applicant must include an approved Notice of Intent (NOI) and an approved Erosion, Sedimentation and Pollution Control Plan as Part 4 of Attachment #6.

For Adjacent Vegetation Management Permits:

If adjacent Vegetation Management Permits propose a contiguous land disturbing activity that will be equal to or greater than one (1) acre, a permittee(s) must provide an approved Notice of Intent (NOI) and an approved Erosion, Sedimentation and Pollution Control Plan as Part 4 of Attachment #6 to the Department with a request to revise Attachment #6 of their existing permit(s). Revising Attachment #6 does not extend the existing vegetation management permit which is only valid for one year from issuance.

The Erosion, Sedimentation and Pollution Control Plan, included with the NOI, is required by law to be prepared by a design professional that has completed the appropriate certification course approved by the Georgia Soil and Water Conservation Commission in accordance with the provisions of O.C.G.A. 12-7-19. A Level II certification is required for plan design.

Helpful Links for completing Part 4 of Attachment #6:

Education and certification information may be found at: <http://gaswcc.georgia.gov/education-and-certification>

Local Issuing Authorities List located on the Georgia Environmental Protection Division website: <http://epd.georgia.gov/erosion-and-sedimentation-forms>

At <http://gaswcc.georgia.gov/technical-guidance-0> the Georgia Soil and Water Conservation Commission has links to the following documents: Manual for Erosion and Sediment Control in Georgia (latest edition), Notice of Intent Primary Permittee Form (NOI), NPDES General Permit No. GAR100001 document, Local Issuing Authority Lists.

The NPDES Notice of Intent Primary Permittee Form (NOI Form)

<http://gaswcc.georgia.gov/notice-intent-forms> includes a set of instructions and a list of Georgia Environmental Protection Division District Offices that can assist in answering questions on completing an NOI.

Information about education and certification offered by GSWCC for land-disturbing activities is available at <http://gaswcc.georgia.gov/education-and-certification> or by calling 706-552-4474.

ATTACHMENT #7

Attachment 8 must be completed prior to submittal. GPS Coordinates in Part 2 and Attachments 2 and 8 of the application must be identical.

To be completed by Applicant:

Name of Applicant or Company: _____

PERMIT # _____ COUNTY: _____

MUNICIPALITY (if applicable): _____ STATE ROUTE NUMBER: _____

LATITUDE / LONGITUDE (in decimal degrees) : Lat: _____ / Long: _____

Does the local government allow signs to be lowered? Yes ☐ No ☐**Professional Engineer License or Professional Land Surveyor License**

This section is to be completely filled out by the Engineer or Surveyor.

(Height of sign is measured from the base of the sign or crown of the adjacent roadway to which the sign is permitted, whichever is higher.)

I _____ hereby certify the sign height for GDOT permit number
(print name)

_____ is _____ feet.

Sign, stamp and seal here:

_____ Day of _____, 20____

☐ Initial Sign Height ☐ Final Sign Height (If sign was required to be lowered)

----- Or -----

Local Government Certification for Restrictions on Lowering a SignComplete the certification below only when the existing sign listed on the application falls under a local law, ordinance, or regulation that does not allow the sign owner to lower the existing sign. This must be completed prior to application submittal.I _____, a duly qualified official of the city/county of _____,
do hereby certify that I have reviewed the location and description of the outdoor advertising structure described above and on the attached application and find the sign cannot be lowered and remain in compliance with all current local laws, ordinances, or regulations.

This the _____ day of _____, 20____.

Authorized Official Signature Title Phone Number: _____

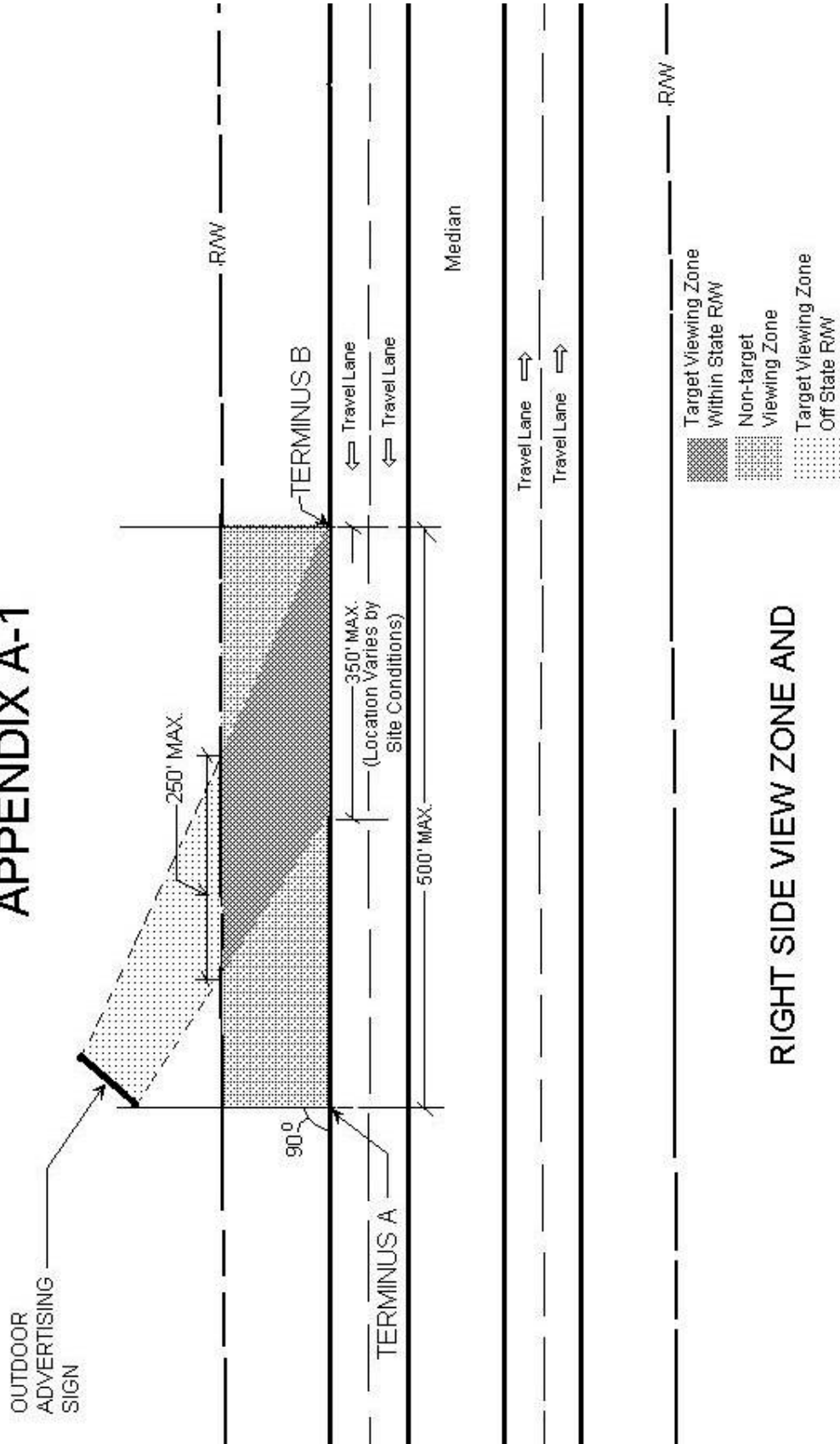
ATTACHMENT #8
Copy of Credit Voucher for Sign Removal

(Attachment #9 to be provided by permittee only if a credit voucher is proposed for use)

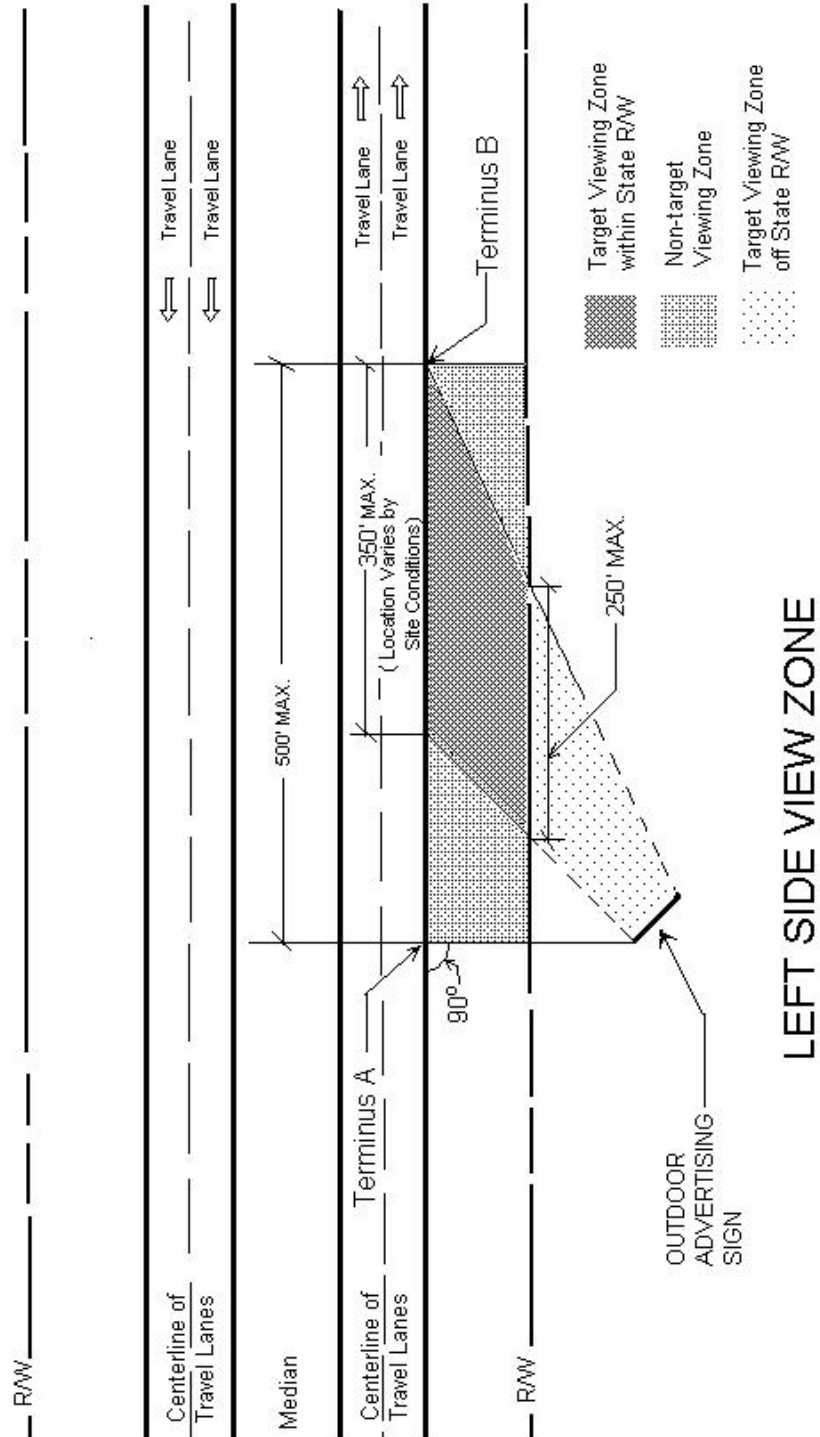
(Credit Vouchers may be used to offset Contributory Value Fee amounts that exceed \$ 4,000.00 for any given Viewing Zone.)

Insert Copy of Credit Voucher

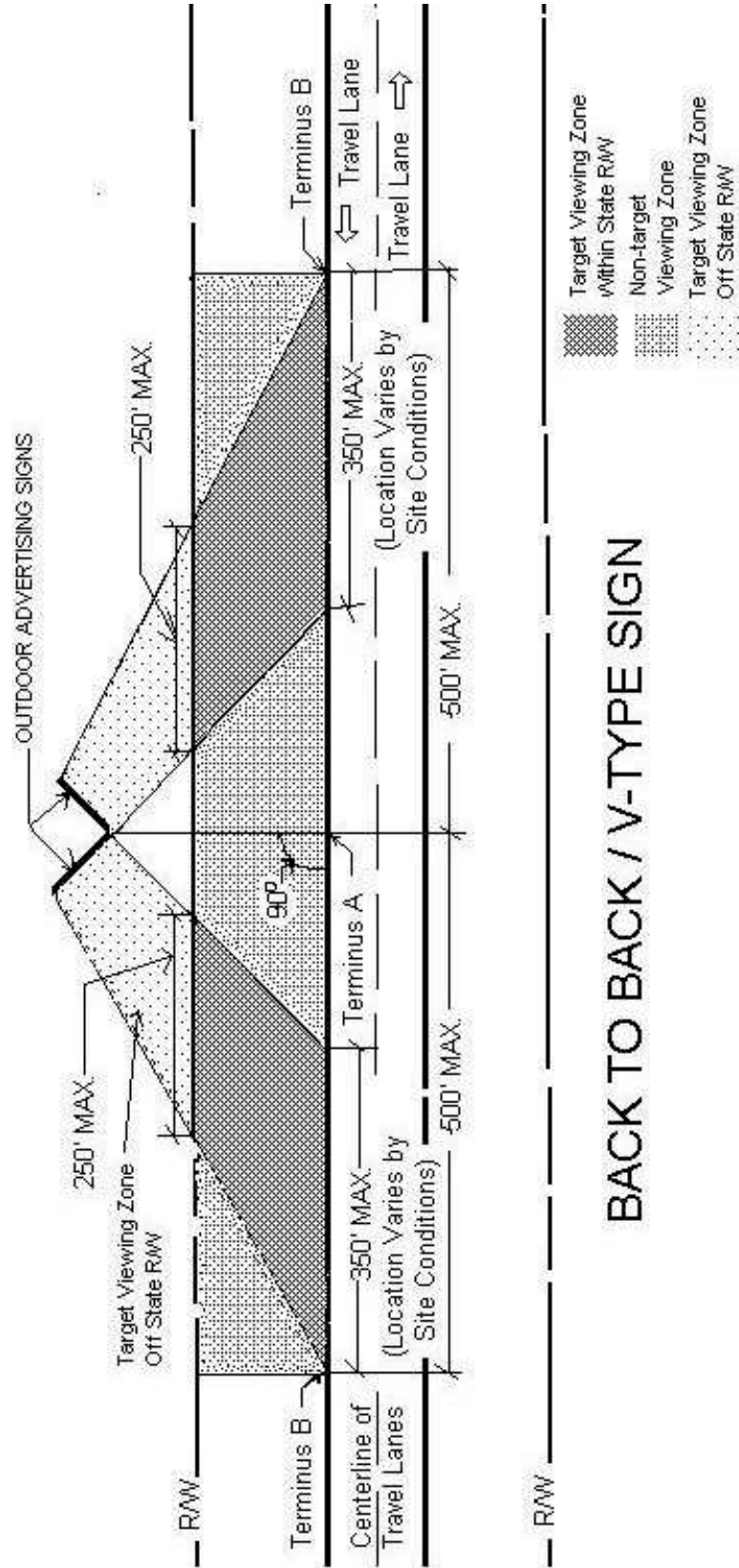
APPENDIX A-1



APPENDIX A-2

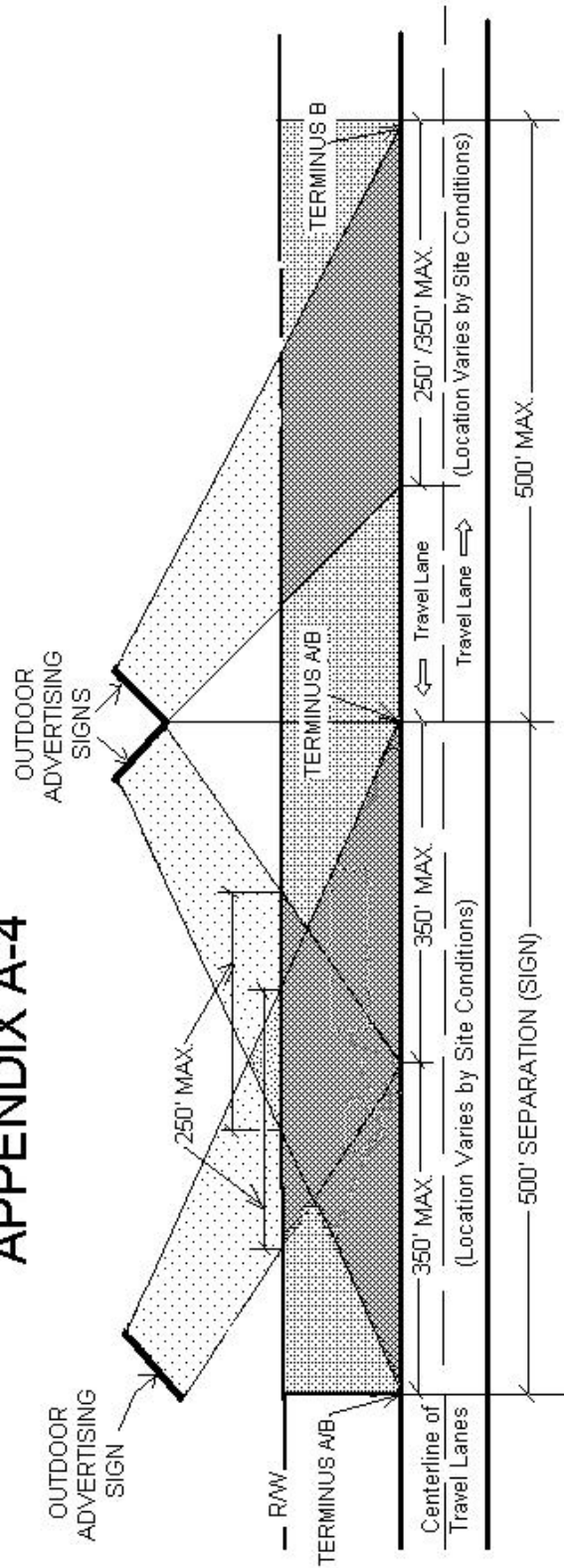


APPENDIX- A-3



BACK TO BACK / V-TYPE SIGN

APPENDIX A-4



NOTE: EACH SIGN VIEWING ZONE IS PERMITTED SEPARATELY

Target Viewing Zone
Within State R/W

Non-target
Viewing Zone

Target Viewing Zone
Off State R/W

ADJACENT SIGNS WITH COMMON VIEWING ZONES

Appendix B-1

Tree Diameter and Class

Diameter (in inches)	Class (in inches)
4 to 4.9	4
5 to 6.9	6
7 to 8.9	8
9 to 10.9	10
11 to 12.9	12
13 to 14.9	14
15 to 16.9	16
17 to 18.9	18
19 to 20.9	20
21 to 22.9	22
23 to 24.9	24
25 to 26.9	26
27 to 28.9	28
29 to 30.9	30
31 to 32.9	32
33 to 34.9	34
35 to 36.9	36

Average Density

Density	Low	Medium	High
# of Trees four inches in caliper and greater	Less than 1	1 to 3	Over 3

1. **To select the correct Average Density and MPO designation for the Target View Zone you must:**
 - A. Determine the tree density for your site. Average the number of trees [four (4) inches in caliper and greater] in five (5) random ten (10)-foot by ten (10)-foot square plots within the Target View Zone to determine the site's Average Density. There are only three (3) Average Density choices in the chart: Low (less than 1 tree per 100 square feet), Medium (1 to 3 trees per 100 square feet), and High (over 3 trees per 100 square feet)
 - B. An MPO is a Metropolitan Planning Organization. Determine whether the Viewing Zone is Outside an MPO County or Inside an MPO County. Counties with urban areas (based on the latest census) are defined as being 'Inside an MPO'. All other Counties are considered to be 'Outside an MPO'. Counties classified as within an MPO are listed online or you may contact your District Outdoor Advertising Agent for a current list.
 - C. The selected MPO designation (Outside MPO or Inside MPO) and the selected average density designation (low, medium, or high) are used in Appendix B-2 to determine the value of the trees that are proposed for removal and pruning.

Appendix B-2

02-04-2015

Permit # _____ A ☐ or B ☐

Tree Removal & Pruning Contributory Values

Removed Hardwoods									
Tree (Diameter)	Class (Size)	Outside MPO				Inside MPO			
		Low	Medium	High	Low	Medium	High		
4 to 4.9	4	\$ 34.44	\$ 17.22	\$ 7.38	\$ 39.36	\$ 34.44	\$ 12.30		
5 to 6.9	6	\$ 47.74	\$ 23.87	\$ 10.23	\$ 54.56	\$ 47.74	\$ 17.05		
7 to 8.9	8	\$ 83.44	\$ 41.72	\$ 17.88	\$ 95.36	\$ 83.44	\$ 29.80		
9 to 10.9	10	\$ 131.04	\$ 65.52	\$ 28.08	\$ 149.76	\$ 131.04	\$ 46.80		
11 to 12.9	12	\$ 159.32	\$ 79.66	\$ 34.14	\$ 182.08	\$ 159.32	\$ 56.90		
13 to 14.9	14	\$ 224.70	\$ 112.35	\$ 48.15	\$ 256.80	\$ 224.70	\$ 80.25		
15 to 16.9	16	\$ 302.12	\$ 151.06	\$ 64.74	\$ 345.28	\$ 302.12	\$ 107.90		
17 to 18.9	18	\$ 391.30	\$ 195.65	\$ 83.85	\$ 447.20	\$ 391.30	\$ 139.75		
19 to 20.9	20	\$ 492.52	\$ 246.26	\$ 105.54	\$ 562.88	\$ 492.52	\$ 175.90		
21 to 22.9	22	\$ 605.50	\$ 302.75	\$ 129.75	\$ 692.00	\$ 605.50	\$ 216.25		
23 to 24.9	24	\$ 730.52	\$ 365.26	\$ 156.54	\$ 834.88	\$ 730.52	\$ 260.90		
25 to 26.9	26	\$ 867.30	\$ 433.65	\$ 185.85	\$ 991.20	\$ 867.30	\$ 309.75		
27 to 28.9	28	\$ 1,016.12	\$ 508.06	\$ 217.74	\$ 1,161.28	\$ 1,016.12	\$ 362.90		
29 to 30.9	30	\$ 1,176.70	\$ 588.35	\$ 252.15	\$ 1,344.80	\$ 1,176.70	\$ 420.25		
31 to 32.9	32	\$ 1,349.32	\$ 674.66	\$ 289.14	\$ 1,542.08	\$ 1,349.32	\$ 481.90		
33 to 34.9	34	\$ 1,533.77	\$ 766.88	\$ 328.66	\$ 1,752.88	\$ 1,533.77	\$ 547.77		
35 to 36.9	36	\$ 1,730.12	\$ 865.06	\$ 370.74	\$ 1,977.28	\$ 1,730.12	\$ 617.90		

Removed Pines									
Tree (Diameter)	Class (Size)	Outside MPO				Inside MPO			
		Low	Medium	High	Low	Medium	High		
4 to 4.9	4	\$ 20.58	\$ 10.29	\$ 4.41	\$ 23.52	\$ 20.58	\$ 7.35		
5 to 6.9	6	\$ 28.70	\$ 14.35	\$ 6.15	\$ 32.80	\$ 28.70	\$ 10.25		
7 to 8.9	8	\$ 50.12	\$ 25.06	\$ 10.74	\$ 57.28	\$ 50.12	\$ 17.90		
9 to 10.9	10	\$ 78.68	\$ 39.34	\$ 16.86	\$ 89.92	\$ 78.68	\$ 28.10		
11 to 12.9	12	\$ 95.62	\$ 47.81	\$ 20.49	\$ 109.28	\$ 95.62	\$ 34.15		
13 to 14.9	14	\$ 134.82	\$ 67.41	\$ 28.89	\$ 154.08	\$ 134.82	\$ 48.15		
15 to 16.9	16	\$ 181.30	\$ 90.65	\$ 38.85	\$ 207.20	\$ 181.30	\$ 64.75		
17 to 18.9	18	\$ 234.78	\$ 117.39	\$ 50.31	\$ 268.32	\$ 234.78	\$ 83.85		
19 to 20.9	20	\$ 295.54	\$ 147.77	\$ 63.33	\$ 337.76	\$ 295.54	\$ 105.55		
21 to 22.9	22	\$ 363.30	\$ 181.65	\$ 77.85	\$ 415.20	\$ 363.30	\$ 129.75		
23 to 24.9	24	\$ 438.34	\$ 219.17	\$ 93.93	\$ 500.96	\$ 438.34	\$ 156.55		
25 to 26.9	26	\$ 520.38	\$ 260.19	\$ 111.51	\$ 594.72	\$ 520.38	\$ 185.85		
27 to 28.9	28	\$ 609.70	\$ 304.85	\$ 130.65	\$ 696.80	\$ 609.70	\$ 217.75		
29 to 30.9	30	\$ 706.02	\$ 353.01	\$ 151.29	\$ 806.88	\$ 706.02	\$ 252.15		

Pruned Hardwoods										
Tree (Diameter)	Class (Size)	Outside MPO				Inside MPO				
		Low	Medium	High	Low	Medium	High			
4 to 4.9	4	\$ 8.61	\$ 4.31	\$ 1.85	\$ 9.84	\$ 8.61	\$ 3.08			
5 to 6.9	6	\$ 11.94	\$ 5.97	\$ 2.56	\$ 13.64	\$ 11.94	\$ 4.26			
7 to 8.9	8	\$ 20.86	\$ 10.43	\$ 4.47	\$ 23.84	\$ 20.86	\$ 7.45			
9 to 10.9	10	\$ 32.76	\$ 16.38	\$ 7.02	\$ 37.44	\$ 32.76	\$ 11.70			
11 to 12.9	12	\$ 39.83	\$ 19.92	\$ 8.54	\$ 45.52	\$ 39.83	\$ 14.23			
13 to 14.9	14	\$ 56.18	\$ 28.09	\$ 12.04	\$ 64.20	\$ 56.18	\$ 20.06			
15 to 16.9	16	\$ 75.53	\$ 37.77	\$ 16.19	\$ 86.32	\$ 75.53	\$ 26.98			
17 to 18.9	18	\$ 97.83	\$ 48.91	\$ 20.96	\$ 111.80	\$ 97.83	\$ 34.94			
19 to 20.9	20	\$ 123.13	\$ 61.57	\$ 26.39	\$ 140.72	\$ 123.13	\$ 43.98			
21 to 22.9	22	\$ 151.38	\$ 75.69	\$ 32.44	\$ 173.00	\$ 151.38	\$ 54.06			
23 to 24.9	24	\$ 182.63	\$ 91.32	\$ 39.14	\$ 208.72	\$ 182.63	\$ 65.23			
25 to 26.9	26	\$ 216.83	\$ 108.41	\$ 46.46	\$ 247.80	\$ 216.83	\$ 77.44			
27 to 28.9	28	\$ 254.03	\$ 127.02	\$ 54.44	\$ 290.32	\$ 254.03	\$ 90.73			
29 to 30.9	30	\$ 294.18	\$ 147.09	\$ 63.04	\$ 336.20	\$ 294.18	\$ 105.06			
31 to 32.9	32	\$ 337.33	\$ 168.66	\$ 72.28	\$ 385.52	\$ 337.33	\$ 120.47			
33 to 34.9	34	\$ 383.44	\$ 191.72	\$ 82.17	\$ 438.22	\$ 383.44	\$ 136.94			
35 to 36.9	36	\$ 432.53	\$ 216.26	\$ 92.68	\$ 494.32	\$ 432.53	\$ 154.47			

Pruned Pines									
Tree (Diameter)	Class (Size)	Outside MPO			Inside MPO				
		Low	Medium	High	Low	Medium	High		
4 to 4.9	4	\$ 5.15	\$ 2.57	\$ 1.10	\$ 5.88	\$ 5.15	\$ 1.84		
5 to 6.9	6	\$ 7.18	\$ 3.59	\$ 1.54	\$ 8.20	\$ 7.18	\$ 2.56		
7 to 8.9	8	\$ 12.53	\$ 6.27	\$ 2.69	\$ 14.32	\$ 12.53	\$ 4.48		
9 to 10.9	10	\$ 19.67	\$ 9.84	\$ 4.22	\$ 22.48	\$ 19.67	\$ 7.03		
11 to 12.9	12	\$ 23.91	\$ 11.95	\$ 5.12	\$ 27.32	\$ 23.91	\$ 8.54		
13 to 14.9	14	\$ 33.71	\$ 16.85	\$ 7.22	\$ 38.52	\$ 33.71	\$ 12.04		
15 to 16.9	16	\$ 45.33	\$ 22.66	\$ 9.71	\$ 51.80	\$ 45.33	\$ 16.19		
17 to 18.9	18	\$ 58.70	\$ 29.35	\$ 12.58	\$ 67.08	\$ 58.70	\$ 20.96		
19 to 20.9	20	\$ 73.89	\$ 36.94	\$ 15.83	\$ 84.44	\$ 73.89	\$ 26.39		
21 to 22.9	22	\$ 90.83	\$ 45.41	\$ 19.46	\$ 103.80	\$ 90.83	\$ 32.44		
23 to 24.9	24	\$ 109.59	\$ 54.79	\$ 23.48	\$ 125.24	\$ 109.59	\$ 39.14		
25 to 26.9	26	\$ 130.10	\$ 65.05	\$ 27.88	\$ 148.68	\$ 130.10	\$ 46.46		
27 to 28.9	28	\$ 152.43	\$ 76.21	\$ 32.66	\$ 174.20	\$ 152.43	\$ 54.44		
29 to 30.9	30	\$ 176.51	\$ 88.25	\$ 37.82	\$ 201.72	\$ 176.51	\$ 63.04		

APPENDIX C

SUMMARY OF FEES

All fee payments shall be in the form of certified checks, money orders or company checks. Each check must clearly identify ODA permit numbers and fees.

Vegetation Management Review and Permit Fee \$400.00

Check #1 for the **Permit Fee** is to be paid to **The Georgia Department of Transportation** and remitted with initial application submittal. Permit fees are non-refundable.

Total Contribution (See Attachment #5) \$ (varies)

Check #2 for the **Contributory Value** is to be paid to **The Georgia Department of Transportation**. Check #2 is not remitted with the initial application submittal. It is remitted with final signature and final permit application package submittal. This contribution check is the amount equal to the value of all affected vegetation. There is a minimum flat fee of \$500.00 for any and all work on the Right of Way. Included in this flat fee is any and all work (pruning/removal) which affects vegetation (trees/shrubs) under four (4) inches in diameter within the Target View Zone. The permittee's contribution will be designated to a fund for the beautification of the State Right of Way. The Contribution check is non-refundable.

Dollar-for dollar credit may be used for Contributory Value fees above \$ 4,000.00 using vouchers based on calculated credit for certified removal of expired-permit signs.

Annual Permit Renewal Fee \$ 50.00

Check #3 for the **Renewal Fee** is to be paid to **The Georgia Department of Transportation** and remitted with annual renewal work plan. Renewals are for routine maintenance of areas with previous Vegetation Management activity and are restricted to chemical control of invasive plants, mowing, and trimming of only vegetation growing from the ground within the Target View Zone less than four (4) inches in diameter. Vista Pruning activities for trees that are overhanging into the Target View Zone may occur. The renewal fee is due the first of September on the year following issuance of a vegetation management permit.

Mitigation Fee for Failure to Comply with Guidelines \$ (varies)

Additional fees are to be paid to the **Georgia Department of Transportation** for any damages incurred during the prosecution of the work and maintenance period (see section 7.04 P. 3).

Bond Requirements:

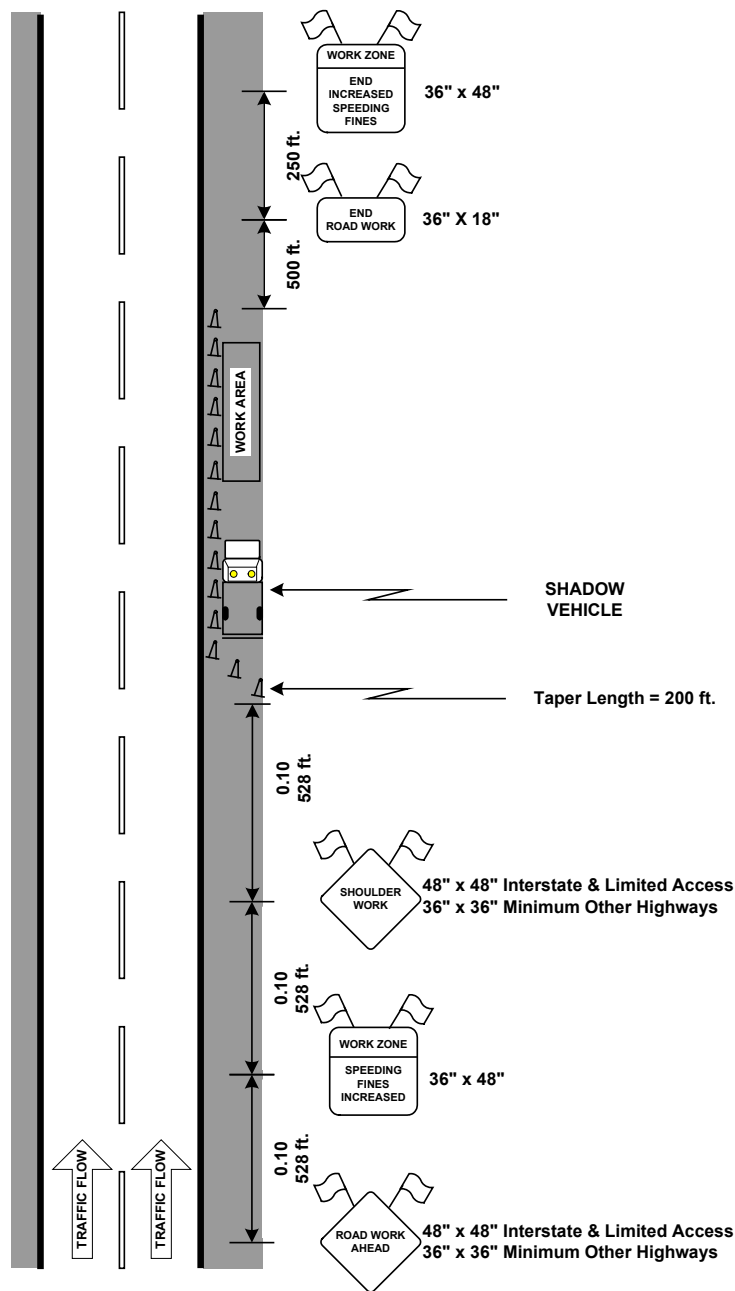
- A Performance Bond with sureties in the amount equal to the Work and affected vegetation value (Contribution Value) or \$4,000.00 whichever is greater. An additional \$30,000.00 bond (sign lowering bond) shall be required for permit sites with signs over seventy-five (75) feet in height.

Insurance Requirements:

The permittee shall keep the Department harmless against any and all loss, cost, damage, claim, expense of liability whatsoever because of accident or injury to persons or property of others occurring in connection with the performance of services under this Contract. The following minimum insurance coverages for the applicant, its agents, servants, officers, employees and contractors are required. A Certificate of Insurance listing the agency (GDOT) as the certificate holder and demonstrating proof of this coverage must be received by the Department prior to any work being performed at the Viewing Zone site:

- Commercial General Liability Insurance (CGL) for One Million (\$1,000,000.00) Dollars for bodily injury or death; One Million (\$1,000,000.00) Dollars Public Liability; Three Million (\$3,000,000.00) Dollars per Aggregate; and One Hundred Thousand (\$100,000.00) Dollars for injury or destruction of property;
- Vehicle business automobile insurance liability insurance (BAP) on any owned, non-owned hired vehicle used for any vegetation or permit activity for One Million(\$ 100,000.00) Dollars per occurrence;
- Worker's Compensation Insurance for bodily injury by accident or disease for Five-hundred Thousand (\$500,000.00) Dollars each accident or each employee; Workers Compensation Insurance for bodily injury by disease for Five-hundred Thousand (\$500,000.00) Dollars policy limit.
- All drivers of project equipment must possess a valid license.

APPENDIX D - VM ACTIVITY TRAFFIC CONTROL DIAGRAM



Guidance:

1. All lanes should be a minimum of 10 ft in width as measured to the near face of the channelizing devices.

Option:

2. For the work, use on low-volume, low-speed roadways with vehicular traffic that does not include longer and wider heavy commercial vehicles, a minimum lane width of 9 ft may be used.
3. Where the opposite shoulder is suitable for carrying vehicular traffic and of adequate width, lanes may be shifted by use of closely spaced channelizing devices, provided that the minimum lane width of 10 ft is maintained.
4. Additional advance warning may be appropriate, such as a ROAD NARROWS sign.
5. Temporary traffic barriers may be used along the work space.
6. The shadow vehicle may be omitted if taper and channelizing devices are used.
7. A truck-mounted attenuator may be used on the shadow vehicle.
8. For the work, the taper and channelizing devices may be omitted if a shadow vehicle with activated high-intensity rotating, flashing, oscillating, or strobe lights is used.
9. Vehicle hazard warning signals may be used to supplement high-intensity rotating, flashing, oscillating, or strobe lights.

Standard:

10. Vehicle hazard warning signals shall not be used instead of the vehicle's high-intensity rotating, flashing, oscillating, or strobe lights.
11. A Traffic Control Plan will be required when any work requires lane closure(s).

Appendix E

Vegetation Management Application Check List

Permit Number _____

- ☐ Application Name matches name on GDOT Outdoor Advertising Permit.
- ☐ Application Name matches Secretary of State's Corporation Registration.
- ☐ Copy of W-9 form or Customer ID is attached and matches application name.
- ☐ Permit is old enough. (must be at least 5 years old or have been permitted or had a working # prior to December 31, 2010)
- ☐ All Outdoor Advertising Permits and other Vegetation Management renewals are current.
- ☐ There are no existing or pending Outdoor Advertising or vegetation violations at this site.
- ☐ Sign is not in process of being transferred.
- ☐ ATTACHMENT #1: time/date stamped color photographs of the entire Viewing Zone were submitted. [minimum of six (6) photos with different vantage points, including one photograph of the existing permit tag].
- ☐ ATTACHMENT #2: Viewing Zone Inventory Sheet submitted and completed by a certified Arborist/Forester.
- ☐ ATTACHMENT #3: Name and copy of the ISA Arborist certification or the Georgia Forester registration included.
- ☐ Work does not appear to be in medians, islands or near or in a beautification area.
- ☐ ATTACHMENT #4: If herbicide use is proposed, name and copy of certification number of person responsible for its use has been provided.
- ☐ ATTACHMENT #5: Completed Summary of Tree Values Worksheet submitted and adds up correctly. The number of trees listed matches ATTACHMENT #2.
- ☐ ATTACHMENT #6: The four (4) Parts of the Work Proposal are complete with details. Remember that each part of the work plan is interrelated with the other parts. The Work Proposal is consistent with Attachment 2.
- ☐ Part 1: The Work Plan completed with details. The Work Plan may need to reference other parts of the Work Proposal.
- ☐ Part 2: The Environmental Impact Checklist is filled out and is consistent with the other Parts of the Work Proposal and ATTACHMENT 2.
- ☐ Part 3: The Erosion and Sedimentation sketch is filled out (if applicable). The sketch is the same site that is drawn out in ATTACHMENT 2.
- ☐ Part 4: The NOI/Erosion and Sedimentation Plan is approved and attached. The plan is the same site that is drawn out in ATTACHMENT 2.
- ☐ ATTACHMENT #7: Certification of Sign Height is completed. If the local government does NOT allow sign lowering you must have a certified signature from the local government BEFORE submitting the application.
- ☐ ATTACHMENT #8: If applicable, a copy of Credit Voucher for Sign Removal is attached. (Do not send original credit voucher until requested with Final Approval.)

Is there an existing Vegetation Permit at this location under an older program? (All previous permits at site will be automatically cancelled). Yes ☐ No ☐

Are all parts of the application signed and certified as applicable? Yes ☐ No ☐