



The Governor Nelson A. Rockefeller Empire State Plaza Visitor Center Gift Shop

Call for Consignment Artists

The New York State Office of General Services is seeking New York State artists to provide consignment merchandise in the following media: jewelry, ceramics, glass, textiles, fine art and mixed media. Artists should demonstrate a strong sense of creativity and possess a high quality of craftsmanship and technical ability. The Empire State Plaza Gift Shop will feature one-of-a-kind and limited edition works by professional artists who maintain a cohesive body of original work. All works must be hand-crafted in New York State.

Artists selected through a jurying process using pre-established criteria, will have their work displayed for sale in the Empire State Plaza Gift Shop, located on the North Concourse of the Empire State Plaza, Albany, NY. Product suitability is at the discretion of the jurying body, and will be considered based on appropriateness for the gift shop and its visitors.

Featured consignment artists will be responsible for setting the retail price. Artist commission will be 60% of retail. Artist works will be displayed for 6-month intervals. All selected artists must execute OGS' standard consignment contract. Consignment contract extensions or renewals are at the discretion of the jurying body.

How to Apply

To have your work considered for consignment, please submit:

- A completed application, with biography and artist statement
- 10 digital images of your artwork (.tif, .jpg, or .png at 300dpi)

By email to: Send your application and images as attachments to: OGS.sm.PlazaShopConsignment@ogs.ny.gov

By mail* to: Empire State Plaza Gift Shop
Attn. Jacqueline Davis, Manager/Buyer
Room 121, Concourse
Empire State Plaza
Albany, NY 12242
*Please send in your images and application on a CD

General Guidelines

- Submissions via dealers, agents, and/or representatives are INELIGIBLE.
- Work using commercially fabricated forms, kits, patterns, molds and/or reproductions used in any manner will not be considered.
- DO NOT SUBMIT ORIGINAL ARTWORK. It will not be considered or returned.
- Due to the expected large volume of submissions, we will only respond to artists of interest to us. For all other questions, please contact Jacqueline Davis at 518-408-1637.

The New York State Office of General Services reserves the right to dispose of unsolicited materials, and will not accept responsibility for incorrect addressing or postage of any material. Failure to follow the artwork submission instructions may result in the nullification of your entry.

After reviewing this submission form and its accompanying images, the jurying body may request additional information, a studio visit or the provision of original artwork before making its final determination.

Thank you for your interest in becoming a featured consignment artist at the Empire State Plaza Gift Shop!

The Application

A Division of the Office of General Services



Consignment Artist Application Page 1

Contact Information

Artist Name

Home Phone (include area code)

Press Name (if applicable)

Cell Phone (include area code)

Mailing Address 1

Studio Phone (include area code)

Mailing Address 2

Email Address

City, State, Zip

Website

Permanent Address 1 (if different from mailing address)

Other applicable links (Etsy, LinkedIn, Facebook, Twitter, Flickr, Instagram, etc.)

Permanent Address 2

City, State, Zip

Artwork

Please list all galleries or shops that currently represent or have previously represented your work.

Are any parts of your work manufactured? If yes, please explain.

Yes No

Do you employ a staff in the production of your work? If yes, please explain.

Yes No

What is the typical price point for your work? \$

Continued



Consignment Artist Application Page 2

Artist Biography

Artist Statement

Continued



Consignment Artist Application Page 3

Digital Image Information for Submissions - 10 total

#1: Image File Name	Retail Price
<input type="text"/>	\$ <input type="text"/>
Media	
<input type="text"/>	
Dimensions (HxWxD)	Weight (lbs. /oz.)
<input type="text"/>	<input type="text"/>

#2: Image File Name	Retail Price
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Media	
<input type="text"/>	
Dimensions (HxWxD)	Weight (lbs. /oz.)
<input type="text"/>	<input type="text"/>

#3: Image File Name	Retail Price
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Media	
<input type="text"/>	
Dimensions (HxWxD)	Weight (lbs. /oz.)
<input type="text"/>	<input type="text"/>

#4: Image File Name	Retail Price
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Media	
<input type="text"/>	
Dimensions (HxWxD)	Weight (lbs. /oz.)
<input type="text"/>	<input type="text"/>

#5: Image File Name	Retail Price
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Media	
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Dimensions (HxWxD)	Weight (lbs. /oz.)
<input type="text"/>	<input type="text"/>

#6: Image File Name	Retail Price
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Media	
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Dimensions (HxWxD)	Weight (lbs. /oz.)
<input type="text"/>	<input type="text"/>

#7: Image File Name	Retail Price
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Media	
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Dimensions (HxWxD)	Weight (lbs. /oz.)
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Dimensions (HxWxD)	Weight (lbs. /oz.)
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#9: Image File Name	Retail Price
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Media	
<input type="text"/>	
Dimensions (HxWxD)	Weight (lbs. /oz.)
<input type="text"/>	<input type="text"/>

#10: Image File Name	Retail Price
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Media	
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Dimensions (HxWxD)	Weight (lbs. /oz.)
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