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Monday, September 14, 2009 11:45am

SAC SELF EVALUATION FORM (SURVEY)

School Name:

Elementary Middle High School Vo-Tech

Key: SAC = School Advisory Council | SIP = School Improvement Plan | Council = School Advisory Council

PART I - MEMBERSHIP - ss. 1001.452

DID THE COUNCIL INCLUDE:

1. a majority (51%) of the members of the council persons not employed by the school district? Yes No
2. teachers who were elected by teachers? Yes No
3. education support employees who were elected by education support employees? Yes No
4. students who were elected by students? [1] Yes No
5. parents who were elected by parents? [2] Yes No
6. business and community representatives selected in accordance with procedures established by the school board? Yes No
7. representation of the *ethnic, racial, and economic* community served by the school community? Yes No
8. were appointments to SAC membership in accordance with procedures developed by the School Board? Yes No

[1] Career Centers & high school advisory councils shall include students, & middle and junior high SAC *may* include students. [2] career & adult education centers are not required to include parents as members.

PART II - DUTIES, RESPONSIBILITIES, REQUIREMENTS - ss. 1001.452 & 286.011

DID THE COUNCIL:

1. have the words "school advisory council" in its name? Yes No
2. have bylaws? Yes No
3. fill SAC positions & vacancies using the process of election and selection outlined in School Board Policy or SAC bylaws? Yes No
4. conduct meetings in accordance with Sunshine State Statutes? Yes No
5. schedule meetings when parents, students, teachers, business persons, and members of the community can attend? Yes No
6. require at least 3-days' advance notice in writing to all members of the advisory council of any matter that is scheduled to come before the council for a vote. Yes No
7. require a quorum to be present before a vote may be taken by the school advisory council? A majority of the membership of the council constitutes a quorum. Yes No
8. record minutes of meetings and have them available for the general public (Public Records)? Yes No
9. replace any member who has two unexcused consecutive absences from a school advisory council meeting that is noticed according to the procedures in the bylaws? Yes No
10. use a portion of the appropriated funds for implementing the school improvement plan? Yes No
11. assist in the preparation and evaluation of the school improvement plan? Yes No
12. assist in the preparation of the school's annual budget required pursuant to state statutes? Yes No
13. have training in SAC duties? Yes No
14. have training regarding 'Government in the Sunshine' Laws & SAC? Yes No

PART III - EFFECTIVENESS & INVOLVEMENT OF SAC

1 = no involvement

3 = some involvement

5 = total involvement

1. How effective was SAC in advertising meetings to the public?
 1 2 3 4 5
2. How effective was the council in involving members and the public at council meetings?
 1 2 3 4 5
3. How involved was SAC in determining how school improvement funds was spent during the school-year? (1= no involvement; 3=some involvement; 5=total involvement)
 1 2 3 4 5
4. How involved was the SAC in the preparation of the school improvement plan (SIP)?
 1 2 3 4 5
5. How involved was the SAC in the evaluation of the school improvement plan (SIP)?
 1 2 3 4 5
6. How involved was SAC in assisting the principal in the school's annual budget?
 1 2 3 4 5
7. How effective was SAC providing input to the principal and otherwise open lines of communication between the home and the school?
 1 2 3 4 5
8. How effective was SAC in selecting and working toward objectives for this year?"
 1 2 3 4 5
9. How clear are the election procedures in the SAC bylaws?
 1 2 3 4 5
10. How effective do you feel your participation was on SAC?
 1 2 3 4 5
11. Did the council reference specific portions of the minutes that document the decision-making process for the expenditure of funds and other council decisions? Yes No
12. Did the school notify the public of SAC membership elections & keep supporting documentation of the election procedures Yes No
13. Did the council have trouble retaining members? Number of council members Yes No
14. Were new members added to replace council members upon resignation or replacement? Yes No
15. Discussion topics: how many meets per year, how long meetings lasted, meeting location/facilities...

Comments & Suggestions:

