

**Memorandum of Understanding  
Between Veterans Heritage Project (VHP)  
And The Arizona Veterans Hall of Fame Society (AVHOFS), Inc.**

Purpose: The purpose of this Memorandum of Understanding is to establish a relationship of mutual benefit between the two parties named above. This relationship, in turn, should create opportunities to better communicate a common desire to support and serve the veterans' community of Arizona.

Veterans Heritage Project (VHP) will:

1. Encourage VHP Chapter advisors to nominate an exceptional VHP senior for consideration for Arizona Veterans Hall of Fame Society (AVHOFS) annual scholarships. The scholarships will range in the amounts of \$500 to \$2,500 awards (amounts may vary each award-year). The requirements are as follows:
2. Senior in good standing, participating in the project.
3. 500 word, typed essay. This essay should be open ended and specify why VHP is important to the applicant and how it will influence his/her future academically and later in life.
4. A one-paragraph letter of recommendation from the VHP Advisor, sealed in an envelope with the Advisor's signature written over the seal, must accompany each student essay.
5. The essay and recommendation letter must be submitted to VHP's treasurer by December 15<sup>th</sup>. The selection will be reviewed by the VHP Board and top winners selected.
6. The awards will be presented at the AVHOFS Annual Patriotic Recognition event each February.
7. Invite an AVHOFS representative to serve on the Scholarship selection committee.
8. Invite the AVHOFS Board or Scholarship Committee member to attend scheduled VHP Scholarship Committee Meetings and VHP Board Meetings
9. Promote the AVHOFS Annual Patriotic Recognition events (e.g. Copper Sword)
10. Encourage VHP student service and support at AVHOFS functions and events
11. Invite the Officers of the AVHOFS to attend VHP BOD and/or Committee meetings
12. Invite the AVHOFS to participate in the annual VHP Reception and Book Signing events
13. Provide links to the AVHOFS website depicting AVHOFS/VHP mutual relationship and support
14. Disseminate AVHOFS publications to veteran's advocacy groups and at VHP functions.
15. Advise the AVHOFS of regional opportunities to advocate for veterans.
16. Include AVHOFS in relevant VHP publications and promotional material

The Arizona Veterans Hall of Fame Society (AVHOFS) will:

1. Invite the VHP Chairman or Board Advisor to attend regularly scheduled AVHOFS Scholarship Cmte Meetings and each AVHOFS Annual Meeting
2. Promote VHP as a primary partner for Student-Veteran connections where personal military stories are captured and recorded for permanent preservation and archiving at the Veterans History Project at the Library of Congress in Washington DC
3. Expand awards of AVHOFS Scholarships to include VHP students (IAW VHP selection criteria and AVHOFS Operating Instructions)
4. Invite VHP supporters to participate in AVHOFS sponsored events
5. Place links and access to VHP website on the AVHOFS website
6. Post selected VHP provided material on the AVHOFS website
7. Include VHP in relevant publications and promotional material

Both parties shall explore additional opportunities to partner and enhance mutual well being. They may support mutual presentation programs and when appropriate, share or provide material and resources.

Both parties also agree to support each other by exchanging "best practices" whenever appropriate and to foster continuous improvement of VHP programs.

Both parties agree that either party may terminate this Memorandum of Understanding at any time by providing 30 days' written notice to the other party.

This memorandum of Understanding will expire when terminated.

For: Veterans Heritage Project

By: \_\_\_\_\_

Laura Byers, Acting President and Chairman

Date: \_\_\_\_\_

And

For: The Arizona Veterans Hall of Fame Society

By: \_\_\_\_\_

Rick Romley, President

Date: \_\_\_\_\_