

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 27, 2010, at 7:00 p.m. in the District's Coultrap Facility, 1113 Peyton, Geneva, Illinois.

**1. CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:10 p.m. by President Stith. She apologized for the delayed start and noted that the introduction of new teachers had gone a little longer than anticipated.

Board members present: President Mary Stith, Vice President Tim Moran, Matt Henry, Leslie Juby, Kelly Nowak, Bill Wilson. Late: None. Absent: Mark Grosso.

District administrators present: Tom Rogers, Geneva High School Principal; Terry Bleau, Geneva Middle School South Principal; Craig Collins, Assistant Superintendent Personnel Services; Dawn George, Assistant Superintendent Student Services; Donna Oberg, Asst. Superintendent Business Services; Patty O'Neil, Asst. Superintendent Curriculum & Instruction; and Dr. Kent Mutchler, Superintendent.

Others present: Denise Linke (Patch); Carol Young (GEA); Carol Rennolds.

The President led everyone in the Pledge and reminded them to sign the attendance record.

**2. APPROVAL OF MINUTES**

- 2.1 Regular Session September 13, 2010

Motion by Henry, second by Moran, to approve the above-listed minutes as presented. On roll call, Ayes, six (6), Henry, Juby, Moran, Nowak, Wilson, Stith. Nays, none (0). Motion carried unanimously.

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

- 3.1 Summer School Report: Geneva High School, Geneva Middle School North & South  
The Principals from Geneva High School and Geneva Middle School South reported on the summer programs offered to Geneva's students during June and July. One hundred ninety-five (195) high school students enrolled in the summer program and were able to earn credits in course offerings in Consumer Ed, Driver Ed, English Workshop, History Workshop and U.S. Government. The high school summer program provided an opportunity for students to complete a required course, make-up a credit course, or complete the driver education course. The high school program continues to be self-funded with tuition fees covering all costs for the program. For the second year, Geneva's middle schools hosted a reading camp for middle school students in June and July. The reading camp consisted of two sessions consisting of eight, ninety-minute blocks and keeps students reading over the summer. Twenty-seven (27) middle school students participated in this year's reading camp. All costs associated with the middle-school reading camps were covered by grant funds.

Board discussion, comments, questions: continue to suggest that the District consider a mandatory summer reading program for all of our students – believe it would be beneficial (a mandatory summer program may not be well received, while we could be more proactive about summer reading, the District has a good partnership with the Geneva Public Library which sponsors summer reading programs for students); are the middle school sessions limited to reading (no, the students are

engaged in a variety of activities during each session – not just reading); agree that perhaps the District needs to consider a reading program for all of our students – what are other districts doing (many districts offer summer reading programs and we can look into this, but we need to determine what we want to give our students access to, and, in the near future, the Board will receive a report on the District's Foundations program – we will want to send the message that summer reading is important; Geneva's students do read a lot and not just what is required, so we will need to find a balance for any summer reading program's requirements).

#### **4. SUPERINTENDENT'S REPORT**

The Superintendent reported/commented on the following: four GHS students received a perfect ACT score; a Chicago Magazine article rated Geneva's elementary and middle schools in the top seven spots in Kane County; seven Geneva High School students have been named National Merit Scholar semi-finalists; for the sixth time, and the fourth consecutive year, Geneva has received the SchoolSearch Bright A+ Award for academic excellence in education--the award is presented to districts that are among the top 5% of Illinois school districts based on the 2009 School Report Card; and last week's very successful high school Homecoming activities – approximately 1,300 students attended the dance--many of the week's activities were planned and funded by the students.

#### **5. PUBLIC COMMENTS**

The President informed the audience members that the meeting was being video taped for broadcast at a future date on the local access television station for Geneva and read the following statement:

The meeting agenda includes an opportunity for comments from the audience. It is the prerogative of the Presiding Officer to recognize members of the audience who wish to address the Board during the time reserved for public comment. No discussion of individual students or personnel matters is permitted, as those items are appropriate for closed session pursuant to Section 2 (c) of the Open Meetings Act. If you have a concern regarding an individual student or a personnel issue, you are asked to bring it to the attention of the administration. In the interest of providing all visitors an equal opportunity to address the Board, comments will be limited to five (5) minutes. Those individuals needing more time should submit their thoughts in writing to the Board's recording secretary. Visitors addressing the Board need to state their full name and address because the proceedings are video recorded for later broadcasting to the community. The Board reserves the right to edit the video recording for the purpose of excluding any public comment regarding an individual student or a personnel issue.

There were no public comments.

#### **6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS**

- 6.1 Policy 7510, Community Use of School Buildings and Grounds, 2nd Reading for Amendment
- 6.2 Policy 8600, Transportation, 2nd Reading for Amendment
- 6.3 Policy 8640, Transportation for Field and Other District Sponsored Trips, 2nd Reading for Amendment
- 6.4 Policy 9150, School Visitors, 2nd Reading for Amendment

The Assistant Superintendent for Business Services and the Assistant Superintendent Student Services reported that the policies presented for second reading reflected changes suggested at the September 13th meeting.

Board discussion, comments, questions: thanks to the administration for making the clarifying language changes to Policy 9150.

Motion by Nowak, second by Juby, to approve Policy 7510, as presented. On roll call, Ayes, six (6), Juby, Moran, Nowak, Wilson, Henry, Stith. Nays, none (0). Motion carried unanimously.

Motion by Juby, second by Moran, to approve Policy 8600, as presented. On roll call, Ayes, six (6), Moran, Nowak, Wilson, Henry, Juby, Stith. Nays, none (0). Motion carried unanimously.

Motion by Wilson, second by Juby, to approve Policy, 8640, as presented. On roll call, Ayes, six (6), Nowak, Wilson, Henry, Juby, Moran, Stith. Nays, none (0). Motion carried unanimously.

Motion by Moran, second by Juby, to approve Policy 9150, as presented. On roll call, Ayes, six (6), Wilson, Henry, Juby, Moran, Nowak, Stith. Nays, none (0). Motion carried unanimously.

The President thanked the administration for continuing to review and update our policies.

**7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS**

**7.1 Policy 5112, Entrance Age, 1st Reading for Amendment**

The Assistant Superintendent Curriculum and Instruction reported that this policy was being presented for the Board's consideration following review by the administration and NEOLA recommended updates. Changes to the policy were made to clarify the criteria/process for admitting a child to kindergarten or first grade prior to attaining the age identified in the policy. The Superintendent noted that a board member had requested the removal of the work also in Section C, line two.

Board discussion, comments, questions: how is a child's social and emotional readiness assessed (the principal may provide an opportunity to observe the child interacting with other students, as well as by a review of information provided by other professionals).

The Assistant Superintendent noted that a Board member had suggested rearranging the order or combining information contained in the subtopics for better clarity. The suggested changes would be reflected in the policy when it comes back to the Board for second reading.

**8. INFORMATION**

**8.1 Administrator Salary Compensation Report**

**8.2 IASB Report to the Membership, October 2010**

**8.3 SchoolSearch 2010 Bright A+ Award for Academic Excellence in Education**

**8.4 K-5 Curriculum Brochures**

The Board's IASB Delegate requested that Board members read the IASB Report to the Membership and get back to her with any feedback or comments.

**9. CONSENT AGENDA**

**9.1 Monthly Financial Reports & Interfund Transfers**

**9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires**

Resignations Support Staff

Helm, Rick, GHS, 2nd Shift Custodian, 12 month, Effective 10/1/2010

Horlock, Elizabeth, GMSS, Special Ed Assistant, 9 month, Effective 9/17/2010

Long-term Substitutes Support Staff

Lear, Milagrous, Central Office, Benefits Specialist, 12 month, Effective 9/28/10 - 6/30/2011

**9.3 Illinois State Board of Education Annual Application for Recognition of Public Schools 2010-2011**

Motion by Nowak, second by Wilson, to approve Consent Agenda Items 9.1 through 9.3, as presented. On roll call, Ayes, six (6), Henry, Juby, Moran, Nowak, Wilson, Stith. Nays, none (0). Motion carried unanimously.

**10. BOARD MEMBER COMMENTS AND REPORTS**

Board members commented on their attendance at activities and events throughout the District which included the high school's successful homecoming week activities – kudos to the students, staff and parents; and the Board's retreat Saturday morning.

**11. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**12. NOTICES / ANNOUNCEMENTS**

No discussion.

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO PENDING LITIGATION (5 ILCS 120/2(c)(16))**

At 7:42 p.m., motion by Henry, second by Juby, to go into executive session to consider matters pertaining to pending litigation. On roll call, Ayes, six (6), Juby, Moran, Nowak, Wilson, Henry, Stith. Nays, none (0). Motion carried unanimously.

At 7:48 p.m., following a break for the room to clear, the Board moved into executive session.

At 7:58 p.m., motion by Wilson, second by Moran, and with unanimous consent, the Board returned to open session.

**14. ADJOURNMENT**

At 7:59 p.m., motion by Nowak, second by Wilson, and with unanimous consent, the meeting was adjourned.

APPROVED October 12, 2010 \_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_ RECORDING  
SECRETARY