

WITHDRAWAL / LEAVE OF ABSENCE

Enter your information and return the completed form to the School of Environmental and Biological Sciences, Office of Academic Programs, **Martin Hall, Room 205** on Cook Campus. **International students** must contact the Center for Global Studies *before* submitting this form.

Last Name: _____ First Name: _____ Middle Initial: _____

RUID: _____ Email: _____ Cell Phone: _____

Street Address: _____ State: _____ Zip Code: _____

Statement of Withdrawal	Student Statement of Responsibility
<p>I wish to withdraw* from the School of Environmental and Biological Sciences at Rutgers University in the:</p> <div style="display: flex; align-items: center; margin-bottom: 10px;"> <input style="margin-right: 5px;" type="checkbox"/> Fall <div style="margin-left: 100px;">of 20 _____</div> </div> <div style="display: flex; align-items: center;"> <input style="margin-right: 5px;" type="checkbox"/> Spring </div> <p>for the following reason(s):</p> <div style="display: flex; justify-content: space-around; margin-bottom: 10px;"> <input style="margin-right: 5px;" type="checkbox"/> Personal <input style="margin-right: 5px;" type="checkbox"/> Financial <input style="margin-right: 5px;" type="checkbox"/> Medical <input style="margin-right: 5px;" type="checkbox"/> Other </div> <p>Explain briefly. Your comments will be kept confidential:</p> <div style="border: 1px solid black; height: 100px; width: 100%; margin-top: 5px;"></div>	<p>I understand that it is my responsibility to contact the Offices listed below that pertain to my situation. I have marked the appropriate offices that I am required to contact:</p> <div style="margin-top: 10px;"> <input style="margin-right: 5px;" type="checkbox"/> Educational Opportunity Fund (EOF) <input style="margin-right: 5px;" type="checkbox"/> Housing Office – Return keys <input style="margin-right: 5px;" type="checkbox"/> Honors Program <input style="margin-right: 5px;" type="checkbox"/> Dining Services – Cancel meal plan <input style="margin-right: 5px;" type="checkbox"/> Financial Aid – Exit interview <input style="margin-right: 5px;" type="checkbox"/> Veteran Services <input style="margin-right: 5px;" type="checkbox"/> Center for Global Services </div> <p style="margin-top: 20px;">I understand that if I fail to contact and fulfill the requirements these offices as applicable to my situation, charges to my account will continue.</p>

Student's Signature: _____ Date: _____

Dean's Signature: _____ Date: _____

***If you choose to return to Rutgers University at any time, you are required to apply for reenrollment at: admissions.rutgers.edu/reenrollment**

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