# 2011-2012

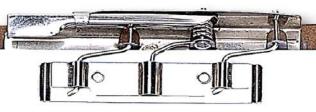


# Coaches' Handbook

#### LINCOLN HIGH SCHOOL ACTIVITIES DEPARTMENT

2900 South Cliff Avenue - Sioux Falls, SD 57105 605-367-7988 - 605-367-8492 fax jim.dorman@k12.sd.us

Jim Dorman, CAA
Assistant Principal/Activities



# Coaching Abilities and Attitudes

By Michael O'Day, CMAA

What makes a good coach? What are the qualities and characteristics that athletic administrators want in each coach? And, does the athletic administrator model these qualities and characteristics?

Coaching at the interscholastic level is a tremendous challenge. Coaches need technical knowledge of their sport and perhaps more than ever, they need to possess the human qualities necessary to work with youth.

Ideally, the high school coach has a solid background in physical education, anatomy, physiology, psychology, sports medicine, etc. Also, it is very beneficial to have various sport experiences either as a player, youth/subvarsity coach or as an official. Athletic administrators need to seek individuals who possess certain abilities, even though their backgrounds may not be in physical education or the sciences. However, more critical than this type of experience for coaches, will be their "Abilities and Attitudes."

# Scholastic coaches must have the following abilities:

# 1) ABILITY TO TEACH:

- a. Break down skills into parts teach sequentially
- b. Teach by progression simple skills to complex skills
- c. Work well with student-athletes patience
- d. Display positive human relation skills



#### 2) ABILITY TO COMMUNICATE:

- a. Talk with and relate to athletes
- b. Deal with parental concerns
- c. Handle and resolve conflicts
- d. Work well with other coaches
- e. Accept constructive criticism from superiors

# 3) ABILITY TO ORGANIZE:

- a. Plan daily practice plans
- b. Plan seasonal goals and objectives for the program
- c. Direct the program to achieve goals and objectives
- d. Perform administrative tasks
- e. Pay attention to details

### 4) ABILITY TO PROMOTE SPORT

- a. Be enthusiastic about sport in general
- b. Promote (or at least accept) multi-sport participation
- c. Make sport fun
- d. Promote and model good sportsmanship

William James said, "The greatest discovery of my generation is that human beings can alter their lives by altering their attitudes of mind."

Interscholastic coaches not only need to possess the abilities listed above, but they need to foster and model the following ATTITUDES:

### 1) BE GOAL ORIENTED:

- a. Teach the importance of setting attainable goals
- Demonstrate a work ethic in coaching/teaching their sport
- c. Set long range goals for their program

### 2) BE RESPONSIBLE AND ACCOUNTABLE:

- a. Teach values and morality
- b. Be a role model
- c. Take responsibility for their actions
- d. Teach youth to be responsible for their actions

# B) HAVE PERSPECTIVE AND BALANCE IN LIFE:

- a. Use common sense
- b. Keep athletics in its proper perspective
- c. Work with athletes to be multi-dimensional people
- d. See problems/issues from all viewpoints
- e. Ensure their coaching philosophy meshes with the school's

### 4) BE FLEXIBLE AND ADAPTABLE:

- Be able to accept and adjust to sudden obstacles
- b. Be able to accept change in a positive manner
- c. Be able to handle crisis situations in a calm manner

#### 5) BE LOYAL:

- a. Be loyal and dependable to the schools' mission
- b. Have no ulterior motives

# 6) BE COMMITTED:

- a. Dedication of purpose
- b. Time and effort consistent with expectations
- c. Build their program
- d. Wholesome work ethic IAA

**About the Author:** Michael O'Day, CMAA, is the director of student activities of South Burlington (Vermont) High School. He can be reached at moday@sbschools.net.



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# 2011-2012 Lincoln High School Coaching Staff Activities Director: Jim Dorman, CAA

Volleyball	:
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Head Varsity Erika Paladino-Hazlett
Assistant Varsity Nikki Nyhaug
Sophomore Will Zobel

Freshman Tina Sayasavanh
Volunteer Jean Pearson

**Cross Country** 

Head Varsity Eric Pooley
Assistant Varsity Jacqui Meadors

**Girls Tennis** 

Head Varsity Tom Krueger

Freshman

**Boys Golf** 

Head Varsity Lyle Pearson

Freshman Duane Fiala

Wrestling

Head Varsity Mark Ernster
Assistant Varsity Tom Nesseth
8th Grade Daniel Castilleja
7th Grade James Boehmer
Volunteer Nathan Bertsch

Volunteer

**Boys Tennis** 

Head Varsity Tom Krueger

**Assistant Varsity** 

**Girls Golf** 

Head Varsity Aaron Beavers
Freshman Mike Moller

Cheer

Head Competitive Coach Dawn Bonham
Head Sideline Coach Katie Pabst
Assistant Coach Megan Boschee

**Dance** 

Head Coach Jenna Simpson Assistant Coach Amanda Simon

**Athletic Trainer** 

Head Trainer Shanna Kindt, ATC

Football

Head Varsity **Aaron Beavers** Eric Foss Assistant Varsity **Assistant Varsity** Brian Bechard Assistant Varsity Jae Sim Assistant Varsity/Soph. Jim Jarovski Assistant Varsity/Soph. Jeff Fitzgerald Head Freshman Jeff Halseth Assistant Freshman Chad Birger Assistant Freshman Shwan Flanagan Varsity Volunteer Dave Alpers

Varsity Volunteer

Girls Basketball

Head Varsity Lyle Pearson
Assistant Varsity Andy Romero
Sophomore Heather Conrad
Freshman Scott Amundson

Volunteer

**Boys Basketball** 

Head Varsity

Assistant Varsity

Sophomore

Freshman

Seff Halseth

Scott Embry

Eric Rice

Paul McVey

Volunteer Ryan Rothenberger Volunteer Jared Jansen

**Gymnastics** 

Head Varsity Les Frederick
Assistant Varsity Jill Kleinsasser

Track & Field

Head Varsity Jim Jarovski
Assistant Varsity Scott Embry
Assistant Varsity Kaaren Huber
Assistant Varsity Eric Rice
Assistant Varsity Brian Bechard

**Assistant Varsity** 

Assistant Varsity Eric Pooley
Assistant Varsity Kaylee Keating
Varsity Volunteer Dave Alpers
Varsity Volunteer Kalisha Wachira
Varsity Volunteer Shawn Flanagan

Softball Head Varsity Head Varsity	Charnelle Wooledge Trent Dlugosh	Bowling Head Boys Head Girls	Terry Peters Loren Foss
Soccer Head Girls JV Girls Head Boys JV Boys Volunteer	Steve Burckhalter Sandy Roberts Russ Townsend Doug Townsend Paul McVey	Baseball Head Varsity Assistant Varsity Freshman	Alex Sommers Matt Meyers Pat Bumann
<u>Debate</u> Head Coach Assistant	Tony Martinet	Oral Interp Head Coach Assistant Assistant	Bryan Hagg
Band Bob Carlson Dan Carlson	Color Guard Julie Fettes	Orchestra Mario Chiarello	Vocal Linda Conrad Kathy Ferguson
<b>Newspaper</b> Karen Walker	Yearbook Mary Tranberg Sarah Winterscheidt	Theater Lance DeRoos Bryan Hagg Stephanie Arbogast	Student Council Jennifer DuBois

LHS Phone 367-7990

LHS Athletic Phone 367-7988

Activity Principal Athletic Director Assistant Principal Assistant Principal Trainer	Name Val Fox Jim Dorman, CAA Mike Klinedinst Don Ryswyk Shanna Kindt	Address 4801 Caraway Circle 801 W. Eagle Ridge St 6411 Quartzite 7609 W. Stanford Dr 1007 Hemlock Cir	City, Zip Sioux Falls 57108 Sioux Falls 57108 Sioux Falls 57110 Sioux Falls 57106 Harrisburg 57032	Home Phone 334-3303 940-1262 357-8803 275-0343 254-6085	Work Phone 335-9476 367-7988 367-7990 367-7990 367-7990	Cell Phone 351-0964 270-0101 310-6041 940-9858 254-6085	email Val.Fox@k12.sd.us Jim.Dorman@k12.sd.us Mike.Klinedinst@k12.sd.us don.ryswyk@k12.sd.us shanna.kindt@k12.sd.us
<u>Football</u>							
Varsity	Aaron Beavers Eric Foss Brian Bechard Jae Sim	5115 S St Andrews Cr 1708 Dawley Court 1600 S Kingsberry Dr 1504 E 56th St	Sioux Falls 57108 Brandon 57005 Sioux Falls Sioux Falls	367-1137 582-2623 274-3543 332-8937	367-7990 367-7990 367-7990	351-5307 940-3740 940-2322	Aaron.Beavers@k12.sd.us Eric.Foss@k12.sd.us Brian.Bechard@k12.sd.us coachsim@live.com
Sophomore	Jim Jarovski	308 Seth Cr	Brandon 57005	582-8197	367-7990	940-2835	James.Jarovski@k12.sd.us
·	Jeff Fitzgerald	4201 S. Mesquite Ave	Sioux Falls 57110	376-1885		376-1885	jeffrey.fitzgerald@k12.sd.us
Freshman	Jeff Halseth Chad Birger Shawn Flanagan	3716 E 49th St 140 N Poplar Ave 906 N Western Ave #103	Sioux Falls 57103 Tea 57064 Hartford, SD 57033	371-3357 498-7447 541-520-7850	367-7639 575-2097	359-8356 498-7447	jeffrey.halseth@k12.sd.us chad.birger@usiouxfalls.edu shawn.flanagan@hotmail.com
Volunteer Volunteer	Dave Alpers	5605 W Darcie St	Sioux Falls 57106	362-4056		929-3861	dalpers@athletesphotography.com
Volleyball							
Varsity	Erika Paladino-Hazlett	6909 Heatherridge Rd	Sioux Falls 57108	271-4855	367-4377	321-4835	Erika.Paladino-Hazlett@k12.sd.us
JV	Nikki Nyhaug	812 Wheatland	Sioux Falls 57106	361-7546		351-9271	Nikki.Nyhaug@k12.sd.us
Sophomore	Will Zobel	4517 S Plains Dr	Sioux Falls 57106		1-8070 ext 5117		wilzobel@sio.midco.net
Freshman Volunteer	Tina Sayasavanh Jean Pearson	2216 S. Hofstad Ave 6204 S Mustang Cir	Sioux Falls 57106 Sioux Falls 57108	480-4701 338-1020		480-4701	tina.sayasavanh@k12.sd.us jean.pearson@k12.sd.us
Cross Country							
Varsity	Eric Pooley	1816 S Center Ave	Sioux Falls 57105	360-8252		360-8252	eric.pooley@k12.sd.us
Assistant Volunteer	Jacqui Meadors	5933 S. Lois Lane	Sioux Falls, SD 57108	321-0107	367-7647	321-0107	jacqueline.scoular@k12.sd.us
<u>Girls Tennis</u> Varsity Freshman	Tom Krueger	225 E 28th	Sioux Falls 57105	332-1061	371-4120	595-5142	thomas.krueger@k12.sd.us
Boys Golf							
Varsity Freshman	Lyle Pearson Duane Fiala	6204 S Mustang Cir 2812 Orchard Cr	Sioux Falls 57108 Sioux Falls 57103	212-7118 332-5653	367-7990 339-4592	212-7118	<u>Lyle.Pearson@k12.sd.us</u> <u>Duane.Fiala@k12.sd.us</u>

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LHS Athletic Phone 367-7988

Activity	<u>Name</u>	<u>Address</u>	City, Zip	Home Phone	Work Phone	Cell Phone	<u>email</u>
Competitive Cheer Head Assistant	Dawn Bonham Megan Boschee	6101 W Oscar Howe Cir 3108 N 7th Ave	Sioux Falls 57106 Sioux Falls 57104	280-2250 520-1323		280-2250 520-1323	dawn.stluka@k12.sd.us megan.boschee@k12.sd.us
Competitive Dance Head Assistant	Jenna Simpson Amanda Simon	6501 W Bonnie Ct 502 Lakota Ave	Sioux Falls 57106 Brandon 57005	402-316-8078 261-4835	371-4170 261-4835	402-316-8078 261-4835	jenna.simpson@k12.sd.us amanda@skyforceonline.com
Girls Basketball Varsity JV Sophomore Freshman Volunteer	Lyle Pearson Andy Romero Heather Conrad Scott Amundson	6204 S Mustang Cir 217 W Luverne St 6208 Medina Cir 4105 S Arden Ave	Sioux Falls 57108 Sioux Falls 57108 Sioux Falls 57103	212-7118 915-525-3754 361-4971 334-2987	367-7990 367-7990 367-7639 367-4285	212-7118 915-525-3754	Lyle.Pearson@k12.sd.us andy.romero@k12.sd.us Heather.Conrad@k12.sd.us Scott.Amundson@k12.sd.us
Boys Basketball Varsity JV Sophomore Freshman Volunteer Volunteer	Jeff Halseth Scott Embry Eric Rice Paul McVey Ryan Rothenberger Jared Jansen	3716 E 49th St 4429 E Steeple Cr 2001 S Summit Ave Box 1 46666 277th St 4719 E 22nd St 601 E 69th St #113	Sioux Falls 57103 Sioux Falls 57103 Sioux Falls 57197 Lennox 57039 Sioux Falls 57110 Sioux Falls 57108	333-9723 920-1375 399-9795 321-8304 376-3266	367-7639 367-7990 367-7990 367-7990	359-4609	jeffrey.halseth@k12.sd.us Scott.Embry@k12.sd.us Eric.Rice@k12.sd.us paul.mcvey@k12.sd.us ryan.rothenberger@furnitureoutletsusa.com jared.jansen@k12.sd.us
Wrestling Varsity JV Middle School Middle School Volunteer	Mark Ernster Tom Nesseth Daniel Castilleja James Boehmer Nathan Bertsch	708 N Archer Dr 1912 S 6th Ave 1705 E 24th St 1127 S Prairie Ave 2717 S Prairie Ave	Sioux Falls 57103 Sioux Falls 57105 Sioux Falls 57105 Sioux Falls 57105 Sioux Falls 57105	310-9371 507-840-1384 759-4008 770-4911 320-267-3499	367-7990 507-840-1384	275-2117 507-840-1384 770-4911	mark.ernster@k12.sd.us tom.nesseth@usiouxfalls.edu info@dmcwaterjet.com james.boehmer@usiouxfalls.edu nathan.bertsch@usiouxfalls.edu
Gymnastics Varsity Assistant	Les Frederick Jill Kleinsasser	5308 W 56th St 909 W Golden Eagle	Sioux Falls 57106 Sioux Falls 57108	361-7188 413-9228		261-6653 413-9228	I_frederick@siouxfallshousing.org jillianbarnes@yahoo.com
Boys Tennis Varsity Freshman	Tom Krueger	225 E 28th	Sioux Falls 57105	332-1061	371-4120	595-5142	thomas.krueger@k12.sd.us
Girls Golf Varsity Freshman Volunteer	Aaron Beavers Mike Moller Scott Amundson	5115 S St Andrews Cr 4305 Hickory Hill Rd 4105 S Arden Ave	Sioux Falls 57108 Sioux Falls 57103 Sioux Falls 57103	367-1137 331-5073	367-7990 367-7639	351-5307 940-8483	Aaron.Beavers@k12.sd.us robert.moller@k12.sd.us Scott.Amundson@k12.sd.us

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LHS Athletic Phone 367-7988

Activity	<u>Name</u>	Address	City, Zip	Home Phone	Work Phone	Cell Phone	<u>email</u>
Track & Field Varsity Assistants	Jim Jarovski Scott Embry Kaaren Huber Brian Bechard Eric Rice Eric Pooley Kaylee Keating	308 Seth Cr 4429 E Steeple Cr 3909 S Pillsberry Ave 1600 S Kingsberry Dr 2001 S Summit Ave Box 1 1816 S Center Ave 3403 W 81st St	Brandon 57005 Sioux Falls 57103 Sioux Falls 57103 Sioux Falls Sioux Falls 57197 Sioux Falls 57105 Sioux Falls 57108	582-8167 333-9723 371-4355 274-3543 920-1375 360-8252 351-3601	367-7990 367-7990 367-7990 367-7990 367-7990	940-2835 360-8252 351-3601	James.Jarovski@k12.sd.us Scott.Embry@k12.sd.us Kaaren.Huber@k12.sd.us Brian.Bechard@k12.sd.us Eric.Rice@k12.sd.us eric.pooley@k12.sd.us kaylee.keating@k12.sd.us
Volunteer Volunteer Volunteer	Dave Alpers Shawn Flanagan Kalisha Wachira	5605 W Darcie St 906 N Western Ave #103 1010 E Sunrise PI	Sioux Falls 57106 Hartford, SD 57033 Sioux Falls 57108	362-4056 541-520-7850 803-464-4100		929-3861	dalpers@athletesphotography.com shawn.flanagan@hotmail.com kalishangela@live.com
Girls Soccer Varsity Assistant JV	Steve Burckhalter Sandy Roberts	3801 S West Ave	Sioux Falls 57105	376-0227 612-816-4557		376-0227	steveb@dakotaalliancesoccer.com sandyroberts27@hotmail.com
Boys Soccer Varsity JV Assistant	Russ Townsend Doug Townsend Paul McVey	1625 S Riverdale Road 1201 S 2nd Avenue 46666 277th St	Sioux Falls 57105 Sioux Falls 57105 Lennox 57039	254-5273 366-0968 399-9795	367-7990	254-5273	russell.townsend@k12.sd.us townsend@sio.midco.net paul.mcvey@k12.sd.us
<u>Softball</u> Varsity JV	Trent Dlugosh Charnelle Wooledge	7520 W President Street	Sioux Falls 57106	323-0151	367-7990	360-6671	trent.dlugosh@k12.sd.us charnelle.wooledge@k12.sd.us
Baseball Varsity Assistant Freshman	Alex Sommers Matt Meyers Pat Bumann	1704 S Willow Ave 2604 W. Wood Dr 6012 Tecumseh Court	Sioux Falls 57105 Sioux Falls 57105 Sioux Falls 57106			254-5435 271-3701 929-6014	alex.sommers@hotmail.com matt.meyers@k12.sd.us bumann90@hotmail.com
Bowling Boys Girls Assistant Assistant	Terry Peters Loren Foss Michelle Peters Bob Elrod	4325 E 33rd St 1601 E 26th St 4325 E 33rd St 2912 S Poplar Dr	Sioux Falls 57103 Sioux Falls 57105 Sioux Falls 57103 Sioux Falls 57105	321-1488 929-0006 359-7344 261-3345	336-3800	321-1488 929-0006 359-7344 261-3345	tmacpeters@sio.midco.net redfoss@yahoo.com tmacpeters@sio.midco.net suburban.lanes@yahoo.com

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LHS Athletic Phone 367-7988

Activity Sideline Cheer	<u>Name</u>	Address	City, Zip	Home Phone	Work Phone	Cell Phone	<u>email</u>
Head Assistant	Katie Pabst Megan Boschee	2617 S Prairie 3108 N 7th Ave	Sioux Falls 57105 Sioux Falls 57104	376-3706 520-1323		520-1323	klpabst06@ole.augie.edu megan.boschee@k12.sd.us
<u>Patriettes</u> Head Assistant	Jenna Simpson Amanda Simon	6501 W Bonnie Ct 502 Lakota Ave	Sioux Falls 57106 Brandon 57005	402-316-8078 261-4835	371-4170 261-4835	402-316-8078 261-4835	jenna.simpson@k12.sd.us amanda@skyforceonline.com
<u>Band</u>	Bob Carlson Dan Carlson Julie Fettes	4701 Fernwood Dr 105 E 38th St 6206 S Avalon Ave #315	Sioux Falls 57110 Sioux Falls 57105 Sioux Falls 57108	321-5852 413-9443 310-2169	367-7895 367-7895	413-9443 321-5852 310-2169	Robert.Carlson@k12.sd.us Daniel.Carlson@k12.sd.us julie.fettes@k12.sd.us
<u>Orchestra</u>	Mario Chiarello	116 S Menlo Ave	Sioux Falls 57104	274-8936	367-7896	261-2350	Mario.Chiarello@k12.sd.us
<u>Vocal</u>	Linda Conrad Kathy Ferguson	7115 W 56th St #55 6005 S Prairie View Cir	Sioux Falls 57106 Sioux Falls 57108	361-8876 334-6565			linda.l.conrad@k12.sd.us kathy.ferguson@k12.sd.us
<u>Debate</u> Head Assistant	Tony Martinet	5117 S Baneberry Ave.	Sioux Falls 57106	254-7097		254-7097	tony.martinet@k12.sd.us
Oral Interp Head Assistant Assistant	Bryan Hagg	4708 S Yellowstone Ln	Sioux Falls 57105	366-8988	367-7990		Bryan.Hagg@k12.sd.us
<u>Theater</u>	Lance DeRoos Bryan Hagg Stephanie Arbogast	4212 Lisanne 4708 S Yellowstone Ln 3201 S Westbrooke Ln #	Sioux Falls 57103 Sioux Falls 57105 Sioux Falls 57106	371-1752 366-8988 361-3749	367-7990 367-7990	201-8051	Lance.Deroos@k12.sd.us Bryan.Hagg@k12.sd.us stephanie.arbogast@k12.sd.us
Student Council	Jennifer DuBois	116 N Dewberry Avenue	Sioux Falls 57110	367-1074	367-7990		Jennifer.Dubois@k12.sd.us
<u>Newspaper</u>	Karen Walker				367-7990		karen.walker@k12.sd.us
<u>Yearbook</u>	Mary Tranberg Sarah Winterscheidt	101 E 27th St 824 S Summit	Sioux Falls 57105 Soux Falls 57104	605-331-5300 330-4030	367-7990	321-5744	Mary.Tranberg@k12.sd.us sarah.winterscheidt@k12.sd.us

Updated: 07/19/11



# South Dakota High School Coaches' Association MEMBERSHIP FORM

Name:						
Home Address:				City:		
State:	Zip:			Home Phon	ie:	
School:				Email:		
Check all of the bo	exes that apply:	_				
Head Coach:	ВВ 🗌	CC 🗌	Cheer	Dance	FB	Gym.
	Golf	Tennis	T&F	VB	WR $\square$	
Asst. Coach:	ВВ 🗌	CC	Cheer	Dance	FB	Gym. $\square$
	Golf	Tennis	T&F	VB	WR	
Athletic Director: [					l your \$40 mem ISCA	bership fee to:
		COACHES FOL			Dorman, Execu	
		e South Dakota (  Other	Joaches Founds		W Eagle Ridge Ix Falls, SD 5	

# PATRIOT ATHLETICS

Agenda Items: Pre-Season Parent/Athlete/Coach Meeting

It is our responsibility to inform parents/guardians about our individual sports programs. We are to present as much information as necessary to those who have a direct concern with what is happening with athletics at Lincoln. It seems reasonable to think that the better a coach communicates with parents the more smoothly the season will go. Parents can be the greatest ambassadors for our school. With this in mind, each head coach is to begin the season with very clear communications to parents/guardians about the procedures, rules, and expectations for athletes.

The following items should be included in your presentation. Additional items that you feel are necessary for your program should also be included. Head coaches should also include, in writing, any special requirements or sport specific rules beyond those listed below. Be sure to give a copy of all written material and correspondence to the athletic director.

- I. Communication expected from coach to parents/guardians and athletes
  - 1. Your Philosophy (Communicating your philosophy to as many people as you can gives you the most important tool for handling praise and criticism you are going to get).
- II. Communication expected from parents/quardians to coach
  - 1. Notification of any practice/contest conflicts well in advance.
  - 2. Specific concerns regarding coach's philosophy.
  - 3. Decisions and judgments are not personal. They are based solely on what is best for all team members. Coaches are professionals and parents must trust that the goal of success in all matters guides decisions. In general, playing time or other student athletes are not discussable items.
  - 4. What to do if things do not go the way parents or child wishes.
  - 5. Discussion with the coach is encouraged.

Examples: Treatment of your son/daughter, mentally or physically.

Ways to help your child improve.

Concerns about your son/daughter's attitude.

Academic and eligibility concerns.

# III. Team information

- 1. Locations/times of all practices and contests.
- 2. Attendance policy.
- 3. Making the team, staying with the team, cut policy.
- 4. Playing time and position changes.
- 5. Appropriate dress for practice, games home and away.
- 6. Lettering requirements.
- 7. Lost equipment or uniforms.
- 8. Off-season conditioning.

# IV. Academics and Eligibility

- 1. SDHSAA rules
- 2. Discipline as directed by School Policy and other team rules that may result in the denial of your son/daughter's participation.

# V. Safety

- 1. Inform parents and athletes of inherent dangers of catastrophic injuries in your sport.
- 2. Sioux Valley trainer, Stephanie Libis, will work with Lincoln athletes.
- 3. Practices are conducted in a safe manner.
- 4. Insurance coverage is the responsibility of the parent/guardian.

### VI. Travel

- 1. All travel to and from contests is done on a school-sponsored vehicle. Exceptions to this are to be arranged with the coach in charge.
- 2. Participants in winter sports must have special gear in their possession to travel.

### VII. Parent/Coach Conference

- 1. Call coach to set up an appointment
- 2. If coach cannot be reached, call athletic office and a meeting will be set up for you.
- 3. Importance of addressing concerns personally and rationally.
- 4. If necessary, Athletic Director will meet with parent/guardian only after parent/coaches conference.

# VIII. Sportsmanship

- 1. Promote sportsmanship and character development.
- 2. Rewarding and disciplining players for sportsmanship and unsportsmanlike conduct.
- 3. Explain how you will have your entire team practice good character on the athletic field.

# Lincoln High School Fall Sports Parent/Player Meeting

August 9th, 2011 LHS Auditorium - 7:00 pm

# Welcome-Jim Dorman, Asst. Principal/Activities

- ~Julie Gednalske, Booster Club
- ~Red, White & Blue Club
- ~President's Bowl Ticket Pre-sell, Thursday, August 25, 2011, 6:00 pm

# Sports Risk Information-Shanna Kindt, LHS Athletic Trainer

# Athletic Information

~Power Point

# Introduction of Head Coaches and Break-Out Sessions:

- ~ Football Aaron Beavers Auditorium
- ~ Volleyball Erika Paladino-Hazlett Cafeteria
- ~ Boys Golf Lyle Pearson Little Theater
- ~ Girls Tennis Tom Krueger Library
- ~ Cross Country Eric Pooley Chorus Room
- ~ Cheer Katie Pabst & Dawn Bonham Upper Gym
- ~ Dance Jenna Simpson Old Gym
- ~ Softball Charnelle Wooledge & Trent Dlugosh A409-A410
- ~ Boys Soccer Russ Townsend A119-A121
- ~ Girls Soccer Steve Burckhalter A122-A123

# **Handouts**

- ${\sim}$  Have coaches hand out parent communication brochures & other handouts
- ~ Physical and eligibility reports
- ~ Have packets available
- ~ Insurance
- ~ Web site schedule instructions
- ~ Picture forms

# **Coach's Checklist**

Coach:	Year:
Beginning of Season:	
<u>beginning of Season.</u>	
	Physicals checked
	Medical Consent forms checked
	Scholastic eligibility checked
	Activities violations checked
	Roster turned in to secretary – First Day
	Volunteer Coach Forms turned in
	Lettering Policy turned in
<b>During Season:</b>	
	Weekly Schedule
	Out of Class Requests turned in
	Travel/Leave Request form turned in to Mr. Hazlett
	Overnight Travel Itineraries
	Expenses for overnight trips
	Roster changes made
	Activities Violation Notification Form turned in after completion
End of Season:	
	Notify office of date, time and site of Awards Program
	Complete Season Record form for all levels
	Complete Athletic Award form for all levels
	List of student awards- (All-State, Most Improved, etc.)
	Assistant Coach Evaluations completed

# **Athletic Student Information**

Sport:	
Head Coach:	
Assistant Coach(es):	

Student ID Number	Uniform #	F Name	L Name	GPA	Position	Height	Weight	Yr in School	Letter winner	Level (e.g. JV/V)
										<u> </u>
										<u> </u>



# Sioux Falls School District Year-Round Activity Rules Summary of District Policy JJAA/JJAA-R\*

School activity participants are expected to demonstrate behavior that reflects positively on the individual, school, and community. The rules governing participation in school activity events are in force year-round. The chart below summarizes district policy\* and state law regarding school activities. The consequences listed below are minimum only.\* If you have questions regarding the policy, contact your school principal.

#### **DEFINITIONS**

SCHOOL ACTIVITY - School activities include but are not limited to athletics, band, cheerleading, clubs, dance, debate, drama, drill team, National Honor Society, oral interpretation, orchestra, royalty candidates, student council, vocal, and any other student activities.

SCHOOL ACTIVITY EVENT - A public presentation, performance, competition, or trip associated with participation in a school activity.

Suspension Perion - The suspension period for an activity rules violation begins on the date of the next school activity event in which the student is involved. The suspension period for a drug violation is for twelve calendar months from the date of the adjudication, conviction, diversion, or suspended imposition of sentence.

### DISTRICT POLICY

Violation: Possession, sale, use, or distribution of tobacco, or a controlled or mood-altering substance. Crime against person or property. **SECOND VIOLATION** 

# FIRST VIOLATION

# Consequence Suspension from school activity events: 14 consecutive calendar days or two activity events, whichever is greater.

#### Alternative

# Alcohol/drug violation

Suspension reduced to 7 calendar days or one activity event, whichever is greater, if the student and at least one parent participate in a drug/alcohol evaluation and attend every session of the Sioux Falls School District Drug Prevention Program.

### **Tobacco violation**

Suspension reduced to 7 calendar days or one activity event, whichever is greater, if the student participates in every session of a District-approved tobacco education class.

# Consequence

Suspension from school activity events: 42 consecutive calendar days or six activity events, whichever is greater.

#### Alternative

# Alcohol/drug violation

Suspension reduced to 21 calendar days or three activity events, whichever is greater, if the student and at least one parent participate in a drug/alcohol evaluation and attend every session of the Sioux Falls School District Drug Prevention Program.

#### **Tobacco violation**

Suspension reduced to 21 calendar days or three activity events, whichever is greater, if the student participates in every session of a District-approved tobacco education class.

# Consequence

Suspension from school activity events: 12 calendar months.

THIRD VIOLATION

#### Alternative

#### Alcohol/drug violation

Suspension reduced to 60 calendar days if the student completes a chemical dependency treatment program.

#### **Tobacco violation**

Suspension reduced to 60 calendar days if the student completes an intensive tobacco use cessation program.

#### RECORD OF VIOLATIONS

Violations accumulate for one year in middle school (grades 6-8). After 12 calendar months, a middle school student starts over with a clean record. Violations accumulate for four years in high school (grades 9-12). For example, if a student has a violation as a ninth grader, the violation is on record for four years. If a middle school student participates in high school activities, violations accumulate starting when the student's participation begins. For example, if an eighth grade student participates in high school activities and has a violation, that violation stays on record for five years.

# **CLEAN RECORD PROVISION**

Students who have one violation then remain violation-free for 12 consecutive months start over with a clean record. This opportunity applies only once during a student's high school career. (Provision dose not apply to suspension for a drug conviction, adjudication, diversion, or suspended imposition of sentence.)

#### NO PENALTY PROVISION

Students are encouraged to seek help for chemical dependency problems. Students with no identified violations will not be penalized if they voluntarily enter a treatment program and abstain. (If, while in the program, students violate the rules, they will be penalized the same as other students.)

### **PROCESS**

- The principal must inform the student of the rule, regulation, or policy that has allegedly been violated. 1)
- The student will be given an opportunity to answer the charges and present evidence on his or her behalf.
- The principal shall render a decision as soon as possible after reviewing the case.

Upon suspending a student, if possible, the principal shall provide oral notice of the suspension to the student's parents or guardian. The principal shall also provide written notice to the parents or guardian. The principal's decision may be appealed to the Superintendent within 5 school days of notification of suspension. Ineligibility remains during the appeal process.

	State Law					
Violation: D	Violation: Drug conviction, adjudication, informal adjustment or court-ordered diversion program, or suspended imposition of sentence.					
First	Consequence					
Violation	Suspension from participation in any activity sanctioned by the SDHSAA for 12 calendar months.					
	Alternative					
	Suspension reduced to 60 school days if student participates in an assessment with a certified chemical dependency counselor or completes an					
	accredited intensive prevention or treatment program.					
Second	Permanent augmenting from participation in any activity constigued by the CDUCAA					
Violation	Permanent suspension from participation in any activity sanctioned by the SDHSAA.					

# **ACTIVITY VIOLATIONS NOTIFICATION FORM**

Suspension will be from	has violated the district activity rules.
Suspension will be from	as ionows.
Violation:	<u>Consequences</u>
First Violation:	Period of 14 consecutive calendar days or two activity
	events, whichever is greater.
	Beginningand continuing through
	Period of 7 consecutive calendar days or one activity
	events, whichever is greater.
	Beginningand continuing through
Second Violation:	Period of 42 consecutive calendar days or six activity
	events, whichever is greater.
	Beginning and continuing through
	Period of 21 consecutive calendar days or three activit
	events, whichever is greater.
	Beginningand continuing through
Third/Subsequent Violation:	Suspension from school activity events: 12 Calendar
1	months.
	Period of 60 calendar days (minimum) upon completic
	of a chemical dependency treatment program.
	Beginningand continuing through
State Law: Drug Conviction	
First Violation:	Suspension from school activity events: 12 calendar
	months.
	Beginningand continuing through
	Period of 60 school days upon completion of an
	intensive prevention or treatment program.  Beginningand continuing through
	beginningand continuing through
Second Violation:	Permanent suspension in school activity events.
he student has satisfactorily comple	ted the above suspension, you must SIGN this sheet and RETURN
ctivities Office. Thank You!	
Advisor/Coach	Date



# Sioux Falls School District 49-5 PETITION REQUEST FOR 7<sup>TH</sup> OR 8<sup>TH</sup> GRADE ATHLETE TO COMPETE AT HIGH SCHOOL LEVEL

Student Name			Date of Request_	
Student's School			Name of Sport	_
Parent/Guardian Name			Phone Number	_
Grade	Date of Birth	Height		Weight
Reason for request to co	ompete at the junior varsit	y/varsity level:		
I desire advancement ar	nd understand and agree	o all expectations.		
			Date	
Student Signature				
I request that the studen	it named herein be permit	ted to compete at the ju	ınior varsity/varsity le	evel in the sport named herein.
			Date	
Parent/Guardian Signatu	ure			
,	garding the request for the Approve / Disapprove (atta		•	unior varsity/varsity level in the
			Date	
Middle School Principal	Signature			
	garding the request for the Approve / Disapprove (atta			unior varsity/varsity level in the
			Date	
High School Activities P	rincipal Signature			
The request for the stud	ent named herein to partio	cipate at the junior vars	ity/varsity level in the	sport named herein is:
	Approve	ed	Denied	
			Date	
Superintendent/Designe	e Signature			

# **Travel Guidelines for Coaches**

# **Regular Season Travel to Varsity Contest**

# Football

- Head Coach, varsity assistants and sophomore coaches travel with team.
- Ninth grade coaches may travel with team provided there are no additional expenses and no class time missed!

# Boys/Girls Track

- o Head coach and varsity assistants travel with team.
- Number of assistants dismissed and time of dismissal will be a building decision (Principal) on a case-by-case basis.

# Boys/Girls Basketball

- Head coach, varsity assistants and sophomore coaches travel with team.
- If ninth grade team is scheduled to play on same date, then ninth grade coach will travel as well. If not, ninth grade coach may travel with team provided there are no additional expenses and no class time missed.

# Volleyball

- As most regular season games in volleyball are scheduled V-JV-10-9 on the same night, head coach, varsity assistant, sophomore and ninth grade coach will travel with team.
- Should this not be the case, only coaches involving that particular level will travel. Coaches of the teams not involved may travel with the team, provided there are no additional expenses and no class time missed.

# • Boys/Girls Cross Country, Gymnastics

Head coach and varsity assistants travel with team.

# Wrestling

- Head coach and varsity assistants travel with team.
- Middle school coaches may travel with team provided there are no additional expenses and no class time missed.

# • Boys/Girls Golf, Tennis

- Head coach will travel with team.
- Ninth grade coach may travel with team provided there are no additional expenses or class time missed.

# • Competition Cheer, Dance

Head coach and varsity assistant travel with team.

# **State Tournament**

# When your team qualifies:

# Football

- Head coach, varsity assistants and sophomore coaches travel with team.
  - For Football, State Tournament is defined as "Football Finals", which is presently played on a Saturday.
- Ninth grade coaches may travel with team provided there are no additional expenses and no class time missed.

# Boys/Girls Track, Cross Country

Head coach, varsity assistants will travel with team.

# • Boys/Girls Basketball, Volleyball

- Head coach, varsity assistant and sophomore coach will travel with team.
- Ninth grade coach will be allowed a sub day (paid by district) for each school day their team competes in tournament.
- Ninth grade coach may travel with team provided there are no additional expenses and no class time missed.

# Wrestling

- Head coach and varsity assistants travel with team.
- Middle school coaches (2) will be allowed a sub day (paid by district) for each school day their team competes in tournament.
- Middle school coaches may travel with team provided there are no additional expenses or class time missed.

# Gymnastics

- Head coach and varsity assistant travel with team.
- Middle school coaches (2) not allowed sub day or to travel with team as middle school season is held after high school season completed.

# • Boys/Girls Golf, Tennis

- Head coach travels with team
- Ninth grade coach allowed a sub day (paid by district) for each school day their team competes in tournament.
- Ninth grade coach may travel with team provided there are no additional expenses or class time is missed.

# • Competition Cheer, Dance

Head coach, varsity assistant will travel with team.

# When your team does not qualify:

- Varsity & junior varsity coaches may attend tournament at school district expense.
  - o Gas receipts, one (1) car only per school
  - o One (1) motel room per school
  - Meals
  - o Tickets
- No expenses or substitutes for any other coaches.

# COACHES REQUEST FOR LEAVE

- STEP #1 = Review your schedule and list all dates you will be gone on leave request forms. This should be done before the start of your season.
- STEP #2 = Utilize S.E.M.S., even if you do not need a sub. S.E.M.S is also the way that leave is tracked in the district. It is available online and can be completed at any time before your season begins. You need to use S.E.M.S. any time you are gone for any reason.
- STEP #3 = Get an On-Staff sub if needed. You need to find one on your own and let Bonnie know or ask her to help find someone to cover for you.

# LINCOLN HIGH SCHOOL 2900 SOUTH CLIFF SIOUX FALLS, S.D. 57105

# **EXPENSE PROCEDURE**

- 1. USE T&A CREDIT CARD FOR LODGING AND TRANSPORTATION.
- 2. TAX EXEMPT NUMBER IS ON THE CREDIT CARD.
- 3. BRING RECEIPTS HOME WITH YOU.

# **PINK SHEET**

THIS IS A SUMMARY OF YOUR EXPENSES FOR THE TRIP. PLEASE COMPLETE THIS FORM AND TURN IT IN WITH YOUR RECEIPTS.

# **MEALS**

THE DISTRICT DOES NOT PAY FOR MEALS UNLESS THE STATE REIMBURSES FOR THEM. IF MEALS ARE TO BE PURCHASED THEY WILL BE PURCHASED OUT OF T&A ACCOUNT.

# PLEASE TURN THESE TRAVEL FORMS IN TO MR DORMAN IMMEDIATELY FOLLOWING YOUR TRIP.

THANKS!		
MEAL ALLOWANCE:		
BUS DEPARTURE:		

# **Motel Room Reservations 2011-12**

\*\*Need Room Lists for all schools - all trips\*\*

School	Team	Event	Location	Date	Motel	Phone#	# Rooms
LHS	G Tennis	GDC Tennis	Rapid City	9-18 & 19	Days Inn	348-8410	3 doubles
LHS	B Golf	GDC B Golf	Sturgis	09/18/11	Holiday Inn Exp	347-4140	3 doubles
LHS	B Golf	State B Golf	Spearfish	10-2 & 3	Super 8	642-4721	3 doubles
LHS	Volleyball	Apple Valley, MN	Apple Valley	10/07/11	Hampton Inn	952-435-6366	5 doubles
					Burnsville, MN	952-435-5588-fa	1 driver
LHS	Volleyball	GDC	Rapid City	10/21/11	Days Inn	348-8410	5 doubles
LHS	Gymnastics	Aberdeen	Aberdeen	12/09/11	Super 8 East	229-5005	3 doubles
LHS	Wrestling	Rapid City Invite	Rapid City	12/09/11	Days Inn	348-8410	5 doubles
LHS	Gymnastics	RC Invite	Rapid City	01/20/12	Days Inn	348-8410	3 doubles
LHS	Gymnastics	GDC	Rapid City	02/03/12	Days Inn	348-8410	3 doubles
LHS	Wrestling	GDC	Rapid City	02/03/12	Days Inn	348-8410	6 doubles
LHS	GBB/BBB	GDC B-Ball	Rapid City	2-9 & 10-12	Days Inn	348-8410	9 dbls girls
		(3 games)					8 dbl boys
LHS	Gymnastics	State	Brookings	2-16 & 17-12	Fairfield Inn	692-3500	3 doubles
LHS	B Tennis	State	Rapid City	5-16/17/18-12	Days Inn	348-8410	3 doubles
LHS	B/G Track	State	Rapid City	5-24/25-12	Days Inn	348-8410	21 doubles

# **State Meets 2011-12**

B Golf	Spearfish	GBB	Brookings (state gets)
G Tennis	Sioux Falls	BBB	 Rapid City (state gets)
B/G Cross Country	Sioux Falls	G Golf	 Sioux Falls
Football	Vermillion (no overnight)	<b>B</b> Tennis	 Rapid City
Volleyball	Sioux Falls	B/G Track	Sturgis/Rapid City
Cheer/Dance	Brandon Valley		•
Gymnastics	Brookings		
Wrestling	Aberdeen (state gets)		

# LINCOLN HIGH SCHOOL OUT OF CLASS REQUEST

EVENI/ACTIVITY	DESTINATION	
DATE/TIME ACTIVITY BE	EGINS DATE/TIME ACTIVITY E	ENDS
DATE(S) AND TIME STUD	DENTS EXCUSED FROM SCHOOL	
FORM OF TRAVEL		
IF THE TRIP IS AN OVERN	NIGHT, WHERE ARE YOU STAYING?	
ADULTS THAT ARE TRAV	VELING AS CHAPERONES, COACHES, OR ADVISORS	S:
****NOTE: All travel is to be This notification is the responsible DORMAN when completed	DERARY IF THE TRIP IS FOR MULTIPLE DAYS.  The reported AT LEAST THREE DAYS PRIOR TO DATE insibility of the sponsor in charge of the event. Turn this for for approval.  ON THIS TRIP ARE (IN ALPHABETICAL ORDER IN THE INTERIOR OF THE INTERIO	rm in to <u>JIM</u>
ID# (IMPORTANT!)	NAME	GRADE
,		
(IE NIE CECCA D	V LICE DEVEDOE CIDE OD ATTACHED A COMPLE	
(IF NECESSAR)	Y, USE REVERSE SIDE OR ATTACHED A COMPLE	ALED LIST)
APPROVED BY	DATE	

# LINCOLN HIGH SCHOOL PERMISSION FORM TO RIDE WITH PARENTS

	will be riding with me $$ from
Student name	
Event	
Place of event	
Date of event	
My child has received approval from the a	dministration of LHS prior to leaving for the event.
PARENT SIGNATURE/PHONE	ADMINISTRATOR SIGNATURE
	ADMINIOTATION GIONATIONE

# **Volunteer Coaching Guidelines**

- 1. Must complete "Adult Volunteer Registration Form".
- 2. May not be placed in charge of a practice session or competition without a contracted district employee in the activity involved being present.
- 3. May not be directly responsible for students when traveling with students.
- 4. May travel with the team/group provided there are not additional expenses and no class time missed.
- 5. May not transport students unless they have filled out the "Activity Driver Certification Form".
- 6. Will adhere to all district employee guidelines and policies.
- 7. The maximum pay for any volunteer coaching position will be 50% of the lowest paid high school coaching position in that sport.

# Sioux Falls School District Activity Driver Certification Form

Revised 6-09

We appreciate your willingness to drive students to school activities. It is the policy of the District that adults who transport students must meet the following requirements:

- A valid driver's license;
- Comprehensive liability and property damage insurance; and
- No careless/exhibition driving or driving under the influence violations in the past two years.

		I certify that I meet all the foregoing requi	rements.
		(Signature of adult driver)	
Please print the follo	wing information:		
Driver's name:			
Phone number:			
Address:			
Date:			

This is in compliance with Board policy IJOC-R.

# Sioux Falls School District



# Adult Volunteer Registration Form

"To educate and prepare each student to succeed in a changing world."

# This registration form is to be completed annually by all school volunteers

Name					
	Last			First	M.I.
Address				-	
	Number			Street	Apt.
	City			State	Zip
Phone				Email	
	Day	Eveni	ing		
Employer					
Employer Ad	dress				
. ,	Nui	mber		Street	Ste
	City			State	Zip
Emergency C	Contact Person	ſ			
3 ,				Name	Relationship
	Address			Phone	
Do you use ille	egal drugs?	YES	NO	(circle one)	
-		ha valun	tooring (9		& staff member's name):
	wildin will you i	Je voluli			a stan member s name,.
PLEASE REA	AD & INITIAL:				
Volunteer	Commitment:	Volunte	eers add v	value to our sch	ool community by supporting
					e Sioux Falls School District,
					olunteers is expected at all aintain information regarding
		•			re, concerns encountered by
volunteers a	are to be reported	to the te	eacher or	school administi	ator.
Adult volunt	teers who transpo	ort studer	nts must h	ave:	
	driver's license;		-0 1:1-1-1	St D	Demons (seems to be on file
	r insurance - Col lool office or prog				Damage (copy to be on file
<ul><li>no care</li></ul>					ce violations in the past two
years.					
	work without pag ne District's school				s at any District site and are
	15 2.58.30 55110		ponoji	,	

Si	gned Date
VC	understand the information that I have provided will be used by school personnel and/or slunteer coordinator (who may not be a District employee) to recruit and sign volunteers.
l I ar	affirm that I have read, understand, and agree to the above and also affirm that the information have given is accurate and complete. The information that I have provided may be verified, and I give permission to the Sioux Falls School District to make inquiry of others, including a siminal background check, concerning suitability to act as a school volunteer.
	Volunteers are provided access to a volunteer staff handbook to further detail the responsibilities and obligations of the position. Volunteers must review this handbook. This handbook is found at <a href="https://www.sf.k12.sd.us/volunteers">www.sf.k12.sd.us/volunteers</a> or is available at the school office for review.
	Volunteers are to use universal precautions, meaning all human blood or potentially infectious materials shall be treated as known to be infectious regardless of the source. Volunteers are to follow work-area restrictions concerning potentially infectious materials. <i>Policy GBGA</i>
	Volunteers, as users of the District's network, shall not send, access, or retain any abusive, defamatory, obscene, profane, sexually explicit, pornographic, threatening or illegal material. <i>Policy IJNDC</i>
	Volunteers may not use corporal punishment (physical force) upon a student for the purpose of punishing/disciplining a student. Physical force may be used to defend yourself, defend another individual, or to protect property. Any acts of physical force must be immediately reported to the principal. <i>Policy/Reg. JKA</i>
	Volunteers may not engage in unlawful harassment or discrimination based an individual's race, color, religion, creed, ancestry, national origin, gender, sexual orientation, disability, age, military/veteran status, genetic information or other basis prohibited by law. Reports of alleged harassment/discrimination shall be made to the building principal, department director, or Civil Rights Officer (605-367-5384). The District will investigate all reports of harassment/discrimination and take appropriate action against any student or other school personnel who is found to have violated the Harassment policy. <i>Policy GBAA</i>
	Volunteers may not use illegal drugs, alcohol, or tobacco-products on school property, including but not limited to work rooms, restrooms, playgrounds, parking lots, and sidewalks surrounding the school. <i>Policy GBEC, GBED</i>
	Volunteers are required to follow school sign-in procedures for the security of students and staff.
	Volunteers are expected to inform the teacher or the school office if unable to meet specific responsibilities, or unable to be in class when expected.
	Volunteer positions/arrangements may be terminated at any time without cause by either the volunteer or the District.
	Volunteers whose name appears on the Sex Offender Registry will be not allowed to volunteer in the District.

# END OF SEASON REMINDERS

# CHECKLIST:

1. Turn in an **ALPHABETICAL** list of your letter winners.

**INCLUDE GRADE LEVEL** (use separate sheet for each level)

(There is a separate tab for each level on the workbook) DON'T FORGET YOUR MANAGERS AND STAT PEOPLE

PLEASE GET THIS INFORMATION TO ME AT LEAST A WEEK IN ADVANCE OF YOUR AWARDS BANQUET IF YOU WOULD LIKE MY SECRETARY TO PRINT UP YOUR AWARD CERTIFICATES. WE ALSO NEED TO LOOK UP THEIR GPA FOR THE SCHOLAR ATHLETE AWARD.

# 2. Lettering Policy

Inlcude your lettering policy with your list of award winners.

- 3. Please make sure all equipment and uniforms are clean and checked in. Update your inventory.
- 4. Evaluations. Any of you on the evaluation schedule, please come in immediately following your season to complete this process. We will need to set up a time for a conference summary. Do not forget about your assistant coaches evaluations. They must sign their evaluation. Turn these forms in on the day of your final conference summary.
- 5. I recommend that you select a date for parent's night and your awards banquet at this time for next year. Get these dates to me and I will place them on the master schedule and calendar.

# **LINCOLN ATHLETIC AWARDS**

SPORT: YEAR:

# **MONOGRAM**

<u>SENIORS</u>	<u>JUNIORS</u>	<b>SOPHOMORES</b>	<u>FRESHMEN</u>
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9
10	10	10	10
11	11	11	11
12	12	12	12
13	13	13	13
14	14	14	14
15	15	15	15
16	16	16	16
17	17	17	17
18	18	18	18
19	19	19	19
20	20	20	20
21	21	21	21
22	22	22	22
23	23	23	23
24	24	24	24
25	25	25	25
TRAINERS:	MANAGERS:	COACHES:	
1	1	1	
2	2	2	
3	3	3	
		4	

\* denotes Scholar Athletes

**BOLD FACE-Gets Monogram.** All others get certificates.

# **SEASON RECORD**

SCHOOL: Lin	coln High School	I	Team:	LEVEL	2008-2009	
SPORT:			<u> </u>			
COACH:		Reco	rd	Won:Los	st:Tied:	
	SCORES OF MEE	TS OR CONTESTS: (BE SUR	RE TO INCL	UDE ALL TOURN	IAMENTS)	
DATE		OPPONENT		WE	THEY	
	1 6 1	D : :		F 1 00		
Approximate nu		Beginning of Season: Total:	<u> </u>	End of Sease Tot	on: al:	
Make a separate sheet for each squad. Forward one copy to Coordinator of Athletics the week after the season is completed. Attach a typed alphabetical list of award winners, <u>including managers</u> .						

DISTRIBUTION

Coordinator of Athletics Principal's Office Coach Athletic Coordinator DEPARTMENT OF ATHLETICS Sioux Falls Public School Sioux Falls, South Dakota

# **Out-of-Season Guidelines Chart**

# Allowable Activities for Coaches and Athletes Grades 9-12

Augus		rsday S	port eason egins	Sport of S	night Midnight state of ck Meet July 31
	1	2	<u>3</u> STUDEN	<u>→ </u>	5
Clinics	yes	yes	yes	yes	yes
Camps	yes	yes	no	yes	yes
Leagues/Games/Tourneys	yes	yes	no	yes	yes
Practice	yes	yes	yes	yes	yes
All-Star Grade 12	no	no	no	yes	yes
All-Star Grade 9-10-11	no	no	no	no	yes
Club Team	yes	yes	no	yes	yes
<b>Private Lessons</b>	yes	yes	yes	yes	yes

- Columns 1 and 5 refer to the out-of-season time period during the summer months.
- Columns 2 and 4 refer to the out-of-season time period during the school year.
- Column 3 refers to the in-season time period.

### **COACHES**

	0 0 1 1 0 1 1 1 1				
Clinics	yes	yes	yes	yes	yes
Camps	no	no	no	no	yes*
Leagues/Games/Tourneys	no	no	no	no	yes*
Practice	no	no	yes	no	no**
All-Star Grade 9-12	no	no	no	no	yes
Club Team	no	no	no	yes	yes
Private Lessons	no	no	yes	no	yes

<sup>\*</sup>Coaches are restricted to a combined total of no more than four team competitions/outings.

### **Definitions**

Coach:

Includes any person contracted to coach a sport (K-12) or any volunteer who has been approved to help coach a sport (includes positions filled on an annual basis). The time period encompassing the contracted or approved volunteer coach is 15 months. This includes the three summer months prior to the school year, the nine months of the school year and the three summer months following the school year. (This definition includes athletic directors.)

Camps:

Planned activities that are of an instructional nature and/or of a competitive nature where actual games are played by camp attendees. All camps must be open to all who voluntarily opt to attend.

- 1. Individual Athletes from the same school are not kept together as a team.
- 2. Team Groups of athletes from the same school participate together as a unit.

Clinic:

All planned activities are of an instructional, observational and/or demonstrational nature related to the teaching of individual skills. There is to be no competition/participation by athletes who are in attendance at the clinic. Clinic attendees are observers only.

Private

Clinic attendees are observers only.

Teaching fundamental skills and techniques of a specific sport. Coaches may receive compensation or volunteer

Lessons:

their services.

L/G/T:

Leagues, Games & Tournaments: A competitive type of environment simulating game conditions involving a schedule. This definition includes games and/or tournaments that are sponsored by a non-school entity.

All-Star:

Members who are chosen by invitation or selected out right by some predetermined process for a single event. No more than 3 basketball, 3 cheer,3 cross country, 5 dance, 7-11 man football, 6-9 man football, 3 golf, 3 gymnastics, 3 tennis, 3 track & field, 4 volleyball and 3 wrestling participants may come from one school.

Club Team:

Teams that play a multiple schedule of events (minimum of 3 events). Members are chosen by invitation or selected out right by some predetermined process. No more than 3 basketball, 3 cheer, 3 cross country, 5 dance, 7-11 man football, 6-9 man football, 3 golf, 3 gymnastics, 3 tennis, 3 track & field, 4 volleyball and 3 wrestling participants may come from one school.

Grade:

The grade in school, as referenced in the chart above, reflects the student's grade as of Aug. 1.

<sup>\*\*</sup>Exception: Only while attending camps in accordance with the four team competitions/outings limitation rule.

# The following sports proposals were approved by the SDHSAA Board of Directors during the April 19, 2011 Board Meeting.

# **Basketball**

- Eliminate the restriction on visible manufacturer's logo/trade names on the undergarment. On visible **undergarments**, the manufacturer's logos/trade names may not exceed 2¼ square inches, with no dimensions more than 2¼" being permitted on each item of apparel. The restriction of a visible logo/trade name has been deleted. Multiple logos/trade names are permitted, however none of the visible logos/trade names may exceed 2¼". All other undergarment rules remain the same.
- ➤ Seeding Formula for Class "AA" only: add letter g. to current seed formula which would state: g. Must have a minimum of 6 "AA" opponents, or schedule everyone in your District at least once, in order to be considered for seed placement. Teams failing to do so will be seeded last in the District.
- ➤ In Class "A" Girls' and Boys' Basketball, a team playing a class "AA" size school would receive 50 points for a win and 0 points for a loss just like they would for playing a Class "A" or Class "B" school. Effective date: 2011-2012 school year.

(Amended during June 7-8, 2011 Board of Directors Meeting: Games played against Class "AA", "A", "B" JV opponents are non-point producing games and are not counted in the total game divider.)

# Competitive Cheer

- ➤ State Cheer and Dance competition will be held Friday and Saturday of Week 16 effective 2012-13. Class "A" and Class "B" competition will begin Friday evening, with Class "AA" competition on Saturday.
- Eliminate the Non-Stunting category in Cheer.
- ➤ Safety checks will be done 30 minutes prior to the start of competition. All participants need to be "performance ready." If a team/team member enters the performing surface with jewelry after the safety check has been performed, that team will be disqualified from competition.
- ➤ Effective 2012-1, move the first allowable contest from Week 9 to Week 8...

# Competitive Dance

- ➤ State Cheer and Dance competition will be held on Friday and Saturday of Week 16 effective 2012-2013. Class "A" competition will begin Friday evening, with Class "AA" competition on Saturday.
- ➤ Safety checks will be done 30 minutes prior to the start of competition. All participants need to be "performance ready." If a team/team member enters the performing surface with jewelry after the safety check has been performed, that team will be disqualified from competition.
- ➤ Teams may compete in three of the four categories during state competition. For the purpose of determining a state champion in each class, the three category scores will be averaged. The teams with the highest average scores will be placed accordingly. A school must compete in three categories to be eligible for placement.
- Effective 2012-13, move the first allowable contest from Week 9 to Week 8...

# **Football**

➤ In Class 11-AA Football the top 12 teams based on power points will qualify for the playoffs. Teams will be seeded 1-12 with the top four schools receiving first round byes.

# Golf

➤ No proposals adopted.

# **Gymnastics**

- ➤ To be scored and considered as a team for any competition, a team must have 4 participants competing in the meet.
- Eliminate the coaches' necessity to designate at least one all-around athlete.
- ➤ Class AA only: Realign regions in gymnastics to match the ESD and GDC conference affiliation. Region 1: Aberdeen Central/Roncalli, Brookings, Huron, Mitchell, Pierre, Watertown, Yankton/Bon Homme
  Region 2: RC Central, RC Stevens, Sioux Falls Lincoln, Sioux Falls O'Gorman, Sioux Falls Roosevelt, Sioux Falls Washington
- Class AA only: Eliminate the region meet and use the Conference Meet as the state qualifying meet for representation at the State Meet. The meet will be known as Conference Meet/State Qualifier Meet. Qualifying standards for team competition: Top twelve team scores advance to the state meet. Seven gymnasts may be entered per event at the conference/state qualifier meet. During actual competition the coach may compete any six of the seven gymnasts per event.

# **Tennis**

> Change indoor match format to:

Championship matches 2 out of 3 with match tie break in lieu of the deciding set

Consolation bracket rounds 8 game pro sets

Semi Final matches 2 out of 3 sets with match tie break in lieu of the deciding set 2 out of 3 sets with match tie break in lieu of the deciding set

# Track and Field & Cross Country

- ➤ During the region and state track & field meets the medley relay will be run with a 3 curve stagger.
- > During the region and state track & field meets, during prelims of the shot put and discus, competitors with the best performance will be last in each flight.
- > During the region and state track & field meets, during the prelims of the long jump and triple jump, competitors with the best performance will be last in each flight.
- > During region track & field meets, opening heights in the high jump and pole vault will be determined by region committees.

# **Volleyball**

- Tie breaking procedure for all teams in Class AA, A and B:
  - 1. Head to head competition will be used to break the tie. (Do not round, division should go to three places.)
    - a) Win/Loss percentage.
    - b) Set Win Percentage = number of sets won divided by the number of sets played during the regular season.
    - c) Average point differential = point differential divided by number of matches played.
  - 2. Post season win/loss record.
  - 3. Victories against common opponents will be used to break the tie.
  - 4. Best overall regular season win/loss record based on percentage.
  - 5. Coin toss.

# Wrestling

➤ In Class B Wrestling, eliminate district tournaments and hold region tournaments effective the 2012-13 season.

# South Dakota Codified Law 13-36-9

SDCL 13-36-9 requires all coaches to be educated concerning the Signs, Symptoms and Behaviors of a possible concussion. They must also receive information regarding the short term and long term effects of a concussion. Therefore beginning with the 2011-12 school year all coaches will be required to complete the online NFHS Course "Concussion in Sports – What You Need To Know". The course is free and takes about 20 minutes to complete. It may be accessed through the SDHSAA coaches' education website. This will be an annual requirement as per state law. No equivalent courses will be accepted. Once the course has been completed, print the certificate of completion and provide it to you school administration for documentation purposes.

### CONCUSSION FACT SHEET FOR ATHLETES

#### What is a concussion?

A concussion is a brain injury that:

- Is caused by a bump, blow, or jolt to the head or body
- Can change the way your brain normally works
- Can occur during practices or games in any sport or recreational activity
- Can happen even if you haven't been knocked out
- Can be serious even if you've just been "dinged" or "had your bell rung"

All concussions are serious. A concussion can affect your ability to do schoolwork and other activities (such as playing video games, working on a computer, studying, driving, or exercising). Most people with a concussion get better, but it is important to give your brain time to heal.

# What are the symptoms of a concussion?

You can't see a concussion, but you might notice one or more of the symptoms listed below or that you "don't fell right" soon after, a few days after, or even weeks after the injury.

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Bothered by light or noise
- Feeling sluggish, hazy, foggy, or groggy
- Difficulty paying attention
- Memory problems
- Confusion

#### What should I do if I think I have a concussion?

- **Tell your coaches and your parents.** Never ignore a bump or blow to the head even if you feel fine. Also, tell your coach right away if you think you have a concussion or if one of your teammates might have a concussion.
- **Get a medical check-up.** A doctor or other health care professional can tell if you have a concussion and when it is OK to return to play.
- **Give yourself time to get better.** If you have a concussion, your brain needs time to heal. While your brain is still healing, you are much more likely to have another concussion. Repeat concussions can increase the time it takes for you to recover and may cause more damage to your brain. It is important to rest and not return to play until you get the OK from your health care professional that you are symptom-free.

# How can I prevent a concussion?

Every sport is different, but there are steps you can take to protect yourself.

- Use the proper sports equipment, including personal protective equipment. In order for equipment to protect you, it must be:
  - The right equipment for the game, position, or activity
  - Worn correctly and the correct size and fit
  - Used every time you play or practice
- Follow you coach's rules for safety and the rules of the sport
- Practice good sportsmanship at all times

# It's better to miss one game than the whole season.

Student's Signature:	Date:	
Parent's/Guardians Signature:	Date:	

# THIS FORM MUST BE SIGNED ANNUALLY AND MUST BE AVAILABLE FOR INSPECTION AT THE SCHOOL

#### CONCUSSION FACT SHEET FOR PARENTS

#### What is a concussion?

A concussion is a brain injury. Concussions are caused by a bump, blow, or jolt to the head or body. Even or what seems to be a mild bump or blow to the head can be serious.

# What are the signs and symptoms?

You can't see a concussion, Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days after the injury. If your teen reports, one or more symptoms of concussion listed below, or if you notice the symptoms yourself, keep your teen out of play and seek medical attention right away.

Signs Observed By Parents or Guardians	Symptoms Reported by Athlete
<ul> <li>Appears dazed or stunned</li> </ul>	<ul> <li>Headache or "pressure" in head</li> </ul>
<ul> <li>Is confused about assignment or position</li> </ul>	<ul> <li>Nausea or vomiting</li> </ul>
<ul> <li>Forgets an instruction</li> </ul>	<ul> <li>Balance problems or dizziness</li> </ul>
<ul> <li>Is unsure of game, score, or opponent</li> </ul>	<ul> <li>Double or blurry vision</li> </ul>
Moves clumsily	<ul> <li>Sensitivity to light or noise</li> </ul>
<ul> <li>Answers questions slowly</li> </ul>	<ul> <li>Feeling sluggish, hazy, foggy, or groggy</li> </ul>
<ul> <li>Loses consciousness (even briefly)</li> </ul>	<ul> <li>Concentration or memory problems</li> </ul>
<ul> <li>Shows mood, behavior, or personality</li> </ul>	Confusion
changes	<ul> <li>Just not "feeling right" or is "feeling down"</li> </ul>
Can't recall events prior to hit or fall	
Can't recall events after hit or fall	

# How can you help your teen prevent a concussion?

Every sport is different, but there are steps your teens can take to protect themselves from concussion and other injuries.

- Make sure they wear the right protective equipment for their activity. It should fit properly, be well maintained, and be worn consistently and correctly.
- Ensure that they follow their coaches' rules for safety and the rules of the sport
- Encourage them to practice good sportsmanship at all times.

### What should you do if you think your teen has a concussion?

- 1. **Keep your teen out of play.** If your teen has a concussion, her/his brain needs time to heal. Don't let your teen return to play the day of the injury and until a health care professional, experienced in evaluating for concussion, says your teen is symptom-free and it's OK to return to play. A repeat concussion that occurs before the brain recovers from the first usually within a short period of time (hours, days, or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in edema (brain swelling), permanent brain damage, and even death.
- 2. **Seek medical attention right away.** A health care professional experienced in evaluating for concussion will be able to decide how serious the concussion is and when it is safe for your teen to return to sports.
- 3. **Teach your teen that it's not smart to play with a concussion.** Rest is key after a concussion. Sometimes athletes wrongly believe that it shows strength and courage to play injured. Discourage others from pressuring injured athletes to play. Don't let your teen convince you that s/he's "just fine".
- 4. **Tell all of your teen's coaches and the student's school nurse about ANY concussion.** Coaches, school nurses, and other school staff should know if your teen has ever had a concussion. Your teen may need to limit activities while s/he is recovering from a concussion. Things such as studying, driving, working on a computer, playing video games, or exercising may cause concussion symptoms to reappear or get worse. Talk to your health care professional, as well as your teen's coaches, school nurse, and teachers. If needed, they can help adjust your teen's school activities during her/his recovery.

# THIS FORM MUST BE SIGNED ANNUALLY AND MUST BE AVAILABLE FOR INSPECTION AT THE SCHOOL



# LINCOLN HIGH SCHOOL

# ~Home of the *Patriots*~

www.sf.k12.sd.us

# ACTIVITIES DEPARTMENT

2900 South Cliff Avenue Sioux Falls, SD 57105 605-367-7988 605-367-8492 fax iim.dorman@k12.sd.us

Jim Dorman, CAA
Assistant Principal/Activities

Dear Parent/Guardian,

We are pleased to inform you that Lincoln High School is making CoreCourseGPA.com, a web-based software program, available to all Lincoln High School student-athletes and their parents/guardians free of charge.

If your child has aspirations of competing athletically as a freshman at an NCAA Division I or Division II school, they must meet NCAA Initial-Eligibility minimum standards, including minimum core course GPA and SAT/ACT test score requirements. CoreCourseGPA.com is an innovative tool that allows you to easily track your son or daughter's progress towards meeting these requirements, beginning as soon as the first semester of their freshman year.

# To activate your child's CoreCourseGPA.com membership, follow these simple steps:

- 1. Go to www.CoreCourseGPA.com
- 2. Enter School ID and School Code in the **New Member Account Creation** box:

# **Students/Parents:**

School ID: 421178

School Code: 729287773

- 3. Click "Continue."
- 4. Fill in the appropriate fields in the Create New Student Account form.

\*\*Remember to write down the new Member Name and Password you have created\*\*

5. Click "Submit."

Congratulations! You have successfully created your CoreCourseGPA.com member account.

# To <u>login to your member account</u> and begin using the CoreCourseGPA.com software, follow these simple steps:

- 1. Go to www.CoreCourseGPA.com
- Enter your Member Name and Password in the Existing Member Login box.

\*\*Use the Member Name and Password you created during the account activation process\*\*

Click "<u>Login</u>."

Begin using your CoreCourseGPA.com account!

CoreCourseGPA.com incorporates the NCAA recognized core courses for Lincoln High School into the online course entry forms, calculates BOTH Division I and Division II core course GPA, automatically factors weighted grades into calculations and tracks course requirements for BOTH Division I and Division II. Your son or daughter's core course information is saved for the duration of their high school career.

Lincoln High School is proud to make this innovative software available to you free of charge. We believe CoreCourseGPA.com will be a very useful academic tool for you and your student-athlete.

Sincerely,

Jim Dorman, Athletic Director

IT IS IMPORTANT TO NOTE THAT YOUR USE OF CORECOURSEGPA.COM IS <u>NOT A SUBSTITUTE</u> FOR REGISTERING WITH THE NCAA ELIGIBILITY CENTER AFTER THE COMPLETION OF SIX HIGH SCHOOL SEMESTERS.



# **Coach Education Program**

Core Courses - Provide coaches with content from all eight domains contained in the National Standards for Sport Coaches (NASPE 2006). These two courses form the foundation from which all elective courses and sport-specific courses are developed. Core courses should be completed first to give the coach a better understanding of elective and sport-specific courses.

Fundamentals of Coaching Varies by State
First Aid for Coaches Varies by State

**Sport-Specific Courses** - Provide coaches with content on the skills and tactics of their sport. Sport -specific courses will be developed in all sports in which the NFHS writes rules as well as golf and tennis.

# **Fundamentals of Coaching:**

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Basketball	\$50
Football	\$50
Soccer	\$50
Softball	\$50
Cheer and Dance	\$50
Wrestling	\$50
Volleyball	\$50
AACCA Spirit Safety Certification	\$75
Track and Field	\$75

Elective Courses - Provides coaches with content that expands on the topics introduced in Fundamentals of Coaching. Courses will be developed to train coaches to minimize risk and improve coaching effectiveness.

Hydration, Nutrition and Supplements	\$20
Engaging Effectively with Parents	\$20
Teaching and Modeling Behavior	\$20
Teaching Sports Skills	\$50
NCAA Eligibility Center	\$20
Coaching Sports in Middle School	\$20

# **National Coach Certification Program**

A coach must complete the following courses to apply for Certification:

Fundamentals of Coaching First Aid for Coaches OR its Equivalent Sport-Specific Course OR its Equivalent

# Why Get Certified?

Designed to deliver the highest-quality professional development online at an affordable cost. This certification will:

- Help coaches minimize the inherent risks faced by participating students
- Help coaches to develop a sense of personal and professional accomplishment
- Recognize coaches nationally
- Improve the sport experience and performance of participating students
- Enable coaches to increase liability insurance coverage through the NFHS Coaches Association.

# **FREE Courses**

Concussion in Sports—What You need to Know The Role of the Parent in Sports

# **FREE Resources in the Locker Room**

Articles, documents, helpful links, videos, course flyers, Parent Tool Kit and other promotional materials are all available at no cost in the Locker Room!



# Free NCAA/NAIA/JUCO Eligibility and Recruiting Webinar

www.sdiaaa.k12.sd.us

The South Dakota Interscholastic Athletic Administrators Association (SDIAAA) is proud to provide a new nonprofit service designed to assist families in being properly educated about the athletic collegiate recruiting process. The Recruiting Education Foundation Inc., a 501(c)(3) nonprofit venture, is providing the SDIAAA with free recruiting webinars for South Dakota high school athletes and their families.

# What Topics are Covered?

The one hour webinar empowers
South Dakota parents and high school
student-athletes to take control of the
recruiting process by addressing the most
common recruiting issues and questions.

# Topics include:

- Scholarships, do they differ?
- Scholarship myths and facts
- NCAA core course requirements
- NCAA & NAIA Eligibility Centers
- Three rules of being a parent
- National Letter of Intent
- Where are the scholarships?
- Cooperative Education
- Recruiting Services
- The Name Game
- Dangers of Social Networking
- NAIA and JUCO options
- and more...

# Where do I view the Webinar?

The webinar is recorded and may be viewed 24/7/365 on the SDIAAA website:

www.sdiaaa.k12.sd.us

"All too often our families are being tempted to spend money in order to have their child recruited. The SDIAAA feels families should listen to our recruiting webinar prior to allocating any sum of money into recruiting. The SDIAAA feels this service will go a long way in properly educating families about the recruiting process and assist them in making proper recruiting decisions."

Jim Dorman, SDIAAA Executive Director