

DISASTER PREPAREDNESS PLAN

2011

FORT LAUDERDALE CHILDREN'S MEDICAL SERVICES

1625 SE 3RD AVENUE
Suite 415

Fort Lauderdale, FL 33316

PHONE: (954) 713-3100 FAX: (954) 713-3179

SECTIONS

- ROLES AND RESPONSIBILITIES
- DISASTER READINESS
- DISASTER PHASES
- VENT-DEPENDENT CHILDREN
- CONTINUITY OF GOVERNMENT
- CONTINUITY OF OPERATIONS
- EMERGENCY CALL LISTING
- COUNTY KEY PERSONNEL LIST
- CMS STAFF DIRECTORY
- SHELTER STAFFING ASSIGNMENTS
- SHELTER LOCATION
- SHELTER REGISTRATION FORM
- DISASTER SUPPLIES
- SHELTER DRUG LIST
- SHELTER SUPPLIES
- DAMAGE ASSESSMENT REPORT

ROLES AND RESPONSIBILITIES

Pre-Planning:

Ft. Lauderdale Children's Medical Services (CMS) office works in collaboration with the **Substance Abuse and Health Care Services Division of Broward County** to implement the emergency shelter for children with special health care needs.

CMS responsibilities include:

- 1. Triage referrals to determine medical eligibility for special needs shelter.
- 2. Review current CMS caseload to complete/update Shelter Registration Form. (See page 15)
- 3. Develop a list of children eligible for the shelter and those requiring evacuation to a hospital. (e.g. ventilator dependent)
- 4. Supply a list to **Broward County Elderly Services** of children and families requiring special transportation for evacuation to the shelter, and for those requiring sheltering at hospital.
- 5. Identify, in coordination with Broward County Substance Abuse and Health Care Services Division, needed supplies (e.g. medical, mats, water, oxygen, food, nutrition supplement, meds, paper goods, supplies) in sufficient quantities to stock the special needs shelter as well as fans, generators, cellular phones and requested special equipment.
- 6. Develop, in coordination with Broward County Substance Abuse and Health Care Services Division, nutrition service plans.
- 7. Complete Family Disaster Plan & Shelter Registration Form for children with Special Health Care needs scheduled to attend the shelter.
- 8. Provide health care professional staffing at shelter in partnership with the North and South Broward Hospital Districts.
- 9. Provide direction and assistance in the triage, treatment and or appropriate dispositions of evacuees. This includes letter to families regarding shelter registration. (See attachment II)

CHILDREN'S MEDICAL SERVICES DISASTER READINESS

Are you prepared for the next disaster (such as hurricane)?

The CMS staff will ensure that our children with special health care needs and families know the procedures to take prior to a disaster occurring. Each family should follow the following steps:

- 1. If your care coordinator recommends that your child should go to the special needs shelter, verify with them that they have your correct address and phone number. They will also need to know if you need county transportation to the shelter.
- 2. Prepare a list of items that you would need at the shelter. This list should include:
 - a) Any medications, for a seven-ten-day period, for yourself or any other children that will be accompanying you.
 - b) Diapers and formula for your child with special health care needs including any special nutrition supplements (if applicable);
 - c) Any medical equipment your child is using or might need (example: oxygen, suction machine, nebulizer, feeding pump, custom wheelchair); Charged batteries for all medical equipment.
 - d) Any supplies such as sterile gauze pads, hydrogen peroxide, cotton applicators, sterile saline, etc. for seven-ten day period.
 - e) Non-medical supplies such as: Flashlight, change of clothes, blankets or sleeping bags, pillows, portable radios, child's favorite toy or stuffed animal, tissues, bottles, pacifiers, etc.;
- 3. Stay tuned to your local radio and/or TV stations at the time a hurricane (or other disaster) is approaching for notification of shelter openings.

The shelter will be equipped with food for your family and your child if he/she is on a regular diet. There will also be medical and nursing staff available to assist in the case of an emergency.

The space at the shelter is limited and we want to emphasize there will only be room for the children who are registered their immediate family members, and caregiver (nurse, home health aide) if indicated.

IMPORTANT REMINDER

Please be sure to charge all electrical equipment that your child may need during a hurricane watch (a hurricane watch means that a hurricane is approaching within 36 hours). Tune in to your local TV/radio stations.

The following are examples of equipment that should be plugged into an electrical outlet 24 hours before the hurricane:

- apnea monitors
- suction machines
- feeding pumps
- nebulizers

When the battery on your equipment is fully charged, the equipment will be able to be used for several hours. It is recommended that you have 2 fully charged batteries.

If you have any questions regarding the shelter or what to bring with you, contact your CMS nurse care coordinator at: (954) 713-3100

DISASTER PHASES

All staff is to follow regular work hours until notified by the Regional Nursing Director or designee that CMS has been notified by Broward County Substance Abuse and Health Care Services Division to dismiss employees because of impending disaster.

PLEASE NOTE: If disaster develops on a non-working day, management staff will be notified to report to the CMS office to follow the established procedure for securing the office and transporting client medical records of pre-registered clients and supplies to the special needs shelter.

Pre-Phase (General Preparation)

- 1. Care Coordinators will triage caseload to determine which clients need to be assigned to the Special Needs Shelter and require county transportation. A Family Disaster Plan/Shelter Registration Form will be completed, with the original placed in the medical record, and a copy to the OMCM.
- 2. The names of the clients needing transportation to the shelter will be forwarded by the OMCM to the Division of Elderly Services.
- 3. Care Coordinators will be pre-assigned to the shelter teams to insure appropriate shelter coverage.
- 4. Staff Directory will be updated, and distributed to all staff.
- 5. The supplies coordinator will prepare a box of office supplies for the shelter.
- 6. The clinical supervisor will prepare clinical supplies for shelter.

Phase I (Hurricane Watch)

- 1. Management staff will meet with, or be in contact with if not during working hours, staff to advice of current disaster status and review Disaster Preparedness Plan.
- 2. DCSA will load CMS case management data information on the Nursing Director's computer laptop.

- 3. Non-nursing staff, under the direction of the Program Manager, will be assigned to secure and protect office equipment. Visquine bags will be distributed to cover all electrical equipment in the office.
- 4. Each employee will be responsible to:
 - Return all charts to the medical record room.
 - Gather all personal items and take them home.
- 7. Management will notify Broward County Substance Abuse and Healthcare Services Division (954-728-2712 or 954-831-4051) to inform them that the disaster supplies located at CMS need to be picked up and delivered to the shelter (see Disaster Supply Checklist).
- 6. The Medical Records staff will organize for delivery to the shelter the current CAP assessment and care plans for the children with special health care needs that are pre-registered for the shelter.

Phase II (Hurricane Warning)

1. Nurses who are scheduled to work Team 1 at the shelter will be relieved of duty to secure their homes before reporting to the shelter. This will occur once announcement of shelter openings has been made. They will report to Site Director upon arrival.

Staff working in the shelter should bring the following items:

- 3-4 days change of clothes;
- Sleeping apparel, i.e. pillow, own sleeping bag, blanket or inflatable mattress (provider by CMS)
- Own medication and any special nutrition/diet supplies
- Flashlight;
- Extra batteries;
- Toiletries (comb, toothbrush, etc.);

Note: Pets are not allowed at the shelter.

2. Other staff will remain on duty at the CMS office until the end of their scheduled workday or until released by the Nursing Director based on the County Administrator's recommendation.

Phase III (During the Hurricane)

Staff at the shelter will provide assistance as directed by the Site Director.

Phase IV (Recovery Activities)

- 1. Upon receiving the "ALL CLEAR" notification from the media or their supervisor, staff will report to the CMS office.
- 2. If storm damage prevents certain staff from reporting to the CMS office, they should report to the shelter.

The safety and well being of state employees is highly regarded. If one of the above 2 steps does not occur, attempts will be made to locate the employee, based on the emergency contact information they have provided.

- 3. Staff will assess damage (if any) to areas of responsibility and report them to the DCSA by completing the Damage Assessment Report (page 22).
- 4. Medical records, disaster equipment and supplies will be returned to CMS as soon as shelter is closed.
- 5. Care Coordinators will contact all at risk families to assess child's status.

VENT-DEPENDENT CHILDREN

Evacuation Plan for Vent Dependent Children

- 1. At the 36 hour pre-impact watch:
 - CMS care coordinators will notify their vent-dependent client's families that there is a hurricane watch or other type of pending disaster and to "stand by".
 - Joe DiMaggio Children's Hospital and Coral Springs Medical Center will have beds designated.
 - Families will make sure that they have adequate supplies and medication for 3 days. Arrangements should be made to care for other family members at home. Only one parent will accompany child to hospital. Arrangements should also be made for a designated person to assure that the home is safe to return post disaster.
 - Care Coordinators will notify the home health agencies that they will need to send at least one nurse to the hospital in order to maintain care for the child.
 - CMS management will notify AMR Ambulance Company to begin preparations for pick-up.
 - One CMS nurse is assigned to Joe DiMaggio Children's Hospital and the other to Coral Springs Medical Center.
- 2. At the 24-hour warning:
 - The two assigned CMS care coordinators will contact the families to be ready for pick-up by the ambulance company.
 - The ambulance company will begin to transport the children to the hospitals.
 - The two assigned CMS care coordinators will report to their designated hospital.
 - Ambulances will enter hospitals via emergency room.
- 3. At the "post impact" and "all clear" notification:
 - Parent will verify with their designated contact that their home is safe and electricity is available.
 - Only then will transportation begin to return children home.

CONTINUITY OF GOVERNMENT

The essential functions of Ft. Lauderdale Children's Medical Services will be maintained in an emergency situation through delegation of authority. This continuity is outlined on page 9, Emergency Call Listing.

CONTINUITY OF OPERATIONS

In the event that essential health functions cannot be provided at the Ft. Lauderdale CMS office, alternative sites will be used. The special needs shelter will be activated in case of a hurricane or other disaster where special needs children will need emergency shelter. The name and location of this shelter is listed on page 14.

For disasters where the special needs shelter will not be opened, CMS management staff, and other staff as needed, will be located at one of the following alternative sites, depending on the location and circumstances of the disaster:

Broward County Health Department Annex 780 SW 24th Street Ft. Lauderdale

North Regional Health Center 601 West Atlantic Blvd. Pompano Beach

South Regional Health Center 4105 Pembroke Road Hollywood

Broward County Emergency Operations Center 201 NW 84th Avenue Plantation

EMERGENCY CALL LISTING

In the event of an emergency or disaster, the following individuals should be contacted regarding the role of Children's Medical Services personnel:

DISASTER COOR./SITE DIRECTOR

Mary Hooshmand, SE Region Nursing Director

Home: (561) 393-8556 Work: (954) 713-3117 Cell:(954) 801-5017

MEDICAL COVERAGE COORDINATOR

Henry Lin, M.D.

Home: (954) 384-4759 Beeper: (954) 269-9826 Work: (954) 563-4323

Back-up: Beverley Nelson-Curtis, M.D.

Home: (954) 575-0128

Cell: (954) 551-9962/954-298-4374

BACK-UP SITE DIRECTOR COORDINATOR

Regine Placide, SRNS Home: (954) 695-1703 Work: (954) 713-1248 Cell: (954) 868-6657

SHELTER SHIFT SUPERVISORS

Lidiette Nieto, SRNS Home: (954) 783-3630 Work: (954) 713-3166 Cell: (954) 292-8742

Mary P. Joyce, SRNS Home: (954) 752-9210 Work: 954-713-3166 Cell: (954) 218-1759

ADMIN. DISASTER COOR.

Maura Callahan, MPH Home: (954) 533-5321 Work: (954) 713-3103 Cell: (954) 809-9040

BACK-UP DISASTER COORDINATOR

Javed Ali Home:

Work: (954) 713-3177 Cell: (954) 394-3268

COMPUTER COORDINATOR

Dave Sinclair, DCSA Home: (954) 474-5665 Work: (954) 713-3114 Cell:(954) 654-1407

Kathy Sandy, SRNS Home: 954-578-7376 Work: (954) 713-3166 Cell: (954) 292-8743

It will be the Site Director/Back-up's responsibility to contact all CMS personnel regarding a sudden or impending disaster. In the event of a major disaster, normal CMS clinic operations will be temporarily discontinued. The emergency operations procedures will be activated.

COUNTY SPECIAL NEEDS SHELTERS KEY PERSONNEL (5/29/12)

ESF#18 EOC - 954

- 954-831-3835

- 954- 831-3838 - 954-831-3839 ESF -6 (Mass Care) 954-831-4091

954-831-4092

- 954-831-3836

- 954- 831-3840

- 954-831-3837 - 954-831-5826

Substance Abuse & Health Care Services Division (SAHCS) & Human Services Department Emergency Operating Center

r	<u> </u>	r rices Beparer	ment Emergency	Operating Cente	-
Marie McGinley (Pre/Post)	Admin. Manager	SAHCS Div. (BARC)	(W)954-357-5450	(H)954-765-3695	(C)954-249-5753
Paul Jaquith (A Shift)	Director	SAHCS Div. (Shelter Staff & Lead)	(W)954-357-5444	(H) 954-432-7606	(C)954- 309-4383
Michelle Riegler (A Shift)	Special Projects Coordinator	SAHCS Div. (Shelter Staff & Lead)	(W) 954-357-5455	(H) 954-561-4276	(B) 954-249-8881
William Beeda (A Shift)	Office Mgr.	SAHCS Div. (Shelter Supplies)	(W) 954-357-5445	(H)954-733-6291	(B) 954-897-5364 (C) 954-303-8003
Joanne Richter (A Shift)	Asst. Director	SAHCS Div. (BARC)	(W)954-357-5444	(H) 954-566-5705	(C)954-257-8073
Mark Francis (B Shift)	Acting Asst. Director	SAHCS Div. (Shelter Staff & Lead)	(W) 954-327-8750	(H)954-	(B)954- (C)954-830-5820
Audrey Cohen (B Shift)	Sp. Proj. Coord.	SAHCS Div. (Shelter Staff & Lead)	(W) 954-327-8750	(H)305-931-0624	(B) 954-679-2842 (C) 954-980-2901
John Scerba (B Shift)	Quality Assurance	SAHCS Div. (Shelter Supplies)	(W) 954-357-5457	(H)954-476-1217	(B)954- 897-5009 (C) 954-804-4353 (C) 954-257-0099
Jacqueline Panellas (B Shift)	Acting Treatment Dir.	SAHCS Div. (BARC)	(W)954-357-	(H) 954-384-1520	(B) 888-845-3700 (C)954-240-6679
Jasmine Bascombe (C Shift)	Prog. Mgr.	SAHCS Div. (Shelter Staff & Major Disaster After)	(W) 954-831-1505	(H)954-420-5972	(C) 954-240-4204

Martha Baer (C Shift)	Accountant	SAHCS Div. (Shelter Supplies)	(W) 954-357- 5448	(H)954- 761-7902	(C) 954-240-8411
Karen Hamberger (C Shift)	Contract Grants Admin.	SAHCS Div. (BARC)	(W)954-357-5432	(H) 954-723-0598	(B)954-387-1185 (C)954-605-7384
Dan Schevis	Special Assist. to the Director	Human Services Dept.	(W) 954-357-6375	(H) 954-763-3574	(C) 954-445-6375
Neesa Warlen	Assistant Director	Human Services Dept.	(W) 954-357-6748	(H) 954-792-8526	(B)954-679-5353 (C)954-557-9078
Alisa Tang Hap	Fiscal Operations Mgr.	Human Services Dept.	(W)954-357-6388	(H)954-252-0232	(C)954- 802-0067
Bob Wessman	Help Desk	Human Services Dept.	(W) 954-357-5956	(H)954-341-9372	(C) 954-261-9084

Memorial Healthcare System McNicol Middle School

School Phone #: 926-0975 Cafeteria Phone #: 926-0986

Rochelle Ayala Medical Doctor	Shelter Manager McNicols	Interim Administrator and Chief Medical Officer Memorial Primary Care Services	(W) 954-985- 1551, ext. 2037	(H) 954- 349- 1389	(B)954- 286-0086
Mario Salceda	Alternate Shelter Manager Mc Nichols	Administrator of Memorial Practice Management	(W)954- 954- 985-2370	(H)954- 438- 8337	(B) 954-286-8479
Debra Patterson	Principal	School Board	(W)954-926- 0986	(H)954-742- 8582	(C)954-600-8582
	RACES	McNicol School			
Ruth McDonald	Staff	SAHCS	(W)954-327- 8750	(H)954-458- 6871	(C)954-309-4046
Walter Bradley	Staff (Prog. Mgr.)	SAHCS	(W)954-964- 0515	(H) 954-366- 1603	(B)954-240-0058
Michelle Ross	Staff	SAHCS	(W)954-341- 3925	(H) 954-755- 6209	(C)954-695-3477 (B)954-896-0225
Linda Vitta	Staff	SAHCS	(W) 954-357- 5438	(H)954-385- 2755	(C) 954-240-9902
Catalina Granja	Staff	SAHCS	(W)954-791- 1006	(H) 954-345- 9348	(C)954-464-4971

North Broward Hospital District

Jasmin Shirley	Vice President, Ambulatory Svcs.	NBHD	(W)954-355- 5903	(H)954-462- 5438 954-873-2312	(B)954-928-5115
Scott DiMarzo	Director/Qualit y/Clinic Operations	NBHD	(W) 954-355- 4953	(H)954-835- 0911 954-465-6138	(B)954-730-5969
Dudley Hall	Acct. Svcs. Specialist	NBHD	(W)954-355- 4946	(H)954-432- 3431	(B) 954-898-9198
Richard Sudol	District Safety/EOC Offficer	NBHD	(W) 954-831- 2782	(H) 954-571- 2464 (C) 954-818- 8041	(B) 954-528- 0438

North Broward Hospital District New River Middle School

School Phone #: 316-0492 Cafeteria Phone #: 316-0401

Maxine James- Francis	Shelter Manager - New River	Director, 7 th Avenue Family Health Center (NBHD)	(W) 954-759- 6652	(H) 954-344- 0686	(B) 954- 896- 5627 (C) 954-465- 1923
Jan Beal	Principal	New River	(W)954-323- 3600	(H)954-704-9691	(C)954-262- 6211
	RACES	New River			
Carol Cook	Staff	SAHCS	(W)954-327- 8750	(H)954- 739- 0435	(B) 954-679- 8105
William Green	Staff	SAHCS	(W)954-327- 8750x222	(H) 305-442- 8005	(C)954-296- 1588
Beverly Keeve	Staff	SAHCS	(W)954-327- 8750 (H)954-321-5909		(B)954-679- 2037
Malerie Bleich	Staff (Prog. SAHCS Mgr.)		(W) 954-791- 1006	(H)954-566-7865	(C) 954-249- 8838

North Broward Hospital District Indian Ridge Middle School

School Phone #: 916-0141 Cafeteria Phone #: 916-0161

Susan Oulette	Shelter Co- Mgr. Indian Ridge	Director, Specialty Care Center -NBHD	(W) 954-527- 6007	(H)954-920- 4632	(B)954-528- 9021 (C) 954-501- 8921
Kathy Nelson	Shelter Co- Mgr. Indian Ridge	Director, Pompano Primary Care Center -NBHD	(W)954-786- 5903	(H) 954-753- 9230	(B)954-497- 7813
Frank Zagari	Principal	Indian Ridge	(W)954-916- 0141	(H)954-680- 7513	(C)954-240- 7807
	RACES	Indian Ridge			
Jim Riley	Staff	SAHCS	(W)954- 327- 8750	(H)954-799- 0229	(B)954-258- 0582
Rita Volpitta	Staff	SAHCS	(W)954-327- 8750	(H)954-981- 6536	(B)
Goergia Kowlessar	Staff	Program Research and Dev.	(W)954-357- 8219	(H)954-578- 9365	(C)954-410- 0110
Antony Kowlessar	Staff	Program Research and Dev.	(W) 954-357- 8212	(H)954-578- 9365	(B)954-413- 5831

Children's Medical Services (CMS) Sunset School School Phone #: 797-8750 (C) 954-801-

Mary Hooshmand, RN	Shelter Manager- Sunset	Nursing Dir. CMS	(W) 954-713- 3117	(H)561-393-8556	(C) 954-801- 5017	
Vacant	Program Administrator Program Administrator (W)		(W)	(H)	(C)	
Maura Callahan, MPH	OMCM	CMS	(W) 954-713- 3103	(H) 954-533- 5321	(C) 954-809- 9040	
Mary P. Joyce	Sr. Nursing Supervisor/Desi gnee in absence of RN Supervisor	CMS	(W)954-713- 3130	(H)954-752-9210	(C) 954-218- 1759	
Lidiette Nieto	Shelter Shift Supervisor	CMS	(W)954-713- 3126	(H)954-783-3630	(C)954-292- 8742	
Kathy Sandy	Shelter Shift Supervisor	CMS	(W)954- 713- 3166	(H)954-578-7376	(C)954-292- 8743	
Joy Lasky	Principal	Sunset School	(W)954-797- 8750	(H)954-486-9554	(C) 954-695- 6848	
	RACES	Sunset School				
Becky Bedell	Quality Assurance Coord.	CSA	(W)954-357- 7880	(H)954-360-9248	(B)954-898- 6152 (C) 954-260- 5869	
Donna Sogegian	HSSM II	CSA	(W)954-797- 7119 x107	(H) 954-473- 0789	(C) 954-309- 0048	
Kevin O'Mara	Staff	CSA	(W)954-357- 7881	(H)954-792-1766	(B)954-528- 2066 (C) 954-651- 4204	
Mandy Wells	Staff	CSA	(W)954-765- 4159	(H) 954-968- 5978	(B) 954-497- 7068	
Ernie Perez	Staff	CSA	(W)954-357- 6811	(H)954-474-3075	(B)954-815- 6811	
Leona Staff C		CSA	(W)954-357- 6425	(H)954-973-2634	(B)954-679- 3003 (C)Personal 954-254-1719	

Broward County Participating Divisions

Dick Cummings	Purchasing Director	Purchasing	(W)954-357- 6070	(H)954-752- 2376	(B)954-413- 3039 (C) 954-249- 5004
Stephen Ferrante	Director	Elderly/Vet Svcs	(W)954-537- 2805	(H)954-537- 7962	(B)954-879- 6033
Ray Borlie	Paratransit CTC Program Manager	Mass Transit	(W)954-357- 6799	(H)954-369- 8847	(B)
Robert Roth	Director	Mass Transit	(W) 954-357- 8301		(C) 954-303- 7228
Ed Wisniewski	Paratransit Manager	Mass Transit	(W) 954-357- 8321		(C) 954-802- 7990
Steve Kidd	Paratransit Supervisor	Mass Transit	(W)954-357- 8328		(B)954- 877- 5009
Andrea Busada	Paratransit Supervisor	Mass Transit	(W) 954-357- 8494	(H) 954-480- 2969	
Gene Vardaman	Director	Tele- communications	(W)954-357- 8678	(H)954-431- 9653	(B)954-497- 9251 (C) 954-249- 6923
Anthony Carper	Director	Emergency Mgt.	(W) 954-831- 3907	(H)	(B)954-879- 5505
Herminio Lorenzo	Director	Safety & Emergency Svcs./Fire Rescue	(W-) 954-831- 8201	(H)954-305- 823-6581	(B)954-879- 5543
Wayne Mailliard	Deputy Chief Operations	Fire Rescue	(W) 954-321- 4600	(H) 954-432- 3784	(B)954- 528- 5936
Sgt. Harrison Humphreys	<u> </u>		(W) 954-831- 5335 Harrison(unders core)Humphreys @sheriff.org.		(C) 954-410- 1315
Robert Clark	Director	Streets/Highway	(W)954-974- 4100	(H)	(C)954-612- 0855
Robert Harbin	Director	Parks/Rec.Labor	(W)954-357- 8106	(H)561-369- 8649	(C)954-410- 4898
Robert Williams	Safety	Parks/Rec Labor	(W)954-357- 8153	(H)954-718- 0041	(B)954-879- 2708
Se		Children Services Administ.	(W)954-357- 7880	(H)561-753- 3029	(B)954-413- 6846 (C)954-257- 2511

Fred Murry	Director	Family Success Administration	(W)954-357- 6367	(H)954-429- 3849	(B)954-403- 9256 (C) 954-253- 0428
Joel Mariani	Warehouse	Central Warehouse	(W)954-537- 2850	(H)954-755- 5612	(B)954-402- 3493
Jerry King	Warehouse	North Warehouse	(W)954-831- 1448		
Greg Sitnek	Director	Fleet Svcs.	(W)954-970- 0102	(H)954-749- 8123	(B)954-879- 3747

Other Administrative Resources

George Danz	Director- Trauma Services	Medical Examiner	(W)954-765- 4199	(H)954-426- 0053	(B)954-879- 5528
Jerry Graziose	Facilities-Risk Management	School Board	(W)754-321- 4202	(H)954-974- 7331 (F)954-973- 6905	(B)888-463- 1542 (C)954-240- 5955
Ed Robertson	Director of Emergency Services	American Red Cross	(W)954-763- 9900		
Beverley Nelson-Curtis	Medical Director	BC Health Dept.	(W)954-467- 4822	(H)954-344- 3832	(B) 954-896- 7463 (C)954-551-9962
David Roach	Administrator	BC Health Dept.	(W)954-467- 4817	(H)954-741- 1347	(B)954-286- 8027
Deborah Hill	Nursing Dir.	BC Health Dept.	(W) 954-467- 4814	(H)954-747- 4851	

CMS STAFF DIRECTORY

Employee	Address	City, State, Zip Code	Home #	Contact Person	Phone 1	Name/Phone 2
	2810 SW 87th Ave,		954-916-8509,			
ADELL, Robin	#907	Davie, FI 33328	954-850-5443 Cell	Alex Looker	954-534-3983	
ALI, Javed	9591 SW 1 st Court	Pembroke Pines, FI 33025	954-430-0615 Home 954-394-3268 Cell	Michelle Haima Ali	954-274-4558	
BAZA, Frances	9395 S Belfort Circle	Tamarac FI 33321	954-724-4116	Lisa Murccia, Daughter	704-752-5772	
BEHESHTI, Parizad	11050 NW 27 th Street	Sunrise FI 33322	954-801-2387	Parichehk Moeinian	954-746-1831-H	
BELL, Alicia	3017 NW 7th Court	Ft. Lauderdale Fl 33311	754-214-0114	Tammy Adams	954-584-2170	954-534-6311 Cell
BISSAINTHE, Rita	3549 NW 39 th Avenue	Lauderdale Lakes Fl 33309	954-918-1529 (Cell)	Yslaine Bissainthe	954-851-6325 H 954-868-8752 Cell	
BOYLAN, Tricia	1119 SW 2nd Street	Boca Raton FI 33486	561-391-4536 561-906-7399 Cell	Peter Boylan Cate Boylan	561-394-0886 561-504-6422	
BROWN, Francine	2210 NW 194 Terrace	Miami Gardens FI 33056	305-761-6180 Cell	Donaster Colas Una Dennis	920-254-5949 Cell 305-761-2925 Cell	
BROWN, Linda	2930 NW 8th Street	Pompano Beach FI 33069	954-722-5325	Nicholl Brothers/ Joyce Hampton	954-429-8432 Sister	954-722-5325 Daughter
CALLAHAN, Maura	10255 SW 112 Street	Miami Fl 33176	305-283-7480	Margaret Callahan Edward Callahan	305-992-0221 Cell 305-992-8535 Cell	954-290-0672 Cell David Shiffman, BF
CANELL, Barbara	13850 NE 17 TH Avenue	North Miami Fl 33181	786-925-2244 786-925-0815 Cell	Marie A Canell Jean N Canell	305-746-9608 Cell 305-331-0588 Cell	
CHARLES, Mary	4535 Treehouse Lane #7F	Tamarac FI 33319	954-482-5321 954- 822-2054 Cell	Kerby Charles	954-709-9757 Cell	
COICOU, Angeline	1620 NW 17 th Avenue Apt #7	Pompano Beach FL 33069	954-740-4567-Cell 954-610-5223-(Alt)	Angela Eugene Stevenson Bonhomme	954-479-1941-Cell 954-839-0404-Cell	
CRUZ, Carmen	2455 SW 42nd Avenue	Ft. Lauderdale Fl 33317	954-584-7371 754-281-1876 Cell	Marjorie Pamblanco	954-584-7371	
DESHONG, Lorraine	6221 SW 9th Place	N Lauderdale FI 33068	954-974-6583	Renrick DeShong	954-254-6244 Cell	954-735-1245 Sister

		Ft Lauderdale Fl		Peter Dornau	954-629-4964	
DORNAU, Suzanne	1609 SW 15 TH Terrace	33312	954-610-0725 Cell	Gregor Dornau	954-296-7016	
DUKES, Bridgette	15551 NW 2nd Place	Miami FI 33169	305-354-9591 786-586-4515 Cell	Jennie Davis	305-633-2713	
EBANKS, Gigliola	4404 SW 160 th Ave #814	Miramar FI 33027	954-436-4253 305- 282-7806 Cell	Ernesto Ebanks	954-651-4501	EBANKS, Gigliola
FONTINA, Linda	2707 NE 14 th Street #306	Pompano Beach FI 33062	954-943-0419	Rita Andrews Ronald Fontina	321-917-0575 Cell 321-720-7328 Cell	EDITITIO, OIGINE
GALKIN, Donna	101 Essex Road	Hollywood FI 33024	954-558-1431	Libbie Galkin	561-683-9349	
GARCIA, Evelyn	6380 Farragut Street	Hollywood FL 33024	954-804-7263 Cell	Jose C Garcia Hildelisa Castro	754-423-4908 Cell 954-636-0260 Cell	754-281-6602 Cell Juan P Castro
GREEN, Lesley	733 NW 28th Street	Wilton Manors FI 33311	954-568-3055 954-270-4858 Cell	Ron Green		954-270-5946
HALL, Ann-Marie	10332 NW 2nd Court	Plantation FI 33322	954-530-2565 Bpr 954-928-9770	Euris Hall	954-821-8134	239-772-3352
HANNAPARKIN, Jennifer	630 SW 29th Terrace	Ft Lauderdale Fl 33312	954-792-2657 954-849-5037 Cell	Ena Hanna Neville Hanna	954-792-2657 954-581-1415	
HO, Zarina	2745 SE 2nd Street	Pompano Beach Fl 33062	954-650-2518	954-941-6552; cell: 954-650-2518	Nina	954-650-3557
HOOSHMAND, Mary	91 SW 12TH Way	Boca Raton FI 33486	561-393-8556 954-801-5017 Cell	Nader Hooshmand	561-393-8556	561-543-8766
JOYCE, Mary P.	11160 Heron Bay Blvd, #623	Coral Springs, FI 33076	954-218-1759 Work Cell 954-643-4471 Personal Cell	Parnell Joyce	954-993-0264	
KWOK, Shirley	520 N 68th Terrace	Hollywood, Fl 33024	954-962-3593 954-801-9762 Cell	Jeanie Lee, Daughter	954-962-8761	
LIN, Mooi Lan	1538 NW 168th Avenue	Pembroke Pines FI 33028	954-438-7190	Stephen Lin	305-591-3388 work	954-646-1504 Cell
LIPMAN, Eleanor	8001 NW 71st Court	Tamarac FI 33321	954-720-0407	Jonathan Lipman	954-805-6570	

			Τ	Toni Ann Lopez	954-430-0410 (H)	
				Tom Ann Lopez	954-430-0410 (H) 954-673-7510 (Cell)	
	1016 NW 106 th Terrace	Pembroke Pines	954-430-0410 (H)	Angelina Brown	954-962-1012 (H)	
		FL 33026	954-232-3739 (Cell)		954-224-8067 (Cell)	
LOPEZ, Veronica						
LUGO, Awilda	8415 Forest Hills Drive #1	Coral Springs, FI 33065	954-918-7304 561-502-9205 (Cell)	Anna Galluci David (Son)	954-971-4468 954-536-5337	
LUGO, Awiiua	#1	33000	30 1-302-8203 (Gen)	David (SUII)	954-550-5551	
MALCOM, Andrea						
		Miramar, FL	954-404-8508-H	Donna L. Williams	617-361-1467-H	617-306-5492-C
	8845 Southampton	33025	954-696-2771-C	Charmaine Lindo	954-749-1975-H	954-548-9294-C
MAIS, Monique	Drive			Sean C. Mais-Ex	786-619-7439-C	
MEDINA, Eneida	4984 SW 158 Way	Miramar FI 33027	954-588-6904 Cell	Kenesha Medina	954-548-7603	
MONZER-SHAW,	1001011110111111	Fort Lauderdale	954-584-4835 954-			
Charmaine	911 NW 35 th Avenue	FI 33311	802-0093. Cell	Noel Shaw	954-802-4665 Cell	
		Tamarac FI	954-726-4112	Millicent Smith	954-245-8867Cell	
MOUCHETTE, Debre	7109 Woodmont Way	33321	954-675-1121 Cell	Chantel Smith	954-696-3479 Cell	
			954-575-0128			
NELSON-CURTIS,	5004 NIM 544 Oissle	Coral Springs, FI	954-551-9962 Cell			954-809-9039 Dr.
Beverley, MD	5891 NW 54th Circle	330767	954-298-4374 Cell			Curtis blackberry
NICOLAS, Maxine	4731 NW 13th Street	Lauderhill, FI 33313	954-731-6903	Yves Nicolas	754-422-9187 Cell	954-240-2396 Cell
NICOLAO, MAXIIIC	4731 NVV TOUT OUTCOL	33313	904-701-0000	T VGS TVICOIGS	707-722-0107 001	904-240-2000 0011
NIETO, Lidiette		Pompano Beach	954-783-3630	Franklin Nieto	954-783-3630	954-943-3597
	2447 SE 15th Street	FI 33062	954-461-7881 Cell		954-461-7883 Cell	Niece
		Wilton Manors FI	954-566-6046	Hans Hillebrand	954-980-6070 Cell	
OLIVER, Isabel	156 NE 20th Court	33305	954-235-0830 Cell	Andrea M Hillebrand	954-235-0832 Cell	
CODODNE Like	= 100 NUA/ 04/le Office of	Lauderhill, FI	954-749-9412 Cell	Cheryl Page, Sister	954-588-9641	!
OSBORNE, Juliet	7402 NW 34th Street	33319	954-609-2411	Veronica Oatfield	954-761-8578 cell 954-345-3641	
	4081 Carambola Circle	Coconut Creek,	954-868-6657 Work		Home	
PLACIDE, Regine	North	FI 33066	954-695-1703 Cell	Jean Placide	954-448-8030 Cell	
		Miami Gardens,	Doane Ranger	786-285-5716		
RANGER, Hyacinth	2851 NW 194th Street	FI 33056	Sue-Jay Ranger	786-859-6063		
					011-509-215-0271	
SIGUADDOON Maria	10044 NM 0745 O		254 252 2422	C. I.D. bandaan	011-509-449-1282	
RICHARDSON, Marie	10641 NW 27th Court	Sunrise, FI 33322	954-353-0432	Serol Richardson	Cell	

ſ	ı	1	1	ı	1 1
	•				
RUDOLPH, Kathryn					
SANDY, Kathy Ann	4920 NW 86th Terrace	Lauderhill, FI 33351	954-578-7376 954-292-8743 Cell	Cynthia Boyd	954-290-9479
SHARP, Sherry	4829 NW 96th Terrace	Sunrise, FI 33351	954-572-8326 954-461-8484 Cell	Rick Sharp/Roslyn Citrin	954-461-8414 954-345-9018
SINCLAIR, Dave	11451 NW 23rd Street	Plantation, Fl 33323	954-474-5665 954-448-1248 Cell 954-654-1407 Blackberry	Cardia Sinclair	754-224-1664
SINGH, Sonia	6596 Schooner Terrace	Margate, FI 33063	954-969-7854 954-614-9854 Cell	Barath Sing Adesh Jaggernauth	954-232-1808 Cell 561-798-6172 561-313-2087 Cell
STROSBERG, Adam	940 SO. Hillcrest Ct #202	Hollywood FI 33021	954-987-7858 518-496-0042 Cell	Jeffrey Strosberg	518-496-3300 Cell
TERCHA, Erica C	807 W Oakland Park Blvd #G5	Oakland Park FI 33311	954-937-1986 Cell	Brady Tercha Glady Bouchard- Santos	954-937-1984 Cell 954-515-6279 Cell
THIRY, Samantha	'				
TOLBERT, Brenda	1211 NW 23rd Avenue	Pompano Beach FI 33069	954-984-9021	Cecil Tolbert/Sarah Howard	954-973-4745
TOY, Pamela	150 NW 28 CT	Pompano Beach, Fl. 33064	954-943-3124	Stacy Kweder	1-860-681-5793 Cell
WALLACE, Carol	3401 NW 32nd Street	Lauderdale Lakes FI 33309	954-735-5854 954-829-1534 Cell	Trevor Wallace	954-735-5854 954-829-9615 Cell
WILLIAMS, Denyse	110 Freedom Court	Deerfield Beach FL 33442	954-857-1865-Cell	Brigett Williams	954-263-7355-Cell
WAYNE, Jody	8589 Tomaline Boulevard	Boynton Beach, FI 33472	561-735-9231	Lary Wayne	954-491-3611 Xt 24 561-271-4546 Cell

CONTRACT NURSES

BEYAH-GILMER, Asya	305-705-3349- Home 305-331-9444 Cell			
DASHER, Ericka	954-290-7816 Cell			
GARCIA, Iraida	954-340-7927- Home 973-978-7336- Cell			
MARTINEZ, Martha	954-4500853- Home 754-423-4194 Cell			
PHILIPS, Christine	864-907-5767			
PHILIPPE-AUGUSTE, Gilberte	678-755-1677 Cell			

SHELTER STAFFING SCHEDULE

(Subject to Change)

Site Director

Mary Hooshmand, R.N., Ph.D., SE Region Nursing Director Maura Callahan, Program Administrator Back up Regine Placide, RN, SRNS –Back up

Medical Doctor Shelter Coverage

Henry Lin, M.D., M.D.
Beverley Nelson-Curtis, M.D. – Back-up

Ventilator Dependent Coverage: Joe DiMaggio Children's Hospital, Martha Martinez, RN Coral Springs Medical Center, Zarina Ho, RN.

CMS Southeast Region - Ft. Lauderdale Office Disaster Plan- Pediatric Special Needs Shelter Staffing

TEAM 1	TEAM 2	TEAM 3
Team Leader: Lidiette Nieto	Team Leader: Kathy Sandy	Team Leader: Regine Placide
Carmen Cruz	Adam Strosberg	Sherry Sharp
Veronica Lopez	Juliet Osborne-MFC	Gigliola Ebanks, SW
Jennifer Hannaparkin	Marie Richardson	Charmaine Monzer-Chaw
Kathryn Rudolph	Eneida Medina, SW	Sonia Singh
Lesley Green, SW	Eleanor Lipman	Erica Tercha
Ann Marie Hall-SW-MFC	Gilberte Philippe-Auguste	Pamela Toy
Samantha Thiry	Debre Mouchette	Jody Wayne
Barbara Canell	Suzanne Dornau	Monique Mais
Lorraine DeShong	Rita Bissanthe	Asya Beyah-Gilmer
Javed Ali	Trisha Boylan	Francine Brown
		Parizad Beheshti

*Team/Shift Supervisor 6 additional nurses (3 from the NBHD and 3 from the SBHD) will also be staffed at the shelter.

SHELTER LOCATION

SHELTER LOCATION

Sunset School* 3775 SW 16th Street Ft. Lauderdale, FL 33312

*This location is confidential.

DIRECTIONS

From I-95, exit Davie Blvd west.

At State Road 7 (US 441) make a left/south.

At SW 16th Street, turn left/east (next to McDonalds). Proceed 2 blocks.

The school is on the left/north side.

A landmark to look for is the

Dixie Peel Water Treatment Plant on State Road 7.

The school is located behind it.

Ft. Lauderdale CMS Family Disaster Plan & Shelter Registration Form

Child: (Last)		(First)	Phone:	Cell Phone	
Address:		APT #	City	ZipCode	
Diagnosis: _			Primary Care Physic	cian:	
Do you 1	eside in a mobil	le home? Yes	No aster that requires you to leave your l		
A. C	MS Shelter: Ye	es No B. H	ospital: Yes No		
C. If	no, where:		Phone:		
D. If	applicable, number of	family member coming to sh	elter: Adults:(Children	
MODE O	F TRANSPORTAT	TION/TIME:			
А. Н	ow will you travel:		How long will it take to get to yo	our evacuation site:	
			port to the CMS shelter?	Yes No)
		-	(ex. vent-dependent clier		No
LIST ITE ONE (1) V	WEEK. (i.e., respirator	ND EQUIPMENT THAT y equipment, feeding supplies	Yes AT YOU WOULD NEED TO es, suctioning, medications) Attach ac /Care Coord. Assessment Sheets.	CARE FOR THIS CHIL	
	Quantity	Items/Supplies & Equip	ment		
	Quantity	Nutrition Supplies/Speci	al Dietary Items		
	Quantity	Medications			
		MEDICAL FACILITY:	List the name of the hospital that is	located closest to the place that	nt you will be if you are
		SYSTEM: Identify all supp	port systems (i.e. nursing) that will be	available to you and your child	at this evacuation site
SIGNATU	JRES:				
Parent/Gua	ardian	Date	CMS Care Coordinator	Code Date	_
Print Paren	t/Guardian Name				Revised 1/2011

DISASTER SUPPLIES

Stored at the CMS Office to be picked up and delivered to the shelter by the County.

BOX #1			
ITEM	QUANTITY		
5cc Syringes	100		
10cc Syringes	100		
60cc Syringes	100		
1cc - 25g 5/8 syringes	100		
23g 3/4 needles	100		
25g 5/8 needles	100		
Sharp containers	3		
	X #2		
Bladder Care Tray	1		
Urine Meter Foley Tray	2 (Exp. 11/97		
Red Robins Urethral Cath 14 FR	6		
Foley Cathe 8 FR	1		
Self Cath Female #14	22		
Self Cath Kit Female #8	4		
Uro Sheath small	30		
Uro Sheath medium	30		
Uro Sheath large	30		
Band Aids	3 boxes		
4 x 4 Sterile	2 boxes (count 50)		
Surgical Tape 1"	10 rolls		
Cotton Swabs	300		
Alcohol Prep	3 boxes		
Small Nasal Tips	3		
2- Color Wristbands	6 boxes (3 boxes for each color)		
BOX	X #3		
Nebulizer Kits	12		
Nasal 02 Cannula	20		
02 Tubing	20		
Yankauer Suction set	4		
Yankauer Suction Instrument	1		
Aerosol mask only	8		
BOX #4			
Corpack feeding bags			
	X #5		
Suction Machine			
French Suction Catheters #8	33		

Suction Catheters #12	19		
De Lee Suction Catheter Kit #8	7		
De Lee Suction Catheter #6 ½	36		
De Lee Mucus Trap #10	1		
De Lee Trap #8	2		
Suction Cath Kit #12	7		
Suction Cath Kit #12 Suction Cath Kit #10	4		
Suction Cath Kit #8 with glove	30		
Suction Cath Kit #10 with glove	27		
Suction Cath with control valve #18	22		
	X #6		
ITEM	QUANTITY		
Resuscitator	3		
Tracheotomy Tubes Shiley - size #0	3		
size #1	3		
size #3	3		
size #4	3		
size #5	3		
Mada Resuscitator	1		
Anatomical Mask Infant	1		
02 Tubing 25 ft.	8		
Tracheotomy Ties	1 roll		
BOX	X #7		
Sterile Water	4 bottles		
Alcohol	3		
Peroxide	2		
Home Care Kit Germicide	2		
Bandage Scissors	1		
Stethoscopes	4		
Resuscitators	15 micro-shields		
Blood Pressure Kit			
Otoscope with opthalmoscope attachment			
Saline Bullets	1 box 100 count		
Thermometer (Genius)			
BOX #8			
Tracheotomy Care Kit	8		
Suction Catheters #8	12		
Tracheotomy Mask	2		
02 Mask with Tubing	1		
Specimen cup	3		
Feeding Tube 5FR	12		
Infant Feeding Tube 8FR	2		
BOX #9			
Gloves 10 boxes			
0.0100	10 001140		

ВОХ	X #10		
Paper Towels	10 rolls		
Red bags			
ВОХ	X #11		
Visquine			
ВОХ	X #12		
Underpads			
ВОХ	X #13		
Buretrol			
BOX #14			
Nebulizer	3		
Suction Machine	2		
Compact Spacers	10		

Clinic:drugsupply.doc/kc

Reference Books to be Transported to the Shelter from CMS

- PDR 2009
- Merck Manual
- Nelson Textbook of Pediatrics
- Harriet Lane
- Lippincott's Nursing Drug Guide.
- Maternal-Child Health (Mosby)

CHILDREN'S MEDICAL SERVICES SHELTER DRUG LIST

To be obtained from hospital pharmacy and hand carried by South Broward Hospital District Staff to the special needs shelter.

DRUG	QUANTITY
Phenobarbital elixir 20mg	3 bottles
Tylenol elixir	3 trays
Albuterol 0.083%	3 vials
Xoponex 1.25 mg & .63 mg	1 box each
Depakene syrup 250 mg/5ml	1 bottle
Zantac syrup 15mg-ml	1 bottle
Reglan syrup 5mg per ml	1 bottle
Prevacid 15mg. 30mg	1 tray each
Dilantin suspension 125mg per 5ml	1 bottle
Bactrim suspension & tablets	3 bottles
80/400mg	
suspension is 40mg/200mg	
AZT 50mg per 5ml liquid	3 bottles
Augmentin Suspension	3 bottles
125 &250MG (three times a day)	
200 & 400MG (Twice a day	
Rocephin injection	5 injections
Clindamycin 75mg/5ml	5 bottles
Clindamycin Caps 300mg Bactroban ointment	1 bottle 5 tubes
INH syrup 50mg per 5ml	3 bottles
Benadryl syrup & tablets Syrup=12.5mg/5ml	1 tray
Tablets=25mg, 50mg	
Injection=50mg/ml	
Nasalcrom nasal spray	3 bottles

IV supplies	2 500 cc D5W
2 500 cc NS	2 500 cc D51/2 NS
2 accucheck machines	2 500 cc Lactated Ringers
D25 1 bottle	4 IV start Kits
	2 boxex 22 G Butterfly
	2 24 G Butterfly
	IV tubing/connectors
Nitroglycerin 1/150gr (sl)	Ç
Tylenol Tablets	10 bottles
Motrin Tablets and Liquid	
Heparin Flush Kits	25
Phenobarbital elixir 15mg/5ml	20 vials (multi dose)
Valium 1mg/ml, 5mg/ml	10 vials (multi dose)
Compazine	10 vials (multi dose)
Insulin - NPH	20 vials
Insulin - Regular	10 vials
Betadine	6 bottles
IV supplies	10 sets of tubing
	5 1000 cc bags Lactated Ringers
	5 1000 cc bags D5/NS
	5 #18 Angiocaths
	5 #21 Angiocaths
	10 quick cath start kits
Zithromax suspension 100mg/5ml	5 bottles
200mg/5ml	5 bottles
Capsules=250 mg	1 bottle
Mylanta Liquid	5 bottles
Amoxillin suspension 125 mg	5 bottles
&250mg	
Capsules 500mg	41 41
Phenobarbital tablets 15mg	4 bottles
Dilantin 100mg	2 bottles
Benadryl 50mg injection	20
Ativan injection 2mg/ml	5 vials
Pulmicort 0.25mg/2 ml, 0.5mg/2 ml	1 box each

Orapred 15 mg/5ml	2 bottles
Epipen	2 auto injector
Epipen JR.	2 auto injector
Racemic Epinephrine	1 bottle
Epinephrine injection 1:10,000	2 injections

doc/k

SHELTER SUPPLIES

To be provided by and delivered to the shelter by the County.

Diapers	5 cases (1 case med child; 1 case large child; 2 cases small adult; 1 case med adult)
Tissues	2 boxes
Chux Underpads	1 case
02 Tanks	
Cold and Hot Pads	1 box
Medical Waste Bag Containers	6 each large size
Antiseptic cleaning supplies	1 case of 10 Cavi Wipes by Metrex.
	1 case of Lysol spray disinfectant
Privacy Screens	10
Drinking Water	1 case
Pediasure	12 cases of 24 oz ready to ingest
Pediasure w/fiber	2 cases of 24 oz ready to ingest
Ensure Plus	2 cases of 24 oz ready to ingest
Vivonex	1 cases of 24 oz ready to ingest
Enfamil	2 cases of 24 oz ready to ingest
Similac	2 cases of 24 oz ready to ingest
Pedialyte	3 cases of 24 oz ready to ingest
Isomil or Prosobee	2 cases of 24 oz ready to ingest
Progestimil	1 cases of 24 oz ready to ingest

^{**}Surplus formulas will be delivered to CMS after shelter closure for distribution to families.

DAMAGE ASSESSMENT REPORT

Date:	
Employee Name:	-
Area being reported:	_
Brief description of damage:	

^{**}Upon completion, this form is to be submitted to the DCSA.