



Donation Letter - Sample

Dear _____,

The **(name of Local Council)** has been designated by the Children's Trust Fund (CTF) of Michigan, a chapter of Prevent Child Abuse America (PCA), as **(Name of County)**'s Local Council. Our charge is to help assure the great childhoods that all children deserve by providing programming to prevent child abuse and neglect. Since 1983 April has been designated by presidential decree as Child Abuse Prevention (CAP) Month. During CAP Month we assert and reinforce the importance of strengthening our families with individuals and communities working together to prevent child maltreatment. This strengths-based approach helps ensure that all our children will be raised in loving and supportive environments that result in them becoming productive, prosperous citizens.

Throughout April we feature our statewide initiative The Power of One. This theme asserts that through the power of one person, one community, one dollar, one action, etc. Michigan residents can help protect children from abuse and neglect.

Although we receive a grant from CTF we must also raise funds in order to adequately provide the child abuse and neglect prevention programming for our community. Examples of our programming accomplishments of the past year include: **(Insert council accomplishments here)**. Our council's work has positively impacted our community. According to **(Insert any testimonial quotes from those served by the council, not more than 2 or 3)**. Additional information about our organization and/or CTF of Michigan is available upon request.

We ask you at this time to stand with the children and families of our community in the belief that all children deserve a great childhood because they are our future, and give generously to **(name of Local Council)**. Whether your donation is \$5 or \$500 (or more), each dollar collected will go directly to programming which will help to strengthen families in our community and protect our children from potential abuse and neglect. We all have a part to play in making sure that our community is the best place for children and families to thrive.

To donate, please make your check out to **(Name of Local Council)**, complete the form that accompanies this letter and send to the stated address. Feel free to contact us with any questions that you may have. Thank you!

Sincerely,

(Insert Council Salutation including name, organization name, position, email address and phone number)

The **(Name of Local Council)** is a not for profit organization. **(Note if the organization is a 501c3 or its equivalent)**



Donation Form

Donor Name _____

Phone and Email Address:

Mailing Address:

Amount of Donation (Please check appropriate box):

☐ \$5 ☐ \$10 ☐ \$20 ☐ \$50 ☐ \$100 ☐ \$200 ☐ Other
\$ _____

May we add you to our contacts list so that you can receive council news and updates? ☐ Yes ☐ No

**Please send your tax deductible contribution to the following address.
(Name and Address of Local Council)**