



**TOWN OF LARKSPUR
8720 Spruce Mountain Road
P.O. Box 310
Larkspur, Colorado 80118
303-681-2324**

PARK FACILITIES RESERVATION/PERMIT

1. Complete application below and on back.
2. Submit application along with requested Facilities Fees and refundable \$100 damage/cleanup deposit to Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118 or mail to P.O. Box 310, Larkspur, CO 80118
3. Make checks payable to "Town of Larkspur".
4. Park Facilities are reserved on a first come first served basis and persons with permits have exclusive use of facilities reserved for the date(s) and times shown on the permit.
5. Use of Town Park Facilities is for the enjoyment of everyone and should not be abused. Anyone caught deliberately damaging Town property will be fined and prosecuted to the full extent of the law.
6. The Town of Larkspur assumes no liability for any injuries sustained while using Park Facilities.

Application Date _____

Applicant Name(s) _____

Applicant Address _____

Applicant Phone # _____ Applicant Email _____

Name of Organization (if applicable): _____

Organization Address: _____

Organization Phone #: _____

DATE(s) Requested _____

HOURS OF USE: **From** _____ AM _____ PM **To** _____ AM _____ PM

Estimated Number of Persons Attending: _____

Place an "X" on the line alongside the fee for the facility being requested.

TOWN OF LARKSPUR COMMUNITY PARK FEE SCHEDULE	Resident / Resident Business/ Non-Profit	Non-Resident/Non-Resident Business/ For Profit
Large Picnic Shelter without side panels	\$75 _____	\$120 _____
Large Picnic Shelter with side panels	\$85 _____	\$132 _____
Small Picnic Shelter	\$30 _____	\$48 _____
Ball Field (non-League)	\$50 _____	\$72 _____
Ball Field (League Practice)	\$25/day (Mon-Fri) _____	\$42.00/day (Mon-Fri) _____
Ball Field (League Practice)	\$40/day (Sat-Sun 8 AM - 1 PM, 1 PM - dusk)* _____	\$60.00/day (Sat-Sun 8 AM - 1 PM, 1 PM - dusk)* _____
Ball Field (League Games)	\$75/game** _____	\$120/game** _____
Volleyball Court	\$30 _____	\$48 _____
Horseshoe Courts	\$10 per court _____	\$18.00 per court _____
North Picnic Pavilion	\$85 _____	\$144.00 _____
Larkspur Community Park All Facilities*** All Day	\$275 _____	\$450.00 _____

The above fees apply to use of park facilities for four (4) hours except for weekends as noted* and league games. Additional hours will be charged at a flat rate of \$10 per hour. ***DOES NOT INCLUDE PLAYGROUNDS!**

APPLICANT SIGNATURE

DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY

Date Approved _____ Approved by _____

Deposit Paid \$ 100 Date Paid _____ Cash _____ Check # _____ Date Ret _____

Total Fee(s) Paid \$ _____ Date Paid _____ Cash _____ Check # _____

PERMIT # _____ **Date Permit Issued** _____