



**AUTHORIZED FEDERAL SUPPLY SERVICE  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES**

**SIN 132-33 - PERPETUAL SOFTWARE LICENSES**

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE  
Microcomputers--Application Software

**SIN 132-50 - TRAINING COURSES FOR INFORMATION TECHNOLOGY EQUIPMENT AND  
SOFTWARE (FPDS Code U012)**

**SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D316	IT Network Management Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product Under such circumstances the services must be performed by the publisher or manufacturer or one of their authorized agents.

Note: Contractor has been awarded all SINs under the Cooperative Purchasing and Disaster Recovery programs.

**VAREC, INC.**  
**5834 Peachtree Corners East**  
**Norcross, Georgia 30092**  
**Phone: (770) 447-9202**  
**Fax: (770) 447-5767**  
**Web Site: [www.varec.com](http://www.varec.com)**

Contract Number: **GS-35F-0549L**

Period Covered by Contract: **August 16, 2001 through August 15, 2016**

General Services Administration  
Federal Supply Service

Pricelist current through Modification PA-0019, dated July 12, 2013.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

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**INFORMATION FOR ORDERING OFFICES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

***SPECIAL NOTICE TO AGENCIES: Small Business Participation***

*SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.*

*For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.*

*This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.*

*For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.*

**1. Geographic Scope of Contract:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

**2. Contractor's Ordering Address and Payment Information:**

Varec, Inc.  
5834 Peachtree Corners East  
Norcross, Georgia 30092-3403

Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number can be used by ordering agencies to obtain technical and/or ordering assistance: **(770) 447-9202**

**3. LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. Statistical Data for Government Ordering Office Completion of Standard Form 279:**

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 09-176-1270

Block 30: Type of Contractor - C. Large Business

Block 31: Woman-Owned Small Business -No

Block 36: Contractor's Taxpayer Identification Number (TIN): 58-1330111

4a. CAGE Code: 8Y914

4b. Contractor has registered with the Central Contractor Registration Database.

**5. FOB Destination**

**6. DELIVERY SCHEDULE**

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<b>SPECIAL ITEM NUMBER</b>	<b>DELIVERY TIME (Days ARO)</b>
132-33	5 business days
132-50 & 132-51	As negotiated between the Contractor and the Ordering Agency

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. Discounts: Prices shown are NET Prices; Basic Discounts have been deducted.**

a. Prompt Payment: 0% - Net 30 days from receipt of invoice or date of acceptance, whichever is later.

b. Quantity: None

c. Dollar Volume: None

d. Government Educational Institutions: Government Educational Institutions should be afforded the same discounts, terms and conditions of other government activities

**8. Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

**9. Statement Concerning Availability of Export Packing:**

**10. Small Requirements:** The minimum dollar value of orders to be issued is \$1000.

**11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)**

a. The Maximum Order value for Special Item Numbers (SINs) 132-33 - Perpetual Software Licenses and 132-51 - Information Technology Professional Services is \$500,000.

b. The Maximum Order value for the following Special Item Numbers (SINs) is \$25,000:  
Special Item Number 132-50 - Training Courses

- 12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**  
Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.
- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
  - b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.
- 13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.
- 13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.
- 13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.
- 14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)**
- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
  - (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.  
  
NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.
  - (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such

certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

**15. CONTRACT ADMINISTRATION FOR ORDERING OFFICES:** Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government's convenience, and (m) Termination for Cause (See C.1.)

**16. GSA Advantage!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

**17. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering office contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering office contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

**18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**19. OVERSEAS ACTIVITIES**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below: None

Upon request of the Contractor, the Government may provide the Contractor with logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

**20. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**21. CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

**22. INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is

incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies. The requisitioning activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

**23. SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: N/A

**24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of a Federal Agency, shall follow the terms of the applicable schedule and authorization and include with each order –

a. A copy of the authorization from the Agency with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

b. The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

**25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

**26. SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.



**27. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324).

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF  
PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33)**

**1. INSPECTION/ACCEPTANCE**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any software that has been tendered for acceptance. The Government may require repair or replacement of nonconforming software at no increase in contract price. The Government must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

**2. GUARANTEE/WARRANTY**

- a. The Contractor's standard commercial guarantee/warranty of 1 year will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

**3. TECHNICAL SERVICES**

The Contractor, without additional charge to the Government, shall provide a hot line technical support number 1-800-446-4950 for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available 24 hours a day, 7 days a week.

**4. UTILIZATION LIMITATIONS**

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the Government, commercial computer software and related documentation so legend shall be subject to the following:
  - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
  - (2) Software licenses are by site and by agency. An agency is defined as a cabinet level or independent agency. The software may be used by any subdivision of the agency (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one agency's site. This would allow other agencies access to one agency's database. For Government public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user agency will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user agency's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user agency.
  - (3) Except as is provided in paragraph 8.b(2) above, the Government shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the government who have the Government's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the Government to use software, documentation, or information therein, which the Government may already have or obtains without restrictions.

- (4) The Government shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the Government has the right to transfer the software to another site if the Government site for which it is acquired is deemed to be unsafe for Government personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
- (5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

**5. SOFTWARE CONVERSIONS - (132-33)**

Full monetary credit will be allowed to the Government when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

**6. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY**

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

**7. RIGHT-TO-COPY PRICING**

The Contractor does not offer right-to-copy licenses.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF  
TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL  
INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE  
(SPECIAL ITEM NUMBER 132-50)**

**1. SCOPE**

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

**2. ORDER**

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

**3. TIME OF DELIVERY**

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

**4. CANCELLATION AND RESCHEDULING**

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

**5. FOLLOW-UP SUPPORT**

The Contractor agrees to provide each student with unlimited telephone support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

**6. PRICE FOR TRAINING**

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

**7. INVOICES AND PAYMENT**

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**8. FORMAT AND CONTENT OF TRAINING**

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. **\*\*If applicable\*\*** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
  - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
  - (2) The length of the course;
  - (3) Mandatory and desirable prerequisites for student enrollment;
  - (4) The minimum and maximum number of students per class;
  - (5) The locations where the course is offered;
  - (6) Class schedules; and
  - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

**9. "NO CHARGE" TRAINING**

The Contractor shall describe any training provided with equipment and/or software provided under this contract, free of charge, in the space provided below.

Not offered

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## **Course(s) Description Overview**

*(For all Varec COTS & Non-COTS Applications and Functional Information contracted to provide Formal Training)*

### **1. Course Location:**

All formal courses are taught at:

Varec Inc.

5834 Peachtree Corners East

Norcross, GA 30092-3403

Or

As indicated by Ordering Activity and Agreed Upon by Varec, Inc.

### **2. Number of Classrooms:**

3 (two classrooms sit 16 students and the third 18 students).

### **3. Number of students/class:**

a. Minimum: see attached pricing schedule

b. Maximum: see attached pricing schedule

### **4. Course Descriptions:**

All course work is a mixture of lecture, discussion and student exercises. For example, the instructor will provide lecture on a given topic, questions are asked and answered and then the students will demonstrate their understanding of the lecture and discussions by performing hands-on examples either via workbook or software applications.

#### **Basic 3-Week Basic Training Course:**

Trainee upon completion of the training will understand from a technical and functional perspective” all/or specific COTS/Non-COTS applications, interfaces, and process flows and how to use any functional process associated with the applications; be able to navigate these applications as well as understand the interfaces and data mining applications to obtain management information. Additionally, trainees will understand duties associated with management of the technical and functional aspects of any associated processes within the overall systems supported by the applications and interfaces. Lastly, trainees will understand how to use the all User Guides and support tools, i.e., Help Desk Standard Operating Procedures to solve problems in a timely manner.

Prerequisites: There is no prerequisite for this course. Students will find 3 months of on-the-job training/experience advantageous for this course.

#### **Advanced 3-Week Training Course:**

The general Learning Objectives (LOs) of this class are: The trainee upon completion of the training will: Understand from a “total systems and process perspective” all/or specific applications, interfaces, and process flows; understand Windows operating systems; understand general applications and use of applications controls; be able to navigate through each application covered under the system or program covered during the course; be able to find and use all of the functions needed to perform mission tasks; and be able to use the systems guide and Help Desk to resolve issues and problems in a timely manner. In addition, be able to understand any unique applications and interface associated with the system and addressed in the course. Students will receive training on all aspects of the functions of each application and tasks associated with the daily aspects of management and operations. Training will focus on the processing and maintenance of all technical and functions tasks and processes required by the application or functional daily operations. Hands-on training will be provided under an instructor based environment to address real time issues and provide functional experience. The latest changes encountered in the technical and functional area covered will be incorporated into the training. Training is conducted through lecture, demonstration, and extensive hands on exercises. Instructor will create different scenarios that pose challenges to each of the trainees. Students should be prepared for an interactive and fast

paced learning environment. On-line tests will be given to assess trainees understanding of the learning objectives.

Prerequisites: There is no prerequisite for this course. Students will find 3 months of on-the-job training/experience advantageous for this course.

**Manager’s 1-Week Managers Course:**

The general Learning Objectives (LOs) of this class are: The trainee (first level supervisors and managers) upon completion of the training will: Understand from a “Functional and technical perspective” general and specific knowledge of all applications and interfaces supported, along with process flows; understand Windows operating systems; understand general applications and use of all systems applications and controls; be able to navigate the applications, interface applications to obtain management information; be familiar with the functions needed to perform mission tasks; and be able to use the applications User Guide and Help Desk instructions to resolve issues and problems in a timely manner. In addition, be able to know how any other application and interfaces supports the system and is covered under the instruction.

Prerequisites: Students should have at least 1 year of on-the-job experience before attending this course as well as have attended either the 3 Week Basic or other associated courses. However, the Contracting Agent can waive this requirement and send students to the course with less training/experience as required.

**Basic 1-Week Training Course:**

One-week course designed to train attendees on how to perform duties associated with the day-to-day operations of the applications and interfaces of the systems covered during the course activities. Students are expected to have a working knowledge of the system, as well as, interfaces used in order to have foreknowledge of the applications prior to attendance of the training course. Training focuses on the processing and maintenance of a systems applications and interfaces, including: identifying requirements, operation for the daily management of the application, while adhering to the established policy and procedures laid forth by the functional business owner. The latest changes encountered in both the Industry and functional owner will be incorporated into the training. Training is conducted through lecture, demonstration, and extensive hands on exercises. Instructor will create different scenarios that pose challenges to each of the trainees. Students should be prepared for an interactive and fast paced learning environment. An on-line test will be given to assess trainees understanding of the learning objectives.

Prerequisites: Students should have at least 6 months of on-the-job experience and completed the old courses associated with the applications/systems being covered during this instruction before attending this course. However, the Contract Agent can waive this requirement and send students to the course with less training/experience.

**Formal Training On-Site Training:**

Formal Training can be requested at off-site locations, other than the classroom, and will be agreed upon by the Contracting Agent.

<u>Course Description</u>	<u>QTY</u>	<u>Duration</u>	<u>GSA Price per class</u>	<u>Maximum Students</u>	<u>GSA Price per additional student</u>
FuelsManager Inventory Course	1	1 week	\$ 10,881.61	16	\$ 680.10
FuelsManager - Managers Course	1	1 week	\$ 10,881.61	16	\$ 680.10
FuelsManager Defense	1	3 week	\$ 32,644.84	16	\$ 1,994.96
FuelsManager Basic Course	1	3 week	\$ 32,644.84	16	\$ 1,994.96
Client Site Setup Fees	1		\$ 906.80		

All courses can be performed in a formal classroom setting at Varec classrooms in Atlanta, GA or at Client sites. Client Site training costs does not include travel or per diem

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.



**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
  - (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
  - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

**9. INDEPENDENT CONTRACTOR**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

**11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

**12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

**13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT SERVICES AND PRICING**

Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist.

**17. EQUIVALENCY**

Varec, Inc. reserves the right to make the following substitutions in the education and/or experience requirements of any of the service skill categories set forth herein.

1. One year of experience is the equivalent of one year of education.
2. One year of education is the equivalent of one year of experience.
3. Certification related to the technology is equivalent to two years of the experience/education requirement.

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

**PREAMBLE**

Varec, Inc. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact **Marty Favero at (770) 447-9202; Fax: (770) 662-8939; E-Mail: [mfavero@varec.com](mailto:mfavero@varec.com)**.

**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (Agency) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures

\_\_\_\_\_

Agency

\_\_\_\_\_

Date

\_\_\_\_\_

Contractor

\_\_\_\_\_

Date



(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING  
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.



**VAREC, INC.**  
**LABOR CATEGORY DESCRIPTIONS AND**  
**PRODUCT AND SERVICES PRICING**

Commercial Job Title	Sr. Technical Project Lead
<p><b>Minimum/General Experience:</b> Possesses exceptional expertise in an engineering discipline/technology or specific functional area related to IT Possesses a thorough knowledge of design requirements and operational procedures for IT systems, applications and relational databases.</p> <p>Assists the Program Manager in identifying all required system/hardware/design changes to be incorporated into project documents, as well as review design documents.</p>	
<p><b>Functional Responsibility:</b> Provides oversight and technical review of project tasks and provides functional analysis in order to achieve optimal design configurations. Has the ability to interpret various regulations, policies and other constraints and assess their impact on project costs.</p>	
<p><b>Minimum Education:</b> Possesses a Bachelor's Degree in an engineering discipline or related area, such as mathematics, computer science, statistics, etc. and seven (7) years-related work experience.</p>	

Commercial Job Title	Program Manager
<p><b>Minimum/General Experience:</b> Plans, organizes and directs the efforts of a program team, serves as on-site focal point for technical and administrative matters, ensures all data submittals are complete, correct and in accordance with contract prior to submittal and tracks financial data of individual tasks. The Program Manager possesses significant related management experience.</p>	
<p><b>Functional Responsibility:</b> Acts as the senior executive focal point for all projects within the program, responsible for all contractual, staffing, financial, performance and delivery issues.</p>	
<p><b>Minimum Education:</b> Bachelor's Degree and ten (10) years of experience leading teams or projects .</p>	

Commercial Job Title	Technical Consultant
<p><b>Minimum/General Experience:</b> Possesses industry-leading expertise in a technology area such as networking, electronic business or software applications. Specific examples include leading edge expertise with such technology manufacturers such as Netscape, Microsoft, Oracle, Microstrategy, CISCO etc.</p>	
<p><b>Functional Responsibility:</b> Able to provide consultative technical support at the very highest levels of the enterprise.</p>	
<p><b>Minimum Education:</b> Minimum of Bachelor's Degree and two (2) years of technology specific consultative expertise. Technology area certifications or progress towards certifications are required.</p>	

Commercial Job Title	Sr. Engineer
<p><b>Minimum/General Experience:</b> Able to plan, design, develop, install, modify, and test networks, application programs and/or computer based systems. Able to translate systems/subsystems designs and detailed designs into fully functioning and architecturally compliant networks, applications or computer based systems. Requires knowledge of servers, workstations, and other programmable systems such as controllers and handheld devices. Provides advice on differing networking implementations and designs. Able to provide problem resolution, compliance testing and design recommendations. Hands on experience with internetworking equipment to include configuration, installation and/or troubleshooting. Also, able to work with senior technical and user staff in a consultative role on their projects. Able to provide assistance and guidance to less experienced contractor technical staff.</p>	
<p><b>Functional Responsibility:</b> Provides senior level leadership and scientific knowledge to the project in all areas of technical implementation.</p>	
<p><b>Minimum Education:</b> Possesses a Bachelors Degree in engineering, science or computer sciences or MCSE certification and at least six (6) years working experience in this area at a senior level.</p>	

<b>Commercial Job Title</b>	<b>Sr. Applications Programmer</b>
<p><b>Minimum/General Experience:</b> Able to plan, design, develop, modify and test application programs related to IT applications. Able to translate system/subsystem designs and detailed designs into applications logic. Able to provide advice on differing control systems applications designs and access methods in problem resolution, design and development situations.</p>	
<p><b>Functional Responsibility:</b> Able to work with other senior technical and user staff to complete projects, as well as provide assistance and guidance to less experienced technical staff.</p>	
<p><b>Minimum Education:</b> Has a Bachelors Degree in an engineering or computer programming discipline and seven (7) years related work experience.</p>	

<b>Commercial Job Title</b>	<b>Sr. Program Manager</b>
<p><b>Minimum/General Experience:</b> Responsible for integrating multiple projects into a coherent, overall Program Plan. Ensures that quality assurance and total quality management practices are implemented with regard to the overall contract. Is responsible for the financial accountability of the program/contract. Must possess significant related management experience over multiple projects and at least twelve years of relevant industry experience.</p>	
<p><b>Functional Responsibility:</b> Acts as the senior executive focal point for all projects within the program responsible for all contractual, staffing, financial, performance and delivery issues.</p>	
<p><b>Minimum Education:</b> Bachelor's Degree and twelve (12) years of experience leading teams or projects.</p>	

<b>Commercial Job Title</b>	<b>Sr. Systems Engineer</b>
<p><b>Minimum/General Experience:</b> Able to plan, design, develop, install, modify and test IT systems. Able to translate system/subsystem designs and detailed designs into fully functioning and architecturally compliant systems. Requires knowledge of servers, workstations and other programmable systems, such as controllers and handheld devices. Provides advice on differing networking implementations and design of compliance audit formats. Able to provide problem resolution, compliance testing and design recommendations. Hands on experience with internetworking equipment to include configuration, installation and/or troubleshooting. Also able to work with senior technical and user staff in a consultative role on their projects. Able to provide assistance and guidance to less experienced contractor technical staff.</p>	
<p><b>Functional Responsibility:</b> Provides senior level leadership to the project in all areas of technical implementation and compliance audits.</p>	
<p><b>Minimum Education:</b> Has either Bachelors Degree in an engineering, science or math discipline and at least six (6) years of experience.</p>	

<b>Commercial Job Title</b>	<b>Systems Engineer</b>
<p><b>Minimum/General Experience:</b> Able to install, modify and test programs and/or computer based monitoring systems. Requires knowledge of servers, workstations and other programmable systems, such as controllers and handheld devices. Able to provide problem resolution, testing and design recommendations. Hands on experience with internetworking equipment to include configuration, installation and/or troubleshooting. Also able to work with technical and user staff in a technical role on their projects. Able to provide assistance and guidance to less experienced contractor technical staff.</p>	
<p><b>Functional Responsibility:</b> Provides leadership to the project in all areas of technical implementation.</p>	
<p><b>Minimum Education:</b> Has either Bachelors Degree in an engineering, science or math discipline and at least four (4) years of experience.</p>	

<b>Commercial Job Title</b>	<b>Project Administrator</b>
<p><b>Minimum/General Experience:</b> Able to generate documents and spreadsheets utilized in status reports, trip reports, briefings, etc. Performs contract deliverable tracking, resource movement tracking and travel administration. Assists the Project Management staff on tasks related to the administration of the task/delivery order. Assists the project Manager in resource allocation, contract deliverable preparations and personnel schedule development and maintenance.</p>	
<p><b>Functional Responsibility:</b> Experienced in the development and administration of project plans and schedules through the use of computer based scheduling software.</p>	
<p><b>Minimum Education:</b> Has an Associates Degree in Administration and four (4) years related work experience.</p>	

<b>Commercial Job Title</b>	<b>Technical Project Manager</b>
<p><b>Minimum/General Experience:</b> Must have experience in creating technical documents using appropriate computer based software packages including, but not limited to, Excel, Microsoft Project, etc. Qualified in leading the design, development and maintenance of IT projects including developing layouts and detailed drawings, preparing written specifications, performing design calculations and developing cost estimates. Able to support software applications, interfaces as well as translate design and project needs with other design disciplines. Capable of investigating project design alternatives as identified. Able to perform on site inspections of projects.</p>	
<p><b>Functional Responsibility:</b> Acts as the senior technical focal point for all projects within the program responsible for , staffing, performance and delivery issues.</p>	
<p><b>Minimum Education:</b> Must possess a Bachelor's degree in an engineering discipline and at least four (4) years work experience in such disciplines as Oracle, C++, Visual basis or similar.</p>	

<b>Commercial Job Title</b>	<b>Project Specialist</b>
<p><b>Minimum/General Experience:</b> Must be proficient in writing style, punctuation, grammar and format. Must have experience in creating technical documents using appropriate computer based software desktop publishing packages including but not limited to Excel, Adobe PageMaker, Ventura, Quark, etc. Able to train client personnel in subject matter related to information technology. May develop IT course materials. Able to provide support to data processing and service functions including; 1) documenting IT programs and processes; 2) processing, collecting, testing, maintaining and distributing program and systems documentation; 3) analyzing software code and anomalies; 4) collecting raw information, preparing flow charts, and coding in program languages and 5) word processing support of technical writers and engineers in the preparation of program documentation.</p>	
<p><b>Functional Responsibility:</b> Prepares documentation and reports either in standard textual format and/or using commercial software packages to prepare multi media documents.</p>	
<p><b>Minimum Education:</b> Must possess a Bachelor's degree and at least one (1) year experience in technical writing/multi media or specialized training in said field.</p>	

<b><u>LABOR CATEGORY</u></b>	<b><u>GSA PRICE</u></b>
<b>Senior Technical Project Lead</b>	<b>\$165.69</b>
<b>Program Manager</b>	<b>\$123.84</b>
<b>Technical Consultant</b>	<b>\$178.59</b>
<b>Senior Engineer</b>	<b>\$110.46</b>
<b>Senior Applications Programmer</b>	<b>\$147.54</b>
<b>Senior Program Manager</b>	<b>\$178.95</b>
<b>Senior Systems Engineer</b>	<b>\$123.84</b>
<b>Systems Engineer</b>	<b>\$94.71</b>
<b>Project Administrator</b>	<b>\$53.02</b>
<b>Technical Project Manager</b>	<b>\$123.84</b>
<b>Project Specialist</b>	<b>\$80.13</b>

**“Note: All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services and cannot be purchased separately.”**



SIN	Part Number	Product Description	GSA Price
		<b>7.1 N9510 - FuelsManager Oil &amp; Gas</b>	
		FuelsManager Oil & Gas is a Windows based Supervisory Control and data Acquisition (SCADA) suite for the Oil & Gas industries. FuelsManager Oil & Gas is a versatile, highly configurable Supervisory Control and Data Acquisition (SCADA) suite of software	
	<b>N9510-</b>	<b>FuelsManager Oil &amp; Gas</b>	
		<b>Editions</b>	
132-33	A0	Upgrade or Option(s) Addition	\$0.00
132-33	A1	Standard Edition (Std)	\$4,488.66
132-33	A2	Professional Edition (Pro)	\$9,022.67
132-33	A3	Professional Edition Server Site License (Pro)	\$45,340.05
		<b>Enterprise Software</b>	
132-33	B0	No Enterprise Edition	\$0.00
132-33	B1	Enterprise Edition (Ent)	\$22,216.62
		<b>Hardware Key Type</b>	
132-33	C0	Parallel Hardware Key	\$0.00
132-33	C1	USB Hardware Key	\$0.00
		<b>Software Version Upgrades</b>	
132-33	U0	No Software Version Upgrade	\$0.00
132-33	U1	Software Version Upgrade, From previous Std Edition -> latest Std Edition	\$2,992.44
132-33	U2	Software Version Upgrade, From previous Pro Edition -> latest Pro Edition	\$5,984.89
132-33	U3	Software Version Upgrade, From previous Std Edition -> latest Pro Edition	\$7,526.45
132-33	U4	Software Version Upgrade, From previous Pro Site License -> latest Pro Site License	\$22,670.03
		<i>Note: Above prices are for upgrades from previous versions of FuelsManager to the latest version. Upgrades to Enterprise server are not available and must be purchased separately.</i>	
		<b>Edition Upgrades</b>	
132-33	X0	No Edition Upgrade	\$0.00
132-33	X1	Edition Upgrade, Standard Edition -> Professional Edition	\$4,534.01
132-33	X2	Edition Upgrade, Professional Edition ->Professional Server Site License	\$36,317.38
132-33	X3	Edition Upgrade, Standard Edition ->Professional Server Site License	\$40,851.39
		<i>Note: The prices above are for upgrades across the same FuelsManager Oil &amp; Gas Edition. See "Software Version Upgrades" for updating from a previous software version.</i>	
		<i>Note: Upgrades to Enterprise server are not available and must be purchased separately.</i>	

SIN	Part Number	Product Description	GSA Price
		<b>Movement Tracking System</b>	
132-33	MTS-0	No Movement Tracking System	\$0.00
132-33	MTS-1	New Install, Movement Tracking System	\$4,488.66
132-33	MTS-2	Upgrade from Previous Version, Movement Tracking System	\$1,795.47
		<i>Note: The Movement System feature is only available with the Professional Edition. Standard Edition cannot be used to host the Movement server or configure possible movement paths. However, Standard Edition can be used as client accessing movements mainta</i>	
		<b>Leak Detection</b>	
132-33	LD-A	No Leak Detection	\$0.00
132-33	LD-B	New Install, Leak Detection	\$4,488.66
132-33	LD-C	Upgrade from Previous Version, Leak Detection	\$1,795.47
		<b>Throughput Calculator</b>	
132-33	TC-0	No Throughput Calculator	\$0.00
132-33	TC-1	New Install, Throughput Calculator	\$4,488.66
132-33	TC-2	Upgrade from Previous Version, Throughput Calculator	\$1,795.47
		<b>Automated Data Output</b>	
132-33	ADO-A	No Automated Data Output	\$0.00
132-33	ADO-B	New Install, Automated Data Output	\$952.14
132-33	ADO-C	Upgrade from Previous Version, Automated Data Output	\$380.86
		<b>Web Server</b>	
132-33	WS-0	No Web Server	\$0.00
132-33	WS-1	New Install, Web Server	\$4,488.66
132-33	WS-2	Upgrade from Previous Version, Web Server	\$1,795.47
		<i>Note: The Web Server option requires Microsoft Windows 2008 Server and Microsoft SQL Server.</i>	
		<i>Note: The Web Server requires a permanent Internet connection, public TCP/IP address and firewall for deployment to the internet.</i>	