

<i>Store Use only – to be completed upon receipt of application from applicant</i>			
Store Number:		Is privacy statement signed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Received By:		Has applicant retained	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Received:		Reference Page?	



Target Store Recruitment Application Form

SECTION 1 – YOUR DETAILS			
Name:			
Address:			
	Postcode:		
Phone Number:			
Mobile Number:			
Email address:			
If you are under 21 years of age, please provide your date of birth Note: where under 21 years of age, junior rates may apply. <div style="text-align: right;">____/____/____</div>			
SECTION 2 – EMPLOYMENT DETAILS			
Please indicate what type of position you are interested in:			
<input type="checkbox"/> Customer Service Assistant		<input type="checkbox"/> Administrative Assistant	
<input type="checkbox"/> Supervisor		<input type="checkbox"/> Duty Manager (Target Country only)	
For store management or office based opportunities at our Head Office in Geelong Victoria, please refer to our website www.target.com.au			
Select what type of employment you would prefer:			
<input type="checkbox"/> Part Time		<input type="checkbox"/> Full time	
<input type="checkbox"/> Casual		<input type="checkbox"/> Holidays/Christmas work	
Do you currently have paid employment?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Have you previously held paid employment?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Do you currently work in the retail industry?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Have you previously worked in the retail industry?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Please list your employment history, if applicable. (This may include voluntary employment)			
Position	Employer	Dates employed	

SECTION 3 – EDUCATION DETAILS		
Are you currently studying:	<input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Not studying	
If studying, please indicate your current level of study:	<div> <input type="checkbox"/> Year 9 <input type="checkbox"/> Year 11 <input type="checkbox"/> Certificate <input type="checkbox"/> Diploma </div> <div> <input type="checkbox"/> Year 10 <input type="checkbox"/> Year 12 <input type="checkbox"/> Diploma <input type="checkbox"/> Degree </div>	
Name of school/ education institution:		
If not studying, please specify the highest level of study attained		
Completion date of your highest level of study attained (year)		
Name of school/ education institution attended:		
SECTION 4 – ACHIEVEMENTS, SKILLS OR TRAINING		
List any achievements i.e. employment, education, personal or sporting		
List any additional skills or training you have completed.		
List your hobbies, interests or involvements		
SECTION 5 – AVAILABILITY		
Please indicate the days and times you are able to work. Note that you will not necessarily be asked to work all the hours you are available. The information enables us to source employment opportunities according to your availability.		
Day	Start	Finish
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		
Please indicate the amount of hours you are willing to work in a 7 day period <div> <input type="checkbox"/> Up to 4 hours <input type="checkbox"/> 10 to 14 hours <input type="checkbox"/> 20 to 24 hours <input type="checkbox"/> 30 to 34 hours </div> <div> <input type="checkbox"/> 5 to 9 hours <input type="checkbox"/> 15 to 19 hours <input type="checkbox"/> 25 to 29 hours <input type="checkbox"/> > 35 hours </div>		
If you are interested in Christmas/holiday work, please indicate your availability through		

this period:		
<input type="checkbox"/> 7 days per week <input type="checkbox"/> 5 weekdays only <input type="checkbox"/> Less than 5 weekdays	<input type="checkbox"/> 5 days including weekend days <input type="checkbox"/> Less than 5 days including weekend days	
If you have scheduled holidays, please specify dates:		
SECTION 6 – REFEREE DETAILS		
Please list the details of two referees who can be contacted to provide either employment or character references. Where employment referees may not be available, references may include a contact from school/university i.e. teacher, or family friend as a character reference.		
Referee 1		
Referee Name		
Relationship with referee		
Organisation		
Referee position		
Referee telephone number		
Referee email address		
Referee 2		
Referee Name		
Relationship with referee		
Organisation		
Referee position		
Referee telephone number		
Referee email address		
Please note that Target will only conduct reference check/s following an interview.		
SECTION 7 – RIGHT TO WORK DETAILS		
Are you an Australian or New Zealand permanent resident or citizen?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Proceed to Section 8	Complete this section
Please note you will be required to provide proof of your residency status (Visa and Passport) if you are successful through the interview process. Providing this information authorises the Department of Immigration and Multicultural Affairs to release the details of your work rights status. This allows Target to ensure we comply with Australian Visa requirements and enables you to be rostered appropriately according to your Visa type.		
What hours does your Visa allow you to work?	<input type="checkbox"/> 0 – 10 <input type="checkbox"/> 21 – 30	<input type="checkbox"/> 11 – 20 <input type="checkbox"/> 31 +

SECTION 8 – PRIVACY STATEMENT

Personal information collected via this application will only be used for the purpose of recruitment by Target Australia Pty Ltd.

The information you submit to us may be disclosed to referees, our team members who are involved in recruitment or support roles, security organisations, recruitment agencies and other third parties who assist us in the recruitment process.

If you choose not to provide any of the information requested, we may be unable to send you information, fully process your application or properly consider you for employment.

Any information we collect about you in future will be used and disclosed in the same manner as described above unless we tell you otherwise in advance. You may request access to personal information about you that is held by us.

Consent and Warranty

I consent to Target Australia Pty Ltd using and disclosing my personal information in the manner describe above.

I warrant that:

- I have read and understand the above statement.
- I am qualified to work in Australia, and if requested, can provide evidence of that fact (birth certificate, citizenship certificate, photo ID and/or working Visa, as appropriate)
- All the information I submit (including this form and any attached resume) is true and complete. I understand that any false or misleading information I provide may lead to rejection of my application, review of any employment I accept with Target Australia Pty Ltd and potentially my dismissal from such employment.

Name: _____

Signature: _____

Date: _____

***Thank you for your interest in applying for
a position at Target.***

**Your completed application can now be
handed into the store.**

Please retain this page of the application
form for your future reference. This advises
you on how you will be notified as to the
success of your application for a position at
Target.

This will occur by either:

You will be invited to attend an interview	<p>A Manager from Target will call you to arrange a time for you to come into the store for an interview.</p> <p>At the completion of your interview the Manager will confirm with you how you will continue to be notified throughout the recruitment process.</p>
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OR

What if I don't hear anything?	<p>We receive a large amount of applications at our store and sometimes we do not have opportunities to accommodate all applicants.</p> <p>If you have not had a response from the store for a period of 3 months or more and you are still interested in being considered for a position, you are encouraged to resubmit a new application directly to the store of your choice.</p>
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Target Your Career