

Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The aim of the event is to bring together all sections of the community and celebrate success and achievement.
A number of organisations will be involved: - local schools will be involved performing and entertaining, the local dance group, 'Show Stoppers' will be invited to perform as will the parkour/free running group. Tenant and residents groups will organise different activities. STAR will organise a Santa's Grotto and there will be presents for young people. The Working Mens Club will run a bar-b-que and refreshments. There will be small 'fairground' rides for younger people.

This will be an event where local people can share local activities and successes. It could also be a farewell to The Exchange which is due to be redeveloped.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£ 2500.00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Brass band	150.00	Estimate
Fair rides	500.00	Estimate
Face painters	120.00	Estimate
Costume hire	100.00	Estimate
Christmas presents	100.00	Estimate
Grotto art and craft materials	60.00	Estimate
Mince pies / tea & coffee /	20.00	Estimate
Lucky dip	100.00	Estimate
Bouncy castle	200.00	Estimate
Advertising posters and leaflets	350.00	Estimate
Estate Wardens overtime	100.00	Estimate
Christmas tree and lights	120.00	Estimate
First Aid	300.00	Estimate
Fire juggler	280.00	Estimate
Total	2500.00	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

9. Who proposed the project? Please provide contact details.

Name of contact person	Ian Stapleton
Your position in organisation or group	Neighbourhood Housing Manager
Name of organisation or group	Leicester City Council
Address 29 – 31 The Exchange, Eyres Monsell, Leicester LE2 9BA	
Phone number	Email ian.stapleton@leicester.gov.uk


Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Ian Stapleton
Your position in organisation or group	Neighbourhood Housing Manager
Name of organisation or group	Leicester City Council
Address 29 – 31 The Exchange, Eyres Monsell, Leicester LE2 9BA	
Phone number	Email ian.stapleton@leicester.gov.uk

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Ian Stapleton
Signature	
Date	26 October 2009