

**Minnesota State University, Mankato**  
**Department of Social Work**  
***MSW Program Capstone Project Proposal 2014-15***

**Instructions:** Read the other Capstone Project Documents before you complete this form.

The Project Proposal is developed in consultation with your academic advisor and field instructor/task supervisor. It must be submitted to your academic advisor for review after:

- They and the agency field instructor/supervisor have approved the project “idea” and
- You have completed and your academic advisor has approved your preliminary literature review.

Your proposal should be typed with 12 point font, Times New Roman, with one inch margins and double-spaced, using appropriate APA formatting and included with this form.

**NOTE:** *Failure to meet program deadlines and make adequate progress in SOWK 679 during the Spring Semester will result in a grade of “IP” (In Progress) or “NC” (No Credit). Adequate progress means the student has submitted a complete capstone proposal to their Academic Advisor no later than March 2<sup>nd</sup> and has a signed Capstone Proposal no later than April 3<sup>rd</sup>. Receipt of a “NC” in SOWK 679 for spring term will prevent the student from progressing in the program.*

**MSW Program Capstone Project Proposal Form 2014-15**

Student Name: \_\_\_\_\_

Title of the Project: \_\_\_\_\_

Name of Practicum Agency and Location: \_\_\_\_\_

Name of Field Instructor/Task Supervisor: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of SOWK 665-675 Field Liaison: \_\_\_\_\_

**Track Type:**

☐ **Track 1 Proposal: IRB**

☐ **Track 2 Proposal: Non-IRB**

*\*Check and include full proposal with this form:*

**All students must also include the following in the written proposal:**

- ☐ Statement of the Issues Associated with Populations-at-Risk and/or Diverse Groups
- ☐ Statement of the Issues Associated with Rural and Small Communities
- ☐ Anticipated Project Outcomes
- ☐ Timeline (*Included a timeline specific to your project*)
- ☐ References (*Attach a copy of your references*)

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**Academic Advisor Signature of Approval for the Capstone Project & Date**

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**Field Instructor or Task Supervisor Signature of Approval for the Capstone Project & Date**