

Plan Sponsor e-mail  
5498 Form mailing to employees  
FINAL 5.22.15

## **Health Savings Account (HSA) Form 5498-SA mailing**

During the week of May 25, 2015, we'll mail Form 5498-SA to all HSA account holders. We'll also send a copy of the form to the Internal Revenue Service (IRS). The IRS requires that we issue this form to all HSA account holders by May 31 of each year. This is because accountholders can contribute to their HSA up to April 15.

### **You and your employees don't need to take any action**

Account holders don't need Form 5498-SA to file their annual tax return. But account holders should keep this form with their tax records.

### **Form 5498-SA shows HSA contributions**

This form includes all contributions made to the HSA for the previous tax year. It shows payroll contributions, employer contributions (if applicable), as well as any contributions that the account holder made directly into the HSA.

### **Member communication**

We'll also post a message on the member website to remind them that this form is coming and that they don't need to take action.

### **Questions?**

If you have any questions, contact your PayFlex Account Manager.

Sincerely,  
**PayFlex**

This material is for informational and educational purposes only. It does not contain legal or tax advice. You should contact your legal counsel or your tax advisor if you have any questions or if you need additional information. Information is believed to be accurate as of the production date; however, it is subject to change. For more information about PayFlex, go to [www.payflex.com](http://www.payflex.com).