

Employee Loan Agreement

Return by fax: 317.469.4700 or scan and email to payroll@aspirecpas.com

SECTION 1	Client Information Date: Company: Name: Address: Loan Amount: \$ Handling/Admin. Fee \$	
SECTION 2	Repayment Agreement: Deduction from payroll should be \$ First deduction date: Other instructions	-
SECTION 3	Authorization: In the event Employee is terminated or resigns from employment with Company, Employee that any remaining loan balance will be deducted from any wages due and owed him by colimited to payments owed for vacation or personal days. Client Signature: Employee Signature:	ompany including but not