



Rotary Youth Exchange Student Protection Program

Host Family Application – In-home Interview (Part III A & B) Districts: 7120, 7150, 7170, 7210

Effective 11/26/2010

Rotary International has directed that all Rotary District Youth Exchange Programs worldwide be certified, be in compliance with RI policy as pertains to programs involving youth, and implement the RI Student Protection Program. In addition, effective 26 Nov 2010, the US Department of State has revised regulations pertaining to the Secondary School Student Exchange program in the United States. Criminal Background Checks are now required for all adult members of Host Families.

Rotary Club YEO – Instructions

The Host Family Application is in three Parts. Parts I & II are the initial forms to be completed by potential Host Families. Part III is completed as part of a personal interview in the potential Host Family home with all family members present.

- 1. Fill-in the top of the Part III Application before meeting with a potential Host Family (Club name & Country)*
- 2. You are NOT to provide the family with a copy of the student's application or personal identification information unless they have been vetted. If vetting has not been completed it is suggested you limit verbal discussion to the student's attributes and interests.*
- 3. Part III is to be completed by the YEO at the time of the interview. Do not rely on your memory to fill it in later.*

Part III A - Host Family In-home Interview (COMPLETED BY YEO)

- Part III A of the Host Family Application covers the questions to be addressed during the In-home Interview and check of the residence and residential area. It also provides space for the YEO to document reference checks.

Part III B - Host Family Information for Student (COMPLETED BY YEO)

- Part III B contains Host Family, School and Community information that is to be provided to the foreign student and the natural parents 30 days before the student departs from the home country. This Part should be copied or scanned and mailed or e-mailed to the Inbound student and family before the student departs.

Two Rotarians from the host club must conduct the In-home interview with the potential Host Family and request all family members be present. Go over each question with those present and check their response.

Refer to the YEO Host Family Application Instructions for additional guidance and selection criteria.

NOTE: Digital photographs must be taken of the potential Host Family's home and grounds. They should include exterior (front & rear) and grounds, kitchen, student's bedroom, student's bathroom, and the family and student's living areas. The photographs should be taken by the Rotary Club representative and not be provided by the potential host family. They are to be printed and attached to Part III B of the Application. If the family agrees, also take a group picture of the family members present for the interview and attach it.

Ref: Dept of State 22CFR 62 Exchange Visitor Program – Secondary School Students effective 26 Nov 2010



**Rotary Youth Exchange
Student Protection Program
Host Family Application (Part III-A)**

District: ___7120, ___7150, ___7170, 7210

HOST FAMILY IN-HOME INTERVIEW, PREMISES & REFERENCE CHECKS

Effective 11/26/2010

(Please print in ink or type)

HOSTING CLUB: _____ STUDENT'S COUNTRY _____

HOST FAMILY:(Present at interview) INTERVIEW/INSPECTION: Date- ___/___/___

Family Surnames: _____ INTERVIEWER 1: _____

Father or partner: _____ INTERVIEWER 2: _____

Mother or partner _____ Expected "Move In" date: ___/___/___

Children/Other Adults:

A. _____ (____) _____
Name age

B. _____ (____) _____
Name age

C. _____ (____) _____
Name age

D. _____ (____) _____
Name age

Add additional sheets if required

FIRST IMPRESSION of NEIGHBORHOOD & HOME:

Rate 1-5 (1 = poor): ___ Quality; ___ Location; Are there other teenagers living in area ___ Yes ___ No

INTERVIEW: Review with the family information covered in Part I to resolve any questions or concerns.

1. Family Member Medical Conditions

___ Yes, ___ No - Are there any medical or behavioral conditions of anyone in the home that could affect the exchange? (e.g., on dialysis, disability, chemo/radiation, etc.) Explain.

2. Dietary Conditions

a. ___ Yes, ___ No - Is the family on special dietary restrictions (Vegetarian, vegan, etc.) and if so;

___ Yes, ___ No - Do you expect the Exchange Student to follow these same eating restrictions ?

b. ___ Yes, ___ No - Are you comfortable with hosting an exchange student who might follow a Vegetarian or Vegan or other diet restriction?

3. Financial ability to support a student (*Rotarian interviewer should discuss with the family estimated costs to host a student in their community, the Rotary student stipend and IRS Deduction for hosting. The expenses the student is expected to cover should also be explained. Provide the family a copy of the "Estimated Inbound Student Expenses" information sheet. Solicit the family's understanding and acceptance of responsibility.*)

____ Yes, ____ No - Family understands responsibility and appears able to financially support a student.

4. Family Expectations: (*Ask the family to describe their expectations regarding the student's responsibilities and behaviors while in their home.*)

- a. Homework _____
- b. Housework Chores _____
- c. Curfew (school night & weekends) _____
- d. Access to food in home _____
- e. Drinking of alcoholic beverages _____
- f. Computer/Internet/e-mail usage _____
- g. Smoking – if OK, is there a designated area? ____ _____
- h. Riding in car with friends _____
- i. Independence - takes initiative _____

5. Miscellaneous

a. ____ Yes, ____ No - Would you be willing to voluntarily inform the exchange visitor in advance of any religious affiliations of household members?

b. ____ Yes, ____ No - Would any member of the household have difficulty hosting a student whose religious beliefs were different from their own?

Note: A host family may want the exchange student to attend one or more religious services or programs with the family. The exchange student cannot be required to do so, but may decide to experience this facet of U.S. culture at his or her discretion. Explain this to family.

c. ____ Yes, ____ No - Has family any past experience with Youth Exchange and hosting students? Explain.

d. ____ Yes, ____ No - Has the family had one of its children as an "Outbound Exchange Student"? Explain.

e. How did you learn about being a Host Family? _____

f. What is your main reason for wanting to host an exchange student? _____

g. Did the family express any concerns/reservations about hosting? If so, what?

REFERENCE CHECKS: (Names provided in Part I - Application. Provide comments on each of your reference checks.) Add pgs.

1. Name: _____ Tel: _____ Date Contacted: ____ / ____ / ____
Comments:

2. Name: _____ Tel: _____ Date Contacted: ____ / ____ / ____
Comments:

3. Name: _____ Tel: _____ Date Contacted: ____ / ____ / ____
Comments:

Interviewer 1.- _____
Print name Signature Date (dd/mm/yyyy)

Interviewer 2.- _____
Print name Signature Date (dd/mm/yyyy)

Materials:

The following materials were discussed and copies were left with the family:

- a. ___ List of YE Contacts b. ___ Link for Host Family Guide c. ___ Host Family Cost Estimate



**Rotary Youth Exchange
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District: ___ 7120, ___ 7150, ___ 7170, 7210

HOST FAMILY HOME, SCHOOL & COMMUNITY DESCRIPTION

(If family is Approved, this Part III-B should be copied and sent to student)

Effective 11/26/2010

(Please print in ink or type)

FAMILY SURNAMES: _____

Host Parents: Father or partner: _____ Mother or partner _____

Address (Street, City, State, ZIP) _____

Home TEL: () _____ E-mail: _____

Children/Other Adults:

A. _____ ()
Name age

B. _____ ()
Name age

C. _____ ()
Name age

D. _____ ()
Name age

Home Description:

a. Type home: ___ Single family, ___ Condominium, ___ Duplex, ___ Apartment, ___ Mobile Home

Attach photographs of the host family home's exterior and grounds, kitchen, student's bedroom, student's bathroom, and family and living areas. If family is willing, include picture of family members.

b Describe primary rooms and bedrooms in home. ___ Number of bathrooms, ___ showers

Living/Family room _____

Kitchen _____

Bedrooms: _____

Amenities ___ TV; ___ Computer; Other: _____

c. Student will have own: ___ Bedroom; ___ Bathroom; ___ Other: _____

If not, Describe arrangements: _____

d. Bedroom amenities: ___ Bed; ___ Closet; ___ Desk; ___; Computer; ___ TV; ___ Telephone;
___ Good lighting; ___ Window; ___ Carpeted; ___ Other: _____

e. Utilities: ___ Electricity; ___ Gas; ___ Oil; ___ Water; ___ Hi-speed Internet; ___ Cable/Satellite
___ Sewer, ___ Septic System

School – Name _____; ___ Public, ___ Private/Parochial

Address (street, city, state, ZIP) _____

School website URL: _____ Telephone () _____

School contact name _____ E-mail _____

Approx. school Start Date: ___/___/_____. Approx. number students enrolled ___ school, ___ class
 dd mm YYYY

Approx. distance to school _____, Transportation: ___ Bus, ___ Car, ___ Walk, ___ Other _____

a. ___ Yes, ___ No - Is the family able to provide or make other arrangements for student's transportation to sports and other extracurricular activities the student might get involved in?

b. ___ Yes, ___ No - Are there children in the family attending the same school? If so, what activities are they involved in? _____

c. ___ Yes, ___ No - Does any family member work for the school system? What position? _____

d. ___ Yes, ___ No - Has any contact been made with school or coaches relative to the student playing any interscholastic sports?

If so, who and for what sports? _____

Community Information:

a. Type of community: ___ Urban, ___ Suburban, ___ Rural, ___ Farm – If Farm: type _____
Population _____. Nearest Major City (distance and population) _____

b. Nearest Airport (name & distance) _____

c. City/Town/Chamber website URL _____

d. Briefly describe your neighborhood and community: _____

e. What points of interest are near your area (parks, museums, historical sites)? _____

f. Areas in or near neighborhood to be avoided? _____

Additional Comments: _____
