

# Donation by standing order

## Page 1 - Notification of donation

- Please complete both pages of this form
- Please return page 1 of this form (notification of donation) to:  
Transform Housing & Support, Bradmere House, Brook Way, Leatherhead, Surrey, KT22 7NA
- Please send page 2 of this form (standing order mandate) to your bank or building society

### 1. Your details

Name: .....

Address: .....

.....

..... Postcode: .....

Telephone: ..... Email: .....

### 2. Your donation

I have set up a standing order for: £ ..... Start date: .....

Paid weekly / monthly / yearly (delete as applicable) or other: .....

Payment reference (include your name, eg 'Jane Smith donation'): .....

Bank name: ..... Branch: .....

Bank address: .....

### 3. Gift Aid

- ☐ I wish Transform Housing & Support to treat this donation and all future donations as Gift Aid donations, until further notice. (We will reclaim 25p of tax for every £1 donated. You must pay UK Income Tax and/or Capital Gains Tax at least equal to the tax that all charities that you donate to will reclaim on your donations during this tax year. VAT and Council Tax do not qualify.)

### 4. Contacting you

- ☐ I would like to receive news and updates from Transform.

Signed: ..... Date: .....

# Donation by standing order

## Page 2 - Standing order mandate

- Please complete this page and send it to your bank or building society
- You can cancel this standing order at any time by contacting your bank or building society

### 1. Bank details

Bank name: ..... Bank branch: .....

Branch address: .....

### 2. Customer details

Name: ..... Phone number: .....

Address: .....

### 3. Payment details

Amount (figure): £ ..... Amount (words): ..... pounds

Paid weekly / monthly / yearly (delete as applicable) or other (please state): .....

Start date: ..... Until further notice

Payment reference (please include your name, eg 'Jane Smith donation'): .....

### 4. Account details

Account name: .....

Account number: ..... Sort code: .....

### 5. Payment

**Please pay:** Barclays Bank plc

**Branch:** Knightsbridge

**Account name:** Transform Housing & Support

**Account number:** 10828270

**Sort code:** 20-06-05

Signed: ..... Date: .....

Name (capitals): .....