



Target Range Grant Application



General Information

Grant Cycle Deadlines: June 15, October 15 and February 15.

Grant Program Purpose: Construction, development and improvement of firearm and archery range facilities. Goal is to increase opportunities and accessibility for the public for recreational shooting, hunter education safety training, and hunter sight-ins.

Grant Source: Funds available are dependent upon annual apportionment from the U.S. Fish and Wildlife Service (USFWS) from the collection of manufacturer's federal excise tax on pistols, revolvers, bows, arrows and archery accessories.

Eligibility: Non-profit organizations, individuals and groups such as commercial target range operators, shooting clubs and local governmental agencies that provide target range access to the general public for recreational shooting and hunter education classes.

Grant Funding: This is a reimbursement grant. Awardees submit eligible receipts for reimbursement of up to a maximum of 75% of costs incurred, according to terms of the project contract with TPWD.

Applicants must match at least 25% of the total project cost through documented cash expenditures, donated materials and labor or other pre-approved in-kind matches. Match based on federally funded sources are not eligible. Minimum request: \$15,000. Grants will be considered in two groupings, requests up to \$150,000 and requests over \$150,000.

Types of Grants: Planning/Compliance requests and Construction requests will be considered.

Grant Cycle: TPWD offers three grant cycles per year. Deadlines for applications are June 15, October 15 and February 15.

Eligibility Criteria

1. Project constructs or enhances archery or shooting range facilities in Texas.
2. Shooting facilities are open to the general public on a regular basis.
3. Application includes commitment by one or more project operators or sponsors to assume all operation and maintenance costs for the life of the project.
4. Application demonstrates commitment of at least 25% of total project cost from non-federally funded sources. Applicant cost share may include in-kind costs such as labor, equipment, fill material, material disposal areas, lands, easements, right-of-ways, relocations and other such project requirements.
5. Project application states that federal funding is not being received from any other source for the same specific project purpose.
6. Property has at least twenty five years of land tenure by deed or lease or is owned or held in public trust by a municipality, county agency, state or federal government. Application includes approval by project owner/operator and, if necessary, by adjacent landowner(s) for required construction access.
7. Applicants must have liability insurance unless not required by law.

Eligible Projects

Projects eligible for cost share funding include backstops, berms, target holders, benches, baffles, projectile recycling/remediation, protective fencing, signs, lighting, field courses, platforms, roads, parking areas, sanitary facilities, accessibility improvements, storage rooms, shelter buildings, classrooms and durable equipment. All range construction must be on lands owned by the applicant or lands controlled by the applicant by a use permit, lease or easement that ensures use for a minimum of 25 years. Preference granted for municipal, county, or other lands held in public trust.

Ineligible Projects

Ineligible projects include exclusive ranges, law enforcement shooting ranges, clubhouses, facilities strictly for competitive shooters, employee residences, or other facilities not essential to the operation of the target range or the conduct of hunter education classes, maintenance expenses, land acquisition, portable items that are easily stolen or lost, and items that do not have an expected life of at least five years.

Application Process

1. Applicants submit an application by the grant cycle deadline. (June 15, October 15 or February 15)
2. Applicants will be notified by TPWD whether they have been selected to continue the application process. If selected, applicants may need to provide additional information and documentation for regulatory clearances to meet USFWS requirements. Instructions for documentation will be provided to selected applicants.
3. Upon receipt, review and acceptance of full application, TPWD submits proposed project to USFWS for funding approval.
4. Upon USFWS approval to TPWD, Awardee and TPWD enter into a contract agreement.
5. Upon signature of contract by TPWD and Awardee, activities outlined in the grant project may begin. Reimbursement for pre-award costs must be specified in the contract.
6. Awardee submits quarterly reports, invoices and documentation to TPWD for reimbursement.
7. Awardee notifies TPWD of project completion.
8. TPWD releases the final 10% of grant funds pending final submission/inspection of the project.

Application Submission

Complete pages 4 - 8 of this application. Attach supporting materials such as maps, photos, drawings, plans, property boundaries, and USGS quadrangle map of the project. Submit all application materials by e-mail, mail or fax to the following address:

Target Range Grant Program
Texas Parks and Wildlife Dept.
4200 Smith School Road
Austin, TX 78744
Phone: 512.389.8401
Fax: (512) 389-8673
education@tpwd.texas.gov

Scoring Criteria

Projects will be considered in two groupings, requests up to \$150,000 and those over \$150,000.

Scoring will be based on the following:

Max. Points	Criteria
10	Expands Shooting Opportunities. Demonstrates a clear public need for new, improved and/or additional shooting facilities. Examples of expanded shooting opportunities include construction of a new range, adding skeet to a traditional trap range or adding archery to an existing rifle range.
10	Public Access. Range provides regular and convenient access for public use. Priority given to ranges with complete public access during operational hours.
10	Education and Recruitment. Supports Texas Hunter Education, hunter recruitment, firearms and/or archery safety education for the public and introduces newcomers to the shooting sports. Examples include adding a hunter education classroom or hosting shooting events for youth or novice shooters.
10	Accessibility. Meets, or seeks to improve existing facilities to meet, ADA accessibility requirements (new construction must meet ADA requirements). Examples are improvements to sidewalks, ramps, bathrooms and other ancillary structures.
10	Safety Improvements. Includes range safety and/or security through the existence of, addition or improvements to berms, backstops, fences, lighting or projectile recycling/remediation. Examples of safety improvement elements include fencing and projectile containment structures such as baffles.
10	Noise Abatement. Design improves noise abatement, lead management or signage improvements. Contribute to the safety and or noise reduction of an existing shooting range facility. Examples of noise abatement improvements include insulation, containment structures (walls and roofs), etc.
10	Budget. Includes a realistic budget which explains in detail project costs and estimates.
10	Need. Supports shooting sports through the construction or improvement to ranges in underserved or high-demand communities.
10	Design Integrity. Adheres to professional design standards for shooting range activities. Mitigates environmental impacts associated with shooting activities.
10	Community Engagement. Demonstrates community support through partnerships and outreach activities.



Target Range Grant Application

**Project Title****Grant Cycle** June 15 October 15 February 15**APPLICANT ORGANIZATION**

Applicant:

Federal Tax ID

Mailing Address:

Work phone:

Fax:

City/State/Zip:

Email:

PROJECT CONTACT

Contact Name:

Work phone:

Title:

Home phone:

Mailing Address:

Cell/other:

City/State/Zip:

Fax:

Email:

What type of grant are you requesting? Planning ConstructionAre you under an existing range contract with TPWD? Yes NoApplicant Type Government School Non-Profit Commercial Range Shooting Club Other:

What is the service area for this range? Include geographic range, population and demographics

Who will benefit from this range?

Projected project start date

Projected project completion date

Facility Information - Existing**LOCATION OF RANGE SITE**

Physical Street Address

City/State/Zip

County

Section, township, and range (or latitude and longitude from GPS)

Who owns the range site?

Primary land use in surrounding area

Security measures

Accessibility for those with disabilities

RANGE OPPORTUNITIES – CHECK ALL THAT APPLY Small bore High power Pistol Trap Skeet Archery Other:

Description

Describe project purpose, history, design and techniques to be used and major project features. (Must provide detailed description of project.)
PLEASE ATTACH SITE MAP(S), PHOTOS, DRAWINGS AND/OR PLANS.

Project Information

Is the proposed project within the existing footprint of the range: Yes No

Will the proposed project require soil removal or impact a waterway? Yes No

If yes, list which local, state and/or federal permits that will be required:

If project requires removal of soil or disturbing the soil please provide detailed information/history of site (is project on undisturbed or fill dirt)?

Please provide detailed photos and information on the construction process if soil is being removed.

Will this project be completed in accordance to the EPA best management practices for target ranges: Yes No

How many acres/miles does the project encompass?

Facility Information – After Project Completion

RANGE OPPORTUNITIES – CHECK ALL THAT APPLY

Small bore High power Pistol Trap Skeet Archery Other:

RANGE OPERATION – DAYS AND TIMES

Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:

DAYS AND TIMES THE ENTIRE RANGE WILL BE OPEN FOR PUBLIC USE

Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:

DAYS AND TIMES THE PORTION OF THE RANGE ENHANCED BY THE PROJECT WILL BE OPEN FOR PUBLIC USE

Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:

DAYS AND TIMES AT LEAST ONE QUALIFIED RANGE OFFICER WILL BE ON DUTY

Monday: Tuesday: Wednesday: Thursday: Friday: Saturday: Sunday:

Club member fees (note whether these are monthly, quarterly or annually):

Range usage fees for members (note all applicable fees):

Range usage fees for non-members (note all applicable fees):

Range usage charge for TPWD-sponsored education classes:

Will TPWD-sponsored education classes receive priority for range use?

TPWD receives funds from the USFWS. TPWD prohibits discrimination on the basis of race, color, religion, national origin, disability, age, and gender, pursuant to state and federal law. To request an accommodation or obtain information in an alternative format, please contact TPWD on a Text Telephone (TDD) at (512) 389-8915 or by Relay Texas at 7-1-1 or (800) 735-2989. If you believe you have been discriminated against by TPWD, please contact TPWD or the U.S. Fish and Wildlife Service, Office for Diversity and Workforce Management, 5275 Leesburg Pike, Falls Church, VA 22041.

Grant Conditions

If application is approved, the Applicant will be required to sign a Grant Agreement containing the terms and conditions upon which funds will be released.

Any expenditure incurred prior to the Grant Agreement start date **will not be eligible** for cost-share reimbursement unless pre-approved and included in contract terms.

Grant monies shall be reimbursed upon review and acceptance of invoice and receipts and on an agreed upon schedule as set forth in the contract.

The Applicant shall maintain all accounting records pertaining to this agreement according to generally accepted accounting principles and shall make all relevant records, documents and reports available to TPWD for the purpose of audit examination if requested by TPWD.

Grant recipients will ensure that a sign (specifications provided by TPWD) will be placed and displayed on site at all development projects from the time construction begins until the project is complete.

Grant recipients will ensure that a permanent plaque/sign (specifications provided by TPWD) crediting the appropriate groups for the funding of the project is installed once the project is complete.

TPWD shall have the right of ingress and egress to and from the project area for the purpose of inspecting and determining the adequacy of construction and compliance with project plans and provisions of the Grant Agreement.

Applicant Signature:	Date:
Applicant Name (print):	<i>My signature indicates acceptance of the Grant Conditions listed above.</i>
Address:	Work phone:
City/State/Zip:	Home phone:

TPWD USE ONLY

Project Certification

STEP	BY	NOTES	INITIAL	DATE (M/D/YYYY)
Initial Application	Applicant			
Notice to Continue Application	TPWD			
Inventory/Site Visit	TPWD			
Compliance Documentation	Applicant			
USFWS Approval	TPWD			
TPWD Contract Signed	Awardee & TPWD			
Final inspection request received by TPWD	Applicant			
Final project inspection Project passes inspection: <input type="checkbox"/> Yes <input type="checkbox"/> No	TPWD			

If 'NO,' explain:

Budget Summary

The estimated project costs listed in individual construction elements are not the limits that can be expended. However, reimbursement will not exceed total project agreement cost. Additional categories may be added if needed.

Project Title:			
Organization:			
Construction Elements	Estimated Project Costs	Applicant Cost Share	
		Cash	Donated Services & Supplies
Cash and donated services and supplies must equal or exceed 25% of the total project cost.			
Planning/development	\$ _____	\$ _____	\$ _____
Equipment	\$ _____	\$ _____	\$ _____
Construction	\$ _____	\$ _____	\$ _____
Labor	\$ _____	\$ _____	\$ _____
Supplies	\$ _____	\$ _____	\$ _____
Other	\$ _____	\$ _____	\$ _____
Total project cost	\$ _____		
Total Applicant Cost Share cash & donations	\$ _____	\$ _____	\$ _____
Grant Request (Reimbursement of up to 75% of total project costs)	\$ _____		
Other Contributors:			
Summary of In-Kind Match: (example: Concrete slab with metal frame for metal awning appraised at \$8,000 by official tax assessor appraisal. Volunteer labor for construction by 4 skilled volunteer workers for 5 days equals \$2,000. Trade skills included in the estimate are electrical, metal work, and roofing.)			