



HOWARD COMMERCIAL, LLC.
RETAIL/OFFICE LEASE APPLICATION FORM
(Please Print)

Property Address _____

Move In Date _____

Today's Date _____

Applicants Name _____ Drivers License # _____
Date of Birth ____/____/____ Social Security Number ____/____/____ Sex: Male [] Female []

Company Name _____ Federal ID No. _____
Applicants Phone Number (____) ____-____ Cell Phone (____) ____-____ Work Phone (____) ____-____
Applicants Email Address _____ Company Email Address _____

RETAIL/OFFICE HISTORY FOR LAST TWO YEARS

A. Present Address _____ Telephone _____ How long _____
1. Amount of Rent of Mortgage _____ Reason for Leaving _____ Telephone _____
2. Present Landlord _____

B. Previous Address _____ Telephone _____ How long _____
1. Amount of Rent of Mortgage _____ Reason for Leaving _____ Telephone _____
2. Present Landlord _____

In case of Emergency Please Contact: _____
NAME ADDRESS PHONE NO.

EMPLOYMENT FOR TWO YEARS (Present Employment on top Line)

Name of Company	Street Address	City	State	Position	How Long	Mo. Income	Supervisor	Telephone

SPOUSE'S EMPLOYMENT (Present Employment on top line)

Name of Company	Street Address	City	State	Position	How Long	Mo. Income	Supervisor	Telephone



OTHER INCOME/ SAVINGS, STOCKS: _____

CURRENT BANK REFERENCES

Bank _____ Branch _____ Telephone _____ How long _____

Loan Information _____ Checking Account No. _____ Saving Account No. _____

OPEN CREDIT REFERENCES

Name	Street Address	Monthly Payment	Balance	Account Number	Telephone

OTHER FINANCIAL COMMITMENTS _____

TRANSPORTATION

TYPE OF AUTO _____ TAG NUMBER _____ COUNTY _____ STATE _____

FINANCED THRU _____ ACCOUNT # _____ MO. PAYMENT _____

I LEARNED OF THIS PROPERTY FROM: _____

RESERVATION FEE/BROKER: _____

APPLICANT HAS SUBMITTED THE SUM OF \$ _____; WHICH IS NONREFUNDABLE PAYMENT FOR A CREDIT CHECK AND PROCESSING CHARGE, RECEIPT OF WHICH IS ACKNOWLEDGED BY THIS LANDLORD, SUCH SUM IS NOT A RENTAL PAYMENT OR PAYMENT OF CLEANING FEE, IN THE EVENT THIS APPLICATION IS DISAPPROVED, THIS SUM WILL BE RETAINED BY THE LANDLORD TO COVER THE COST OF PROCESSING APPLICATION AS FURNISHED BY THE APPLICANT, THIS APPLICATION **MUST BE SIGNED** BEFORE IT CAN BE PROCESSED BY THE LANDLORD. ANY FALSE INFORMATION WILL CONSTITUTE GROUNDS FOR REJECTION OF APPLICATION.

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND COMPLETELY AUTHORIZE ITS VERIFICATION.

BROKER'S COMPANY NAME SIGNATURE: _____ APPLICANT

BROKER'S COMPANY NAME SIGNATURE: _____ APPLICANT