

# Job Application

Name and Address	
Name (First, MI, Last)	Social Security Number –
Mailing Address	
City, State, and Zip Code	
Home Phone	Cell Phone
E-mail Address	May we use e-mail to contact you? Yes <input type="checkbox"/> No <input type="checkbox"/>

Additional Information
<b>**These questions must be answered in order to be considered for employment</b>
Have you been an employee of this organization in the past? Yes <input type="checkbox"/> No <input type="checkbox"/>
I certify that I am in compliance with the provisions of the Selective Service Act (Draft Registration). **Yes <input type="checkbox"/> No <input type="checkbox"/>
I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States.? ** Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you ever been convicted of, or entered a plea of guilty, no contest, or had a withheld judgment to a felony? ** Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, please explain:

Education (Schools attended or special training received) (List current or most recent first)			
School	From	To	Did you graduate?
Location		Type of degree or diploma	
School	From	To	Did you graduate?
Location		Type of degree or diploma	
School	From	To	Did you graduate?
Location		Type of degree or diploma	

Work History (List present or most recent job first)				
Job Title	From	To	Hrs/Week	Employer
Address	Phone	Supervisor	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving?				
Job Title	From	To	Hrs/Week	Employer
Address	Phone	Supervisor	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving?				
Job Title	From	To	Hrs/Week	Employer
Address	Phone	Supervisor	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving?				

How did you find out about this position?				
Current Employee <input type="checkbox"/>	Career Fair <input type="checkbox"/>	State website <input type="checkbox"/>	Company Newsletter <input type="checkbox"/>	Job Service <input type="checkbox"/>
Monster.com <input type="checkbox"/>	Newspaper Ad <input type="checkbox"/>	Other Internet Source <input type="checkbox"/>	Prof. Organization website <input type="checkbox"/>	Radio/TV Ad <input type="checkbox"/>
Recruiter <input type="checkbox"/>	University/College <input type="checkbox"/>	None of the Above <input type="checkbox"/>		

Job Type/Shift				
Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>	Permanent <input type="checkbox"/>	Temporary <input type="checkbox"/>	6 Month <input type="checkbox"/>
9 Month <input type="checkbox"/>	Seasonal <input type="checkbox"/>	1 <sup>st</sup> Shift <input type="checkbox"/>	2 <sup>nd</sup> Shift <input type="checkbox"/>	3 <sup>rd</sup> Shift <input type="checkbox"/>

Signature	Date
I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading answers, my application may be rejected, my name removed from consideration, or my employment with this company terminated.	