

# **ARCON HOUSING ASSOCIATION**

12 Lloyd Street, Manchester M2 5ND Telephone 0161 214 4120

Email: waitinglist@arcon.org.uk

#### Reference provider must complete all sections

### REFERENCE (non-landlord)

WE DO NOT ACCEPT REFERENCES FROM FRIENDS OR FAMILY MEMBERS THERE IS LIST OF ACCEPTED REFEREES ON THE BACK OF THIS FORM

Applicant's Details	
Applicant's Name	
Applicant's Address	
Referee's Details	
Referee's Name	
Referee's Address	
Referee's Telephone Number	
Referee's Email Address	
How long have you known the applicant?	
How do you know the applicant?	
Name of company / organisation	
Do you think he/she would make a suitable tenant for one of our properties?	

### RETURN TO THE APPLICANT OR ARCON HOUSING ASSOCIATION

DECLARATION: I confirm that the above information is correct and to the best of my knowledge. I understand that the validity of this reference may be checked.

Signed

Print Name

Date

Please stamp with your official stamp or attach a compliment slip or letterhead. If you do not have a stamp or letterhead, make sure you give us your telephone number.

# List of Suggested Referees

Former Landlord

Current Employer

Former Employer

Probation Officer

Support worker/Social worker

Health Visitor

Member of the Police Force

Doctor/Nurse/Therapist

Teacher/Lecturer

Voluntary Worker

Arcon Housing Association Tenant

Local government Officer

Civil Servant

Councillor/MP

Work experience

Hostel Accommodation Officer

Bank

Clergy

Solicitor

Community Worker

Church Officer