



INSTRUCTIONS FOR COMPLETING RENEWAL APPLICATION COAL MINING ACTIVITY PERMIT

GENERAL INFORMATION

1. This information is provided to assist the applicant in completing the application to renew a coal mining activity permit. A coal mining activity permit is issued for a fixed term and must be renewed every five (5) years as long as a bond remains on the operation. Please read these instructions prior to completing the Application.
2. Complete the Application by typing or printing clearly. If additional space is required to provide information, attach an 8½" X 11" sheet of paper appropriately labeled.
3. Copies of this Application must be completed and submitted to the appropriate DEP District Mining Office (see Appendix A of these instructions for a listing of the names, addresses and telephone numbers of these offices along with the counties for which the office reviews and processes these Applications). The renewal application must be submitted at least 180 days prior to the permit expiration date. Copies of renewal applications are to be submitted as follows:
 - Bituminous Surface Mine Permits and all Anthracite Permits - original and one (1) copy.
 - Bituminous Underground Permits - original and four (4) copies.
 - Bituminous Coal Refuse Disposal and Coal Preparation Plants - Original and three (3) copies.
4. Notification packets must be provided for Bituminous Underground, Bituminous Coal Refuse Disposal and Bituminous Coal Preparation Plant permit renewals. The packets must contain the following: Modules 1, 2, 6.1, 10.1 and when applicable Module 12 and Form 5600-PM-BMP0032 - Application for Individual NPDES Permit Associated with Mining.
Five copies of the packet plus an additional copy for each municipality that exists within the permit boundary is required.

Section A. Applicant Information

- Applicant – The person who seeks to renew their permit to conduct coal mining activities.
- Applicant Name – The name under which the Application is filed.
- Address – The legal mailing address of the applicant.

- Applicant Contact – Provide the name, title, and daytime telephone number and email address of the person representing the applicant (organization).

The person must be an employee of the organization and must be located at the mailing address of the applicant and will receive correspondence on behalf of the applicant.

- Application Type – Check appropriate box for type of organization.
- Mine Operator's License Number or Identification Number – The Applicant's current mining license number or identification number, as applicable.

Section B. Description of Activity

- Application Type – Check appropriate box. The NPDES permit may be checked for renewal in lieu of submitting a completely new NPDES application. However, an entirely new NPDES application must be submitted if revisions are made that modify the effluent limits assigned to the permit. The NPDES box must be checked if discharges requiring treatment exist on the site.
- Type of Mining Activity – Check the appropriate box(es) which identify the coal mining activities conducted under this Permit.

Section C. Site Information

- Location of Operation – Indicate the municipality and county of the permitted mine site.
- Operation Name – Indicate the name used to identify the operation.
- Permit Number – Coal mine permit number assigned by DEP.
- Permit Issuance Date – Date mine permit was originally issued by DEP.
- Permit Expiration Date – Date present permit expires.
- Site Contact – Provide the name, title, mailing and email address, and telephone number of the person who has overall responsibility for environmental matters at this mine site.
- Surface Area Maps, Plans and Cross-Sections – Check the appropriate block that reflects the current maps, plans and cross-sections of the permit.

Section D. Bituminous Underground Coal Mine Five-Year Subsidence Control Plan

- Bituminous underground mines should include the subsidence control plan for the next five (5) year period.

Section E. Application Fee

- Determine the permit application fee for the type of activities conducted and provide a check payable to the "Commonwealth of Pennsylvania" for the total application fee.

Section F. Additional Related Information

- Newspaper Public Notice - Provide the name of the newspaper in which the public notice advertisement will appear and a copy of the proposed public notice. The public notice should not start until the renewal application is accepted by the District Office. The advertisement must be published once a week for four (4) consecutive weeks in a newspaper of general circulation in the locality of the mine site. Proof of publication must be submitted to the District Office upon completion of the public notice.

- Reclamation Fee - The Federal Surface Mining Control and Reclamation Act requires a coal operator to pay a reclamation fee of 35 cents per ton of surface mined coal and 15 cents per ton of underground mined coal to the Federal Office of Surface Mining. Indicate whether these fees required to be paid by the applicant have been made.
- Contractor – If a contractor will be conducting the operation provide the name, address, telephone number, and email address of the contractor and if the contractor is a business entity other than a single proprietor, provide the names and addresses of the respective principals, officers, and resident agents.
- Ownership Interest
- Liability Insurance (insurance must remain in force until all bonds have been released).
- Permit Renewal Application Date – Date this Application was completed and forwarded to the appropriate DEP District Mining Office.

Section G. Affidavit

- List the name, title and address of the person authorized to make this Application for permit. The person's signature along with being attested by a notary public is required.

APPENDIX A DISTRICT MINING OFFICES

| DISTRICT OFFICE | COUNTIES |
|--|--|
| <p>KNOX DISTRICT OFFICE</p> <p>PA Department of Environmental Protection Knox District Office White Memorial Building P.O. Box 669 Knox, PA 16232-0669 (814) 797-1191</p> | <p>Beaver, Butler, Clarion, Crawford, Erie, Elk, Forest, Jefferson, Lawrence, McKean, Mercer, Venango and Warren</p> |
| <p>CAMBRIA DISTRICT OFFICE</p> <p>PA Department of Environmental Protection Cambria District Office 286 Industrial Park Road Ebensburg, PA 15931 (814) 472-1900</p> | <p>Adams, Bedford, Blair, Cambria, Cumberland, Franklin, Fulton, Huntingdon, Indiana, Juniata, Mifflin, Perry and Somerset</p> |
| <p>NEW STANTON DISTRICT OFFICE</p> <p>PA Department of Environmental Protection New Stanton District Office 131 Broadview Road New Stanton, PA 15672 (724) 925-5500</p> | <p>Allegheny, Armstrong, Fayette, Greene, Washington and Westmoreland</p> |
| <p>MOSHANNON DISTRICT OFFICE</p> <p>PA Department of Environmental Protection Moshannon District Office 186 Enterprise Drive Philipsburg, PA 16866 (814) 342-8200</p> | <p>Bradford, Cameron, Centre, Clearfield, Clinton, Lycoming, Potter, Snyder, Sullivan, Tioga and Union</p> |
| <p>POTTSVILLE DISTRICT OFFICE</p> <p>PA Department of Environmental Protection Pottsville District Office 5 West Laurel Blvd. Pottsville, PA 17901-2522 (570) 621-3118</p> | <p>Carbon, Columbia, Dauphin, Lackawanna, Lebanon, Luzerne, Northumberland, Schuylkill, Susquehanna and Wayne</p> |
| <p>CALIFORNIA DISTRICT OFFICE</p> <p>PA Department of Environmental Protection California District Office 25 Technology Drive Coal Center, PA 15423 (724) 759-1100</p> | <p>All counties in which underground coal mining occurs, except the counties covered by the Pottsville District Office.</p> |

Renewal applications should be submitted to the District Mining Offices as follows:

Surface Mines

Knox (bituminous)
New Stanton (bituminous)
Cambria (bituminous)
Pottsville (anthracite)
Moshannon (bituminous)

Underground Mines

California (bituminous)
Pottsville (anthracite)

Coal Preparation, Coal Refuse Disposal

California (bituminous)
Pottsville (anthracite)

SECTION C. SITE INFORMATION (continued)**Site Contact**

_____ (Last Name) _____ (First Name) _____ (MI)
 _____ (Title) _____ (Telephone #) _____ Ext. _____ (FAX #)

Site Contact email address: _____

Mailing Address

_____ (Street # and Name or P.O. Box)
 _____ (City) _____ (State) _____ (Zip Code + Four)

Surface Area Maps, Plans, and Cross-Sections. (See Section D for the mapping requirements for bituminous underground mines, coal preparation plants, and mine refuse disposal sites.)

It is required that each permit contain up-to-date maps, plans, and cross-sections that depict all existing and permitted facilities. Check either block below that is appropriate to this permit renewal application.

- The original maps, plans and cross-sections submitted and approved with the application for permit accurately depict the surface facilities and structures at the coal mining activity site.
- Revised maps, plans and cross-sections were submitted and approved that accurately depict the surface facilities and structures at the coal mining activity site.
- Date of most recent revised maps, plans and cross-sections: _____
 - Date of most recent permit revisions: _____
or
 - Date of most recent bond increment approval: _____

If either block cannot be checked, revisions must be submitted with this renewal application in accordance with 25 PA Code Section 86.52.

SECTION D. BITUMINOUS UNDERGROUND MINE, COAL PREPARATION AND COAL REFUSE DISPOSAL PLANTS

The following Modules must be included with this application:

| | | | |
|------------------|---|------------------------------|-----------------------------|
| Module 1 | Application | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 2 | General Information (including the proposed public notice text) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 5 | Property Interests, Right of Entry | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 6 | Environmental Resource Maps (Sections 6.1, 6.2, and 6.3) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 8 | Form 8.15A Monitoring Program Summary | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 9 | Operations Maps - Surface Mining Activity Sites (Section 9.1) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 10.1 | General Description of Mining Activities | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 12 | Treatment Systems | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 16 | Air Quality and Noise Control (for GP-12 renewals only) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 19 | Reclamation Schedule and Cost Information | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Module 22 | Subsidence Control and Underground Mine Maps (for Bituminous Underground permit renewals only) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| BAQ-GPA/GP-12: | General Permit: Air Quality (if Applicable) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5600-PM-BMP0032: | Application for Individual NPDES Permit Associated with Mining Activities | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Submit one (1) original and four (4) copies for Bituminous Underground Permits. Submit one (1) original and three (3) copies for Bituminous Coal Refuse Disposal and Coal Preparation Plants. If "no" is checked, attach a narrative explaining why this information has not been included.

SECTION E. APPLICATION FEE

- \$ 250.00 – Surface Mining/Coal Refuse Reprocessing/Coal Refuse Disposal and Anthracite Mining
- \$ 250.00 – Bituminous Underground Mining
- \$ 250.00 – Bituminous Coal Preparation Plant/Processing Facility
- \$ 1,000.00 – BAQ-GPA/GP-12 – General Permit: Air Quality
- \$ 500.00 – NPDES (Renewal)
- \$ _____ TOTAL APPLICATION FEE

SECTION F. ADDITIONAL RELATED INFORMATION

Have arrangements been made to publish notice of this application in a local newspaper of general circulation in the locality of the mining activities? Yes No

Provide the name of the newspaper where the public notice advertisement will appear. Attach a copy of the proposed public notice (see attached sample notice for suggested wording and content). _____

Have you paid all reclamation fees to the Federal Office of Surface Mining Reclamation and Enforcement as required by the Federal Surface Mining Control and Reclamation Act of 1977 (30 USC 1232)? Yes No

Contractor Information

Will a contractor be conducting the operation? Yes No

If yes, provide the following as an attachment: the name, address and telephone number, and email address of the contractor. If the contractor is a business entity other than a single proprietor, provide the names and addresses, and email addresses of the respective principals, officers, and resident agents.

Ownership Interest

For businesses other than sole proprietorships, provide the following as an attachment:

- Names and addresses of every officer, partner, director, or other person performing a function similar to a director of the applicant;
- Name and address of any person who is a principal shareholder⁽¹⁾ of the applicant; and,
- Names under which the applicant, partner, or principal shareholder previously operated a coal mining operation in Pennsylvania and the United States within the five years preceding the date of this application.

⁽¹⁾ A principal shareholder is any person who is the legal owner of ten percent or more of any class of voting stock.

Liability Insurance

Company _____

Policy No. _____ Policy Expiration Date _____

Permit Renewal Application Date _____

SECTION G. AFFIDAVIT

Commonwealth of Pennsylvania, County of _____

I, _____ being duly sworn, according to law, depose and say that I (am the applicant) (am an officer or official of the applicant) (have the authority to make this application) and that the plans, reports and documents submitted as part of the application are true and correct to the best of my knowledge and belief. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment (Cross out inapplicable portions in parentheses).

Sworn and Subscribed to Before Me This

_____ Day of _____
(month) (year)

 Signature of Applicant or Responsible Official

 Notary Public

 Name (Typed)

 Address

 Title and Seal

SAMPLE PUBLIC NOTICE

Pursuant to the (Surface Mining Conservation and Reclamation Act, the Coal Refuse Disposal Control Act, Bituminous Mine Subsidence and Land Conservation Act, the Pennsylvania Department of Environmental Protection Rules and Regulations and Clean Streams Law*) notice hereby is given that

_____ (name of company)
_____ (company address)

has made application to the Pennsylvania Department of Environmental Protection for renewing its existing (surface coal mine, underground coal mine, coal preparation plant, coal refuse disposal)

permit and the related NPDES permit. The current permit (permit number) was issued on (month/day/year) and will expire on (month/day/year). This renewal (does not contain revisions to the existing operation) or (contains revisions to the existing operation consisting of

_____).** The receiving stream for the permit area is

_____. The operation is located in _____ Township, _____ County and is known as the (operation name). The permit area is

situated _____
(provide the current permit acreage, the distances and directions from local landmarks and roads to allow local residents to identify the mine site or include a map that will be published as part of the notice). The (name of map)

Pa., U.S. Geological Survey 7.5 minute topographic map contains the area described. A copy of the application is available for public inspection at the (name and address of public office/district office).

Written comments, objections, or a request for public hearing or informal conference may be submitted to the Department of Environmental Protection, (appropriate District Mining office and address) by

(date/date should be 30 days following the date of the last (i.e. 4th) publication of this notice)

and must include the person's name, address, telephone number, and a brief statement as to the nature of the objection(s).

* List statutes as applicable.
** If applicable, insert "The application includes a projected five (5) year subsidence control plan for deep mining coal under _____ (name(s) of municipality) , _____ County."