



February 2014

Dear Parent/Carer,

Career Academies UK

Career Academies UK is a registered charity that leads and supports a movement of employers, schools and colleges, working together to raise the aspirations of 16 to 19 year olds through its **two year programme**.

The Career Academy programme aims to provide young people aged between 16 and 19 with the experience and guidance necessary to build a rewarding career and fulfilling life. It does this by engaging employer organisations, who contribute their time and skills to make a difference to the lives of the students on the programme.

Your son/daughter has the opportunity to be matched to a Partner in Business (mentor) for the two years of the programme to assist them with all aspects of personal and professional development. Students are also provided with business-led workplace visits, seminars, guru lectures, practice interviews and curriculum vitae development.

This two-year enrichment programme sits alongside the students' school curriculum which will be of great benefit to his/her future in their higher education and/or the world of work. Wherever possible, meetings with mentors/workplace visits etc. will take place outside normal school hours.

Please note that this is a two-year programme and your son/daughter would be expected to undertake a four-week paid summer internship commencing the first week of July 2015. **It is important that your son/daughter does not go on holiday during the internship period.**

Only 8 students from our school will be selected, after interview with a business partner, to participate in the 2014-2016 programme. This is a great opportunity for your son/daughter to develop valuable transferrable skills (e.g. communication and time management skills) as well as show commitment and dedication to the programme. The programme has been very successful to date and has helped students to develop their confidence and has supported them towards building rewarding careers. We currently have 7 students from the 2013-2015 programme intake preparing for interviews for their summer internships.

Please discuss this with your son/daughter and fill in the agreement overleaf, which will indicate your commitment to applying for the programme, and return it to **Mrs Sarrou (room 28) by 14th March 2014**. We appreciate your support in the success of the programme for your son/daughter.

If you have any questions relating to the above information, please feel free to contact via the e-mail address below. Career Academies UK programme booklets and fliers are also available to provide more information and are available in the school library or available at the following website: www.careeracademies.org.uk

Yours faithfully,

G Sarrou
glsarrou@pkc.gov.uk

Please complete and return to Mrs Sarrou (room 28 – Maths Department):

I, _____, parent/carer of
_____ fully understand the conditions
of the Career Academies programme and will support my son/daughter's application to take part in
this opportunity.

Signature of Parent/Carer

Date

Signature of Student

Date