

Chaffey College

Payroll Voluntary Deduction Cancellation Notice

Instructions: Submit the completed form to the Payroll Office for processing.
Note: Notice of cancellation must be received in the Payroll Office no later than the 15th of the month to become effective with that pay period.

To: Chaffey College Payroll Office

Employee Printed Name

Social Security #

Please cancel my previously authorized employee voluntary deduction as follows:

Name of Company

Amount \$

Please make this effective with my next paycheck.

Signature

Date