

FEEDING AMERICA WEST MICHIGAN FOOD BANK
MOBILE FOOD PANTRY SCHEDULING FORM
(These applications are processed in the order received.)

Agency Name: _____ Agency # _____

Contact Person: _____ Phone # _____

Email Address: _____ Cell Phone # _____

Truck Size	Kent County Fee	Other County Fee
5,000 Pound (100 families)	\$495	\$545
7,500 Pound (150 families)	\$625	\$675
10,000 Pound (200 families)	\$775	\$825

Requested Truck Size (circle one): 5,000 lbs 7,500 lbs 10,000 lbs

Requested time of distribution _____
(Available Mon-Fri 9 am to 6 pm, Sat 9 am to 2 pm)

Mobile Pantry Distributions outside of Kent County cannot be scheduled before 10 am.

Requested Distribution Dates: _____

Location of Distribution (address): _____

Driver Directions: _____

Once you have the date, time, size and location confirmed with our Mobile Pantry Department, Feeding America West Michigan Food Bank will deliver your scheduled Mobile Pantry Truck. It is your responsibility to staff the distribution with 15-20 volunteers. In compliance with the agency's contract with Feeding America, the food will only be given free of charge to the needy and remaining product will be returned to the Food Bank unless you have a pre-approved storage area. At the end of your distribution (not to exceed 2 hours) our driver will return the truck to the Food Bank taking any scrap, cardboard, leftovers, etc., that you have left on the truck.

Please note that this form is a request. You *must receive confirmation* from our Mobile Pantry Department. Dates and times will be filled on a first come, first serve basis. Please retain a copy of this request for your own records.

Please return this form to the attention of Ryan VanMaldegen, Mobile Pantry Coordinator

Email: ryanv@feedingamericawestmichigan.org

Fax: 616-784-3255

Call Ryan directly at 616-389-6360 if you have any questions.