

Requirements for the Letter of Recommendation and the Two-Page Outline of the Planned Research Project in English

1. A **letter of recommendation** from the future supervisor (to be uploaded in the GGL portal, pdf format, no larger than 3MB).

The letter of recommendation of the supervisor has to include:

1. the **topic of the proposed research** and a confirmation of supervision as a doctoral student
2. a confirmation that **employment/stipend** for x years and laboratory space are available
3. In case of third-party funding: the name or acronym of the funded programme, e.g. IRTG 1384, SFB TRR 79 etc.
4. a confirmation of financial **research support**
5. a proposal for an additional individual acting as your **co-supervisor**. The co-supervisor must be a qualified university lecturer or professor **who has to be a member of a different Life Science Faculty at the JLU than your supervisor**. This person also has to confirm with his signature that he is willing to act as the co-supervisor of the applicant. The Life Science Faculties are 6, 8, 9, 10 and 11.

2. A **two-page outline of the planned research project in English** (to be uploaded in the GGL portal, pdf format, no larger than 3MB). This project outline should contain the:

1. background
2. objectives
3. preliminary work
4. time schedule for the whole project.

Scroll down for the template of the recommendation letter!

Template of a Possible Letter of Recommendation for GGL Applicants

>>> Institute letterhead <<<

GGL - Recommendation letter for (full name of the doctoral researcher)

I herewith confirm to supervise the doctoral thesis/PhD project of

Ms./Mr. (full name of doctoral researcher),

entitled (thesis/project title).

She/He will work in my research group... /
 in our research group... /
 at the department of... /
 at the institute of... /
 other:

and will have access to lab space, supervision and required supplies.

She/He will work will receive a stipend from ...
 will be employed by
 other:

for x years.

The funding is provided by the following programme: (SFB XX, IRTG XXXX, ITN XX, LOEWE or.....)

>Please feel free to include additional information about your group/institute/department/websites or other details of the contract with the doctoral researcher.<

I would like to suggest (name and title, department, faculty, institute or other of co-supervisor) as **co-supervisor**.

>The co-supervisor must be member of a different faculty than the first supervisor<

Name and signature **supervisor**

I herewith **confirm to act as a co-supervisor** for (full name of the doctoral researcher)

Name and signature **co-supervisor**

If known yet:

GGL membership

She / He has chosen to be a member of GGL section (*please choose*):

- 1 - Nutrition and Metabolism
- 2 - Infection and Immunity
- 3 - Heart, Lung and Blood Vessels
- 4 - Protein and Nucleic Acid Interactions
- 5 - Neurosciences
- 6 - Reproduction in Man and Animals
- 7 - Bioresources and Biotechnology
- 8 - Molecular Interactions at Natural Interfaces
- 9 - Marine Sciences
- 10 – Ecology and Global Change

PhD Programme (only in the winter term!, only for faculty 10 and 11)

I recommend Ms. / Mrs. / Mr. (*full name of doctoral researcher*), to the PhD Programme **specifically because.....**