

Mount Cross Lutheran Church

Personnel Committee Meeting Minutes

January 8, 2015

Opening

The Personnel Committee meeting commenced at 7:05 pm.

Present

In attendance were Bob Burrow, Randy Churchill and Steve Michel.

Approval of Minutes

The minutes from the meeting of April 30, 2013 were accepted as posted on the Church's website. The minutes for the most recent meeting were deferred.

Discussion Items

The time for future meetings was discussed. It was felt that Thursday evenings would be the best time when there is need for a meeting.

During the upcoming year, the committee will focus on getting the hiring procedure process written, so there will be the need to meet further to discuss that.

The committee discussed the current status of the bookkeeper and Treasurer as being identified in the draft 2015 budget and action taken by the Church Council.

The committee did not identify any areas where the committee would need to provide input into the 2015 budget process at this time.

New Business

A revised employment agreement was reviewed for the Church Organist. The agreement was the result of the service time changes, particularly the change to the one traditional service time. As a result, it was being recommended that the employment agreement be changed to reflect the revised number of service times as well as an updated compensation amount based on the standard for the organization of churches. The committee agreed with the revised agreement and would recommend it to the council.

The position of the Children, Youth and Family Director was reviewed as to the current status of the recruitment. The changes to the job description being recommended by the Learning Committee were acceptable. The Personnel Committee will await the recommendation for the final candidate and would be available to assist with the employment agreement.

Agenda for Next Meeting

List the items to be discussed at the next meeting.

Adjournment

Meeting was adjourned approximately 7:37.

Minutes submitted by: Bob Burrow