Reaves Engraving, Inc.

Gemine Engraving Since 1933

311 South King Street & Laurinburg & North Carolina 28352 Telephone 877-610-4499 * Facsimile 877-610-4344

Name Phone Wedding Date Street Tip Tip			www.reavesengraving.com				
Calligraphied Seating Cards Order Form Calligraphied Seating Cards Order Form	Name	V					
Calligraphied Seating Cards Order Form Paper	Street						
Calligraphied Seating Cards Order Form Paper	E City		State Zip				
Paper Item Description Price Quantity Extended Price Cach Quantity Face Cach Option A VOTY Tent Card - Name on Front So.65	S Email						
Option A Wory Tent Card Name on Front \$0.65 Option B Wory Tent Card Name on Front \$0.65 Option B Wory Tent Card Name and "Table number" or "Table number 1" (2,3) on Front \$0.65 Option C Wory Tent Card Name on Front and "Table number" on Inside \$0.95 Option D Wory Tent Card Name on Front and "Table number 1" (2, 3) on Inside \$1.45 Option E Wory Card and Envelope Name on Envelope and "Table number" on Card \$0.95 Option F Wory Card and Envelope Name on Envelope and "Table number" on Card \$0.95 Option G Wory Card Only Name and "Table number 1" (2, 3) or other personalization \$0.45 Option H Wory Open Stock Seating Cards " "and "Table number" \$0.40 Iwory Table Card Table number or Table name (3 '1, " by 4 7 /*, ") \$0.80 Add embossment to any card " \$45/100 Add embossment to any card " \$45/100 Add embossment to any card " \$45/100 Available Lettering Styles Allegro Mrs. Smith Solid Antique Roman Mrs. Smith Other Lettering Styles are available, but are not recommended due to the small lettering size required of most seating cards. Methods of Payment: See Wedding Order Form Check Master Card Visa			Calligraphied Seating Cards Order Form				
Option B Noty Tent Card - Name and "Table number" or "Table number 1" (2,3) on Front \$0.65 Option C Noty Tent Card - Name on Front and "Table number" on Inside \$0.95 Option D Noty Tent Card - Name on Front and "Table number 1" (2,3) on Inside \$1.45 Option E Noty Card and Envelope Name on Envelope and "Table number" on Card \$0.95 Option F Noty Card and Envelope Name on Envelope and "Table number 1" (2,3) on Card \$1.05 Option G Noty Card Only Name and "Table number 1" (2,3) or other personalization \$0.45 Option H Noty Open Stock Scating Cards " "and "Table number" \$0.40		Paper	Item Description		Quantity		
Option C Vory Tent Card Name on Front and "Table number" on Inside \$0.95 Option D Vory Tent Card Name on Front and "Table number I" (2, 3) on Inside \$1.45 Option E Vory Card and Envelope Name on Envelope and "Table number" on Card \$0.95 Option F Vory Card and Envelope Name on Envelope and "Table number I" (2, 3) on Card \$1.05 Option G Vory Card Only Name and "Table number I" (2, 3) or other personalization \$0.45 Option H Vory Open Stock Seating Cards " " and "Table number" \$0.40 Vory Table Card Table number or Table name (3 \frac{1}{2}\frac{1}{2}\text{ by } 4\frac{7}{2}\text{ p}} \) \$0.80 Add printed/thermographed text or image to any card* \$335/100 Add embossment to any card** \$45/100 Add embossment to any card** \$45/100 Add embossment to any card** \$45/100 Available Lettering Styles Italic Mrs. Smith Solid Antique Roman Mrs. Smith Other Lettering Styles are available, but are not recommended due to the small lettering size required of most seating cards. Methods of Payment: See Wedding Order Form Check Master Card Visa Expiration Date / V-Code (CVV2) Account Number \$45/100 \$40/100 Signature \$45/100	Option A	Ivory	Tent Card Name on Front	\$0.65			
Option D Nory Tent Card - Name on Front and "Table number 1" (2, 3) on Inside \$1.45 Option E Nory Card and Envelope Name on Envelope and "Table number " on Card \$0.95 Option F Nory Card and Envelope Name on Envelope and "Table number 1" (2, 3) on Card \$1.05 Option G Nory Card Only Name and "Table number 1" (2, 3) or other personalization \$0.45 Option H Nory Open Stock Seating Cards " " and "Table number _ " \$0.40	Option B	Ivory	Tent Card - Name and "Table number" or "Table number 1" (2,3) on Front	\$0.65			
Option E WOTY Card and Envelope Name on Envelope and "Table number " on Card \$0.95 Option F WOTY Card and Envelope Name on Envelope and "Table number 1" (2, 3) on Card \$1.05 Option G WOTY Card Only Name and "Table number 1" (2, 3) or other personalization \$0.45 Option H WOTY Open Stock Scating Cards "	Option C	Ivory	Tent Card Name on Front and "Table number" on Inside	\$0.95			
Option F VOIY Card and Envelope Name on Envelope and "Table number 1" (2, 3) on Card \$1.05 Option G VOIY Card Only Name and "Table number 1" (2, 3) or other personalization \$0.45 Option H VOIY Open Stock Seating Cards "" and "Table number" \$0.40	Option D	Ivory	Tent Card Name on Front and "Table number 1" (2, 3) on Inside	\$1.45			
Option G Vory Card Only Name and "Table number 1" (2, 3) or other personalization \$0.45 Option H Vory Open Stock Seating Cards "" and "Table number" \$0.40 Vory Table Card Table number or Table name (3 \(^1/_2\)" by 4 \(^7/_8\)") \$0.80 Add printed/thermographed text or image to any card* \$35/100 Add embossment to any card** \$45/100 Subtotal Sales Tax (for orders shipping to a NC address) Shipping and Handling Total Available Lettering Styles Allegro - Mrs. Smith Solid Antique Roman - Mrs. Smith Other Lettering Styles are available, but are not recommended due to the small lettering size required of most seating cards. Methods of Payment: See Wedding Order Form Check Master Card Visa Expiration Date / V-Code (CVV2) (signature)	Option E	Ivory	Card and Envelope Name on Envelope and "Table number" on Card	\$0.95			
Option H Vory Open Stock Seating Cards "" and "Table number" \$0.40	Option F	Ivory	Card and Envelope Name on Envelope and "Table number 1" (2, 3) on Card	\$1.05			
Mory Table Card Table number or Table name (3 \(\frac{1}{2} \) by 4 \(\frac{7}{8} \) \$0.80 Add printed/thermographed text or image to any card* \$35/100 Add embossment to any card** \$45/100 Subtotal	Option G	Ivory	Card Only Name and "Table number 1" (2, 3) or other personalization	\$0.45			
Add printed/thermographed text or image to any card* Add embossment to any card** \$45/100	Option H	Ivory	Open Stock Seating Cards "" and "Table number"	\$0.40			
Addembossment to any card** \$45/100 Subtotal Sales Tax (for orders shipping to a NC address) Shipping and Handling Total Available Lettering Styles Allegro - Mrs. Smith Solid Antique Roman - Mrs. Smith Bernhard Fashion - Mrs. Smith Roundhand - Mrs. Smith Zapf Chancery - Mrs. Smith Other Lettering Styles are available, but are not recommended due to the small lettering size required of most seating cards. Methods of Payment: See Wedding Order Form Check MasterCard Visa Expiration Date / V-Code (CVV2) Account Number Signature Signature		Ivory	Table Card Table number or Table name $(3^{1}/_{2}"$ by $4^{7}/_{8}")$	\$0.80			
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Allegro - Mrs. Smith Solid Antique Roman - Mrs. Smith Bernhard Fashion - Mrs. Smith Roundhand - Mrs. Smith Zapf Chancery - Mrs. Smith Other Lettering Styles are available, but are not recommended due to the small lettering size required of most seating cards. Methods of Payment: See Wedding Order Form Check MasterCard Visa Expiration Date V-Code (CVV2) Account Number							
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Account Number (signature)			_	ze require	d of most se	ating cards.	
Account Number (signature)							
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Once you have selected your seating card options and sent in your completed order form, email your list to Please visit www.reavesengraving.com for information on setting up your list and calligraphy@reavesengraving.com. for other information. After receipt of your list, we will process the list and email a proof list back to you within two working days. When you receive the proof list, carefully check it to make sure there were no errors in the conversion process. Email or call with changes or approval of the list and we will proceed with the calligraphy. Calligraphy should be completed within two working days of proof approval.

> *Allow one week for production of the seating cards; ink colors other than black incur additional costs **Allow two weeks for production of the seating cards, Custom Dies available at additional cost.

