



**APPLICATION FORM FOR DUPLICATE MIGRATION CERTIFICATE**

1. Name in full (in block capitals) \_\_\_\_\_

2. Father's / Husbands name \_\_\_\_\_  
(in block capital)

3. Registration number (with year of Registration) \_\_\_\_\_

4. Date of payment of fee for duplicate Migration Certificate:-

Bank Draft / Receipt No. \_\_\_\_\_

Date \_\_\_\_\_

5. Roll No. with year in the 1<sup>st</sup> University examination.(Name of examination, he / she has passed or appeared to be stated) \_\_\_\_\_

6. Name of the College / University where studying at present \_\_\_\_\_

7. Reason for Duplicate Migration Certificate \_\_\_\_\_

8. Complete address to which the Duplicate migration certificate should be sent \_\_\_\_\_

9. Original Migration No. \_\_\_\_\_ Date of issue \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of applicant

Forwarded and recommended. The mane and other particulars of the applicant have been checked and found correct.

Signature of the Head of the Institution

Where studying at present

Date:

Office Seal:

**N.B.:-** The following document shall be submitted in original.

- (1) A fee of Rs. 700/-
- (2) A Duplicate Registration Certificate.
- (3) An affidavit sworn before 1<sup>st</sup> class Magistrate.
- (4) Certified extract from the police General Diary containing entry of the information lodged (with the Seal of the police Officer)
- (5) In case of private student, the form should be countersigned by Gazetted Officer under his Official Seal.

**IMPORTANT**

In case of a total loss of the original Migration Certificate caused by theft, burning etc. the application for issue of a duplicate Migration Certificate must be accompanied with:-

- (i) An affidavit sworn before an Executive First class Magistrate by the guardian, in the case of an applicant below 20 years of age on the date of application, and by the guardian or by the applicant himself, if the applicant is 20 years of age and above, on the date of application. The deponent must in the Affidavit state the date and place of loss and the circumstances under which it was lost.
- (ii) A certified copy of the information lodged with the police or a certified extract from the police Diary, containing the entry of the information lodged, with the seal of the police officer and the Police Station, must be submitted along with the application.