

**CITY OF ALAMOSA
SPECIAL EVENTS PERMIT APPLICATION**

This application form is required in addition to the state application form. Both forms, along with required attachments, must be submitted to the City Clerk's office a minimum of 45 days prior to the event. Use a separate form for each day requested, even if multiple days are requested on the state form.

Date of Event: _____

Time of Event: Beginning at _____ and ending at _____

Location of Event: _____

The application is to serve: (choose one)

___ Malt, Vinous, and Spirituous Liquor (City fee is \$100.00/day + state fee of \$25.00/day)

___ 3.2% Beer (City fee is \$100.00 per day + state fee of \$10.00 per day)

The purpose of the event is: _____

The number of people expected is : _____

If you are having a large number of people attending the event, you may want to contact the Alamosa Police Department at 589-2548 for security at your own expense.

If your event is to take place on City property:

_____ For use of City park facilities, contact Parks & Recreation at 589-2105 to apply for a Parks Permit.

_____ For use of City streets, sidewalks, or other property, contact Public Works at 589-6631.

During your event, please be reminded that you are required to post the Special Events Permit and the Minor Warning Sign.

By signing this application you are certifying that no existing liquor-licensed facilities exist that will meet the needs of this event pursuant to CRS 12-48-103.

Would you like to receive your permit by email? If so, please provide email address:

_____@_____

Signature

Date

Printed Name: _____

Telephone _____