

**CBST Parent Meet Obligation/Escrow Payment Agreement Form**  
Year Round and Short Course Only Participants

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CBST holds 3 home meets per year. They are typically in October, January and February. Home meets are considered MANDATORY. Away meets are optional. It is the responsibility of each parent to sign-up and/or review their child's meet entries for every meet per email/website communications. Coaches do occasionally sign swimmers up for additional events or add them to a meet after initial entry communications so it is imperative that you check every time new entry information is made available. Meet Sign-ups/entry review is accomplished via your swimmer's portal. If your child is NOT going to swim a particular day, both days or a particular event he or she has been signed up for, it is **your responsibility** to email Julie Kline at [jukline@cbsd.org](mailto:jukline@cbsd.org) with instructions to make appropriate changes. If no email is received by the communicated deadline you will be held responsible for all related meet fees imported into your escrow account. (Please do not mail checks for meet entries as you will be billed via your account.)

The following meet agreement form is for home meets. Parent participation in away meets is arranged separately based on requirements from the host team. The Away Meet Volunteer Coordinator will contact you to volunteer for any away meet you attend as volunteers are sometimes needed and are very much appreciated. For any away meet your swimmer is attending, in which you know you will be unable to volunteer, if needed, it is your responsibility to email Julie Kline at [jukline@cbsd.org](mailto:jukline@cbsd.org) immediately (and prior to the volunteer assignments being distributed) to avoid being scheduled. Once assigned, if you cannot fulfil your volunteer job, it is your responsibility to find a replacement.

All of our meets have an AM and PM swimming session each day (Sat/Sun) for athletes. We divide our volunteer positions into the following three types of "sessions:"

**The AM session volunteers**

**The PM session volunteers**

**The Set-up/Clean-up volunteers (5 persons needed)** report **promptly** at 5am and remain until the 7am volunteers arrive and are in position and return about an hour before the end of the meet and stay until everything is cleaned up **both** Saturday and Sunday. In order to sign up for this job you must be able to commit to both am and pm of both days. Each completed day of both am and pm is considered one session. If you are interested in being part of the set-up/clean-up crew, please email Roberta Lichter at [lichter@cbsd.org](mailto:lichter@cbsd.org) two weeks prior to the meet as sign-ups for this position will not be available on the portal.

Please note that if you would like to be in the stands during the session(s) in which your child swims, you can volunteer in the am if your child swims in the pm or vice versa. However, priority will be given to volunteers whose swimmers are participating in the session.

Volunteer session start times will be available on the online meet sign-up page for those parents who are not officials. Parents who are officials will sign up through the official's sign up page.

The success of these meets is based on parent participation. While we have an option to buy out of meet obligations, it is our hope that each family will volunteer. If you do not choose the buy-out option and your child does not choose to participate in our home meets you are still responsible to volunteer for the following:

~Parents who are NOT officials: 6 sessions over the 3 meets if you have one swimmer, 8 sessions over the 3 meets if you have two or more swimmers.

~Parents who are USAS certified officials: 5 sessions over the 3 meets if you have one swimmer, 7 sessions over the 3 meets if you have two or more swimmers.

Failure to show up to fulfill your minimum sessions will result in your account being charged \$50 per unfulfilled session. Charges for unfulfilled sessions will be charged after the third home meet.

The Meet Director works very hard to ensure that each job responsibility is fulfilled prior to the swim meet. If you are unable to work a session you have signed up for, the Meet Director must be notified two days prior to the scheduled meet, and you are required to find a qualified substitute for your scheduled shift; all substitutions must be cleared by the Meet Director prior to the scheduled meet that you have signed up to work. **If a substitute parent volunteer is not in place or must be found the day of the meet because you do not arrive on time or fail to show up, your account will be charged an additional and immediate \$50 per session. We recommend you arrive 15 minutes prior to your scheduled volunteer session start time. Anyone who has not checked in with the Volunteer Desk by the scheduled volunteer session start time is considered tardy and the above conditions will be put into effect.**

*I have read and understand my obligation as a parent on the Central Bucks Swim Team; I understand that failure to complete all of my parent volunteer hours & duties or arrive on time will result in fees being charged to my swimmer's account. I understand that my children will not be allowed to practice with the team or participate in any upcoming USAS or SAL meets until my per session fee charges are paid in full.*

I \_\_\_\_\_ (name of parent) agree to the above.

\_\_\_\_\_ I would like to opt out of helping at meets by enclosing a separate check for \$350.

**\*An exception to this agreement is given to any high school swimmer who does not participate in our meets: high school swimmers will be required to have a parent volunteer work the sessions they swim.**