

MEMORANDUM

July 14, 2015

TO: Government Operations and Fiscal Policy Committee

FROM: Linda Price, Legislative Analyst *LP*
Jean Arthur, Legislative Analyst *JCA*
Chris Cihlar, Director, Office of Legislative Oversight *C*
Susan Farag, Legislative Analyst *SFA*
Steve Farber, Council Administrator *SF*
Justina Ferber, Legislative Analyst *JF*
Marlene Michaelson, Senior Legislative Analyst *MM*
Amanda Mihill, Legislative Attorney *Mihill*
Costis Toregas, Council IT Adviser *CT*

SUBJECT: FY16 Savings Plan

At this session, the Committee will review elements of the Executive's recommended FY16 Savings Plan that are under its jurisdiction. See ©1-19 for the Executive's July 8 transmittal and related information. The Committee will focus on the Executive's recommendations for the following budgets:

Budget	© #	Recommended Reduction	% of Approved Appropriation	Analyst
Board of Elections	6	-\$50,000	0.8%	Mihill
Community Engagement Cluster	6	-\$69,702	2.0%	Michaelson
County Attorney	6	-\$113,206	2.0%	Arthur
Council Office	7	-\$216,540	2.0%	Farber
County Executive	7	-\$101,410	2.0%	Ferber
Ethics Commission	7	-\$7,640	2.0%	Ferber
Finance	7	-\$274,258	2.0%	Farag
Human Resources	9	-\$121,762	1.5%	Ferber
Inspector General	10	-\$20,860	2.0%	Arthur

Intergovernmental Relations	10	-\$17,852	2.0%	Arthur
Legislative Oversight	10	-\$29,586	2.0%	Cihlar
Management and Budget	10	-\$81,878	2.0%	Price
Merit System Protection Board	10	-\$3,930	2.0%	Ferber
Office of Procurement	10-11	-\$159,968	3.8%	Price
Public Information Office	11	-\$78,650	1.6%	Ferber
Technology Services	11-12	-\$400,000	1.0%	Toregas
Cable Communications Plan	14	-\$753,900	4.8%	Toregas
Total		-2,501,142		

Manageable Items

In Council staff's view, the following items are manageable and are recommended for approval:

Budget Item	© #	CE Rec. Reduction
Community Engagement Cluster: Lapse Program Manager I	6	-\$69,702
County Attorney: Decrease Expenses	6	-\$113,206
Council Office: Decrease Expenses	7	-\$216,540
County Executive: Decrease Expenses	7	-\$101,410
Ethics Commission: Operating Expenses	7	-\$7,640
Finance: Personnel Cost Savings	7	-\$274,258
Human Resources: Director's Office Operating Expenses	9	-\$44,262
Human Resources: Contractual Services for Rewarding Excellence/Gainsharing	9	-\$25,000
Human Resources: Tuition Assistance	9	-\$47,500
Human Resources: Labor/Employee Relations and EEO/Diversity	9	-\$5,000
Inspector General: Reduce other Professional Services	10	-\$20,860
Intergovernmental Relations: Professional Services	10	-\$1,660
Intergovernmental Relations: Phones/Telecommunication Services	10	-\$5,500
Intergovernmental Relations: Travel	10	-\$9,000
Intergovernmental Relations: General Office Supplies	10	-\$1,692
Legislative Oversight*: Personnel Costs	10	-\$29,586
Management and Budget: Personnel Costs	10	-\$81,878
Merit System Protection Board: Decrease Operating Expense	10	-\$3,930
Office of Procurement: Hosted Events, Professional Training and Travel	10-11	-\$11,300
Office of Procurement: Office Supplies, Software Licenses, and Report Production	10-11	-\$25,200
Office of Procurement: Office Clerical	10-11	-\$2,000
Public Information Office: MC311 Training	11	-\$19,000
Public Information Office: Advertisement for MC311	11	-\$15,770
Public Information Office: Language Line (Interpretation) Funding	11	-\$16,000
Public Information Office: Lapse for Anticipated Position Vacancy Due to Retirement	11	-\$27,880
Technology Services: Defer Software Maintenance Increase until FY17	11-12	-\$400,000
Cable Plan: PEG Audience Measurement Initiative	14	-\$25,000
Total Reduction:		-\$1,600,774

*One-third of a Senior Legislative Analyst's time should be charged to the Independent Audit NDA.

Discussion Items

In Council staff's view, the following items require discussion:

Board of Elections

2-4 Mileage, Outreach, and Overtime (-\$50,000)

The Executive is recommending a \$50,000 reduction related to outreach/advertising to explain the new voting equipment and encourage voter participation. The Council added this funding during the FY16 Operating Budget reconciliation process. As Committee members will recall, the Board of Elections must implement a new voting system for the 2016 elections. As a result, the Board had requested more than \$1.1 million in additional funds above the Executive's recommended FY16 budget of \$6.4 million. This is *in addition* to the costs of the new voting equipment, which at the time of the budget discussion was already \$2.8 million. Of this \$1.1 million, the Committee recommended placing \$515,807 on the reconciliation list. The Council ultimately funded \$150,000.

Outreach efforts have been a Board and Council priority. See ©20-21 for a memorandum from the Board of Elections concerning the proposed reduction. Especially in light of the Board of Public Works' refusal to give the State Board of Elections \$1.8 million for an outreach program, Council staff is concerned about the Executive's proposal to reduce the Board's budget. Council staff understands that the Council has many competing priorities. If the Council accepts the Executive's proposed reduction, Council staff recommends that the Executive and Council consider including funding for outreach and education efforts as part of the supplemental appropriation for election costs that is anticipated during the fiscal year.

Office of Procurement

99 Audits (-\$20,000)

County Code Section 11B-33A(h) requires the Office of Procurement to perform audits to enforce County Living Wage requirements¹. Random audits are conducted on a sample of randomly selected contractors. Limited scope audits are conducted in response to complaints or other allegations of wage requirements law violations. Full audits are conducted if the random or limited audits find indications of a wage requirements law violation. The Office of Procurement completed 4 limited scope audits in FY14 at a total expense of \$53,510. However, in FY15, the total expense for audits was \$169,412 for 3 full audits and 1 limited scope audit. The Office of Procurement has reserved \$80,000 for 4 random/limited scope audits in FY16, but no full audits. See ©39-40 for additional information from the Executive Branch on the savings plan reductions for the Office of Procurement.

The County recently enacted Bill 29-14 which requires a County contractor subject to the Wage Requirements Law to report summary wage data, including data by gender and race, paid to their employees who work on County contracts. The Fiscal impact of the Bill totals \$101,468 and two 0.5 FTEs in Procurement and the Office of Business Relations and Compliance. While this impact was

¹ The auditing requirements for the Prevailing Wage law are funded in the Capital Improvements Program.

unfunded, with the new information available, Procurement may start to uncover additional instances of wage requirements violations. This information could potentially trigger the need to perform audits.

Council staff is concerned about reducing the number of audits to 4 and at-risk site visits to 10% of the number originally intended. Staff is concerned that these reductions will greatly impair Procurement’s ability to enforce the Wage Requirements Law. See ©41-44 for the May 10 Washington Post article on Living Wage violations. **Council staff recommends not approving this reduction.**

Cable Communications Plan

174 Fibernet NOC (-\$728,900)

<p>FIBERNET NOC Do not implement a Network Operations Center (NOC) for the County's FiberNet network in FY16. Funds will be transferred to the General Fund.</p>	<p>-\$728,900</p>
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There is agreement in the technology leadership community of agency CIOs (MCG, MCPS, MC, WSSC, M-NCPPC, HOC) that a Network Operating Center (NOC) is necessary for the secure and effective operation of FiberNet, a system that serves all six agencies; it is also key to the success of new systems such as Ultra Montgomery. The GO Committee strongly supported a \$360,000 special appropriation to begin the development of this NOC in FY15. The Council unanimously endorsed this strategy in their January 27, 2015 vote to approve the special appropriation on ©22-34.

The approved FY16 budget contains an item in the Cable Plan (line 101 at ©36) that shows the expectation of fully funding the NOC from this non-tax supported revenue source at the level of \$910,000 for the next five years; the FY16 number is at a lower level of \$729,000 as there is an expectation of unencumbered funds totaling some \$175,000 from a special appropriation made by the Council in January 2015 to begin NOC implementation.

The latest NOC project update dated July 1, 2015 on ©37-38 provides evidence of strong progress towards the NOC completion. A project manager is on board, and staff are being recruited. This makes the Executive’s statement on ©19 in the Savings Plan commentary–“Do not implement a NOC” confusing at best.

Council staff recommends that the current budget allocation stand, and that the -\$728,900 item be excluded from the Savings Plan. The next section suggests ways to find equivalent savings elsewhere in the budget should that prove necessary.

Alternative Savings

Community Engagement Cluster

In June the Commission for Women ceased their counseling services program. The intention was to identify other uses for those resources. As new uses had not yet been identified by the Commission for Women, it is better to take those savings now, which amount to \$70,000. Any new ideas for use of those resources should be considered at a future date. This item is not included in the recommended savings plan.

Cable Communications Plan

Council staff suggests the following three items for alternative savings that would approximate the needed amount of NOC funding:

1. A 1% cut in each of the DTS Operating divisions (with the specific impact to be distributed by the CIO in consultation with OMB).

Here are the expected yields

	Approved budget	Proposed reduction of 1%
Enterprise Systems and Operations	\$12,534,956	\$125,350
Enterprise Telecommunications and Services	\$6,240,383	\$62,038
Enterprise Applications and Solutions	\$6,668,674	\$66,686
Enterprise Resources Planning	\$10,129,011	\$101,290
	Total reduction	\$355,364

2. Adjusting the Cable plan entries for Miss Utility and the Cable Fund balance be adjusted as follows:

	Approved Cable plan	Proposed level	Impact of proposed cut	Savings to be applied to NOC funding
Miss Utility Compliance (Line 106)	\$420,000	\$320,000	Delay some plan completions	+\$100,000
Cable Fund Balance (Line 124)	\$299,000	\$199,000	Increase the risk of Cable Fund if there is a revenue shortfall	+\$100,000
			Total savings	+\$200,000

3. The unencumbered balance of \$175,690 from the special appropriation made by the Council on January 27, 2015 should be explicitly released in FY16 for NOC implementation as contemplated in the Council action.
4. The total new savings proposed to be applied towards the NOC in sections 1, 2 and 3 above are **\$731,054**; this amount should be adequate to fully fund the necessary NOC personnel complement once the recruitment and hiring processes are complete, with an equivalent of one or two months of lapse.

5. Consideration should be given to transfer this amount and other FiberNet related funds to a new Non-Departmental Account (NDA) so that the FiberNet and NOC funding, as critical infrastructure elements necessary for Continuity of Operations for this County and direct support of public safety functions, is not subject to the ups and downs of funding adjustment actions. This would also simplify the management and operations of FiberNet should a new organizational entity beyond DTS be developed solely for that purpose.

6. Most importantly, the partners of MCG in the FiberNet endeavor—the five other Agencies involved as users and collaborators—should be consulted regarding the next steps of FiberNet deployment. Unilateral decisions by MCG do not allow for creative thinking and possible solution exploration that might accommodate new strategies. It is expected that an ITPCC discussion on alternative organizational structures and funding mechanisms will take place in the fall of 2015, so a hurried decision to abandon the NOC now would serve no useful purpose.

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OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

RECEIVED
MONTGOMERY COUNTY
COUNCIL

MEMORANDUM

July 8, 2015

TO: George Leventhal, Council President

FROM: Isiah Leggett, County Executive

SUBJECT: FY16 Savings Plan

Attached please find my Recommended FY16 Savings Plan for Montgomery County Government and the other tax supported County Agencies. The attached plan identifies savings of approximately \$51 million including \$10 million in current revenue, the minimum I believe necessary at this time as we begin planning for the FY17 budget.

Only one income tax distribution remains for FY15, and year-to-date collections are \$21.4 million short of the estimate included in the FY16 approved budget. Given the size of the final FY15 distribution and the pattern of shortfalls we have experienced, it is unlikely that the final distribution will result in additional revenues that would significantly offset the \$21.4 million shortfall. Therefore, it is prudent to assume a significant overall shortfall will continue into FY16 and FY17. In addition, more recent information indicates that the recent Supreme Court decision in the case of *Wynne v. Comptroller for the State of Maryland* will further reduce income tax revenues by approximately \$15.1 million in FY16 and \$76.7 million in FY17. Altogether, the cumulative revenue loss by FY17 is currently projected to reach well over \$150 million.

This potential revenue loss, combined with significant expenditure pressures, raises the possibility of a very substantial budget gap for FY17 in addition to the FY16 shortfall. Please keep in mind that we must close this substantial and growing gap without the options that have been available to us in the past. Therefore, it is critical for our taxpayers, residents and employees that we plan for and implement a savings plan now to avoid even more significant and potentially disruptive budget reductions later.

In the last County savings plan in FY11, Montgomery County Public Schools savings constituted a higher percentage of the total. I do not believe that it is possible today, given the elimination of over 380 positions and other constraints the school system has experienced within a maintenance-of-effort budget in recent years. However, I believe a \$10 million savings target is realistic. Montgomery College has benefited from unprecedented increases in County funding in the last two years - 29 percent since FY14. While their programs and goals are worthy and I have supported the College with recommended increases in excess of all other County agencies, I believe they must also be part of this solution. I am recommending a \$5 million operating budget savings target for Montgomery College and an additional \$6.5 million savings plan reduction in capital budget current revenue. Even with this recommended savings, the College will experience a nearly 24 percent increase in County resources in the last two years. The savings plan target for Maryland National Capital Park and Planning Commission is approximately \$1.5 million, or about 1.3 percent of its tax-supported budget (excluding debt service and retiree health insurance prefunding).

For Montgomery County Government, the total operating budget savings plan target is \$24.1 million or 1.7 percent of the approved budget, and \$3.64 million in capital budget current revenue. As a starting point, the operating budget savings plan target included a two percent across-the-board reduction in all tax supported budgets, and also included some of the enhancements added to the budget in FY16. The savings plan includes enhancements I recommended in my March 15th budget and some of those added by the Council. However, in order to meet the necessary savings goal for FY16 and beyond, we must find even greater savings beyond that which was added in FY16. This savings plan reflects reductions in service, though we have sought to minimize reductions to the most critical and basic services.

While no one disputes the value these new and expanded programs would provide, I am convinced they are not sustainable in the current fiscal environment we are facing for the foreseeable future. Therefore, I do not believe it is advisable to initiate them at this time. If, however, you reach a different conclusion, you should recommend additional programs and services that are part of the base budget for reduction or elimination. The Council should identify those reductions as alternatives but approve my overall savings target. Again, it is critical to pull back on our current spending as soon as possible, in order to address the revenue shortfalls.

Given the long-term nature of the fiscal problems, I have also maximized reductions to ongoing expenditures. The Council's reductions should similarly avoid focusing on one-time items such as current revenue. While some one-time savings are part of my proposed savings plan, there are far more dollars assumed from ongoing expenditures. Without this approach, we will almost certainly be confronting the same difficult decisions at a later time when our flexibility is even more greatly diminished.

I want to emphasize that I do not believe a property tax increase alone, of the magnitude it will require to close next year's expected budget gap, can be the solution. The combination of reduced revenues and increased expenditure pressures is simply too great to overcome with a tax increase. As noted in the Council's discussion of the FY16-21 fiscal plan, just to close the existing gap, the property tax increase would have to exceed 10 cents to fund a same services budget next year. Additional revenue would need to be identified to pay for normal cost increases in the current budget such as increases to salaries in the collective bargaining agreements, fuel cost increases, interest rate increases, or inflation increases.

I understand the desire by some to wait until more information becomes available – for example, after the fiscal update – but the likelihood of a dramatic reversal in the revenue trend we have observed over the last year is low. In addition, the impact of the Wynne decision is likely to be substantial and could exceed our current estimates.

The sooner we can implement these cost control measures, the more likely they are to be achieved. Without these reductions, the already significant challenge of balancing the FY17 budget will be even more painful and less manageable. Deferring difficult decisions now not only increases the risk of limiting our choices later, but potentially makes those choices much worse than they would otherwise be. Delaying difficult decisions will also increase the later need for unsustainable and unrealistically high tax increases over the next several years. I believe that course of action would not be fiscally responsible or fair to our constituents, our residents and businesses, or our employees.

George Leventhal, President
 July 8, 2015
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I appreciate the Council's willingness to collaborate on this important matter and the expedited scheduling of consideration and approval of the plan. My staff is available to assist the Council in its review of the attached proposal. Thank you for your support of our efforts to minimize the impact of these reductions on our most important services while preserving the fiscal health of the County Government.

Executive Recommended FY16 Savings Plan					
Agency	Approved FY16 Budget	Savings Plan Reduction	Agency as % of Total FY16 Budget	Reduction as % of Savings Plan	Savings Plan Reduction as % of Budget
MCG	1,413,422,533	24,139,111	35.7%	59.3%	1.7%
MCPS	2,176,525,543	10,000,000	55.0%	24.6%	0.5%
College	252,218,195	5,000,000	6.4%	12.3%	2.0%
MNCPPC	115,583,985	1,529,329	2.9%	3.8%	1.3%
Total	3,957,750,256	40,668,440			1.0%

Notes:
 1. Amounts above include only the operating budget, excluding debt service and retiree health insurance.
 2. The County Executive's Recommended FY16 Savings Plan also includes capital budget current revenue reductions of \$10.14 million, including \$6.5 million from Montgomery College and \$3.64 million from the County Government.

IL:jah

- c: Timothy L. Firestine, Chief Administrative Officer
- Larry A. Bowers, Interim Superintendent, Montgomery County Public Schools
- Dr. DeRionne Pollard, President, Montgomery College
- Casey Anderson, Chair, Montgomery County Planning Board
- Stacy L. Spann, Executive Director, Housing Opportunities Commission
- John W. Debelius III, Sixth Judicial Circuit and County Administrative Judge
- John McCarthy, State's Attorney
- Sheriff Darrin M. Popkin, Sheriff's Office
- Steve Farber, Council Administrator
- Jennifer A. Hughes, Director, Office of Management and Budget
- Joseph F. Beach, Director, Department of Finance

Attachments

FY16 SAVINGS PLAN ANALYSIS

Fund/Department Name	FY 16 Approved <small>(per Council Resolution 18-150)</small>	CE Recommended		Savings as a percent of Original FY16 Budget
		Total \$	Revenue	
Tax Supported				
General Fund				
Board of Appeals	589,425	-11,790	0	-2.0%
Board of Elections	6,556,351	-50,000	0	-0.8%
Circuit Court	11,632,745	-101,404	0	-0.9%
Community Engagement Cluster	3,485,081	-69,702	0	-2.0%
Consumer Protection	2,388,730	-47,780	0	-2.0%
Correction and Rehabilitation	70,609,851	-1,255,800	0	-1.8%
County Attorney	5,660,259	-113,206	0	-2.0%
County Council	10,826,866	-216,540	0	-2.0%
County Executive	5,070,467	-101,410	0	-2.0%
Economic Development	11,288,011	-552,940	0	-4.9%
Emergency Management and Homeland Security	1,354,300	-27,086	0	-2.0%
Environmental Protection	2,200,860	-113,695	0	-5.2%
Ethics Commission	382,007	-7,640	0	-2.0%
Finance	13,712,942	-274,258	0	-2.0%
General Services	26,939,015	-908,761	0	-3.4%
Health and Human Services	209,253,900	-3,896,044	0	-1.9%
Housing and Community Affairs	5,554,107	-111,082	0	-2.0%
Human Resources	8,088,066	-121,762	0	-1.5%
Human Rights	1,074,757	-5,512	0	-0.5%
Inspector General	1,043,162	-20,860	0	-2.0%
Intergovernmental Relations	892,647	-17,852	0	-2.0%
Legislative Oversight	1,479,274	-29,586	0	-2.0%
Management and Budget	4,093,855	-81,878	0	-2.0%
Merit System Protection Board	196,605	-3,930	0	-2.0%
NDA - Arts and Humanities Council	4,673,615	-230,915	0	-4.9%
NDA - Housing Opportunities Commission	6,401,408	-128,028	0	-2.0%
NDA - Non-Departmental Accounts Other	139,229,983	0	0	0.0%
Office of Procurement	4,181,749	-159,968	0	-3.8%
Police	270,617,964	-2,008,877	0	-0.7%
Public Information	4,932,519	-78,650	0	-1.6%
Public Libraries	40,707,935	-1,576,062	0	-3.9%
Sheriff	23,044,206	-460,884	0	-2.0%
State's Attorney	15,645,021	-361,150	0	-2.3%
Technology Services	40,907,969	-400,000	0	-1.0%
Transportation	46,099,835	-1,961,705	0	-4.3%
Utilities	25,121,891	0	0	0.0%
Zoning & Administrative Hearings	624,000	-12,480	0	-2.0%
General Fund Total:	1,026,561,378	-15,519,237	0	-1.5%
Special Funds				
<u>Urban District - Bethesda</u>				
Urban District - Bethesda	3,253,697	-212,074	0	-6.5%
<u>Urban District - Silver Spring</u>				
Urban District - Silver Spring	3,512,150	-220,244	0	-6.3%
<u>Urban District - Wheaton</u>				
Urban District - Wheaton	2,111,205	-189,224	0	-9.0%
<u>Mass Transit</u>				

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FY16 SAVINGS PLAN ANALYSIS

Fund/Department Name	FY16 Approved <small>(per Council Resolution 12-150)</small>	CE Recommended		Savings as a percent of Original FY16 Budget
		Total \$	Revenue	
Mass Transit	121,491,890	-2,406,016	-289,845	-1.7%
<u>Fire</u>				
Fire	222,299,388	-3,916,422	0	-1.8%
<u>Recreation</u>				
Recreation	32,339,234	-561,839	0	-1.7%
<u>Economic Development</u>				
Economic Development	1,853,591	0	0	0.0%
Special Funds Total:	386,861,155	-7,505,819	-289,845	-1.9%
MCG Tax Supported Total:	1,413,422,533	-23,025,056	-289,845	-1.6%

Non-Tax Supported

Special Funds

<u>Cable Television</u>				
Cable Television	15,764,947	-753,900	0	-4.8%
<u>Montgomery Housing Initiative</u>				
Montgomery Housing Initiative	27,662,251	-650,000	0	-2.3%
Special Funds Total:	43,427,198	-1,403,900	0	-3.2%
MCG Non-Tax Supported Total:	43,427,198	-1,403,900	0	-3.2%

Montgomery County Government:	1,413,422,533	-24,428,956	-289,845	-1.7%
Montgomery County Public Schools:	2,176,525,543	-10,000,000	0	-0.5%
Montgomery College:	252,218,195	-5,000,000	0	-2.0%
Maryland-National Capital Park and Planning:	115,583,985	-1,529,329	0	-1.3%
TOTAL ALL AGENCIES	3,957,750,256	-40,958,285	-289,845	-1.0%

FY16 SAVINGS PLAN

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
General Fund			
Board of Appeals			
1	LAPSE IN EXECUTIVE DIRECTOR POSITION	-11,790	0
		Board of Appeals Total:	-11,790 0
Board of Elections			
2	MILEAGE REIMBURSEMENT FOR VOTER EDUCATION AND OUTREACH EVENTS	-10,000	0
3	OUTREACH/COMMUNITY EDUCATION STAFFING	-35,000	0
4	OVERTIME FOR VOTER EDUCATION, RECRUITMENT, REGISTRATION, AND OUTREACH EVENTS	-5,000	0
		Board of Elections Total:	-50,000 0
Circuit Court			
5	EVALUATION SERVICES (60034) REDUCTION IN SUPERVISED VISITATION CENTER FOR THE NON-CUSTODIAL PARENT TO PARTICIPATE IN SUPERVISED VISITATION	-50,000	0
6	LOCAL TELEPHONE CHARGES (60060)	-25,000	0
7	LIBRARY BOOKS (62700)	-26,404	0
		Circuit Court Total:	-101,404 0
Community Engagement Cluster			
8	LAPSE PROGRAM MANAGER I	-69,702	0
		Community Engagement Cluster Total:	-69,702 0
Consumer Protection			
9	LAPSE ADMINISTRATIVE SPECIALIST I	-47,780	0
		Consumer Protection Total:	-47,780 0
Correction and Rehabilitation			
10	ASSISTANT FOOD SERVICES MANAGER	-145,773	0
11	FACILITY MANAGEMENT DEPUTY WARDEN	-171,335	0
12	CONFLICT RESOLUTION - CONFLICT RESOLUTION CENTER OF MONTGOMERY COUNTY	-23,810	0
13	ADDITIONAL LAPSE -- FREEZE VACANT NON-24/7 POSITIONS FOR ONE YEAR	-624,582	0
14	ONE SHIFT OF VISITING POST	-145,150	0
15	OVERTIME POST STAFFING	-145,150	0
		Correction and Rehabilitation Total:	-1,255,800 0
County Attorney			
16	DECREASE EXPENSES	-113,206	0
		County Attorney Total:	-113,206 0

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
<i>County Council</i>			
17	DECREASE EXPENSES	-216,540	0
County Council Total:		-216,540	0
<i>County Executive</i>			
18	DECREASE EXPENSES	-101,410	0
County Executive Total:		-101,410	0
<i>Economic Development</i>			
19	SCHOLARSHIP AWARD FUNDING TO MONTGOMERY COLLEGE	-300,000	0
20	MBDC-EXPANDED MARKETING	-50,000	0
21	LAPSE CAPITAL PROJECTS MANAGER POSITION	-105,972	0
22	ABOLISH VACANT BUSINESS DEVELOPMENT SPECIALIST POSITION	-96,968	0
Economic Development Total:		-552,940	0
<i>Emergency Management and Homeland Security</i>			
23	EMERGENCY OPERATIONS CENTER IMPROVEMENTS	-15,000	0
24	OFFICE SUPPLY REDUCTION	-3,000	0
25	CELL PHONE USAGE EXTENSION	-4,500	0
26	CONFERENCE ATTENDANCE REDUCTION	-3,000	0
27	EOP AND MITIGATION PLAN RE-PRINTS	-1,586	0
Emergency Management and Homeland Security Total:		-27,086	0
<i>Environmental Protection</i>			
28	PROGRAM MANAGER I - PARTNERSHIP DEVELOPMENT/CIVIC ENGAGEMENT, OFFICE OF SUSTAINABILITY	-72,581	0
29	GYPSY MOTH SURVEY COSTS	-7,725	0
30	COMPUTER EQUIPMENT COSTS	-8,500	0
31	REDUCE GENERAL OPERATING EXPENSES IN THE DIRECTOR'S OFFICE AND THE DIVISION OF ENVIRONMENTAL POLICY AND COMPLIANCE (DEPC)	-14,169	0
32	REDUCE OPERATING EXPENSES FOR PROFESSIONAL SERVICES IN THE DEPARTMENT OF ENVIRONMENTAL POLICY AND COMPLIANCE (DEPC)	-10,720	0
Environmental Protection Total:		-113,695	0
<i>Ethics Commission</i>			
33	OPERATING EXPENSES	-7,640	0
Ethics Commission Total:		-7,640	0
<i>Finance</i>			
34	PERSONNEL COST SAVINGS	-274,258	0

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue	
		Finance Total:	-274,258	0
General Services				
35	DEFERRED MAINTENANCE AND CLEANING FOR LIBRARIES	-150,000	0	
36	DEFERRED MAINTENANCE AND CLEANING FOR RECREATION	-100,000	0	
37	LAPSE VACANT PLUMBER I, HVAC MECHANIC I, AND BUILDING SERVICES WORKER II	-196,726	0	
38	REDUCE SPECIAL CLEANING FUNDS: PUBLIC LIBRARIES	-144,000	0	
39	SUSTAINABILITY PROGRAM MANAGER (BILL 2-14 BENCHMARKING AND BILL 6-14 OFFICE OF SUSTAINABILITY)	-82,035	0	
40	REDUCE SPECIAL CLEANING FUNDS: DEPARTMENT OF RECREATION	-186,000	0	
41	OPERATING FUNDS TO IMPLEMENT BILL 2-14 BENCHMARKING	-50,000	0	
		General Services Total:	-908,761	0
Health and Human Services				
42	CHILDREN'S OPPORTUNITY FUND	-125,000	0	
43	DEVELOPMENTAL DISABILITY SUPPLEMENT	-969,420	0	
44	PLANNING FOR ANTI-POVERTY PILOT PROGRAM	-32,700	0	
45	IMPLEMENTATION OF BILL 13-15 - THE CHILD CARE EXPANSION AND QUALITY ENHANCEMENT INITIATIVE	-126,548	0	
46	POSITIVE YOUTH PROGRAMMING SERVICES FOR WHEATON HIGH SCHOOL WELLNESS CENTER	-135,650	0	
47	VILLAGE START-UP GRANTS FOR LOW AND MODERATE INCOME AND DIVERSE COMMUNITIES	-10,000	0	
48	REGINALD S. LOURIE CENTER	-49,910	0	
49	BEHAVIORAL HEALTH SPECIALIST - MONTGOMERY CARES HOLY CROSS - ASPEN HILL CLINIC	-50,000	0	
50	MONTGOMERY CARES REIMBURSEMENT RATE \$1 INCREASE PER VISIT	-80,028	0	
51	MUSLIM COMMUNITY DENTAL CLINIC	-91,000	0	
52	CARE FOR KIDS ENROLLMENT GROWTH	-62,500	0	
53	COUNTY DENTAL CLINICS	-50,000	0	
54	SET DEVELOPMENTAL DISABILITY DIRECT SERVICE WORKER WAGE AT 125 PERCENT OF MINIMUM WAGE	-146,688	0	
55	HEALTH INSURANCE APPLICATION ASSISTANCE FOR EMPLOYEES OF COUNTY CONTRACTORS	-30,000	0	
56	PRINTING/COPYING	-2,300	0	
57	OUTSIDE POSTAGE	-15,000	0	
58	TRAVEL AND MILEAGE REIMBURSEMENTS	-1,300	0	
59	CONTRACTUAL SERVICES FOR EMPLOYMENT, TRAINING, AND SUPPORTIVE SERVICES	-77,740	0	

8

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
60	LEADERSHIP DEVELOPMENT PROGRAM THAT SERVES DIVERSE RESIDENTS IN THE COUNTY	-51,470	0
61	AFRICAN AMERICAN HEALTH PROGRAM CONTRACTUAL SERVICES	-24,400	0
62	LATINO YOUTH WELLNESS PROGRAM SERVICES	-26,350	0
63	ASIAN AMERICAN HEALTH INITIATIVE CONTRACTUAL SERVICE - MENTAL HEALTH	-10,830	0
64	HANDICAP RENTAL ASSISTANCE PROGRAM (HRAP)	-50,000	0
65	SUPPORTIVE SERVICES FOR EMERGENCY FAMILY SHELTER	-38,420	0
66	MENTAL HEALTH ASSOCIATION EMERGENCY PREPAREDNESS CONTRACT	-37,870	0
67	PEOPLE ENCOURAGING PEOPLE - HOMELESS OUTREACH CCONTRACT	-23,030	0
68	PRIMARY CARE VISITS	-496,470	0
69	PHARMACY SERVICES	-293,170	0
70	PRIMARY CARE COALITION INDIRECT RATE (AT 8.3%)	-71,770	0
71	AFRICAN IMMIGRANT AND REFUGEE FOUNDATION CONTRACT	-22,560	0
72	MCPS CONTRACT FOR SOCIAL WORK SERVICES	-61,750	0
73	PARENT RESOURCE CENTERS	-52,170	0
74	PLAYGROUND EQUIPMENT FOR EARLY CHILDHOOD SERVICES	-20,000	0
75	HOME CARE SERVICES - INCREASE WAITLIST FOR IHAS-PERSONAL CARE SERVICES	-100,000	0
76	OCCUPATIONAL THERAPY SERVICES	-250,000	0
77	CONTRACTUAL IT AND OFFICE SUPPLIES	-90,000	0
78	SHIFT MAMMOGRAMS AND COLORECTAL SCREENINGS TO GRANT FUND AND OTHER COMMUNITY RESOURCES	-120,000	0
Health and Human Services Total:		-3,896,044	0
 <i>Housing and Community Affairs</i>			
79	CODE ENFORCEMENT INSPECTION - SINGLE FAMILY RENTAL PROPERTIES	-102,353	0
80	OFFICE SUPPLIES	-8,729	0
Housing and Community Affairs Total:		-111,082	0
 <i>Human Resources</i>			
81	DIRECTOR'S OFFICE OPERATING EXPENSES	-44,262	0
82	CONTRACTUAL SERVICES FOR REWARDING EXCELLENCE/GAINSHARING	-25,000	0
83	TUITION ASSISTANCE	-47,500	0
84	LABOR/EMPLOYEE RELATION AND EEO/DIVERSITY	-5,000	0
Human Resources Total:		-121,762	0

Human Rights

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
85	OFFICE SUPPLIES	-3,800	0
86	MAIL (CENTRAL DUPLICATING)	-1,712	0
Human Rights Total:		-5,512	0
<i>Inspector General</i>			
87	REDUCE OTHER PROFESSIONAL SERVICES (ACCOUNT 60530)	-20,860	0
Inspector General Total:		-20,860	0
<i>Intergovernmental Relations</i>			
88	PROFESSIONAL SERVICES	-1,660	0
89	PHONES/TELECOMMUNICATION SERVICES	-5,500	0
90	TRAVEL	-9,000	0
91	GENERAL OFFICE SUPPLIES	-1,692	0
Intergovernmental Relations Total:		-17,852	0
<i>Legislative Oversight</i>			
92	PERSONNEL COSTS	-29,586	0
Legislative Oversight Total:		-29,586	0
<i>Management and Budget</i>			
93	PERSONNEL COSTS	-81,878	0
Management and Budget Total:		-81,878	0
<i>Merit System Protection Board</i>			
94	DECREASE OPERATING EXPENSE	-3,930	0
Merit System Protection Board Total:		-3,930	0
<i>NDA - Arts and Humanities Council</i>			
95	ARTS AND HUMANITIES COUNCIL ADMINISTRATION EXPENSES	-20,500	0
96	DECREASED FUNDING FOR OPERATING SUPPORT GRANTS	-128,089	0
97	DECREASED FUNDING FOR SMALL AND MID-SIZED ORGANIZATIONS	-82,326	0
NDA - Arts and Humanities Council Total:		-230,915	0
<i>NDA - Housing Opportunities Commission</i>			
98	2 PERCENT UNSPECIFIED COST REDUCTION	-128,028	0
NDA - Housing Opportunities Commission Total:		-128,028	0
<i>Office of Procurement</i>			
99	AUDITS	-20,000	0
100	HOSTED EVENTS, PROFESSIONAL TRAINING, AND TRAVEL	-11,300	0
101	OFFICE SUPPLIES, SOFTWARE LICENSES, AND REPORT PRODUCTION	-25,200	0
102	OFFICE CLERICAL	-2,000	0

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
103	STAFF AND OPERATING EXPENSES FOR HEALTH INSURANCE WAGE REQUIREMENTS	-101,468	0
Office of Procurement Total:		-159,968	0
Police			
104	PEDESTRIAN SAFETY OVERTIME	-80,000	0
105	50 ADDITIONAL AEDS	-88,012	0
106	OVERTIME	-268,482	0
107	DELAY FULL IMPLEMENTATION OF BODY WORN CAMERAS TO UNIFORMED MCP OFFICERS	-314,105	0
108	RECOGNIZE SMALLER RECRUIT CLASS	-1,258,278	0
Police Total:		-2,008,877	0
Public Information			
109	MC311 TRAINING	-19,000	0
110	ADVERTISEMENT FOR MC311	-15,770	0
111	LANGUAGE LINE (INTERPRETATION) FUNDING	-16,000	0
112	DELAYED HIRING (LAPSE) FOR ANTICIPATED POSITION VACANCY DUE TO RETIREMENT	-27,880	0
Public Information Total:		-78,650	0
Public Libraries			
113	HOURS AT BRANCHES (CHEVY CHASE, KENSINGTON, LITTLE FALLS, POTOMAC, TWINBROOK)	-638,880	0
114	OPERATING EXPENSES	-18,400	0
115	PAGES LAPSE DURING REFRESH	-66,000	0
116	TURNOVER SAVINGS	-152,782	0
117	LIBRARY MATERIALS	-700,000	0
Public Libraries Total:		-1,576,062	0
Sheriff			
118	OPERATING EXPENSES	-460,884	0
Sheriff Total:		-460,884	0
State's Attorney			
119	TURNOVER SAVINGS FROM EMPLOYEE SEPARATION OF SERVICE	-190,000	0
120	ELIMINATE TRUANCY PREVENTION PROGRAM EXPANSION	-80,000	0
121	REDUCE CONTRACTOR ATTORNEY HOURS	-25,000	0
122	REDUCE INSURANCE COSTS	-66,150	0
State's Attorney Total:		-361,150	0
Technology Services			

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
123	DEFER SOFTWARE MAINTENANCE INCREASE UNTIL FY17	-400,000	0
Technology Services Total:		-400,000	0
Transportation			
124	BIKESHARE SERVICES	-30,000	0
125	PARKING STUDIES OUTSIDE PLDS	-40,000	0
126	CONSTRUCTION TESTING MATERIALS	-26,000	0
127	SIGNAL RELAMPING	-50,000	0
128	RAISED PAVEMENT MARKINGS	-100,000	0
129	TRAFFIC MATERIALS	-51,596	0
130	RESURFACING	-160,000	0
131	PATCHING	-160,500	0
132	SIDEWALK REPAIR	-40,000	0
133	TREE MAINTENANCE (STUMP REMOVAL)	-500,000	0
134	SIGNAL OPTIMIZATION	-100,000	0
135	PEDESTRIAN SAFETY EDUCATION	-100,000	0
136	SIDEWALK INVENTORY	-200,000	0
137	DIGITAL MAP OF SIDEWALKS	-150,000	0
138	RUSTIC ROAD SIGNS	-25,000	0
139	AIRPLANE SURVEILLANCE	-228,609	0
Transportation Total:		-1,961,705	0
Zoning & Administrative Hearings			
140	OPERATING EXPENSES	-12,480	0
Zoning & Administrative Hearings Total:		-12,480	0
General Fund Total:		-15,519,237	0
Fire			
Fire and Rescue Service			
141	DELAY RECRUIT CLASS	-741,422	0
142	MOWING CONTRACT	-25,000	0
143	ELIMINATE EMS RECERTIFICATIONS ON OVERTIME	-380,000	0
144	ELIMINATE ASSISTANT CHIEF POSITION IN DIVISION OF RISK REDUCTION AND TRAINING	-200,000	0
145	HYATTSTOWN ENGINE 709	-1,680,000	0
146	KENSINGTON AMBULANCE 705	-400,000	0
147	KENSINGTON ENGINE 705	-780,000	0

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
148	ADD PARAMEDIC CHASE CAR IN KENSINGTON	290,000	0
Fire and Rescue Service Total:		-3,916,422	0
Fire Total:		-3,916,422	0

Mass Transit

DOT-Transit Services

149	DELAY BETHESDA CIRCULATOR EXPANSION	-160,000	0
150	DELAY NEW SERVICE TO TOBYTOWN COMMUNITY	-220,000	0
151	MYSTERY RIDER CONTRACT	-100,000	0
152	CALL AND RIDE PROGRAM SAVINGS AND CAP	-55,000	0
153	TRAINING PROGRAM VAN RENTALS	-116,484	0
154	COMMUTER SERVICES TMD EXPENSES	-50,000	0
155	ROUTE REDUCTIONS	-1,704,532	-289,845
DOT-Transit Services Total:		-2,406,016	-289,845
Mass Transit Total:		-2,406,016	-289,845

Recreation

Recreation

156	REMOVE FUNDING FOR ADVENTIST COMMUNITY SERVICES NON-COMPETITIVE CONTRACT WHICH SUPPORTS PINEY BRANCH ELEMENTARY SCHOOL POOL OPERATIONS	-145,000	0
157	REMOVE FUNDING FOR MAINTENANCE SERVICES FOR PINEY BRANCH ELEMENTARY SCHOOL POOL OPERATIONS	-15,000	0
158	WIFI ACCESS AT RECREATION FACILITIES	-48,000	0
159	ADDITIONAL LAPSE AND TURNOVER SAVINGS	-147,017	0
160	SUSPEND MULT-LINGUAL RECREATION SPECIALIST POSITION	-82,394	0
161	SUSPEND PROGRAM SPECIALIST II POSITION	-82,394	0
162	REDUCE SEASONAL STAFFING IN DIRECTOR'S OFFICE TO SUPPORT SAVINGS PLAN	-42,034	0
Recreation Total:		-561,839	0
Recreation Total:		-561,839	0

Urban District - Bethesda

Urban Districts

163	PROMOTIONS	-102,074	0
164	STREETSCAPE MAINTENANCE	-75,000	0
165	SIDEWALK MAINTENANCE	-35,000	0

FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
Urban Districts Total:		-212,074	0
Urban District - Bethesda Total:		-212,074	0
Urban District - Silver Spring			
<i>Urban Districts</i>			
166	ADMINISTRATION AND MANAGEMENT	-7,500	0
167	PROMOTIONS	-17,500	0
168	ENHANCED SERVICES	-150,000	0
169	STREETSCAPE MAINTENANCE	-45,244	0
Urban Districts Total:		-220,244	0
Urban District - Silver Spring Total:		-220,244	0

Urban District - Wheaton

Urban Districts

170	LAPSE PART-TIME PUBLIC SERVICE WORKER II	-39,224	0
171	PROMOTIONS	-50,000	0
172	STREETSCAPE MAINTENANCE	-50,000	0
173	SIDEWALK REPAIR	-50,000	0
Urban Districts Total:		-189,224	0
Urban District - Wheaton Total:		-189,224	0

MCG Tax Supported Total:	-23,025,056	-289,845
Net Savings:	-22,735,211	
<i>(Total Exp. Savings & Revenue Changes)</i>		

Cable Television

Cable Communications Plan

174	FIBERNET NOC	-728,900	0
175	PEG AUDIENCE MEASUREMENT INITIATIVE	-25,000	0
Cable Communications Plan Total:		-753,900	0
Cable Television Total:		-753,900	0

Montgomery Housing Initiative

Housing and Community Affairs

176	ZERO:2016 - 10 PERMANENT SUPPORTIVE HOUSING UNITS AND 10 RAPID RE-HOUSING SUBSIDIES FOR VETERANS	-500,000	0
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FY16 SAVINGS PLAN

FY16 Savings Plan

MCG Non-Tax Supported

Ref No.	Title	Total \$	Revenue
177	HOUSING FIRST: 10 RAPID RE-HOUSING SUBSIDIES FOR FAMILIES WITH CHILDREN	-150,000	0
Housing and Community Affairs Total:		-650,000	0
Montgomery Housing Initiative Total:		-650,000	0
MCG Non-Tax Supported Total:		-1,403,900	0
Net Savings:		-1,403,900	
<i>(Total Exp. Savings & Revenue Changes)</i>			

MCG Total:	-24,428,956	-289,845
MCG FY16 Net Savings		
<i>(Total Exp. Savings & Revenue Changes)</i>	-24,139,111	

MCPS Current Fund

MCPS

178	FY16 SAVINGS PLAN	-10,000,000	0
MCPS Total:		-10,000,000	0
MCPS Current Fund Total:		-10,000,000	0

MCPS Tax Supported Total:	-10,000,000	0
Net Savings:	-10,000,000	
<i>(Total Exp. Savings & Revenue Changes)</i>		

MCPS Total:	-10,000,000	0
MCPS FY16 Net Savings		
<i>(Total Exp. Savings & Revenue Changes)</i>	-10,000,000	

MC Current Fund

Montgomery College

179	FY16 SAVINGS PLAN	-5,000,000	0
Montgomery College Total:		-5,000,000	0
MC Current Fund Total:		-5,000,000	0

MC Tax Supported Total:	-5,000,000	0
Net Savings:	-5,000,000	
<i>(Total Exp. Savings & Revenue Changes)</i>		

FY16 SAVINGS PLAN

FY16 Savings Plan

MC Tax Supported

Ref No.	Title	Total \$	Revenue	
		MC Total:	-5,000,000	0
		MC FY16 Net Savings		
		(Total Exp. Savings & Revenue Changes)	-5,000,000	

M-NCPPC Administration

M-NCPPC

180	FY16 SAVINGS PLAN	-371,591	0	
		M-NCPPC Total:	-371,591	0
		M-NCPPC Administration Total:	-371,591	0

M-NCPPC Park

M-NCPPC

181	FY16 SAVINGS PLAN	-1,157,738	0	
		M-NCPPC Total:	-1,157,738	0
		M-NCPPC Park Total:	-1,157,738	0

M-NCPPC Tax Supported Total:	-1,529,329	0
Net Savings:		
(Total Exp. Savings & Revenue Changes)	-1,529,329	

M-NCPPC Total:	-1,529,329	0
M-NCPPC FY16 Net Savings		
(Total Exp. Savings & Revenue Changes)	-1,529,329	

Community Engagement Cluster

8	LAPSE PROGRAM MANAGER I	-69,702	0
	This position manages and coordinates the IT needs of the CEC's seven Directors and assists them with all aspects of various programs, projects, and facilities.		
	Community Engagement Cluster Total:	-69,702	0

County Attorney

16	DECREASE EXPENSES	-113,206	0
	County Attorney Total:	-113,206	0

County Council

17	DECREASE EXPENSES	-216,540	0
	County Council Total:	-216,540	0

County Executive

18	DECREASE EXPENSES	-101,410	0
	County Executive Total:	-101,410	0

Ethics Commission

33	OPERATING EXPENSES	-7,640	0
	Ethics Commission Total:	-7,640	0

Finance

34	PERSONNEL COST SAVINGS	-274,258	0
	FY16 Personnel Cost savings will be generated from the Department prioritizing current vacancies and only recruiting for the most mission critical positions. No service impact from reduction in operating expenses.		
	Finance Total:	-274,258	0

Human Resources

81	DIRECTOR'S OFFICE OPERATING EXPENSES	-44,262	0
	The reduction in the Director's Office cuts or limits several operating expense line items, such as: computer equipment, local travel, and office and computer supplies, other education and training, and other miscellaneous costs.		
82	CONTRACTUAL SERVICES FOR REWARDING EXCELLENCE/GAINSHARING	-25,000	0
	The reduction represents the total amount funded for FY16 for contractual services for the Rewarding Excellence/Gainsharing program used to train employees on how to facilitate design teams, evaluate potential surveys, and provide recommendations on which teams can move forward. This service will continue to be provided by existing staff.		
83	TUITION ASSISTANCE	-47,500	0
	This reduction will impact 26 employees for FY16.		
84	LABOR/EMPLOYEE RELATION AND EEO/DIVERSITY	-5,000	0
	Funds for meeting events for labor will be cut in FY16. Participation in Job Fairs/Career Days will occur if they are at no expense to the County.		
	Human Resources Total:	-121,762	0

Inspector General

87	REDUCE OTHER PROFESSIONAL SERVICES (ACCOUNT 60530) Reduce overall FY16 expenditures by 2%.	-20,860	0
		Inspector General Total:	-20,860 0

Intergovernmental Relations

88	PROFESSIONAL SERVICES This reduction should not result in a service impact.	-1,660	0
89	PHONES/TELECOMMUNICATION SERVICES This reduction is not expected to impact local telephone service to the Office of Intergovernmental Relations in Annapolis and Rockville.	-5,500	0
90	TRAVEL Remaining funds are in-line with FY14 actual and FY15 projected expenditures.	-9,000	0
91	GENERAL OFFICE SUPPLIES This decrease is approximately 60% of what was budgeted in FY15.	-1,692	0
		Intergovernmental Relations Total:	-17,852 0

Legislative Oversight

92	PERSONNEL COSTS Department requested a shift of personnel costs for a Legislative Analyst III to the Independent Audit NDA. At present, approximately 1/3 of this staff person's working hours are used to manage the NDA.	-29,586	0
		Legislative Oversight Total:	-29,586 0

Management and Budget

93	PERSONNEL COSTS OMB currently has three vacant positions and will delay filling the positions until the additional lapse is met.	-81,878	0
		Management and Budget Total:	-81,878 0

Merit System Protection Board

94	DECREASE OPERATING EXPENSE	-3,930	0
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Office of Procurement

99	AUDITS Will reduce the number of legally required random audits performed to four. Will reduce to 10% the number of most at-risk work sites reviewed.	-20,000	0
100	HOSTED EVENTS, PROFESSIONAL TRAINING, AND TRAVEL Reduce the number of FY 16 external professional training, hosted events and local travel.	-11,300	0
101	OFFICE SUPPLIES, SOFTWARE LICENSES, AND REPORT PRODUCTION Will reduce the amount of expenses for office supplies, licenses, and publication of reports.	-25,200	0
102	OFFICE CLERICAL Reduction in hours from 40 to 38 for contractors.	-2,000	0
103	STAFF AND OPERATING EXPENSES FOR HEALTH INSURANCE WAGE REQUIREMENTS	-101,468	0
		Office of Procurement Total:	-159,968 0

Public Information

109	MC311 TRAINING	-19,000	0
	Reduction of training includes outside training brought in for internal Customer Service Rep staff, and the amount of training material we provide to internal staff and for back office training.		
110	ADVERTISEMENT FOR MC311	-15,770	0
	Limit advertising options with minimal service impact.		
111	LANGUAGE LINE (INTERPRETATION) FUNDING	-16,000	0
	Based upon our history of language line (interpretation) usage, this should not have a significant impact upon our ability to provide interpretation services.		
112	DELAYED HIRING (LAPSE) FOR ANTICIPATED POSITION VACANCY DUE TO RETIREMENT	-27,880	0
	As a result of the position being held vacant, this will increase the work load for others in the office. No service impact.		
	Public Information Total:	-78,650	0

Technology Services

123	DEFER SOFTWARE MAINTENANCE INCREASE UNTIL FY17	-400,000	0
	No impact to services. Oracle licenses will be purchased in FY16; ongoing maintenance costs will not be incurred until FY17.		
	Technology Services Total:	-400,000	0

Cable Television

Cable Communications Plan

174	FIBERNET NOC	-728,900	0
	Do not implement a Network Operations Center (NOC) for the County's FiberNet network in FY16. Funds will be transferred to the General Fund.		
175	PEG AUDIENCE MEASUREMENT INITIATIVE	-25,000	0
	Do not implement the PEG channel audience measurement survey in FY16. Funds will be transferred to the General Fund.		
	Cable Communications Plan Total:	-753,900	0
	Cable Television Total:	-753,900	0

James F. Shalleck
President
Nahid Khozeimeh
Vice President
Mary Ann Keeffe
Secretary
Alexander C. Vincent
Member
David Naimon
Member
Graciela Rivera-Oven
Substitute Member
Jacqueline Phillips
Substitute Member



**Montgomery County
Board of Elections**

Post Office Box 4333
Rockville, Maryland 20849-4333

Margaret A. Jurgensen
Election Director
Alysoun McLaughlin
Deputy Election Director
Janet A. Ross
*Senior Information
Technology Specialist*
N. Laletta Dorsey
*Acting Voter Registration
Manager*
N. Christine Rzeszut
Operations Manager
Kevin Karpinski
Counsel

MEMORANDUM

July 13, 2015

TO: George Leventhal, President
Montgomery County Council

FROM: James F. Shalleck, President *James F. Shalleck/jmk*
Montgomery County Board of Elections

SUBJECT: FY16 Operating Budget Reduction Process

The Members of the Montgomery County Board of Elections (BOE) have reviewed the County Executive's budget reduction recommendations that were transmitted to the County Council last week. We appreciate that the Board of Elections was largely spared from further budget reductions and that, due to the fiscal constraints facing the county, it will be necessary to conduct the 2016 Presidential Primary Election without the resources that may otherwise be desirable.

Maryland Election Law §9-102(i)(2)(ii) requires "a public information program by the local board, at the time of introduction of a new voting system, to be directed to all voters, candidates, campaign groups, schools, and news media in the county." To allow the Board to conduct this outreach campaign, the County Council previously included \$50,000 in the Department's FY16 budget, but this \$50,000 has been included in the County Executive's budget reduction recommendations. In light of this statutory requirement, and the additional demands a new voting system and a Presidential Election with multiple high-profile contests on the ballot will place on the Department, we respectfully request your consideration in keeping the \$50,000 for this outreach campaign in the Board of Elections' FY16 budget, and exempting our budget from the County Executive's recommended reduction.

Located at: 18753 North Frederick Avenue, Suite 210 • Gaithersburg, Maryland 20879
240-777-8500 • MD Relay 1-800-735-2258 • FAX 240-777-8505
elections@montgomerycountymd.gov • www.777vote.org

montgomerycountymd.gov/311  301-251-4850 TTY

George Leventhal
July 13, 2015
Page 2 of 2

As the Council has recognized, the Board of Elections will need to engage in an extensive outreach campaign to ensure that all registered voters know what to expect when they vote. The Legislature has determined that the systems and procedures for Early Voting will be different than those used on Election Day (for example, an eligible Maryland resident may register to vote on the same day he or she votes during Early Voting, but may not register to vote on Election Day). For all voters to be successful, public service announcements, bus signs, and other methods of engaging the voter will be needed. The Board of Elections must have resources available to ensure that this communication reaches all demographic groups and geographic areas in multiple languages. Avoiding long lines and making sure that introducing the new system goes as smoothly as possible in the Presidential Primary Election will require the dedication of sufficient resources for education. This is particularly true as the Maryland Board of Public Works has not provided resources for an outreach campaign that were once expected by the County.

On behalf of the Members of the Board of Elections, I respectfully request that the Department be spared from the proposed cut to our budget and exempted from the FY16 Reduction Process.

Thank you for your consideration of this request.

GLFY16OBRP:JFS:MMR (budget.071015)

cc: Jennifer Hughes, OMB

AGENDA ITEM #9
January 27, 2015

Public Hearing and Action

MEMORANDUM

January 23, 2015

TO: County Council

FROM: Dr. Costis Toregas, Council IT Adviser *CT*

SUBJECT: Special Appropriation to the County Government's FY15 Operating Budget, Department of Technology Services -- \$360,000 to establish a Network Operations Center (NOC) to monitor FiberNet (Source: General Fund Reserves)

The Council is scheduled to hold a public hearing and to act on the subject special appropriation. On January 20 the Council introduced this special appropriation. On January 22 the Government Operations and Fiscal Policy Committee reviewed it and unanimously recommended approval. The Committee's recommendation is subject to modification based on testimony at the public hearing.

The purpose of this special appropriation is to provide the initial funding for a Network Operations Center (NOC) that will help ensure the operational integrity of the County's FiberNet. The memorandum on ©1 from Councilmember Navarro, Committee Chair, and Councilmember Riemer, Lead for Digital Government, outlines important information about the NOC.

FiberNet provides essential connectivity for the six agencies represented on the Interagency Technology Policy and Coordination Committee (ITPCC): County Government, MCPS, Montgomery College, M-NCPPC, HOC, and WSSC. The CIO Subcommittee of the ITPCC has strongly advocated the creation of a NOC that can proactively scan the system for impending problems and help manage necessary repair and recovery. The ITPCC principals discussed this initiative on December 2, 2014, including the August 13, 2014 memo from DTS CIO Sonny Segal on ©4-6, and requested information on possible options.

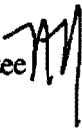
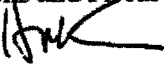
The January 12, 2015 memo from the Montgomery College Office of Information Technology on ©7-11 outlines these options. The CIO Subcommittee reviewed this information on January 9, 2015 and unanimously recommended the approach proposed by Mr. Segal. This approach is reflected in the subject special appropriation.

On January 22 the GO Committee reviewed the special appropriation with the CIOs. The Committee also considered the January 20 memo from Chief Administrative Officer Tim Firestine on ©12. Mr. Firestine requested that the NOC proposal be considered in the context of the Executive's forthcoming FY16 recommended budget. The Committee agreed that other FiberNet-related issues must be addressed in the FY16 budget but concluded that moving forward with the NOC now is essential.

MEMORANDUM

January 16, 2015

TO: Councilmembers

FROM: Nancy Navarro, Chair, Government Operations and Fiscal Policy Committee 
Hans Riemer, Lead for Digital Government 

SUBJECT: Special Appropriation to the County Government's FY15 Operating Budget.
Department of Technology Services -- \$360,000 to establish a Network
Operations Center (NOC) to monitor FiberNet (Source: General Fund Reserves)

We recommend that the Council approve a special appropriation to the FY15 operating budget of the Department of Technology Services (DTS) in the amount of \$360,000 to promptly establish a FiberNet Network Operations Center (NOC).

As you know, FiberNet provides critical County infrastructure and service where availability and continuity of communications and services to all ITPCC agencies is essential.¹ The expansion of FiberNet increases exposure to faults and failures and drives the compelling need for a NOC that is equipped to monitor network operations and identify component failures proactively where prompt response to failures exceeds the current "best effort" environment. When completed, FiberNet will consist of about 700 miles of county owned, operated, and maintained fiber optic infrastructure servicing 534 sites and 1600 traffic cameras.

In its review of the FY15 operating budget for DTS on April 7, 2014, the Government Operations and Fiscal Policy Committee expressed strong interest in the establishment of a NOC. The compelling need for a NOC was set forth clearly in the attached August 13, 2014 memorandum from DTS CIO Sonny Segal. On December 2, 2014 the ITPCC principals discussed the establishment of a NOC and requested information on possible options. On January 9, 2015 the CIO Subcommittee reviewed this information and unanimously recommended the approach proposed by Mr. Segal. That approach is reflected in this special appropriation. The implementing resolution is attached.

In our view, there should be no further delay in moving forward with this critically important initiative in FY15. The full-year cost in FY16 is currently projected at \$910,000. We appreciate your prompt consideration of this special appropriation.

Attachments: Special Appropriation—FiberNet Network Operations Center (NOC)
NOC Funding Request Memorandum, Segal to OMB, August 13, 2014

cc: Isiah Leggett, County Executive
ITPCC Principals and CIO Subcommittee

¹ The agencies represented on the Interagency Technology Policy and Coordination Committee (ITPCC) are County Government, MCPS, Montgomery College, M-NCPPC, HOC, and WSSC.

Resolution No: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: Councilmembers Navarro and Riemer

SUBJECT: Special Appropriation to the County Government's FY15 Operating Budget, Department of Technology Services (DTS) – \$360,000 to establish a Network Operations Center (NOC) to monitor FiberNet (Source: General Fund Reserves)

Background

1. Section 308 of the Montgomery County Charter provides that a special appropriation: (a) may be made at any time after public notice by news release; (b) must state that the special appropriation is necessary to meet an unforeseen disaster or other emergency, or to act without delay in the public interest; (c) must specify the revenues necessary to finance it; and (d) must be approved by no fewer than six members of the Council.
2. FiberNet provides critical County infrastructure and service where availability and continuity of communications and services to the six agencies represented on the Interagency Technology Coordination and Policy Committee -- County Government, MCPS, Montgomery College, M-NCPPC, HOC, and WSSC – is essential. The expansion of FiberNet increases exposure to faults and failures and drives the compelling need for a NOC that is equipped to monitor network operations and identify component failures proactively where prompt response to failures exceeds the current "best effort" environment. When completed, FiberNet will consist of about 700 miles of county owned, operated, and maintained fiber optic infrastructure servicing 534 sites and 1600 traffic cameras.
3. In its review of the FY15 operating budget for DTS on April 7, 2014, the Government Operations and Fiscal Policy Committee expressed strong interest in the establishment of a NOC. The compelling need for a NOC was set forth clearly in an August 13, 2014 memorandum from DTS CIO Sonny Segal. On December 2, 2014 the ITPCC principals discussed the establishment of a NOC and requested information on possible options. On January 9, 2015 the CIO Subcommittee reviewed this information and unanimously recommended the approach proposed by Mr. Segal. That approach is reflected in this special appropriation.
4. Public notice of this special appropriation has been made by news release.
5. A public hearing was held on January 27, 2015.

Action

The County Council for Montgomery County, Maryland approves the following action:

A special appropriation to the FY15 Operating Budget of the Department of Technology Services is approved as follows:

<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Total</u>	<u>Source of Funds</u>
\$0	\$360,000	\$0	\$360,000	General Fund Reserves

It is in the public interest to act without delay to approve this special appropriation.

This is a correct copy of Council action.

Linda M. Lauer, Clerk of the Council



DEPARTMENT OF TECHNOLOGY SERVICES

Isiah Leggett
County Executive

Harash (Sonny) Segal
Chief Information Officer

August 13, 2014

TO: Jenifer Hughes, Director
Office of Management and Budget

FROM: Sonny Segal, Director *Harash Segal*
Department of Technology Services

SUBJECT: FiberNet Network Operations Center – Request for Funding

The purpose of this memorandum is to request \$360,000 in FY15 funds to implement a Network Operations Center (NOC) for the County's FiberNet network, with operations starting on January 1, 2015. Please see the attachment for a description of the proposed NOC.

The NOC is urgently needed for the following reasons:

1. FiberNet is in critical service. The NOC will improve FiberNet availability thereby ensuring the continuity of critical communications and services throughout government and the ITPCC agencies (MCPS, MC, M-NCPPC, HOC, and WSSC).
2. As FiberNet has grown, so too has exposure to faults increased. The NOC will significantly reduce the time to fault detection and therefore accelerate response, remediation and/or restoration. Currently, faults and interruptions in service are reported by FiberNet customers, typically after service has been down for an extended period of time. DTS' Network Services team responds to after-hours calls on a best effort basis as there is no formal 'stand-by' schedule. A NOC will be equipped to monitor network operations and identify component failures proactively and respond to faults promptly.
3. FiberNet is being upgraded to FiberNet II, and work continues to implement FiberNet hub re-builds to take advantage of the ARRA fiber additions. During this time, the NOC would be instrumental in coordinating network moves, adds and changes and maintaining continuity of operations.
4. The NOC is needed to encourage continued transitioning of mission-critical services from commercial networks to FiberNet in all participating agencies. This has the potential of significantly reducing costs to the County over the long term.
5. A NOC is strategic to the success of the County Executive's UltraMontgomery program to jump start and sustain economic development through the implementation of Gigabit networks in the Great Seneca Science Corridor (GSSC) and the White Oak Science Gateway (WOSG).
6. A NOC is a pre-requisite for opening up FiberNet leasing to non-County entities to generate revenue. Recent discussions with public-private sector focus groups regarding delivering very high speed networks in the White Oak Science Gateway and the Great Seneca Science Corridor have confirmed that, without a NOC, FiberNet is a "best effort" network and as such is not attractive to outside entities.

Office of the CIO

101 Monroe Street, 13th Floor • Rockville, Maryland 20850 • 240-777-2900

Background

DTS had requested funding in FY15 to fund a Network Operations Center (NOC) to strengthen FiberNet operations. To accommodate fiscal constraints, the request was postponed until FY16.

In FY15 budget reviews, County Council's GO Committee expressed desire for the establishment of a NOC as soon as possible. This is consistent with the determination by the ITPOC CIOs that a NOC was needed immediately to improve FiberNet operations and offer an alternative or back up to commercial or agency networks. Council then moved, in concept, to 'fund' approximately \$270,000 needed to staff a NOC in FY15 (starting on January 1, 2015) by approving a funds swap with Takoma Park. Dennis Hetman of OMB attended a meeting of the ITPOC and clarified that the funds from Takoma Park were not fungible. However, he requested that DTS provide justification to fund a NOC starting January 1, 2015. This memorandum is in response to Mr. Hetman's request.

Funding Request

If implemented on January 2, 2015, the costs of setting up, staffing and operating the proposed NOC for six months through July 31, 2015 is estimated to be \$360,000 as detailed in Attachment 1. I am requesting this amount in additional FY15 funding by October 1, 2015 so DTS and DOT can prepare to implement the NOC on January 2, 2015.

I am requesting to meet to answer any questions you may have. I can be reached at 7-2822.

HS:dlm

Attachment

c: Dieter Klinger, DTS
John Castner, DTS
Al Roshdieh, DOT
Dennis Hetman, OMB

Attachment
FiberNet Network Operations Center
Funding Request

FiberNet is the County's fiber network backbone. It represents approximately \$50M in investment and has grown into a large county-wide, multi-tenant interagency network in critical service with approximately 450 service points implemented or planned in FY15. FiberNet is in 24x7x365 use and requires a Network Operations Center (NOC) for the reasons listed in the cover memo. DTS, in conjunction with FiberNet users, has determined that FiberNet urgently needs a NOC to lower fault detection times and meet Service Level Agreements (SLAs) for existing and future customers.

Proposed Concept of Operations (CONOPS)

The NOC will initially be responsible for network monitoring and fault detection. However, the plan is to mature the NOC to include other network operations responsibilities by the end of FY16 to include many, if not all, of the following functions of a NOC conforming to the International Standards Organization (ISO)'s FCAPS¹ Telecommunication Management Network Model:

- Troubleshooting
- Capacity Planning
- Utilization Reporting
- Service Provisioning
- Status Information
- Maintenance Activities
- Configuration Management
- Inventory Control & Reporting
- Disaster Recovery Activation

As such, the proposed FiberNet NOC will be the operational hub for the County's critical communications infrastructure. In order to fulfill fault management responsibilities, the following changes to FiberNet's current operations are required:

1. Establish after-hours, weekend and holiday network engineering coverage by the Network Services team in DTS' Enterprise Telecommunication Services Division (ETSD).
2. Establish a NOC co-located within the PSCC/Traffic Management Center (TMC) and jointly operated by DTS/ETSD and DOT/Traffic Management. DTS and DOT staff has met and agreed in concept to this co-location arrangement. Final arrangements must be made prior to the proposed January 2, 2015 NOC implementation date.
3. Execute a new SLA with each Participating Agency that clearly identifies the responsibilities of each agency in a CONOPS document.

The NOC will operate within a broad SLA framework specifically customized and operationalized for each agency's CONOPS document.

For sustainability and efficiency, the NOC's contribution to shortening the fault management life cycle will be logged as a part of its performance measurement metric and regularly reviewed by DTS management.

¹ FCAPS – Fault, Configuration, Accounting, Provisioning and Security – ISO Telecommunication Management Network Model

BACKGROUND BRIEF AND RECOMMENDATION
FiberNet Network Operations Center
January 12, 2015

Background

Montgomery County's FiberNet network currently operates on a "best effort" basis without the advanced network management services typically associated with a Network Operations Center (NOC).

At a meeting of the Principals of the Interagency Technology Policy and Coordination Committee (ITPCC) on December 2, 2014, Dr. Pollard requested that Montgomery College prepare an analysis of the potential use of the College's existing NOC to determine if the College NOC could meet the requirements associated with the operations of a NOC for the County FiberNet network.

Options Explored

In addition to the existing proposal for the County to establish, fund and operate a full-service FiberNet NOC, three possible alternatives were explored:

- Outsource to a commercial third party NOC service provider
- Outsource to Montgomery College
- Outsource to DC-NET (*Washington DC's Fiber Network*)

Option 1 - County Managed NOC

The proposal to create a County funded NOC is based on a partnership with the Department of Transportation, which already has responsibility for physical maintenance of the network fiber plant across the County.

The County Managed NOC overview and costs associated with this option were presented to the ITPCC CIO's as well as the ITPCC Principals at two meetings in December 2014.

The table below summarizes the proposal.

Montgomery College / Office of Information Technology

ORIGINAL PROPOSAL - DTS/DOT INTEGRATION							
Item	# Needed	\$/Item	Benefits @ (30%)	Total	Impact	Notes	Managing Party
1 New Tier II Engineer	1	\$100,000	\$130,000	\$130,000	Increased carrier cost avoidance/ROI through faster migration of sites to FiberNet	Provides enhanced coverage M-F 8am - 5pm	County
5 New Tier II NOC Technicians	5	\$85,000	\$110,500	\$552,500	Improved Government/Agency operations through faster issue resolution	5am-10pm Mon-Fr (3) 8 hour shifts (2) 12 hour shifts Sat/Sun Includes one "floater" for vacation/holiday	County
NOC Supervisor	1	\$100,000	\$130,000	\$130,000	Improved Government/Agency operations through faster issue resolution	Working Supervisor - 6th NOC person	County
Customer Care - Project Support	1.5	\$50,000	\$65,000	\$97,500	Increased carrier cost avoidance/ROI through improved projects/migrations to FiberNet	One full time, one part time. Admin and project support	County
TOTALS				\$910,000			

Benefits: Expansion of the NOC to serve the proposed "Ultra Montgomery" project and other agencies is very affordable – the NOC team is tightly integrated with the FiberNet engineering team and the agency technology teams. This proposal will utilize existing and unused investments made by the County in NOC management software and will provide resources to build NOC maps and provide asset management assistance and improved customer support.

Issue: Most costly of the options being considered.

Montgomery College / Office of Information Technology

Option 2 – Outsource to a Commercial Third Party

A cost estimate from a third party firm (iGLASS) to provide remote NOC services in cooperation with a small increase in County engineering and customer care/project staff was obtained.

OUTSOURCE NOC TO 3rd PARTY							
Item	# Needed	\$/item	Benefits @ (30%)	Total	Impact	Notes	Managing Party
1 New Tier II Engineer	1	\$100,000	\$130,000	\$130,000	Increased carrier cost avoidance/ROI through faster migration of sites to FiberNet	Provides enhanced coverage M-F 8am - 5pm	County
24x7 NOC Service from iGLASS				\$125,000	Improved Government/Agency operations through faster issue resolution	Monitoring Tier 1 Remediation Inbound 24x7	iGLASS
Customer Care - Project Support	1.5	\$50,000	\$65,000	\$97,500	Increased carrier cost avoidance/ROI through improved projects/migrations to FiberNet	One full time, one part time. Admin and project support	County
TOTALS				\$552,500			

Benefits: Expandable solution – less costly to start.

Issue: The overall price is lower, but the services provided by the vendor will not be as technically robust as the services provided by an in-house team that is tightly integrated with the FiberNet engineering team. Cost savings will decrease as additional network hardware and building sites are added. Coordination of physical repair work and diagnostic efforts will likely be more challenging.

Option 3 – Outsource to Montgomery College

The College operates a NOC to support its data center and networking operations at the Takoma Park / Silver Spring campus. It is staffed at all times except Friday and Saturday nights and Sunday evenings using 5.5 FTE staff. In addition to monitoring functions, the

Montgomery College / Office of Information Technology

presence of the staff provides a measure of physical security for the data center and a small degree of "hands on" support with computing and infrastructure equipment.

Operationally, the College NOC does not provide the advanced services that will provide the value and services required by ITPCC agencies and identified in the County's own NOC proposal for FiberNet. It functions primarily as a monitoring facility, without the in depth technical expertise needed to troubleshoot, repair and resolve incidents. In its present form, the College NOC would require additional investment in personnel, tools and training to develop the deeper expertise required.

MONTGOMERY COLLEGE - OUTSOURCE PROPOSAL							
Item	# Needed	\$/item	Benefits @ (30%)	Total	Impact	Notes	Managing Party
1 New Tier II Engineer	1	\$100,000	\$130,000	\$130,000	Increased carrier cost avoidance/ROI through faster migration of sites to FiberNet	Provides enhanced coverage M-F 8am - 5pm	County
5 New Tier II NOC Technicians	5	\$85,000	\$110,500	\$552,500	Improved Government/Agency operations through faster issue resolution	Leverages MC existing NOC. Adds technical staff, provides 24x7 NOC Coverage	College
Customer Care - Project Support	1.5	\$50,000	\$65,000	\$97,500	Increased carrier cost avoidance/ROI through improved projects/migrations to FiberNet	One full time, one part time. Admin and project support	County
TOTALS				\$780,000			

Benefits: Will become 24x7x365 with additional County support. Leverages the existing College NOC facility, people, tools and management structure.

Issue: Will require almost as much investment as the County owned / managed option, and may distract from the College's core functions.

Option 4 – Outsource to DC-Net

Several conversations occurred between DC-Net and FiberNet participants in December and January. Both teams agreed that shared NOC services, or potentially back-up NOC services could be provided and should be explored. However, it was agreed that there were several interim steps that must occur (e.g., discussions regarding physical connections, firewalls, service level agreements) before any outsourcing or true partnership could occur. Neither side was ready to move forward at this juncture.

Both parties assigned representatives to work on a project to connect the two networks, and agreed that providing back-up or integrated NOC services should be explored in FY'16.

Recommendation

The best option for the future management of a FiberNet NOC, especially taking into consideration the aspirations of the Ultra Montgomery project, is to centrally fund the County Department of Technology Services proposal. This approach has the support of the ITPCC CIOs.



OFFICES OF THE COUNTY EXECUTIVE

Isiah Leggett
County Executive

Timothy L. Firestine
Chief Administrative Officer

MEMORANDUM

January 20, 2015

TO: George Leventhal, President, Montgomery County Council

FROM: Timothy L. Firestine, Chief Administrative Officer *Timothy L. Firestine*

SUBJECT: Special Appropriation to the County Government's FY15 Operating Budget, Department of Technology Services (DTS) - \$360,000 to establish a Network Operations Center (NOC)

With regards to the above-referenced FY15 Special Appropriation introduced on the Council's Consent Calendar earlier today, I am requesting that such action be taken up by County Council as a part of the review of the County Executive's FY16 Recommended Operating Budget following its transmittal on March 16, 2015.

The County Executive understands the need to strengthen support for the FiberNet network. He will consider all three options contained in Montgomery College's recommendations to the ITPCC Principals dated January 12, 2015 for supporting a 24x7 FiberNet NOC. Since the Council's Special Appropriation would have to be funded through current revenue, the decision to fund the NOC through supplemental appropriations requires careful review against competing priorities for general revenue funds.

In order to address the most pressing need for improving FiberNet support services, the Department of Technology Services has, based on operational experience and outage data, identified an approach for strengthening after hours call taking support. This is expected to significantly reduce the response time following a service interruption, occurring after-hours, such as rare breaks in the fiber optics cable. The County Executive has authorized DTS to implement the strengthened after-hours call taking starting immediately.

Considering the NOC in the context of the overall FY16 Operating Budget will allow the County Executive and the Council the opportunity to assess the service improvement resulting from enhanced after-hours support. This will help justify the design, funding and implementation schedule for a full-function NOC in time for strategic broad-band initiatives such as ultraMontgomery and open Wi-Fi.

c: Councilmember Nancy Navarro
Councilmember Hans Riemer
H.N. Sonny Segal, Director, DTS
Steve Farber, Council Administrator
Gary Thomas, Manager, ITPCC

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FY16 APPROVED CABLE COMMUNICATIONS PLAN (in \$000's)

	App FY14	Actual FY14	App FY15	EST FY15	App FY16	Proj. FY17	Proj. FY18	Proj. FY19	Proj. FY20	Proj. FY21
1 BEGINNING FUND BALANCE	1,023	817	(422)	136	1,231	299	1,404	1,413	1,422	1,431
2 REVENUES										
3 Franchise Fees ¹	17,096	16,644	17,002	17,107	17,281	17,405	17,516	17,611	17,717	17,825
4 Gaithersburg PEG Contribution ³	189	178	175	172	168	165	162	161	161	161
5 PEG Operating Grant ^{1,2,3}	4,332	2,239	2,289	2,278	4,110	4,027	3,965	3,923	3,920	3,917
6 PEG Capital Grant ^{1,2,3}	5,855	6,064	6,277	6,497	6,298	6,456	6,585	6,683	6,751	6,818
7 FiberNet Operating & Equipment Grant ²	0	1,762	1,800	1,792	0	0	0	0	0	0
8 Interest Earned	10	2	0	3	11	22	30	39	48	48
9 TFCG Application Review Fees	100	156	120	150	150	120	120	120	120	120
10 TOTAL ANNUAL REVENUES	27,583	27,044	27,663	27,999	28,019	28,193	28,378	28,537	28,716	28,886
11 TOTAL RESOURCES-CABLE FUND	28,606	27,862	27,241	28,135	29,250	28,492	29,782	29,951	30,138	30,318
12 EXPENDITURE OF RESTRICTED FUNDS ²										
13 A. EXPENDITURE OF RESTRICTED CAPITAL FUNDS										
14 Municipal Capital Support ³										
15 Rockville Equipment	836	855	894	916	946	968	986	1,001	1,012	1,024
16 Takoma Park Equipment	125	855	894	916	946	968	986	1,001	1,012	1,024
17 Municipal League Equipment	125	855	824	916	946	968	986	1,001	1,012	1,024
18 SUBTOTAL	1,086	2,565	2,611	2,747	2,837	2,905	2,959	3,004	3,035	3,071
19 PEG Capital ³	852	246	852	852	714	852	2,204	2,580	2,616	2,647
20 FiberNet - CIP	3,916	3,916	3,748	2,979	4,098	3,945	1,422	1,100	1,100	1,100
21 (Must be greater or equal to Line 6) SUBTOTAL	5,855	6,727	7,211	6,578	7,649	7,702	6,585	6,683	6,751	6,818
22 B. EXPENDITURE OF OTHER RESTRICTED FUNDS										
23 Municipal Franchise Fee Distribution ¹										
24 City of Rockville	682	661	668	693	700	704	708	711	715	719
25 City of Takoma Park	248	245	240	245	245	246	246	247	248	249
26 Other Municipalities	262	263	266	267	271	274	276	278	280	282
27 SUBTOTAL	1,191	1,168	1,174	1,205	1,216	1,223	1,230	1,236	1,243	1,250
28 Municipal Operating Support ³										
29 Rockville PEG Support	425	75	76	76	77	79	80	82	86	87
30 Takoma Park PEG Support	425	75	76	76	77	79	80	82	86	87
31 Muni. League PEG Support	425	75	146	76	77	79	80	82	86	87
32 SUBTOTAL	1,275	224	299	228	232	236	241	246	257	261
33 SUBTOTAL	2,466	1,392	1,473	1,433	1,448	1,460	1,471	1,483	1,499	1,511
34 TOTAL EXPENDITURES OF RESTRICTED FUNDS	8,321	8,119	8,684	8,011	9,097	9,161	8,055	8,166	8,250	8,329
35 NET TOTAL ANNUAL REVENUES	19,262	18,926	18,979	19,988	18,922	19,032	20,323	20,371	20,466	20,559
36 NET TOTAL RESOURCES-CABLE FUND	20,285	19,743	18,557	20,124	20,153	19,331	21,727	21,784	21,888	21,990
37 EXPENDITURES OF NON-RESTRICTED FUNDS										
38 A. Transmission Facilities Coordinating Group										
39 TFCG Application Review	175	163	175	175	190	194	198	202	207	211
40 SUBTOTAL	175	163	175	175	190	194	198	202	207	211
41 B. FRANCHISE ADMINISTRATION										
42 Personnel Costs - Cable Administration	834	805	840	840	885	919	956	997	1,040	1,085
43 Personnel Costs - DTS Administration	71	76	76	76	82	85	89	93	97	101
44 Personnel Costs - Charges for County Atty	103	110	110	110	119	123	128	134	139	146
45 Operating	80	74	81	81	75	51	52	53	55	56
46 Engineering & Inspection Services	88	70	88	88	98	99	101	104	106	108
47 Legal and Professional Services	275	174	268,161	268	168	171	175	179	183	187
48 SUBTOTAL	1,450	1,308	1,463	1,463	1,426	1,450	1,502	1,559	1,619	1,682
49 SUBTOTAL	1,625	1,471	1,638	1,638	1,616	1,644	1,700	1,761	1,826	1,894
50 C. MONTGOMERY COUNTY GOVERNMENT - CCM										
51 Media Production & Engineering										
52 Personnel Costs	856	867	907	877	647	673	700	729	761	794
53 Operating	31	10	31	41	31	32	33	33	34	35
54 Contracts - TV Production	86	42	87	77	87	89	91	93	95	97
55 New Media, Webstreaming & VOD Services	38	50	38	48	38	39	40	40	41	42
56 SUBTOTAL	1,012	969	1,064	1,044	804	832	863	896	931	968
57 Public Information Office										
58 Personnel Costs	733	740	774	774	796	828	861	897	936	976
59 Operating Expenses	12	9	12	12	12	12	13	13	13	14
60 Contracts - TV Production	83	98	0	0	0	0	0	0	0	0
61 SUBTOTAL	828	846	787	787	809	840	874	910	949	990
62 County Council										
63 Personnel Costs	169	170	179	179	485	504	525	547	571	595
64 Operating Expenses	13	41	13	13	13	13	14	14	14	14
65 Contracts - TV Production	140	148	152	152	152	154	158	161	165	169
66 General Sessions and Committee Meetings	101	101	101	101	101	103	105	107	110	113
67 Multi-Lingual/Cultural Production Services	91	49	91	91	91	93	95	97	99	101
68 SUBTOTAL	514	509	536	536	842	868	896	926	958	992
69 MNCPPC										
70 Contracts - TV Production	99	95	99	99	99	100	103	105	107	110
71 New Media, Webstreaming & VOD Services	24	23	24	24	24	25	25	26	26	27
72 SUBTOTAL	123	118	123	123	123	125	128	131	134	137
73 SUBTOTAL	2,477	2,442	2,509	2,489	2,578	2,666	2,760	2,863	2,973	3,087

74	D. MONTGOMERY COLLEGE - MC ITV										
75	Personnel Costs	1,260	1,260	1,344	1,344	1,456	1,513	1,575	1,641	1,712	1,785
76	Operating Expenses	86	86	86	86	86	88	89	91	94	96
77	SUBTOTAL	1,346	1,346	1,430	1,430	1,542	1,492	1,560	1,560	1,560	1,560
78	E. PUBLIC SCHOOLS - MCPS ITV										
79	Personnel Costs	1,371	1,380	1,490	1,490	1,548	1,609	1,674	1,744	1,820	1,898
80	Operating Expenses	106	97	106	106	106	108	110	112	115	118
81	SUBTOTAL	1,477	1,477	1,596	1,596	1,654	1,717	1,784	1,857	1,935	2,016
82	F. COMMUNITY ACCESS PROGRAMMING⁴										
83	Personnel Costs	1,904	1,904	1,954	1,954	2,042	2,122	2,208	2,300	2,400	2,503
84	Operating Expenses	67	67	67	67	67	68	70	71	73	75
85	Rent & Utilities	374	374	385	385	396	404	412	421	431	441
86	New Media, Webstreaming & VOD Services	23	23	23	23	23	24	24	25	25	26
87	SUBTOTAL	2,369	2,369	2,429	2,429	2,528	2,618	2,714	2,818	2,929	3,045
88	G. PEG OPERATING										
89	Operating Expenses	107	77	116	116	206	185	189	193	197	202
90	Youth and Arts Community Media	50	50	150	150	100	102	104	106	109	111
91	Community Engagement	91	92	91	91	91	93	95	97	99	101
92	Closed Captioning	130	130	130	130	163	166	170	173	189	189
93	Technical Operations Center (TOC)	10	11	10	10	10	10	10	11	11	11
94	Mobile Production Vehicle	22	13	22	22	19	19	20	20	21	21
95	SUBTOTAL	409	372	518,288	518	590	575	587	600	626	636
96	H. FIBERNET OPERATING										
97	FiberNet - Personnel Charges for DTS	595	490	689	602	727	756	786	819	855	892
98	FiberNet - Operations & Maintenance DTS	1,131	1,143	1,131	1,202	1,126	1,147	1,171	1,197	1,224	1,253
99	FiberNet - Network Operations Center					729	910	910	910	910	910
100	FiberNet - Personnel Charges for DOT	74	74	76	76	101	105	109	114	118	124
101	FiberNet - Operations & Maintenance DOT	238	238	359	359	351	357	365	373	381	390
102	SUBTOTAL	2,038	1,945	2,255	2,240	3,034	3,275	3,341	3,412	3,489	3,568
103	I. MISS UTILITY COMPLIANCE										
104	Miss Utility Compliance	300	305	420	420	420	428	437	447	457	467
105	SUBTOTAL	300	305	420	420	420	428	437	447	457	467
106	TOTAL EXPENDITURE OF UNRESTRICTED FUNDS	12,041	11,727	12,796	12,760	13,963	14,414	14,883	15,317	15,795	16,274
107	TOTAL EXPENDITURE OF RESTRICTED FUNDS	8,321	8,119	8,684	8,011	9,097	9,161	8,055	8,166	8,250	8,329
108	TOTAL EXPENDITURES - PROGRAMS	20,362	19,846	21,480	20,771	23,059	23,576	22,938	23,483	24,045	24,602
109	J. OTHER										
110	Indirect Costs Transfer to Gen Fund	539	539	579	579	614	638	664	692	722	753
111	Indirect Costs Transfer to Gen Fund (ERP & MCTime)	25	25	30	30	-	0	0	0	0	0
112	Transfer to the General Fund	7,175	7,175	4,266	5,035	4,787	2,385	4,276	3,864	3,450	3,034
113	Legislative Community Communications NDA	400	400	488	488	490	490	490	490	490	490
114	SUBTOTAL	8,139	8,139	5,363	6,132	5,891	3,513	5,430	5,046	4,662	4,277
115	TOTAL EXPENDITURES	28,501	27,985	26,843	26,904	28,951	27,089	28,369	28,529	28,707	28,879
116	K. ADJUSTMENTS										
117	Prior Year Adjustments	0	0	0	0	0	0	0	0	0	0
118	Encumbrance Adjustment	0	(271)	0	0	0	0	0	0	0	0
119	Transfer for Vehicle	0	12	0	0	0	0	0	0	0	0
120	TOTAL ADJUSTMENTS	0	(259)	0	0	0	0	0	0	0	0
121	FUND BALANCE	105	136	398	1,231	299	1,404	1,413	1,422	1,431	1,439
122	FUND BALANCE PER POLICY GUIDANCE⁵	1,377	1,344	1,370	1,381	1,395	1,404	1,413	1,422	1,431	1,439
123	L. SUMMARY - EXPENDITURES BY FUNDING SOURCE										
124	Transfer to Gen Fund-Indirect Costs	564	564	610	610	614	638	664	692	722	753
125	Transfer to Gen Fund-Mont Coll Cable Fund ⁶	1,346	1,346	1,430	1,430	1,542	1,492	1,560	1,560	1,560	1,560
126	Transfer to Gen Fund-Public Sch Cable Fund ⁶	1,477	1,477	1,596	1,596	1,654	1,717	1,784	1,857	1,935	2,016
127	Transfer to CIP Fund	3,916	3,916	3,748	2,979	4,098	3,945	4,422	1,100	1,100	1,100
128	Transfer to the General Fund-Other	7,175	7,175	4,266	5,035	4,787	2,385	4,276	3,864	3,450	3,034
129	Transfer to the General Fund-Legislative Branch NDA	400	400	488	488	490	490	490	490	490	490
130	FUND TRANSFERS SUBTOTAL	14,878	14,878	12,137	12,137	13,186	10,666	10,196	9,563	9,257	8,953
131	Cable Fund Expenditure of Unrestricted Funds	9,218	8,904	9,770	9,735	10,766	11,206	11,539	11,900	12,300	12,698
132	Cable Fund Direct Expenditures	13,623	13,107	14,706	14,767	15,765	16,422	18,172	18,966	19,450	19,926
133	Cable Fund Personnel	3,434	3,330	3,651	3,535	3,843	3,993	4,155	4,329	4,516	4,711
134	Cable Fund Operating	10,189	9,777	11,055	11,232	11,922	12,429	14,018	14,637	14,933	15,215

Notes: These projections are based on the Executive's Recommended budget and include the revenue and resource assumptions of that budget. The projected future expenditures, revenues, transfers, and fund balances may vary based on changes not assumed here to fee or tax rates, usage, inflation, future labor agreements, and other factors.

- Subject to municipal pass-through payment.
- Restricted revenue and expenditures: Certain Cable Fund revenues, required in excess of the federal limit on franchise fees, and corresponding expenditures (Municipal Franchise Fees/Pass-throughs, PEG Capital/Equipment Grants, and PEG Operating Revenue) are contractually required by franchise, municipal, and settlement agreements, and by the County Code, and may only be used for permissible federal purposes and in a manner consistent with applicable agreements.
- The Comcast franchise renewal process is ongoing and specific elements of a final agreement are uncertain. Restricted categories such as PEG Capital and Operating support revenues, as well as Municipal Capital and Operating Support expenditures, will be affected. Municipal cost sharing is dependant on final negotiation of agreements between the County and municipalities. The County may require Capital Grants based on community needs. The County may negotiate, but may not require Operating Grants in addition to Franchise Fees. FY16-FY21 assumes that the County will receive payments from Comcast calculated at a new franchise agreement, but assumes Municipal payments as similar to the previous franchise agreement.
- Montgomery Community Television, Inc., d/b/a Montgomery Community Media, is designated as a sole source contractor to provide community access media services.
- Fund balance per policy guidance is calculated as 8% of total non-restricted revenues (franchise fees, tower fees, and investment income).
- The Cable Fund makes a fund transfer to Montgomery College and MCPS to support MCPS ITV and MC ITV.



DEPARTMENT OF TECHNOLOGY SERVICES

Isiah Leggett
County Executive

Harash (Sonny) Segal
Chief Information Officer

MEMORANDUM

July 1, 2015

TO: Nancy Navarro, Chair
Government Operations and Fiscal Policy Committee
Montgomery County Council
FROM: H. N. Sonny Segal, Director
Department of Technology Services
SUBJECT: Status Report on the Implementation of the FiberNet Network Operations Center (NOC)

The purpose of this memorandum is to provide an update on the status of the efforts to implement a NOC, as requested in your memorandum dated February 3, 2015.

DTS has directed the contracted project manager (PM) to develop a mid-level detail plan including monthly targeted steps to accomplishing the major milestone as outlined in my May 1, 2015 Memorandum. This month's major accomplishments are reflected in the table below. They include: 1) the delivery of the new Network Management System (NMS) equipment and beginning of the installation of the workstations that will be used to operate and maintain FiberNet; 2) the interview and tentative selection of the network operations personnel who will staff the NOC stand up from now till Final Operational Capability is achieved in 2016; 3) continued initiation of requests to meet with an expanding list of Agency Points of Contact in-order to develop Service Level Agreements; we received one significant and positive response this month from HOC; 4) drafting of a Concept of Operations document presently in review. Additionally, a review of the County-wide Help Desk Response Plans was completed as related to FiberNet trouble ticket creation and resolution with a focus on future NOC involvement.

The following table provides an update to the timeline of major target milestones.

Table with 4 columns: No., Milestone, Target Completion Date, Issues/Comments. It lists two milestones: Project Manager retained (March 20, 2015) and NOC logistics completed (May 30, 2015).

No.	Milestone	Target Completion Date	Issues/Comments
			Data Center. Workstation equipment has been received and is being deployed.
3.	NOC staff retained	July 31 2015 (updated)	Four well-qualified candidates have been identified and a task order will be issued shortly.
4.	Phase 1 - Ramp-up completed	September 1, 2015 (updated)	Includes training program and server/workstations.
5.	Concept of Operation drafted	July 15, 2015	Pending PM review.
6.	Phase 2 - 24x7 Operation implemented	October 1, 2015	Monitoring, call taking.
7.	SLAs negotiated	October 31, 2015	ITPCC agencies.
8.	Phase 3 - Full function operation implemented	March 1, 2016	Design review, change management.
9.	Phase 4 - TMC integration accomplished	December 1, 2016	FY17 activity.

The following table summarizes the status of the FY15 NOC funds on June 30, 2015. This item may be on the list for the FY16 Savings Plan.

Item	Amount (\$)
Starting Balance	\$360,000
NOC PM task order	\$184,310
Unencumbered Balance	\$175,690

I look forward to providing the next status update in the first week of August.

- c: Timothy L. Firestine, Chief Administrative Officer
Jennifer Hughes, Director, Office of Management and Budget
Fariba Kassiri, Assistant Chief Administrative Officer
Dieter Klinger, Chief Operation Officer, DTS
Max Stuckey, Chief, Telecommunications Division, DTS
John Castner, Manager, Network Services, DTS

Price, Linda

From: Finn, Erika Lopez
Sent: Tuesday, July 14, 2015 12:27 PM
To: Price, Linda
Cc: Branson, Cherri; Jones, Pam; Denno, Grace; Thomas, Marsha Watkins
Subject: Procurement Savings Plan Questions

1. The savings will reduce the number of legally required audits to four. How many were done last year and what was spent on audits? Was there an estimate of audits to be performed in FY16?

The law mandates audits but does not specify how many. Below is historical reference:

- a. Between 2004-2013, we conducted 5 wage investigations and 5 limited scope audits. Total cost was \$140,000.
- b. In FY14, we did 4 limited scope audits: CAMCO (\$29,760), Potomac Disposal (\$9,750), Unity (\$8,000) and Ecology(\$6,000), total expenditure is \$53,510 in FY14.
- c. In FY 15, we did 3 full audits (Potomac Disposal (\$46,080), Unity (\$27,520) and Camco (\$67,908). We also initiated another limited scope audit on Securitas (quoted \$27,904). The total expenditure is \$169,412 in FY15.
- d. In FY16, we estimate 4 random/limited scope audits and depending on the findings, we may need to initiate full audits thereafter. We reserved \$80,000 for this task in FY16.

Random Audits: randomly selected contractors, auditing a sample of employees and pay periods during a selected period to determine if the employer is in compliance of the WRL (Wage Requirements Law). If a Random Audit indicates there was a violation of the WRL, the County may initiate a Full-Scope Compliance Audit.

Limited Scope Audits: response to complaints or other allegations of WRL violations. The complaints can come from an employee, a departmental Contract Administration, a news media report, etc. These audits use a sample of employees and pay periods during a selected period to determine if the employer is in compliance of the WRL. If a Random Audit indicates there was a violation of the WRL, the County may initiate a Full-Scope Compliance Audit.

Full-Scope Audits: if either a Random Audit or a Limited Scope Audit finds indication of violation of the WRL, a Full-Scope Audit will be initiated by the County. A full-scope audit is conducted generally on a 100 percent of employees and payrolls from the beginning of the contract to the initiation of the audit.

2. The reduction would reduce to 10% the number of at-risk work sites being reviewed. How many sites were reviewed and what was the cost in FY15? How many were estimated for FY16? Of the \$20,000, what are the exact amounts for audits and work site reviews?
 - a. In FY15, we did not budget this item. The site visits were conducted for the five sites subject to audit. The cost was included in the audit cost.
 - b. In FY16, we engaged a consultant firm to do the site visits. We estimate 4-5 site visits a week to cover at-risk work sites (estimated at 50). Each visit is estimated to be \$28 for in-County site visits and \$55 for out-of-County site visits. To complete the 50 high risk sites, the estimate is \$2,000 and remains in the budget. In FY16, the plan was to conduct four to six random audits; the \$20,000 reduction would mean a maximum of four random audits for FY16.
3. There are proposed savings for Hosted Events, Professional Trainings, and Travel of \$11,300. Are these for the MFD and LSBRP programs? If not, is there any additional information on the types of activities that would be cut?
 - a. The Hosted and Outreach events include MFD and LSBRP outreach efforts. The reduction on this item is \$7,800, leaving \$13,200 in budget. These reductions will be mitigated by using no-cost or low cost venues to host these events and reducing paid participation activities, such as sponsorship for programs and events hosted by external groups.
 - b. Professional training, travel and collaboration are for Procurement operations staff for workshops, lectures and other training, national certification exam and re-certification, and travel to procurement events for networking and collaboration on resource sharing opportunities. The reduction is \$3,500, leaving \$5,823 in budget. The impact will be mitigated by using in-house training resources to assure a level of proficiency. Networking and collaboration events that require payment will be replaced by low-cost or no- cost activities.

Maryland Politics

Why the women who clean Montgomery garages didn't get their "living wage"

By Bill Turque May 10

For nine years, Reyna Mendez made above minimum wage cleaning the public parking garage on Elm Street in downtown Bethesda. Her pay was guaranteed by a Montgomery County law requiring a "living wage," meaning enough to survive in this expensive region.

But in 2012, new deductions appeared on Mendez's pay stub for benefits she neither asked for nor, in some cases, received — including cellphones, uniforms and vision coverage. Her pay shrank from \$13.65 an hour to about \$8.65.

Mendez says she was fired after she confronted her bosses at the Gaithersburg-based Camco. Now, she and seven other garage cleaners, all Hispanic women, are suing the company and the county for back wages and damages.

Ad

Their situation exposes a weak spot in the affluent county's aggressively liberal lawmaking regimen. Despite a raft of statutes intended to protect vulnerable workers, oversight and enforcement remain spotty. Experts say there are other jurisdictions that do a better job of making protections stick.

A 2013 county audit confirmed some of the women's allegations, including Camco's practice of improperly deducting the entire cost of health-care premiums from their paychecks. In Mendez's case, that amounted to more than \$500 a month. The county terminated a prior contract with Camco in 2010 because it kept virtually no payroll records, also a violation of living-wage regulations.

County attorneys maintain that Montgomery has no legal obligation to the women because they worked for an independent contractor, not the government.

"It's the ultimate hypocrisy," said John Riely, the women's attorney. "These women do the kind of work that very few

people want to do.”

Neither Camco executives nor their attorney responded to multiple phone and e-mail messages this past week. In a court filing answering allegations in the lawsuit, company owner Julio Arce denied “any and all liability.”

County government spokesman Ohene Gyapong declined to discuss the lawsuit because it remains pending. “The county recognizes and values the people who work to support our services and our residents,” Gyapong said in a statement. “The county is working to ensure everyone involved receives the compensation they are due.”

A motion by the county asking to be dismissed from the case was denied in Montgomery County Circuit Court. A hearing is scheduled for June 1 on a new motion, in which the county is seeking to be tried separately from Camco.

Montgomery’s living wage, \$14.15 an hour, has been in effect since 2003 and covers about 400 companies that provide services to the county. The ordinance is most significant for employees of approximately 40 firms that do low-paying janitorial, cleaning and landscaping work.

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About 140 cities and counties — including Arlington and the District — have similar statutes. Many were passed in the late 1990s and early 2000s, when efforts to raise the minimum wage for all workers were going nowhere.

[Minimum wage is going up in more cities]

As with many of the progressive laws Montgomery County legislators have passed in an effort to protect public health and welfare — including a ban on trans fats, a nickel tax on plastic shopping bags and a prohibition against asking questions about an applicant’s criminal convictions on job applications — Montgomery’s enforcement of its living-wage law is “complaint-based.”

That means there are no inspectors or compliance officers proactively checking for problems. For a company to be investigated, a worker would have to come forward.

Montgomery has one general services department staffer who is supposed to dedicate 30 percent of his time to checking into living-wage complaints. There is no daily fine for noncompliance and no requirement for firms to submit payroll information to the county certifying that proper wages are being paid. Nor is there any provision for

disqualifying a firm that breaks the law from bidding on new contracts in the future, once a two-year penalty period has expired.

In fact, Camco — which was fired by the county in 2010 for not documenting what it was paying its workers — bid on and won the three-year garage-cleaning contract in 2012. The agreement, worth about \$430,000, expires this month, and Camco is a bidder for the contract that will replace it.

Since 2003, when the law took effect, county officials say they have received 12 complaints that the law was not being followed. Eight led to findings of wrongdoing.

Stephanie Luce, City University of New York professor of labor studies, has analyzed living-wage laws across the country and said other jurisdictions are more aggressive in their enforcement.

She cited San Diego, which employs a living-wage manager and two senior compliance officers. Since 2006, when its law went into effect, the city has completed 57 investigations, found wrongdoing in 33 and recovered more than \$385,000 in back pay.

Montgomery General Services Director David Dise, whose department oversaw county procurement until a recent reorganization, said the low volume of complaints received by the county “would indicate that the vast majority of companies comply with the law.”

But advocates say the low-skilled, mostly immigrant workers who depend most on the living wage are among the least likely to complain, out of concern for their job security or immigration status.

Grace Denno, who heads business relations and compliance for the county’s newly formed procurement office — taking over for Dise — said she thinks the lack of enforcement is the issue.

Denno also oversees compliance of the county’s separate “prevailing wage” law, which requires that construction workers on county-funded projects be paid the same as private-sector employees doing comparable work in the region.

The county employs an auditing firm full time to make spot checks at construction sites and ensure that workers are being properly paid.

Unlike the living-wage measure, there are monetary penalties — \$10 per worker per day — for contractors who wait more than two weeks to submit proper payrolls to the county.

Denno said the number of violations found by the auditors “is much higher than if we just wait here for complaints.”

The garage-cleaning jobs are arduous, advocates say, with the women arriving at 6 a.m. to sweep, hose, scrub and polish in advance of the day's traffic. Mendez, 41, said she sent most of her money to five of her children in her native Guatemala.

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She feels betrayed by Camco. "After all these years, they tell me I'm fired," she said through a translator.

Mendez and the other plaintiffs — six of whom are listed as Jane Does in court documents because they still work for Camco and fear retaliation — said they are also disappointed with county officials, who they said regularly inspected the garage and came to know the women well. While contractors came and went, they said, the county was the constant in their work lives.

Gilma Alarcon, who broke her arm falling down the stairway of a Silver Spring garage, said workers told the county numerous times about the improper deductions.

"They said they were going to help us," Alarcon said.

Bill Turque, who covers Montgomery County government and politics, has spent more than thirty years as a reporter and editor for The Washington Post, Newsweek, the Dallas Times Herald and The Kansas City Star.